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## Enrollment and Certification

### Section 2: Enrollment and Certification

#### Section 2 - 1 : Client/Family Lookup

##### Section 2 - 1.1 : Client/Family Lookup

*Form:* cs\_client\_fam\_lkup

*Fields (Criteria section)*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

This field is optional.

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

This field is optional.

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

This field is optional.

**MI 1** - Queries C\_CLIENTS.MI1

This field is optional.

**MI 2** - Queries C\_CLIENTS.MI2

This field is optional.

**Birth Date** - Queries C\_CLIENTS.BIRTH\_DATE

This field is optional.

**Category** - Queries C\_CLIENTS.CAT\_CATEGORY\_CODE

Code table column C\_CATEGORIES.CATEGORY\_CODE

Lov: c\_categories

This field is optional.

**Gender** - Queries C\_CLIENTS.GENDER

This list is domain driven.

Lov: static (Male,Female)

This field is optional.

**Family ID** - Queries C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

This field is optional.

**Authorized Representative Last Name** -

Queries C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

This field is optional.

**Authorized Representative First Name** -

Queries C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is optional.

**Phone** - Queries based on the Family with that phone number of any type in

C\_FAMILY\_PHONES.PHONE\_NUMBER

This field is optional.

**Phone Type** - Queries C\_FAMILY\_PHONES.SPT\_PHONE\_TYPE\_ID

Code table column S\_PHONE\_TYPES.PHONE\_TYPE\_ID

Lov: s\_phone\_types

This field is mandatory when Phone is filled in.

**Mailing Address** - Queries C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

This field is optional.

**Cert Start Date** - Queries C\_CERTIFICATIONS.CERT\_START\_DATE

This field is optional.

**Cert End Date** - Queries C\_CERTIFICATIONS.CERT\_END\_DATE

This field is optional.

**Local Agency** - Queries O\_ORGANIZATIONAL\_UNITS.SEQ\_ID

Code table column O\_ORGANIZATIONAL\_UNITS.OU\_ORG\_CODE

Lov: o\_organizational\_units where ou\_type = 'LOCALAGY'

This field is optional.

**Prior ID** - Queries C\_CLIENTS.PDA\_CLIENT\_ID

This field is optional.

**City** - Queries S\_GEO\_LOCATIONS.SC\_DESCRIPTION for

C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Lov: s\_geo\_locations

This field is optional.

**County** - Queries S\_GEO\_LOCATIONS.SC4\_COUNTY\_CODE for

C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Lov: s\_geo\_locations

This field is optional.

**State** - Queries S\_GEO\_LOCATIONS.SS\_STATE\_ID for

C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Lov: s\_geo\_locations

This field is optional.

**Zip** - Queries S\_GEO\_LOCATIONS.SZ\_ZIP5 for

C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Lov: s\_geo\_locations

This field is optional.

**Zip+4** - Queries C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ZIP4

This field is optional.

**Clinic** - Queries C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID

Code table column O\_ORGANIZATIONAL\_UNITS.OU\_ORG\_CODE

Lov: o\_organizational\_units where ou\_type = 'CLINIC'.

If the user is not from a State Agency, the list is restricted to the local agency the user is logged into.

*Fields (Results section)*

**Client ID** - C\_CLIENTS.CLIENT\_ID

This field is display only.

This field is displayed in red for current CSF participants.

**Family ID** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

This field is display only.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only.

The field is displayed in red and bold for deceased clients.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only.

The field is displayed in red and bold for deceased clients.

**MI 1** - C\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_CLIENTS.MI2

This field is display only.

**Birth Date** - C\_CLIENTS.BIRTH\_DATE

This field is display only.

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

This field is display only.

**Gender** - C\_CLIENTS.GENDER

This field is display only.

**Local Agency** - Derived from C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID where

O\_ORGANIZATIONAL\_UNITS.OU\_TYPE = 'LOCALAGY'

Description is O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

This field is display only.

**Clinic** - Derived from C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID where

O\_ORGANIZATIONAL\_UNITS.OU\_TYPE = 'CLINIC'

Description is O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

This field is display only.

**CSFP Clinic** - Derived from C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID\_CSF.

Description is O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

This field is display only.

**Authorized Representative Last Name** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

This field is display only.

**Authorized Representative First Name** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is display only.

**Cert. Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is display only.

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

**Mailing Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

This field is display only.

**City** - Derived from C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Description S\_GEO\_LOCATIONS.SC\_DESCRIPTION

This field is display only.

**County** - Derived from

C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Description S\_COUNTIES.DESCRPTION

This field is display only.

**State** - Derived from C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Description S\_GEO\_LOCATIONS.SS\_STATE\_ID

This field is display only.

**Zip** - Derived from C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Description S\_GEO\_LOCATIONS.SZ\_ZIP5

This field is display only.

**Zip+4** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ZIP4

This field is display only.

### *Background Process(es)*

The query criteria entered by the user is joined by AND when the query is performed.

The percent sign (%) and underscore (\_) wildcards are available for use in the Criteria fields. (%) matches zero or more characters, ( ) matches exactly one character. If a query is executed and no matches are found, the criteria entered remains on the screen, the cursor is placed in the Client ID

Criteria field, and the results section of the screen is cleared. If no criteria is entered and the query is executed, the system retrieves all participants in the database.



**Section 2 - 1.2 : Participant / Family Lookup - Phone***Fields***Phone Number** - C\_FAMILY\_PHONES.PHONE\_NUMBER

This field is display only.

**Ext.** - C\_FAMILY\_PHONES.PHONE\_EXTENSION

This field is display only.

**Phone Type** - Derived from C\_FAMILY\_PHONES.SPT\_PHONE\_TYPE\_ID

Description S\_PHONE\_TYPES.DESCRPTION

This field is display only.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 2 : Update

#### Section 2 - 2.1 : Update Family Information

##### Section 2 - 2.1.1 : Family Information

*Form:* cs\_family\_info

#### *Fields*

##### **Family ID** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

This field is mandatory.

The format for this field is FY9999999. The system generates this field by concatenating the first two digits of the fiscal year, followed by seven digits from the family\_economic\_unit\_seq sequence.

Sequence: family\_economic\_unit\_seq.

Lov is only available in Enter Query mode: c\_family\_economic\_units where compliance\_flag = 'N' and ou\_seq\_id in the agency the user is logged into.

##### **WIC Clinic** - C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID\_WIC

Code table column O\_ORGANIZATIONAL\_UNITS.OU\_ORG\_CODE

Description O\_ORGANIZATIONAL\_UNITS.NAME.

Lov: o\_organizational\_units where ou\_type = 'CLINIC' and wic\_clinic\_flag = 'Y' and restricted to the user's agency. Lov is used for validation.

This field is mandatory if the CSF Clinic field has not been filled in.

Edits: A family cannot be edited or added to a clinic if

O\_ORGANIZATIONAL\_UNITS.CHECK\_OUT\_FLAG is 'Y'.

##### **CSF Only Family** - This field is not stored in the database.

When adding a family to the system, and the user clicks this check box, the system defaults the following fields to the base table codes for "Not Applicable". When editing a family that already exists in the system, clicking this check box has no effect. C\_FAMILY\_ECONOMIC\_UNITS.MAR\_STAT\_MARITAL\_STATUS\_CODE, (4)

C\_FAMILY\_ECONOMIC\_UNITS.CEL\_EDUCATION\_CODE, (98)

C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE (NA)

##### **CSF Clinic** - C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID\_CSF

Code table column O\_ORGANIZATIONAL\_UNITS.OU\_ORG\_CODE .

Description O\_ORGANIZATIONAL\_UNITS.NAME.

Lov: o\_organizational\_units where ou\_type = 'CLINIC' and csfp\_clinic\_flag = 'Y' list is restricted to the user's agency. Lov is used for validation.

This field is mandatory if the WIC Clinic field has not been filled in.

Edits: A family cannot be edited or added to a clinic if

O\_ORGANIZATIONAL\_UNITS.CHECK\_OUT\_FLAG is 'Y'.

##### **Rep1** (Authorized Representative 1)

##### **Last Name** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

This field is mandatory.

**First Name** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is mandatory.

**MI1** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1

This field is optional.

**MI2** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

**Rep2** (Authorized Representative 2)

**Last Name** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_LAST\_NAME

This field is optional.

**First Name** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_FIRST\_NAME

This field is optional.

**MI1** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_MI1

This field is optional.

**MI2** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_MI2

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

Note: At least one address is required for each family/economic unit. In the case of homelessness the street address should reflect the clinic address if no addresses are available from the Participant.

#### **Mailing Address**

**Street 1** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

This field is mandatory.

**Street 2** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2

This field is optional.

**City** - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Code table column S\_GEO\_LOCATIONS.SC\_DESCRIPTION

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by State, City. Lov is used for validation.

This field is mandatory.

**County** - S\_COUNTIES.DESCRPTION

This field is display only.

**State** - S\_GEO\_LOCATIONS.SS\_STATE\_ID

This field is display only.

**Zip** - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Code table column S\_GEO\_LOCATIONS.SZ\_ZIP5

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by Zip.

Lov is used for validation.

This field is mandatory.

**Zip + 4** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ZIP4

The four digit extension of the zip code is optional.

#### **Street Address**

**Street 1** - C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS1

This field is Mandatory.

Default: C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

**Street 2 - C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS2**

This field is optional.

Default: C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2

**City - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_STREET**

Code table column S\_GEO\_LOCATIONS.SC\_DESCRIPTION

Default: C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Lov: s\_geo\_locations. Lov is used for validation.

This field is mandatory.

**County - S\_COUNTIES.DESCRPTION**

This field is display only.

**State - S\_GEO\_LOCATIONS.SS\_STATE\_ID**

This field is display only.

**Zip - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_STREET**

Code table column S\_GEO\_LOCATIONS.SZ\_ZIP5

Default: C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Lov: s\_geo\_locations. Lov is used for validation.

This field is mandatory.

**Zip +4 - C\_FAMILY\_ECONOMIC\_UNITS.STEET\_ZIP4**

The four digit extension of the zip code is optional.

Default: C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ZIP4

**Proof Of Address - C\_FAMILY\_ECONOMIC\_UNITS.CPA\_PROOF\_ADDRESS\_CODE**

Code table column C\_PROOF\_ADDRESS.PROOF\_ADDRESS\_CODE

Default: "CURRENT UTILITY BILL" (1)

Description C\_PROOF\_ADDRESS.DESCRPTION

Lov: C\_PROOF\_ADDRESS. Lov is used for validation.

This field is mandatory.

**Pickup Interval - C\_FAMILY\_ECONOMIC\_UNITS.PUI\_PICKUP\_INTERVAL\_CODE**

Code table column C\_PICKUP\_INTERVALS.PICKUP\_INTERVAL\_CODE

Default: 2

Description C\_PICKUP\_INTERVALS.DESCRPTION

Lov: c\_pickup\_intervals, Lov is used for validation.

This field is mandatory.

**Marital Status -****C\_FAMILY\_ECONOMIC\_UNITS.MAR\_STAT\_MARITAL\_STATUS\_CODE**

Code table column C\_MARITAL\_STATUSES.MARITAL\_STATUS\_CODE

Default: Base table code for "Married" (2).

Description C\_MARITAL\_STATUSES.DESCRPTION

Lov: c\_marital\_statuses, Lov is used for validation.

This field is mandatory.

**Education Level - C\_FAMILY\_ECONOMIC\_UNITS.CEL\_EDUCATION\_CODE**

Code table column C\_EDUCATION\_LEVELS.EDUCATION\_CODE

Default: (12)

Description C\_EDUCATION\_LEVELS.DESCRPTION

Lov: c\_education\_levels, Lov is used for validation.

This field is mandatory.

**Disability - C\_FAMILY\_ECONOMIC\_UNITS.DIS\_DISABILITY\_CODE**

Code table column C\_DISABILITIES.DISABILITY\_CODE

Description C\_DISABILITIES.DESCRPTION

Lov: c\_disabilities, Lov is used for validation.

This field is optional.

**Voter Reg. - C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE**

Code table column C\_VOTER\_REGISTRATIONS.VOTER\_REG\_CODE

Description C\_VOTER\_REGISTRATIONS.DESCRPTION

Lov: c\_voter\_registrations, Lov is used for validation.

This field is mandatory.

**Disable Voter Reg. - C\_FAMILY\_ECONOMIC\_UNITS.DISABLE\_VOTER\_REG**

This field is mandatory.

Default: N (Unchecked)

#### *Background Process(es)*

The C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE field is cleared if C\_FAMILY\_ECONOMIC\_UNITS.DISABLE\_VOTER\_REG is not checked and any of the following fields are changed:

C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2

C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS1

C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS2

C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_STREET

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2

If the C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE field is cleared the user is then required to fill it in.

When creating a new certification period in the Certification window and if the C\_FAMILY\_ECONOMIC\_UNITS.DATE\_MODIFIED field is not within the last 30 days and if the C\_FAMILY\_ECONOMIC\_UNITS.DISABLE\_VOTER\_REG is not 'Y' the system clears the C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE field. The Food Package Prescription window verifies that the

C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE field has not been cleared prior to setting the C\_CLIENTS.REC\_STATUS to 'A' and allowing the participant to receive FI's.

**Section 2 - 2.1.2** : Family Information - Communications*Fields***Code** - C\_FEU\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE

Code table column C\_COMMUNICATION\_TYPES.COMM\_TYPE\_CODE

Description C\_COMMUNICATION\_TYPES.DESCRPTION

Lov: c\_communication\_types, Lov is used for validation.

This field is mandatory.

**Communication** - C\_COMMUNICATION\_TYPES.DESCRPTION

This field is display only.

**Comm Date** - C\_FEU\_COMMUNICATIONS.DATE\_SENT\_CALLED

This field is mandatory.

Default: Current date.

**Comment** - C\_FEU\_COMMUNICATIONS.NOTE

This field is optional.

*Background Process(es)*

None

**Section 2 - 2.1.3 : Family Information - Phone/Confidentiality***Fields***Phone** - C\_FAMILY\_PHONES.PHONE\_NUMBER

This field is mandatory.

Format: (123)456-7890.

**Ext.** - C\_FAMILY\_PHONES.PHONE\_EXTENSION

This field is optional.

**Phone Type** - C\_FAMILY\_PHONES.SPT\_PHONE\_TYPE\_ID

Code table column S\_PHONE\_TYPES.PHONE\_TYPE\_ID

Description S\_PHONE\_TYPES.DESCRPTION

Lov: s\_phone\_types, Lov is used for validation.

This field is mandatory if a phone number is entered.

**Auto Dial** - C\_FAMILY\_PHONES.AUTO\_DIAL\_FLAG

This check box can only be selected for one phone number.

Default: Unchecked.

**No Mailings** - C\_FAMILY\_ECONOMIC\_UNITS.MAIL\_CONFIDENTIAL\_FLAG

Default: Unchecked.

**No Phone Calls** - C\_FAMILY\_ECONOMIC\_UNITS.PHONE\_CONFIDENTIAL\_FLAG

This check box cannot be checked if the Auto Dial check box is selected for any phone number.

Default: Unchecked.

*Background Process(es)*

The phone number with the C\_FAMILY\_PHONES.AUTO\_DIAL\_FLAG field set to 'Y' will be the number used by the autodialer process for appointment scheduling notification.

**Section 2 - 2.1.4 : Family Information - Proxies***Fields***Last Name (Proxy1)** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_LAST\_NAME

This field is optional.

**First Name (Proxy1)** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_FIRST\_NAME

This field is optional.

**MI 1 (Proxy1)** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_MI1

This field is optional.

**MI 2 (Proxy1)** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_MI2

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

**Last Name (Proxy2)** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY2\_LAST\_NAME

This field is optional.

**First Name (Proxy2)** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY2\_FIRST\_NAME

This field is optional.

**MI 1 (Proxy2)** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY2\_MI1

This field is optional.

**MI 2 (Proxy2)** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY2\_MI2

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

*Background Process(es)*

None



**Section 2 - 2.1.5** : Family Information - Health Care Payee*Fields***Code** - C\_FAMILY\_ECONOMIC\_UNITS.HCP\_HC\_PAYEE\_CODE

Code table column C\_HC\_PAYEES.HC\_PAYEE\_CODE

Description C\_HC\_PAYEES.DESCRPTION

Lov: c\_hc\_payee. Lov is used for validation.

This field is mandatory.

*Background Process(es)*

None

**Section 2 - 2.1.6** : Family Information - Referrals From  
*Fields*

**Program** - C\_FAM\_REFERRALS.PRГ\_PROGRAM\_ID

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov: o\_programs. Lov is used for validation.

This field is mandatory.

**Outreach/Referral Organization** - C\_FAM\_REFERRALS.OO\_OUTREACH\_ORG\_ID

Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID

Description O\_OUTREACH\_ORGANIZATIONS.NAME

Lov: o\_outreach\_organizations. Lov is used for validation.

This field is optional.

**Referral Date** - C\_FAM\_REFERRALS.REFERRAL\_DATE

This field is mandatory.

Default: Current Date

*Background Process(es)*

None

**Section 2 - 2.1.7 : Family Information - Languages***Fields***Primary - C\_FAMILY\_ECONOMIC\_UNITS.LANG\_LANGUAGE\_CODE**

Code table column C\_LANGUAGES.LANGUAGE\_CODE

Default: 1 (English)

Description C\_LANGUAGES.DESCRPTION

Lov: c\_languages, Lov is used for validation.

This field is mandatory.

**Secondary - C\_FAMILY\_ECONOMIC\_UNITS.LANG\_LANGUAGE\_CODE\_SECOND**

Code table column C\_LANGUAGES.LANGUAGE\_CODE

Description C\_LANGUAGES.DESCRPTION

Lov: c\_languages, Lov is used for validation.

This field is mandatory.

**Translator Required -****C\_FAMILY\_ECONOMIC\_UNITS.TRANSLATOR\_REQUIRED\_FLAG**

This Check box can only be changed if the primary language is not English.

Default: Unchecked.

*Background Process(es)*

None

**Section 2 - 2.1.8** : Family Information - Warning Notes**Warning Notes - C\_FAMILY\_ECONOMIC\_UNITS.NOTE**

This field is optional.

*Background Process(es)*

If C\_FAMILY\_ECONOMIC\_UNITS.NOTE is not NULL then the Warning Notes icon is displayed in red, otherwise it is displayed in green. If C\_FAMILY\_ECONOMIC\_UNITS.NOTE is deleted by the user the Warning Notes icon is changed from red to green.

## Enrollment and Certification

### Section 2 - 2.2 : Update Client Registration Information

#### Section 2 - 2.2.1 : Client Registration

*Form:* cs\_client\_regis

*Fields (Family section)*

**Family ID** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

Lov: c\_family\_economic\_units where compliance\_flag = 'N' and ou\_seq\_id in the Agency the user is logged into.

This field is optional in query mode, then display only.

**Authorized Rep1 Last Name** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

This field is display only.

**Authorized Rep 1 First Name** -

FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is display only.

**MI 1** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1

This field is display only.

**MI 2** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2

This field is display only.

*Fields (Participant section)*

**Client ID** - C\_CLIENTS.CLIENT\_ID

This field is optional in query mode, then mandatory.

When adding a new participant, this field is automatically generated by the system as a concatenation of O\_ORGANIZATIONAL\_UNITS.ORG\_CODE (2 digits) where

O\_ORGANIZATIONAL\_UNITS.SEQ\_ID =

C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID followed by

O\_ORGANIZATIONAL\_UNITS.ORG\_CODE (2 digits) where

O\_ORGANIZATIONAL\_UNITS.SEQ\_ID =

O\_ORGANIZATIONAL\_UNITS.OU\_SEQ\_ID for the clinic followed by 7 digits from the clients\_seq sequence to form the 11 digit ID.

Sequence: client\_seq

Lov: c\_clients, c\_family\_economic\_units where cc.compliance\_flag = 'N' and the participant is in the clinic that the user is logged into.

Lov: is only available in enter query mode.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is mandatory.

Default: C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is mandatory.

**MI 1** - C\_CLIENTS.MI1

This field is optional.

**MI 2** - C\_CLIENTS.MI2

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

**SSN** - C\_CLIENTS.SSN

This field is greyed out and will not be accessible.

**Birth Date** - C\_CLIENTS.BIRTH\_DATE

This field is mandatory.

Edits: Birth Date cannot be greater than the Application Date.

Birth Date cannot be greater than the Current Date.

If Client is over 6 years and under 9 years of age, user is notified and the ineligibility reason is set to a value to be determined when the termination base table entries are defined. The age is in truncated years, so 5 years 6 months is considered 5 years old, (6,7,8) are ineligible.

**Age (Yrs.)** - Non Database field.

This field is calculated by

TRUNC( MONTHS\_BETWEEN( SYSDATE,C\_CLIENTS.BIRTH\_DATE) / 12).

This field is display only.

**Age (Months)** - Non Database field.

This field is calculated by

TRUNC( MOD( MONTHS\_BETWEEN( SYSDATE,C\_CLIENT.BIRTH\_DATE), 12) )

This field is display only.

**Gender** - C\_CLIENTS.GENDER

This field is mandatory.

**Family Size** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_SIZE

This field is mandatory.

**WIC Family Size** - Non Database.

This field is display only.

This field is calculated by COUNT(C\_CLIENTS.CLIENT\_ID) where

C\_CLIENTS.CFEU\_FAMILY\_ID = C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

**Proof of Identity** - C\_CLIENTS.PID\_PROOF\_IDENTITY\_CODE

Code table column C\_PROOF\_IDENTITYES.PROOF\_IDENTITY\_CODE

Default: C (Driver's License) for participants over the age of 9, D (Birth Certificate) for participants under 9.

Description C\_PROOF\_IDENTITYES.DESCRPTION

Lov: c\_proof\_identities, Lov is used for validation.

This field is mandatory.

**Application Date** - C\_CLIENTS.APPLICATION\_DATE

This field is mandatory.

Default: Current date.

Edits: Application Date cannot be greater than the current date.

**Mothers ID** - C\_CLIENTS.CC\_CLIENT\_ID

Lov: c\_clients where cat\_category\_code is a Women Category and compliance\_flag = 'N'. Lov is used for validation.

This field is optional, and is disabled for Participants over the age of six.

Edits: Mother's ID cannot be the same as the Client ID.

**Migrant** - C\_FAMILY\_ECONOMIC\_UNITS.MIGRANT\_FLAG

Default: Unchecked

**Homeless** - C\_FAMILY\_ECONOMIC\_UNITS.HOMELESS\_FLAG

Default: Unchecked

**Disability** - C\_CLIENTS.DIS\_DISABILITY\_CODE

Code table column C\_DISABILITIES.DISABILITY\_CODE

Description C\_DISABILITY.DESCRPTION  
Lov: c\_disabilities, Lov is used for validation.  
This field is optional.

**Group Home** - C\_FAMILY\_ECONOMIC\_UNITS.INSTITUTIONALIZED\_FLAG  
Default: Unchecked

**Military** - C\_FAMILY\_ECONOMIC\_UNITS.MILITARY\_FLAG  
Default: Unchecked

**VOC (Verification of Certification)** - C\_CLIENTS.VOC  
This field is display only.

**Refugee** - C\_FAMILY\_ECONOMIC\_UNITS.REFUGEE\_FLAG  
Default: Unchecked

**Foster Care** - C\_CLIENTS.FOSTER\_CARE\_FLAG  
Default: Unchecked  
If the user checks this check box the system displays the following question with Yes / No responses, "Have you changed Foster Families within the last 6 months?". If the user responds "Yes" the system sets C\_CLIENTS.FOSTER\_CARE\_6\_MONTHS\_FLAG to 'Y', if the response is "No" the system sets C\_CLIENTS.FOSTER\_CARE\_6\_MONTHS\_FLAG to 'N'. If this field is unchecked the system sets C\_CLIENTS.FOSTER\_CARE\_6\_MONTHS\_FLAG to 'N'.

**Ineligibility Reason** - C\_CLIENTS.TR\_TERMINATION\_CODE  
Code table column C\_TERM\_REASONS.TERMINATION\_CODE  
Description C\_TERM\_REASONS.DESCRPTION  
Lov: c\_term\_reasons, Lov is used for validation.  
This field is optional.

**Adj. Elig.** - C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG  
This check box is display only, and if checked income does not have to be gathered for the Participant.

**Inc. Elig.** - C\_CLIENTS.INCOME\_ELIGIBLE\_FLAG or  
C\_FAMILY\_ECONOMIC\_UNITS.INCOME\_ELIGIBLE\_FLAG  
This check box is display only.

*Background Process(es)*

When the save button is pressed the system performs the following background processing:  
If `SYSDATE - C_CLIENT.BIRTH_DATE < 1 year` and `C_CLIENTS.CC_CLIENT_ID IS NULL`, the following message is to display to remind the user to complete the mother's ID field if the mother is on WIC. "If the infant's mother is a WIC participant please fill in the mother's ID field, and press the save button again."

If `C_CLIENTS.CC_CLIENT_ID IS NOT NULL` and `SYSDATE - C_CLIENT.BIRTH_DATE < 6 weeks` and `C_CERTIFICATIONS.CAT_CATEGORY_CODE` where `C_CERTIFICATIONS.CC_CLIENT_ID = C_CLIENTS.CC_CLIENT_ID` is a pregnant category the system displays the following message to the user with Yes/No options, "The mother of this infant is currently pregnant, would you like to update the category of the mother?". If the user responds Yes, the user is presented with the list of available Breastfeeding and Postpartum categories and is allowed to select one. The user cannot close the window without selecting one. The system then updates the mother's record, sets the current `C_CERTIFICATIONS.TERMINATION_DATE` to today's date, creates a new `C_CERTIFICATIONS` record, setting `CERTIFICATIONS.ACTUAL_DELIVERY_DATE` to the infant's `C_CLIENTS.BIRTH_DATE`, sets `C_CERTIFICATIONS.CAT_CATEGORY_CODE` to the selected category, sets `C_CERTIFICATIONS.CERT_START_DATE` to today's date, and calculates the Certification end date as defined in the Certification - Change Category window.

If the user enters a Participant that is between six and nine years of age the system automatically terminates the participant and sets the Ineligibility Reason field with a termination code to be determined when the `C_TERM_REASONS` base table information is defined.

All data elements that are stored in the `C_FAMILY_ECONOMIC_UNITS` table apply to the entire family, so for example the data elements for migrant, homeless, group home, military, and refugee are set for the entire family when they are checked or unchecked.



**Section 2 - 2.2.2 : Participant Registration - Income Eligibility***Fields***Program ID - C\_CLIENT\_PROGS.PRГ\_PROGRAM\_ID**

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov: o\_programs where adj\_eligible\_flag = 'Y' or family\_eligible\_flag = 'Y' and elig\_flag = 'Y'. Lov is used for validation.

This field is mandatory.

**Adjunctive Eligibility – C\_CLIENT\_PROGS.ELIG\_FLAG.**

Code table column O\_PROGRAMS.ADJ\_ELIGIBLE\_FLAG.

This check box is display only.

Default: Checked

**Participant - C\_CLIENT\_PROGS.PARTICIPANT\_FLAG**

Default: Unchecked.

*Background Process(es)*

If C\_INCOMES.IV\_INC\_VERIF\_CODE is 'Forgot Documentation', the Participant is only allowed to receive FI's for 30 days, C\_INCOMES.DATE\_CREATED + 30. This is enforced in the On-Demand and Batch Food Instruments windows. If the adjunctive eligibility flag, C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG, is checked self-declared income is still required to complete certification.

If the Adjunct Eligibility check box is checked the system sets C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG to 'Y'. If income information is collected for the individual, via the 'Income individual' button and the Income Calculator window determines the Participant is income eligible the C\_CLIENTS.INCOME\_ELIGIBLE\_FLAG is set to 'Y' and C\_CLIENTS.INCOME is set to C\_INCOME\_HISTORIES.INCOME\_AMOUNT. If the system determines the individual is not income eligible, the C\_CLIENTS.INCOME\_ELIGIBLE\_FLAG is set to 'N'. If income information is collected for the family via the 'Income Family' button and the Income Calculator window determines the Family is income eligible the C\_FAMILY\_ECONOMIC\_UNITS.INCOME\_ELIGIBLE\_FLAG is set to 'Y', and C\_FAMILY\_ECONOMIC\_UNITS.INCOME is set to C\_INCOME\_HISTORIES.INCOME\_AMOUNT. If the system determines the family is not income eligible, the C\_FAMILY\_ECONOMIC\_UNITS.INCOME\_ELIGIBLE\_FLAG is set to 'N'.

Adjunctively eligible programs selected in the Other Program popup are not displayed in the Eligibility popup.

The system uses the following process to determine if the entire family is Adjunctively Eligible for WIC:

If C\_CLIENT\_PROGS.PRГ\_PROGRAM\_ID = O\_PROGRAMS.PROGRAM\_ID and  
 C\_CLIENT\_PROGS.CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID and  
 O\_PROGRAMS.FAMILY\_ELIGIBLE\_FLAG = 'Y' and O\_PROGRAMS.PROGRAM\_ID != 'C'  
 (AHCCCS) and C\_CLIENTS.FOSTER\_CARE\_FLAG = 'N'  
 and C\_CLIENT\_PROGS.ELIG\_FLAG = 'Y'

OR

If C\_CLIENTS.CAT\_CATEGORY\_CODE is 'PG1' or 'PG2' where  
C\_CLIENT\_PROGS.CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID and  
C\_CLIENT\_PROGS.PRГ\_PROGRAM\_ID = 'C' (AHCCCS) and  
C\_CLIENTS.FOSTER\_CARE\_FLAG = 'N'  
and C\_CLIENT\_PROGS.ELIG\_FLAG = 'Y'.

OR

If C\_CLIENTS.CAT\_CATEGORY\_CODE is 'IEN', 'IPN', or 'IFF' where  
C\_CLIENT\_PROGS.CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID and  
C\_CLIENT\_PROGS.PRГ\_PROGRAM\_ID = 'C' (AHCCCS) and  
C\_CLIENTS.FOSTER\_CARE\_FLAG = 'N'  
and C\_CLIENT\_PROGS.ELIG\_FLAG = 'Y'.

To mark the entire family as adjunctively eligible for WIC the system sets  
C\_FAMILY\_CONONOMIC\_UNITS.ADJ\_ELIGIBLE\_FLAG to 'Y' and sets  
C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG to 'Y' for each participant in the family where the  
C\_CLIENTS.FOSTER\_CARE\_FLAG = 'N'  
and C\_CLIENT\_PROGS.ELIG\_FLAG = 'Y'.

If C\_CLIENT\_PROGS.PRГ\_PROGRAM\_ID = O\_PROGRAMS.PROGRAM\_ID and  
O\_PROGRAMS.ADJ\_ELIGIBLE\_FLAG = 'Y' and C\_CLIENT\_PROGS.ELIG\_FLAG = 'Y'  
then C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG for the client only is set to 'Y'.

**Section 2 - 2.2.3 : Participant Registration – Race Ethnicity***Fields***Hispanic** – C\_CLIENT\_RACE\_ETHNICITIES.HISPANIC\_FLAG

Code table column C\_RACE\_ETHNICITIES.HISPANIC\_FLAG

This field is mandatory.

**American Indian or Alaskan Native** – C\_CLIENT\_RACE\_ETHNICITIES.INDIAN\_FLAG

Code table column C\_RACE\_ETHNICITIES.INDIAN\_FLAG

This field is optional.

**Asian** – C\_CLIENT\_RACE\_ETHNICITIES.ASIAN\_FLAG

Code table column C\_RACE\_ETHNICITIES.ASIAN\_FLAG

This field is optional.

**Native Hawaiian or Other Pacific Islander** –

C\_CLIENT\_RACE\_ETHNICITIES.ISLANDER\_FLAG

Code table column C\_RACE\_ETHNICITIES.ISLANDER\_FLAG

This field is optional.

**Black or African American** – C\_CLIENT\_RACE\_ETHNICITIES.BLACK\_FLAG

Code table column C\_RACE\_ETHNICITIES.BLACK\_FLAG

This field is optional.

**White** – C\_CLIENT\_RACE\_ETHNICITIES.WHITE\_FLAG

Code table column C\_RACE\_ETHNICITIES.WHITE\_FLAG

This field is optional.

**Observed by Client** – C\_CLIENT\_RACE\_ETHNICITIES.STAFF\_OBSERVED\_FLAG

This field is mandatory.

**Staff Name** – C\_CLIENT\_RACE\_ETHNICITIES.SM\_STAFF\_MEMBER\_ID

Code table column O\_STAFF\_MEMBERS.STAFF\_MEMBER\_ID

This field is display only.

*Background Process(es)*

After selecting the Hispanic radio button one ore more of the following fields must be selected:

- C\_CLIENT\_RACE\_ETHNICITIES.INDIAN\_FLAG
- C\_CLIENT\_RACE\_ETHNICITIES.ASIAN\_FLAG
- C\_CLIENT\_RACE\_ETHNICITIES.ISLANDER\_FLAG
- C\_CLIENT\_RACE\_ETHNICITIES.BLACK\_FLAG
- C\_CLIENT\_RACE\_ETHNICITIES.WHITE\_FLAG

If C\_CLIENT\_RACE\_ETHNICITIES.STAFF\_OBSERVED\_FLAG = 'Y' then

C\_CLIENT\_RACE\_ETHNICITIES.SM\_STAFF\_MEMBER\_ID = staff id of user logged into AIM application.

Calculate C\_CLIENT\_RACE\_ETHNICITIES.CRE\_RACE\_CODE where

C\_RACE\_ETHINCITIES.HISPANIC\_FLAG =

C\_CLIENT\_RACE\_ETHNICITIES.HISPANIC\_FLAG and

C\_RACE\_ETHINCITIES.INDIAN\_FLAG =

C\_CLIENT\_RACE\_ETHNICITIES.INDIAN\_FLAG and

C\_RACE\_ETHINCITIES.ASIAN\_FLAG = C\_CLIENT\_RACE\_ETHNICITIES.ASIAN\_FLAG

and C\_RACE\_ETHINCITIES.ISLANDER\_FLAG =

C\_CLIENT\_RACE\_ETHNICITIES.ISLANDER\_FLAG and  
C\_RACE\_ETHINCITIES.BLACK\_FLAG =  
C\_CLIENT\_RACE\_ETHNICITIES.BLACK\_FLAG and  
C\_RACE\_ETHINCITIES.WHITE\_FLAG =  
C\_CLIENT\_RACE\_ETHNICITIES.WHITE\_FLAG. Then set  
C\_CLIENTS.CEG\_ETHNIC\_GROUP\_CODE =  
C\_CLIENT\_RACE\_ETHNICITIES.CRE\_RACE\_CODE.

**Section 2 - 2.2.4 : Participant Registration - Transfer Info***Fields***Transferred From****Clinic** - C\_TRANSFER\_HISTORIES.OU\_SEQ\_ID\_FROM

Code table column O\_ORGANIZATIONAL\_UNITS.OU\_ORG\_CODE

Description is O\_ORGANIZATIONAL\_UNITS.NAME

This field is display only.

**Name** - O\_ORGANIZATIONAL\_UNITS.NAME

This field is display only.

**Transferred To****Clinic** - C\_TRANSFER\_HISTORIES.OU\_SEQ\_ID\_TO

Code table column O\_ORGANIZATIONAL\_UNITS.OU\_ORG\_CODE

Description is O\_ORGANIZATIONAL\_UNITS.NAME

This field is display only.

**Name** - O\_ORGANIZATIONAL\_UNITS.NAME

This field is display only.

**Transfer Date** - C\_TRANSFER\_HISTORIES.TRANSFER\_DATE

This field is display only.

*Background Process(es)*

None

**Section 2 - 2.2.5 : Participant Registration - Other Programs***Fields***Program ID - C\_CLIENT\_PROGS.PRG\_PROGRAM\_ID**

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov: o\_programs, Lov is used for validation.

This field is mandatory.

**Adjunctive Eligibility - Non database field.**

This field is derived from C\_CLIENT\_PROGS.ELIG\_FLAG.

This check box is display only.

Default: Unchecked

**Participant - C\_CLIENT\_PROGS.PARTICIPANT\_FLAG**

Default: Unchecked.

*Background Process(es)*

Adjunctively eligible programs listed on this pop up are also reflected on the Participant Registration Eligibility pop up.

**Section 2 - 2.2.6** : Participant Registration - Communications*Fields***Code** - C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE

Code table column C\_COMMUNICATION\_TYPES.COMM\_TYPE\_CODE

Description C\_COMMUNICATION\_TYPES.DESCRPTION

Lov: c\_communication\_types, Lov is used for validation.

This field is mandatory.

**Description** - Non database field.

This field is derived from C\_COMMUNICATION\_TYPES.DESCRPTION.

This field is display only.

**Comm Date** - C\_CLIENT\_COMMUNICATIONS.DATE\_SENT\_CALLED

This field is mandatory.

Default: Today's date

Edits: The date of communication cannot be greater than the current date.

**Comment** - C\_CLIENT\_COMMUNICATIONS.NOTE

This field is optional.

*Background Process(es)*

None

**Section 2 - 2.2.7 : Participant Registration - Health Care***Fields (Health Care Payee section)***Payee - C\_CLIENTS.HCP\_HC\_PAYEE\_CODE**

Code table column C\_HC\_PAYEES.HC\_PAYEE\_CODE

Default: C\_FAMILY\_ECONOMIC\_UNITS.HCP\_HC\_PAYEE\_CODE

Description C\_HC\_PAYEES.DESCRPTION

Lov: c\_hc\_payee, Lov is used for validation.

This field is mandatory.

*Fields (Source of Health Care section)***Source - C\_CLIENTS.SHC\_HEALTH\_CARE\_SOURCE\_CODE**

Code table column C\_SOURCE\_HEALTH\_CARE.SOURCE\_CODE

Description C\_SOURCE\_HEALTH\_CARE.DESCRPTION

Lov: c\_source\_health\_cares, Lov is used for validation.

This field is mandatory.

*Background Process(es)*

None



**Section 2 - 2.2.8 : Participant Registration - Previous Names***Fields***Last Name** - C\_PREV\_NAMES.LAST\_NAME

This field is mandatory and defaults to C\_CLIENTS.LAST\_NAME.

**First Name** - C\_PREV\_NAMES.FIRST\_NAME

This field is mandatory and defaults to C\_CLIENTS.FIRST\_NAME.

**MI1** - C\_PREV\_NAMES.MI1

This field is optional and defaults to C\_CLIENTS.MI1.

**MI2** - C\_PREV\_NAMES.MI2

This field is optional and defaults to C\_CLIENTS.MI2.

**Date** - C\_PREV\_NAMES.PREV\_NAME\_DATE

This field is display only.

Default: Current Date.

**Maiden** - C\_PREV\_NAMES.MAIDEN\_NAME\_FLAG

Default: Unchecked

*Background Process(es)*

None

**Section 2 - 2.2.9 : Participant Registration - Previous Families***Fields***Family ID** - C\_PREV\_FAMILIES.PREV\_FAMILY\_ID

This field is display only.

**Last Name** - C\_PREV\_FAMILIES.LAST\_NAME

This field is display only.

**First Name** - C\_PREV\_FAMILIES.FIRST\_NAME

This field is display only.

**MI 1** - C\_PREV\_FAMILIES.MI1

This field is display only.

**MI 2** - C\_PREV\_FAMILIES.MI2

This field is display only.

**Date** - C\_PREV\_FAMILIES.PREV\_FAMILY\_DATE

This field is display only.

*Background Process(es)*

This window is a display only window. The system sets the following fields when a Participant is removed from a family and put in another family:

C\_PREV\_FAMILIES.ID = C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

C\_PREV\_FAMILIES.LAST\_NAME =

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

C\_PREV\_FAMILIES.FIRST\_NAME =

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

C\_PREV\_FAMILIES.MI1 = C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1

C\_PREV\_FAMILIES.MI2 = C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2

C\_PREV\_FAMILIES.PREV\_FAMILY\_DATE = Today's date

To place a participant in a new family the user executes the following steps.

1. Query the system for the new family that the participant is to be assigned to.
2. Place the cursor in the Client ID field and query the system for the participant to be transferred.
3. Click on the save button.

**Section 2 - 2.2.10 : Participant Registration - Warning Notes***Fields***Warning Notes - C\_FAMILY\_ECONOMIC\_UNITS.NOTE**

This field is optional.

*Background Process(es)*

See Process described in the Update Family Information window.

## Enrollment and Certification

### Section 2 - 2.3 : Income Calculator

#### Section 2 - 2.3.1 : Income Calculator

*Form:* cs\_income\_calc

*Fields (Income Providers section)*

##### **W/I/C Elderly** - Non database field

This field is mandatory.

This field defaults to W/I/C if accessed from the menu or from the Precertification window. If the screen is accessed from the Participant Registration window and if TRUNC( MONTHS\_BETWEEN( SYSDATE,C\_CLIENTS.BIRTH\_DATE) / 12) is less than 60 the radio button defaults to W/I/C, if 60 or greater then the radio button defaults to Elderly.

##### **Name** - C\_ECONOMIC\_UNIT\_MEMBERS.NAME

This field is mandatory.

This field defaults to "Primary Provider"

##### **SSN** - C\_ECONOMIC\_UNIT\_MEMBERS.SSN

This field is optional.

*Fields (Income section)*

##### **Interval** - C\_INCOMES.CII\_INCOME\_INTERVAL\_CODE

Code table column C\_INCOME\_INTERVALS.INCOME\_INTERVAL\_CODE

Description C\_INCOME\_INTERVALS.DESCRPTION

Lov: c\_income\_intervals, Lov is used for validation.

This field is mandatory.

##### **Amount** - C\_INCOMES.INCOME\_AMOUNT

This field is mandatory.

##### **Source** - C\_INCOMES.INC\_SRC\_INCOME\_SOURCE\_CODE

Code table column C\_INCOME\_SOURCES.INCOME\_SOURCE\_CODE

Description C\_INCOME\_SOURCES.DESCRPTION

Lov: c\_income\_sources, Lov is used for validation.

This field is mandatory.

##### **Documentation** - C\_INCOMES.IV\_INC\_VERIF\_CODE

Code table column C\_INCOME\_VERIFICATIONS.INC\_VERIF\_CODE

Description C\_INCOME\_VERIFICATIONS.DESCRPTION

Lov: c\_income\_verifications, Lov is used for validation.

This field is mandatory.

##### **Monthly** - Non database field.

This field is derived from the interval and amount fields, see background processing for details.

This field is display only.

##### **Annual** - Non database field.

This field is derived from the interval and amount fields, see background processing for details.

This field is display only.

**Totals** - Non database fields.

These fields are calculated using Sum(Monthly columns) and Sum(Annual columns)

These fields are display only.

*Fields (WIC Income Guidelines section)*

**Number in Family** - Non database field.

This field is view only.

Default: If this window is called by the Precertification or Participant Registration Windows this field defaults to C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_SIZE.

**Unborn counted** - Non database field.

This field is optional.

Default: Unchecked

**New Income Date** - C\_INCOME\_HISTORIES.INCOME\_DATE

This field is mandatory.

Default: Current Date.

Edits: Income Date cannot be after the Current Date.

Income Date must be after the previous Income Calculation Date.

*Fields (Income Averaging section)*

**Interval** - Non database field.

Code table column C\_INCOME\_INTERVALS.INCOME\_INTERVAL\_CODE

Lov: c\_income\_intervals, Lov is used for validation.

This field is optional.

**Total** - Non database field.

This field is calculated using Sum(Amount column).

This field is display only.

**Average** - Non database field.

This field is calculated using (Total field / # of entries in the Amount fields for the interval entered in the Interval field in the lower right quadrant)

This field is display only.

**Amount** - Non database field.

This field is optional.

**OK** - When the OK button is pressed the system performs the following actions. The Interval and Average fields in the "Income Averaging" quadrant are copied to the Interval and Amount screen fields in the upper right "Income" quadrant. The user is then required to enter the Source and Documentation fields.

*Background Process(es)*

As income is entered in the Income quadrant the system makes the following calculations and displays them in the Monthly and Annual screen fields.

```

IF C_INCOMES.CII_INCOME_INTERVAL_CODE = 'A' (Annual)
  Monthly = round(C_INCOMES.INCOME_AMOUNT / 12)
  Annual = C_INCOMES.INCOME_AMOUNT
ELSIF C_INCOMES.CII_INCOME_INTERVAL_CODE = 'W' (Weekly)
  Monthly = round(C_INCOMES.INCOME_AMOUNT * 52 / 12)
  Annual = round(C_INCOMES.INCOME_AMOUNT * 52)
ELSIF C_INCOMES.CII_INCOME_INTERVAL_CODE = 'M' (Monthly)
  Monthly = C_INCOMES.INCOME_AMOUNT
  Annual = round(C_INCOMES.INCOME_AMOUNT * 12)
ELSIF C_INCOMES.CII_INCOME_INTERVAL_CODE = 'BW' (Bi-weekly)
  Monthly = round(C_INCOMES.INCOME_AMOUNT * 26 / 12)
  Annual = round(C_INCOMES.INCOME_AMOUNT * 26)
ELSIF C_INCOMES.CII_INCOME_INTERVAL_CODE = 'SM' (Semi-monthly)
  Monthly = round(C_INCOMES.INCOME_AMOUNT * 2)
  Annual = round(C_INCOMES.INCOME_AMOUNT * 24)
ELSIF C_INCOMES.CII_INCOME_INTERVAL_CODE = 'H' (Hourly)
  Monthly = round((C_INCOMES.INCOME_AMOUNT * C_INCOMES.NO_OF_HOURS * 52
) / 12)
  Annual = round(C_INCOMES.INCOME_AMOUNT * C_INCOMES.NO_OF_HOURS * 52 )
ELSIF C_INCOMES.CII_INCOME_INTERVAL_CODE = 'Q' (Quarterly)
  Monthly = round(C_INCOMES.INCOME_AMOUNT / 3)
  Annual = round(C_INCOMES.INCOME_AMOUNT * 4)
ELSIF C_INCOMES.CII_INCOME_INTERVAL_CODE = 'SA' (Semi-annually)
  Monthly = round(C_INCOMES.INCOME_AMOUNT / 6)
  Annual = round(C_INCOMES.INCOME_AMOUNT * 2)

```

If any C\_INCOMES.IV\_INC\_VERIF\_CODE is 'Forgot Documentation', the Participant is only allowed to receive FI's for 30 days, C\_INCOMES.DATE\_CREATED + 30. This restriction is enforced in the On-Demand and Batch Food Instruments windows.

If this window is invoked by the 'Individual Income' button in the Pre-certification or Participant Registration windows the C\_CLIENTS.INCOME field is set to Sum(Monthly income field for all Income providers) when the user is returned to the calling window. If this window is invoked by the 'Family Income' button in the Pre-certification or Participant Registration windows the C\_FAMILY\_ECONOMIC\_UNITS.INCOME field is set to Sum(Monthly income field for all Income providers) when the user is returned to the calling window.

If the Sum(Monthly income field for all Income providers) is greater than C\_INCOME\_LEVELS.INCOME\_HIGH where C\_INCOME\_LEVELS.NUMBER\_IN\_ECONOMIC\_UNIT equals C\_CLIENTS.FAMILY\_SIZE and max(C\_INCOME\_LEVELS.BEGIN\_DATE) is less than or equal to C\_INCOME\_HISTORIES.INCOME\_DATE the system sets a global variable called income\_eligible to 'N' and passes this variable back to the calling window, and "Income Not Eligible" flashes in the lower right corner of the screen. If the previous conditions are not met the system sets the flag to 'Y' to indicate that the participant is income eligible.

If hourly is selected as the income Interval the system computes the Monthly and Annual income based on the number of hours entered in the Weekly Hours pop up. If the Weekly Hours pop up is not invoked the system computes the income using the default, 40.

Records that undergo automatic category change during the End of Day process that have the “Forgot Documentation” code and are in a current issue month, need the income eligibility field updated with the appropriate required documentation in order to print food items.

**Section 2 - 2.3.2 : Income Calculator - Calculator***Fields*

Does not apply, as this is an outside application.

*Background Process(es)*

When this button is pressed the application performs an operating system call to invoke the Windows Calculator.



**Section 2 - 2.3.3 : Income Calculator - Weekly Hours***Fields***Number of Working Hours Per Week - C\_INCOMES.NO\_OF\_HOURS**

This field is mandatory.

Default: 40

Edits: Must be greater than 0.

Range: 1 - 80.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 2.4 : Update Precertification Information

#### Section 2 - 2.4.1 : Precertification

*Form:* cs\_precertification

*Fields*

**Family ID** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

Code table column C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

Sequence: family\_economic\_unit\_seq.

Lov: c\_family\_economic\_units where compliance\_flag = 'N' and ou\_seq\_id in the agency the user is logged into.

Lov is only available in Enter Query mode.

This field is mandatory.

**Clinic** - C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID

Code table column O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

Description is O\_ORGANIZATIONAL\_UNITS.NAME

Lov: o\_organizational\_units where ou\_type = 'CLINIC' list is restricted to the Agency the user is logged into. Lov is used for validation.

This field is mandatory.

Edits: The information on this window cannot be updated if

O\_ORGANIZATIONAL\_UNITS.CHECK\_OUT\_FLAG = 'Y'

**Authorized Rep 1 Last Name** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

This field is mandatory.

**Authorized Rep 1 First Name**-

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is mandatory.

**MI 1** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1

This field is optional.

**MI 2** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

**Mailing Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2

The first address line is mandatory only if the client is pregnant; the second is always optional.

**Street Address** - C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS1

C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS2

The first address line is mandatory only if the client is pregnant; the second is always optional.

Default: C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

**City (Mailing)**- C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Code table column S\_GEO\_LOCATIONS.SC\_DESCRIPTION

Default: This is filled in if the Mailing Address zip is selected.

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by State, City. Lov is used for validation.

This field is mandatory.

**City (Street)**- C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_STREET

Code table column S\_GEO\_LOCATIONS.SC\_DESCRIPTION

Default: This is filled in if the Street Address zip is selected.

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by State, City. Lov is used for validation.

This field is mandatory.

Default: C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

**County (Mailing)**- S\_GEO\_LOCATIONS.SC4\_COUNTY\_CODE

Display only.

**State (Mailing)**- S\_GEO\_LOCATIONS.SS\_STATE\_ID

Display only.

**Zip (Mailing)**- C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Code table column S\_GEO\_LOCATIONS.SZ\_ZIP5

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by Zip.

Lov is used for validation.

This field is mandatory only if the client is pregnant.

**Zip +4 (Mailing)** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ZIP4

The four digit extension code is optional.

**County (Street)**- S\_GEO\_LOCATIONS.SC4\_COUNTY\_CODE

Display only.

**State (Street)**- S\_GEO\_LOCATIONS.SS\_STATE\_ID

Display only.

**Zip (Street)**- C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_STREET

Code table column S\_GEO\_LOCATIONS.SZ\_ZIP5

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by Zip.

Lov is used for validation.

This field is mandatory only if the client is pregnant.

Default: C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

**Zip +4 (Street)**- C\_FAMILY\_ECONOMIC\_UNITS.STEET\_ZIP4

The four digit extension code is optional.

#### *Fields (Eligibility section)*

**Family Size** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_SIZE

This field is optional.

**Income** - C\_FAMILY\_ECONOMIC\_UNITS.INCOME

Display only.

*Fields (Applicant section)***Applicant ID - C\_CLIENTS.CLIENT\_ID**

This field is optional in query mode, then mandatory.

When adding a new participant, this field is automatically generated by the system as a concatenation of O\_ORGANIZATIONAL\_UNITS.ORG\_CODE (2 digits) where

O\_ORGANIZATIONAL\_UNITS.SEQ\_ID =

C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID followed by

O\_ORGANIZATIONAL\_UNITS.ORG\_CODE (2 digits) where

O\_ORGANIZATIONAL\_UNITS.SEQ\_ID =

O\_ORGANIZATIONAL\_UNITS.OU\_SEQ\_ID for the clinic followed by 7 digits from the clients\_seq sequence to form the 11 digit ID.

Sequence: client\_seq

Lov: c\_clients, c\_family\_economic\_units where cc.compliance\_flag = 'N' and the participant is in the clinic that the user is logged into.

Lov: is only available in enter query mode.

**Applicant Last Name - C\_CLIENTS.LAST\_NAME**

This field defaults to

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME.

This field is mandatory.

**Applicant First Name - C\_CLIENTS.FIRST\_NAME**

This field is mandatory.

**MI 1 - C\_CLIENTS.MI1**

This field is optional.

**MI 2 - C\_CLIENTS.MI2**

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

**Birth Date - C\_CLIENTS.BIRTH\_DATE**

This field is mandatory.

Edits: The birth date must not be greater than current date.

The birth date restricts the categories in the Lov using the following table.

<u>Age</u>	<u>Category</u>
>= 0 and < 12 months	Infant Categories
>= 12 and < 24 months	C1
>= 24 and < 36 months	C2
>= 36 and < 48 months	C3
>= 48 and < 60 months	C4
>= 60 and < 72 months	C5
>= 9 and < 60 years	Women Categories
>= 60 years	Elderly Categories

Displays the following warning when the birth date makes the participant 72 - 108 months old, "The applicant does not fall under WIC or CSF categories for the entered birth date."

**Cat. - C\_CLIENTS.CAT\_CATEGORY\_CODE**

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

This field is mandatory.

Edits: The category is validated using the following table:

<u>Age</u>	<u>Category must be</u>
>= 0 and < 12 months	Infant Categories

>= 12 and < 24 months	C1
>= 24 and < 36 months	C2
>= 36 and < 48 months	C3
>= 48 and < 60 months	C4
>= 60 and < 72 months	C5
>= 9 and < 60 years	Women Categories
>= 60 years	Elderly Categories

**Exp. Pri. - C\_CLIENTS.CP2\_ID**

This field defaults to 1 where C\_CLIENTS.CAT\_CATEGORY\_CODE is the code for an Infant, Breastfeeding mother, or Pregnant participant. The default is 3 where C\_CLIENTS.CAT\_CATEGORY\_CODE is the code for an Elderly, Child or Postpartum mother.

This field is mandatory.

**WL - C\_CLIENTS.WAIT\_LIST\_FLAG**

This field defaults to 'Y' if C\_CLIENTS.CAT\_CATEGORY\_CODE = F\_CASELOAD\_RESTRICTIONS AND C\_CLIENTS.CP2\_ID = F\_CASELOAD\_RESTRICTIONS.CP2\_ID AND SYSDATE IS BETWEEN F\_CASELOAD\_RESTRICTIONS.START\_DATE AND F\_CASELOAD\_RESTRICTIONS.END\_DATE AND F\_CASELOAD\_RESTRICTIONS.OU\_SEQ\_ID is the local agency of the clinic C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID.

**Fost. Child - C\_CLIENTS.FOSTER\_CARE\_FLAG**

Default: Unchecked.

If the user checks this check box the system displays the following question with Yes / No responses, "Have you changed Foster Families within the last 6 months?". If the user responds "Yes" the system sets C\_CLIENTS.FOSTER\_CARE\_6\_MONTHS\_FLAG to 'Y', if the response is "No" the system sets C\_CLIENTS.FOSTER\_CARE\_6\_MONTHS\_FLAG to 'N'. If this field is unchecked the system sets C\_CLIENTS.FOSTER\_CARE\_6\_MONTHS\_FLAG to 'N'.

**Inc. Elig. - C\_CLIENTS.INCOME\_ELIGIBLE\_FLAG**

This is a display only field.

**Adj. Elig. - C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG**

This is a display only field.

*Radio Buttons*

Is the client pregnant?

*C\_FAMILY\_ECONOMIC\_UNITS.PREG\_CLIENT*

*When clicked = 'Y', unclicked= 'N'*

*If C\_FAMILY\_ECONOMIC\_UNITS.PREG\_CLIENT = 'U' (initial value)*

*'Y' or 'N' is required.*

*If 'Y', address is set to required.*

*If 'N', address is set to optional.*

*Walk-In/Phone? -*

*C\_FAMILY\_ECONOMIC\_UNITS.WALKIN\_PHONE*

*When clicked = 'W', unclicked= 'P'*

*If C\_FAMILY\_ECONOMIC\_UNITS.WALKIN\_PHONE = 'U' (initial value)*

*'W' or 'P' is required.*

Migrant – C\_FAMILY\_ECONOMIC\_UNITS.MIGRANT\_FLAG

Initial value = 'N'

Clicked = 'Y', unclicked = 'N'

*Background Process(es)*

During the End of Day process, in the EA1\_OTHER\_PURG.SQL script, the system purges pre-certified participants with no C\_CERTIFICATIONS records and  
NVL(C\_CLIENTS.DATE\_CREATED, C\_CLIENTS.DATE\_MODIFIED) > 60 days in the past  
and if C\_CLIENTS.WAIT\_LIST\_FLAG is 'N'.

At save time if C\_CLIENTS.WAIT\_LIST\_FLAG is checked for one or more of the Participants the user is prompted with Yes / No options: "Print the Wait List Notification?". If Yes is selected the cs\_wait\_notify\_cri form is invoked and the parameter screen is auto populated with the participant's information, the user can then print the Wait List Notification.

**Section 2 - 2.4.2 : Precertification - Phone / Confidentiality***Fields***Phone - C\_FAMILY\_PHONES.PHONE\_NUMBER**

This field is mandatory.

Format: (123)456-7890.

**Ext. - C\_FAMILY\_PHONES.PHONE\_EXTENSION**

This field is optional.

Edits: Only digits are allowed for phone extension.

**Phone Type - C\_FAMILY\_PHONES.SPT\_PHONE\_TYPE\_ID**

Code table column S\_PHONE\_TYPES. PHONE\_TYPE\_ID

Description S\_PHONE\_TYPES.DESCRPTION

Lov: s\_phone\_types, Lov is used for validation.

This field is mandatory.

**Auto Dial - C\_FAMILY\_PHONES.AUTO\_DIAL\_FLAG****No Mailings - C\_FAMILY\_ECONOMIC\_UNITS.MAIL\_CONFIDENTIAL\_FLAG**

Default: Unchecked.

**No Phone Calls - C\_FAMILY\_ECONOMIC\_UNITS.PHONE\_CONFIDENTIAL\_FLAG**

Default: Unchecked.

*Background Process(es)*

The Auto-Dial check box and the No Phone Calls check box contain a cross field edit to make them mutually exclusive. If you check one you can not check the other and vice versa, i.e. if any one of the Auto Dial check boxes are checked the user cannot check the No Phone Calls check box and if the No Phone Calls check box is checked none of the Auto Dial check boxes can be checked.



**Section 2 - 2.4.3 : Precertification - Adjunct Eligibility***Fields***Program ID - C\_CLIENT\_PROGS.PRG\_PROGRAM\_ID**

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov: o\_programs, Lov is used for validation.

This field is mandatory.

**Description - Non database field. O\_PROGRAMS.DESCRPTION**

This field is display only.

**Adjunctive Eligibility - Non database field.**

This field is derived from O\_PROGRAMS.ADJ\_ELIGIBLE\_FLAG

This check box is display only.

**Participant - C\_CLIENT\_PROGS.PARTICIPANT\_FLAG**

Default: Unchecked.

*Background Process(es)*

If the Adjunct Eligibility check box is checked the system sets

C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG to 'Y'. If income information is collected for the individual, via the 'Income individual' button and the Income Calculator window determines the Participant is income eligible the C\_CLIENTS.INCOME\_ELIGIBLE\_FLAG is set to 'Y' and C\_CLIENTS.INCOME is set to C\_INCOME\_HISTORIES.INCOME\_AMOUNT. If the system determines the individual is not income eligible, the C\_CLIENTS.INCOME\_ELIGIBLE\_FLAG is set to 'N'. If income information is collected for the family via the 'Income Family' button and the Income Calculator window determines the Family is income eligible the C\_FAMILY\_ECONOMIC\_UNITS.INCOME\_ELIGIBLE\_FLAG is set to 'Y', and C\_CLIENTS.INCOME\_ELIGIBLE\_FLAG is set to 'Y' for each participant in the family and C\_FAMILY\_ECONOMIC\_UNITS.INCOME is set to C\_INCOME\_HISTORIES.INCOME\_AMOUNT. If the system determines the family is not income eligible, the C\_FAMILY\_ECONOMIC\_UNITS.INCOME\_ELIGIBLE\_FLAG is set to 'N'.

The system uses the following process to determine if the entire family is Adjunctively Eligible for WIC:

If C\_CLIENT\_PROGS.PRG\_PROGRAM\_ID = O\_PROGRAMS.PROGRAM\_ID and  
O\_PROGRAMS.FAMILY\_ELIGIBLE\_FLAG = 'Y'.

AND

O\_PROGRAMS.PROGRAM\_ID != 'C' (AHCCCS)

OR

If C\_CLIENTS.CAT\_CATEGORY\_CODE is 'PG1' or 'PG2' and  
C\_CLIENT\_PROGS.PARTICIPANT\_FLAG = 'Y' where C\_CLIENT\_PROGS.CC\_CLIENT\_ID  
= C\_CLIENTS.CLIENT\_ID and C\_CLIENT\_PROGS.PRG\_PROGRAM\_ID = 'C' (AHCCCS)

OR

If C\_CLIENTS.CAT\_CATEGORY\_CODE is 'IEN', 'IPN', or 'IFF' and  
C\_CLIENT\_PROGS.PARTICIPANT\_FLAG = 'Y' where C\_CLIENT\_PROGS.CC\_CLIENT\_ID  
= C\_CLIENTS.CLIENT\_ID and C\_CLIENT\_PROGS.PRG\_PROGRAM\_ID = 'C' (AHCCCS)

To mark the entire family as adjunctively eligible for WIC the system sets C\_FAMILY\_ECONOMIC\_UNITS.ADJ\_ELIGIBLE\_FLAG to 'Y' and sets C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG to 'Y' for each participant in the family and inserts a corresponding record into c\_client\_progs for the program that makes the family adjunctively eligible.

If C\_CLIENTS.CAT\_CATEGORY\_CODE is 'C1','C2','C3', 'C4', 'P', 'PN', or 'EN' and C\_CLIENT\_PROGS.PARTICIPANT\_FLAG = 'Y' where C\_CLIENT\_PROGS.CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID and C\_CLIENT\_PROGS.PRG\_PROGRAM\_ID = 'C' (AHCCCS) then C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG for the child only is set to 'Y'.

## Enrollment and Certification

### Section 2 - 2.5 : Update Certification Information

#### Section 2 - 2.5.1 : Certification (Cert Action)

*Form:* cs\_certification

*Fields (Participant section)*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

This field is optional for query, then display only.

Lov: c\_clients, c\_family\_economic\_units

where cc.compliance\_flag = 'N' and c\_family\_economic\_units.ou\_seq\_id in the Local Agency that the user is logged into.

Lov: is only available in enter query mode.

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

This field is optional for query, then display only.

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

This field is optional for query, then display only.

**MI 1** - Queries C\_CLIENTS.MI1

This field is optional for query, then display only.

**MI 2** - Queries C\_CLIENTS.MI2

This field is optional for query, then display only.

*Fields (Certification section)*

**WIC/CSF** - C\_CERTIFICATIONS.PROGRAM

This field is mandatory.

Default: W (WIC).

Edits: WIC cannot be selected if C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID is NULL. CSF cannot be selected if C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID\_CSF is NULL.

**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

Lov: c\_categories. Lov is used for validation.

This field is mandatory.

Edits: The category is validated using the following table:

<u>Age</u>	<u>Category must be</u>
>= 0 and < 12 months	Infant Categories
>= 12 and < 24 months	C1
>= 24 and < 36 months	C2
>= 36 and < 48 months	C3
>= 48 and < 60 months	C4
>= 60 and < 72 months	C5
>= 9 and < 60 years	Women Categories
>= 60 years	Elderly Categories

Note: The age is calculated at the time of the certification start date,  
C\_CERTIFICATIONS.CERT\_START\_DATE.

**Description** - Non database field.

This field is populated from C\_CATEGORIES.DESCRPTION.

**Cert Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is mandatory.

Default: Current Date

Edits: Cert start date should be equal to today's date or less than today's date + 30 days.

Re-validates category edits calculating the age as of

C\_CERTIFICATIONS.CERT\_START\_DATE.

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

Default: See background processing for Cert End Date calculation.

Edits: Cert End Date must be greater than Cert Start Date.

For Pregnant Categories the Expected Delivery Date must be entered for the Cert End Date to be calculated.

For Postpartum and breastfeeding women Categories the Actual Delivery Date must be entered for the Cert End Date to be calculated..

**Duration** - C\_CERTIFICATIONS.DURATION

This field is display only.

**Client Present** - C\_CERTIFICATIONS.CLIENT\_PRESENT\_FLAG

This field is mandatory.

No default

Edits: If No is selected then the Reason Client Not Present Field is enabled and mandatory.

**Wait List** - C\_CERTIFICATIONS.DURATION.WAIT\_LIST\_FLAG

Default: Unchecked.

**Cert Created By** - C\_CERTIFICATIONS.CREATED\_BY

This field is display only.

**Termination Date** - C\_CERTIFICATIONS.TERMINATION\_DATE

This field is display only.

**Actual Delivery Date** - C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE

This field is required for postpartum/breastfeeding Participants.

Edits: Actual Delivery Date cannot be after today's date.

Actual Delivery Date must be within 6 months of the current date for postpartum women.

Actual Delivery Date must be within 1 year of the current date for breastfeeding women.

**CSF Distribution Site** - C\_CERTIFICATIONS.OU\_SEQ\_ID-CSF

Code table column O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

Lov: o\_organizational\_units where csfp\_distribution\_site\_flag = 'Y'. Lov is used for validation.

This field is mandatory for CSF Participants.

**Reason Client Not Present** - C\_CERTIFICATIONS.CNP\_NOT\_PRESENT\_CODE

Code table column C\_REASONS\_NOT\_PRESENT.NOT\_PRESENT\_CODE

Lov: c\_reasons\_not\_present where not\_present\_code <>'E'. Lov is used for validation

This field is mandatory for new certifications where the client\_present\_flag = N.

**Expected Delivery Date** - C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE

If the Last Menstrual Period is entered, this field is calculated using, Last Menstrual Period + 40 weeks.

This field is required for pregnant Participants, infants and children under two years of age. If child is an infant or child and the field is not entered, a dialog box is displayed for the user to enter the number of weeks/days the client is premature. Then the weeks/days

is converted to days and added to the birth date to calculate the expected delivery date. If the user indicates that the client is not premature, the expected delivery date defaults to the client's birth date.

Edits: Expected Delivery Date must be after today's date.

Expected Delivery Date must be before today's date + 11 months.

Expected Delivery Date must be at least 21 days greater and not more than 120 days from the birth date to be premature for client's less than two years old.

If the user modifies the expected delivery date for a client under two years of age, the system updates the age field in the c\_infant\_child\_medicals table.

**Proof of Preg.** - C\_CERTIFICATIONS.PROOF\_OF\_PREGNANCY

A check box that indicates that proof of pregnancy has been obtained.

This field is optional.

Default: unchecked

**Last Menstrual Period** - Non database field.

If the Expected Delivery Date is entered, this field is calculated using, C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - 40 weeks.

This field is mandatory for pregnant Participants if Expected Delivery Date is not entered.

**Comment** - C\_CERTIFICATIONS.NOTE

This field is optional.

*Background Process(es)*

The certification end date calculation is dependent on the program and the category selected and the following rules are used.

	<u>WIC</u>
Pregnant	- C_CERTIFICATIONS.EXPECTED_DELIVERY_DATE + 42 days
Postpartum	- ADD_MONTHS(C_CERTIFICATIONS.ACTUAL_DELIVERY_DATE, 6) - 1 day
Breastfeeding	ADD_MONTHS(C_CERTIFICATIONS.ACTUAL_DELIVERY_DATE, 12) - 1 day)
Infants(under 12mo.)	- Greater of ( ADD_MONTHS(SYSDATE, 6), ADD_MONTHS(C_CLIENTS.BIRTH_DATE,12) - 1 day)
Children(over 12 mo.)	- Lesser of ( ADD_MONTHS(SYSDATE, 6), LAST_DAY(ADD_MONTHS(C_CLIENTS.BIRTH_DATE,60)) )
	<u>CSF</u>
Elderly	- LAST_DAY(ADD_MONTHS(SYSDATE, 11)) (The user may override to a date that is prior to this calculated end date. If overridden, the date must be the last day of a month)
Pregnant	- LAST_DAY( C_CERTIFICATIONS.EXPECTED_DELIVERY_DATE + 42 days )
Postpartum	- LAST_DAY ( Lesser of ( ADD_MONTHS(SYSDATE,5), ADD_MONTHS(C_CERTIFICATIONS.ACTUAL_DELIVERY_DATE,12)) )
Breastfeeding	- LAST_DAY ( Lesser of ( ADD_MONTHS(SYSDATE,5), ADD_MONTHS(C_CERTIFICATIONS.ACTUAL_DELIVERY_DATE,12)) )
Children	- LAST_DAY ( Lesser of ( ADD_MONTHS(SYSDATE,12), ADD_MONTHS(C_CLIENTS.BIRTH_DATE,72)) )

If the expected delivery date for pregnant participants is changed mid-certification the certification end date is recalculated using the above calculation and the last C\_FOOD\_PACKAGE\_PRESCRIPTIONS.END\_DATE is set to the new C\_CERTIFICATIONS.CERT\_END\_DATE.

The CSF certification end date is always the last day of the month in which the certification is valid.

When a new Participant is certified, a match is made with the other participants in the database to check for dual enrollment. Matches are determined by comparing C\_CLIENTS.LAST\_NAME to C\_STATE\_CLIENT\_SUMMARY.LAST\_NAME, C\_CLIENTS.FIRST\_NAME to C\_STATE\_CLIENT\_SUMMARY.FIRST\_NAME, C\_CLIENTS.BIRTH\_DATE to C\_STATE\_CLIENT\_SUMMARY.BIRTH\_DATE, and C\_CLIENTS\_GENDER to C\_STATE\_CLIENT\_SUMMARY.GENDER. The criteria used to determine the matches are the first four characters of the C\_CLIENTS.LAST\_NAME, the first six characters of the C\_CLIENTS.FIRST\_NAME, the birth month and year of C\_CLIENTS.BIRTH\_DATE, and C\_CLIENTS.GENDER. If a match is found the dual Enrollment matches are displayed in the Participant Matches window and the user is allowed to resolve the dual enrollment on line by clicking on the No Match button. Resolved dual enrollments are recorded by inserting records into C\_RESOLVED\_CLIENTS and C\_RESOLUTIONS for the participant entered on the Cert Action window and each of the possible dual enrollment candidates displayed in the Matches window.

During the End of Day processing in the EC4\_ST\_CLIENT\_SUM.SQL script: The system downloads a statewide summary of participants to the C\_STATE\_CLIENT\_SUMMARY table to be used by the dual enrollment check. The system also generates a Notice to Reapply for CSF Participants six weeks prior to the end of their certification period if they remain potentially categorically eligible; A Notice of Ineligibility is generated six weeks prior to the end of the certification period of Participants that will no longer be categorically eligible for CSF; Participants that have missed three consecutive appointments are no longer automatically terminated during the End of Day process.

Before allowing the creation of a new full certification period, (Not for certification periods created because of a category change during an active certification) the system checks for a new income data record, C\_INCOME\_HISTORIES.INCOME\_DATE with today's date. If an income data record is not found and C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG or C\_FAMILY\_ECONOMIC\_UNITS.ADJ\_ELIGIBLE\_FLAG are not equal to 'Y' the following message is displayed, "Income collection date must be today's date. No Certification records allowed."

When a new certification record is created the C\_CERTIFICATION\_OU\_SEQ\_ID is populated with the C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID.

When creating a new certification period the system clears C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE if NVL(C\_FAMILY\_ECONOMIC\_UNITS.DATE\_MODIFIED, C\_FAMILY\_ECONOMIC\_UNITS.DATE\_CREATED) > SYSDATE + 30 days and if C\_FAMILY\_ECONOMIC\_UNITS.DISABLE\_VOTER\_REG is not 'Y'.

If C\_FAMILY\_ECONOMIC\_UNITS.HOMELESS\_FLAG = 'Y' the system creates a C\_HEALTH\_RISK\_FACTOR record, setting CRF\_RISK\_FACTOR\_ID = 801, CRF\_CAT\_CATEGORY\_CODE = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE, CC1\_CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID, CC1\_CERT\_START\_DATE = C\_CERTIFICATIONS.CERT\_START\_DATE.

If C\_FAMILY\_ECONOMIC\_UNITS.MIGRANT\_FLAG = 'Y' the system creates a C\_HEALTH\_RISK\_FACTOR record, setting CRF\_RISK\_FACTOR\_ID = 802, CRF\_CAT\_CATEGORY\_CODE = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE, CC1\_CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID, CC1\_CERT\_START\_DATE = C\_CERTIFICATIONS.CERT\_START\_DATE.

If C\_CLIENTS.FOSTER\_CARE\_6\_MONTHS\_FLAG = 'Y' the system creates a C\_HEALTH\_RISK\_FACTOR record, setting CRF\_RISK\_FACTOR\_ID = 903, CRF\_CAT\_CATEGORY\_CODE = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE, CC1\_CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID, CC1\_CERT\_START\_DATE = C\_CERTIFICATIONS.CERT\_START\_DATE. The system also updates C\_CLIENTS setting FOSTER\_CARE\_6\_MONTHS\_FLAG = NULL.

See the Participant Registration window for more details.

The risk factor assignments described above are not actually assigned to the participant until the "Calculate Risks" button on the Health History window is pressed, at that time the C\_HEALTH\_RISK\_FACTORS table is updated.

The 'Extend Cert Period' button is only enabled for WIC participants where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is in an Infant, Child or Woman Breastfeeding category. Only authorized users, can extend certification periods. Extend Cert Period button can only be used by users that have the 'EXTEND\_CERT' role assigned to them.

[CO 125] When making an automatic category change during the End of Day process, the system creates new Medical, Health and Income records associated with the new Certification record created for the category change. Creation of these new records allows the client to remain in the current certification period after the automatic category change. The system records the EODADM user in the "Created By" field in order to distinguish these new Medical and Health records. The system does not display the records created by the EODADM user on the Medical Screen, Health History Screen, and Graphs. Only records created by AZ WIC users are displayed. The PEDS report does not send records created by EODADM to the CDC . [End CO 125]

**Section 2 - 2.5.2 : Certification - Term Reason***Fields***Code** - C\_CERT\_TERM\_REASONS.TR\_TERMINATION\_CODE

Code table column C\_TERM\_REASONS.TERMINATION\_CODE

Description C\_TERM\_REASONS.DESCRPTION

Lov: c\_term\_reasons.

This field is display only.

**Description** - C\_TERM\_REASONS.DESCRPTION

This field is display only.

*Background Process(es)*

None



**Section 2 - 2.5.3 : Certification - CSF***Fields (Nutrition Education)***Code** - C\_CLIENT\_NE\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODE

Code table column C\_NUTR\_ED\_TOPICS.NUTR\_ED\_TOPIC\_CODE

Lov: c\_client\_ne\_topics. Lov is used for validation.

This field is mandatory.

**Description** - C\_NUTR\_ED\_TOPICS.DESCRPTION

This field is display only.

*Fields (Food Box Distributions)***Site** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE where

O\_ORGANIZATIONAL\_UNITS.SEQ\_ID = C\_FOOD\_BOX\_DIST.OU\_SEQ\_ID

Lov: o\_organizational\_units. Lov is used for validation.

This field is mandatory.

**Pickup Date** - C\_FOOD\_BOX\_DIST.PICK\_UP\_DATE

This field is mandatory.

*Background Process(es)*

None

**Section 2 - 2.5.4 : Certification - Client Matches***Fields***Client ID** - C\_CLIENTS.CLIENT\_ID

This field is display only.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** - C\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_CLIENTS.MI2

This field is display only.

**Date of Birth** - C\_CLIENTS.BIRTH\_DATE

This field is display only.

**Gender** - C\_CLIENTS.GENDER

This field is display only.

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

This field is display only.

**Mailing Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

This field is display only.

**Cert Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is display only.

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

**Last Cashed** - C\_STATE\_CLIENT\_SUMMARIES.LAST\_CASHED

This field is display only.

**Last Issued** - C\_STATE\_CLIENT\_SUMMARIES.LAST\_ISSUED

This field is display only.

**City** - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Code table column S\_GEO\_LOCATIONS.SC\_DESCRIPTION

This field is display only.

**State** - Code table column S\_GEO\_LOCATIONS.SS\_STATE\_ID

This field is display only.

**Zip** - Code table column S\_GEO\_LOCATIONS.SZ\_ZIP5

This field is display only.

**Organizational Unit** - C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID

Code table look up by O\_ORGANIZATIONAL\_UNITS.SEQ\_ID for the Clinic.

Code table column O\_ORGANIZATIONAL\_UNITS.OU\_ORG\_CODE .

Description is O\_ORGANIZATIONAL\_UNITS.NAME.

This field is display only.

*Background Process(es)*

None

**Section 2 - 2.5.5 : Certification - Category Change***Fields (From section)***Category** - Non database field.

Default: C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

This field is display only.

**Description** - Derived from C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

This field is display only.

*Fields (To section)***Category** - Non database field. - Used to update

C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

Lov: c\_categories. Lov is used for validation.

This field is mandatory.

Edits: See the allowed category changes described in the background processes below.

**Description** - C\_CATEGORIES.DESCRPTION

This field is display only.

*Background Process(es)*

The system displays the following message, "Update Health for the client and review Food Package Prescriptions for the new category before issuing FI's". The pop-up window is closed and the user is returned to the main window. The system sets C\_CERTIFICATIONS.TERMINATION\_DATE to Today's date, and sets C\_CERT\_TERM\_REASONS.TR\_TERMINATION\_CODE to the 'Category Change' termination code for the current certification period, and then creates another C\_CERTIFICATIONS record for the new category setting the following fields:

CERT\_START\_DATE = current date

CC1\_CERT\_START\_DATE = prior C\_CERTIFICATIONS.CERT\_START\_DATE

CC1\_CC\_CLIENT\_ID = prior C\_CERTIFICATIONS.CC\_CLIENT\_ID

See below for calculation of CERT\_END\_DATE.

The allowed category changes and the new certification end dates are calculated as follows:

<u>From Category</u>	<u>To Category</u>	<u>New Certification End Date Calculation</u>
Pregnant	Breastfeeding	C_CERTIFICATIONS.ACTUAL_DELIVERY_DATE + 6 weeks
Pregnant	Postpartum	C_CERTIFICATIONS.ACTUAL_DELIVERY_DATE + 6 weeks
Breastfeeding	Postpartum	lesser of (prior certification period end date, C_CERTIFICATIONS.ACTUAL_DELIVERY_DATE + 6 mo.)

Postpartum	Breastfeeding	greater of (C_CERTIFICATIONS.ACTUAL_DELIVERY _DATE + 6 mo., prior certification period Start date + 6 mo.)
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This Category change function applies to WIC participants and does not apply to CSF participants.

When the information on this window is saved the system checks to see if the user has entered a category change and performs background to complete the category change. This process copies the C\_CLIENT\_REFERRALS, C\_CLIENT\_GOALS, C\_CLIENT\_NE\_TOPICS from the original certification period to the new category certification period. In case of category change the user is required to complete the health history information for the new category. Once the health history information is entered, health risk factors are calculated for the new category.

[CO47] Allow the users to change the category of an infant without having to re-certify and thus collect all the medical data again. When the category is changed the current certification record will be terminated, and a new certification record created for the new category. The user will be required to complete health history data again and recalculate the risks. Lastly, the Food Package Prescription End date will be reset to the end date of the current certification that was terminated. The user must then go to the Food Package Prescription screen to assign a Food Package for the new category, so the participant can receive food instruments.

It should be noted that the user should update the medical data at the time of the category change but this is not required just recommended. The user is required to complete the health history information and recalculate the risks at the time of the category change.

The allowed infant category changes are as follows:

From Category To Category

IEN	IPN
IEN	IFF
IPN	IEN
IPN	IFF
IFF	IEN
IFF	IPN

[End CO47]

## Enrollment and Certification

### Section 2 - 2.6 : Termination

#### Section 2 - 2.6.1 : Termination

*Form:* cs\_termination

##### *Fields (Participant section)*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

This field is optional for query, then display only.

This field is displayed in red if c\_certifications.program = 'C'.

Lov: c\_clients, c\_family\_economic\_units where c\_clients.compliance\_flag = 'N' and c\_family\_economic\_units.ou\_seq\_id is a clinic in the Local Agency that the user is logged into.

Lov: is only available in enter query mode.

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

This field is optional for query, then display only.

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

This field is optional for query, then display only.

**MI 1** - Queries C\_CLIENTS.MI1

This field is optional for query, then display only.

**MI 2** - Queries C\_CLIENTS.MI2

This field is optional for query, then display only.

##### *Fields (Certification section)*

**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

This field is display only.

**Description** - C\_CATEGORIES.DESCRPTION

This field is display only.

**Cert Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is display only.

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

**Duration** - C\_CERTIFICATIONS.DURATION

This field is display only.

**Wait List** - C\_CERTIFICATIONS.WAIT\_LIST\_FLAG

This field is display only.

**Termination Date** - C\_CERTIFICATIONS.TERMINATION\_DATE

This field is automatically populated by the system with today's date. This field must be populated with today's date in order for the user to successfully save changes to this screen.

Default: Current Date

Edits: Termination is not possible after certification period has ended.

The termination date should be the current date.

Termination date can not be cleared unless all the termination reasons are removed.

**Actual Delivery Date - C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE**

This field is display only.

**Expected Delivery Date - C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE**

This field is display only.

**Comment - C\_CERTIFICATIONS.NOTE**

This field is optional.

*Background Process(es)*

The following process occurs when the data is saved and if the user enters a termination date and termination reason:

1. All I\_FOOD\_INSTRUMENTS records for this participant where IDIS\_DISPOSITION\_CODE is "Printed, Not Issued" or "Issued", IDIS\_DISPOSITION\_CODE is set to "Voided".
  2. C\_CLIENTS.PREV\_REC\_STATUS is set to C\_CLIENTS.REC\_STATUS,
  3. C\_CLIENTS.REC\_STATUS is set to 'I' (Inactive)
  4. C\_CLIENTS.TERMINATION\_DATE is set to C\_CERTIFICATIONS.TERMINATION\_DATE
  5. C\_CLIENTS.TR\_TERMINATION\_CODE is set to C\_CERT\_TERM\_REASONS.TR\_TERMINATION\_CODE for the first termination reason entered in the Term. Reasons window.
  6. If any termination reason entered is not "Category Change" then the system clears all appointments where A\_APPOINTMENTS.CD\_CALENDAR\_DATE is greater than CC1.TERMINATION\_DATE and C\_CLIENT\_SERVICES.SRV\_SERVICE\_CODE is not a "Certification" or "Re-Certification" service by setting A\_APPOINTMENTS.ATS\_ATTEND\_STATUS\_CODE to 'P', A\_APPOINTMENTS.GRO\_GROUP\_ID to NULL, A\_APPOINTMENTS.WE\_WORK\_EVENT\_ID to NULL, A\_APPOINTMENTS.CCS\_CC\_CLIENT\_ID to NULL, A\_APPOINTMENTS.CCS\_ID to NULL for the participant being terminated. For each A\_APPOINTMENTS record that is cleared the system deletes all A\_APPT\_APPT\_ITEMS records, A\_APPT\_TOPICS records, and all C\_CLIENT\_SERVICES records associated with the A\_APPOINTMENTS record. For each A\_APPT\_TOPICS record deleted the system deletes all A\_APPT\_TOPIC\_MATERIALS records associated with the A\_APPT\_TOPIC record. For each C\_CLIENT\_SERVICES record deleted the system deletes all C\_CLIENT\_NE\_TOPICS associated with the C\_CLIENT\_SERVICES record. For each C\_CLIENT\_NE\_TOPICS record deleted the system deletes all C\_CLIENT\_SVC\_NE\_MATERIALS for the associated C\_CLIENT\_NE\_TOPICS record. If the STD\_FLAG = 'Y', then the system inserts into the C\_CLIENT\_NE\_TOPIC table.
  7. F\_WAIT\_LISTS.ACTIVE\_FLAG is set to N.
- If the Participant is in any group appointments the system removes them from the group appointment by deleting all C\_CLIENT\_GROUPS records for the Participant. If the Participant is the last person in the group the system deletes A\_GROUPS where A\_GROUPS.GROUP\_ID = A\_APPOINTMENTS.GRO\_GROUP\_ID. For each A\_GROUPS record deleted the system clears all A\_APPOINTMENTS records associated with the A\_GROUPS record. To clear the A\_APPOINTMENTS record for the group the system sets A\_APPOINTMENTS.ATS\_ATTEND\_STATUS\_CODE to 'P', A\_APPOINTMENTS.GRO\_GROUP\_ID to NULL, A\_APPOINTMENTS.WE\_WORK\_EVENT\_ID to NULL, A\_APPOINTMENTS.CCS\_CC\_CLIENT\_ID to NULL, A\_APPOINTMENTS.CCS\_ID to NULL for the participant being terminated. For each A\_APPOINTMENTS record that is cleared

the system deletes all A\_APPT\_APPT\_ITEMS records and all A\_APPT\_TOPICS records associated with the A\_APPOINTMENTS record. For each A\_APPT\_TOPICS record deleted the system deletes all A\_APPT\_TOPIC\_MATERIALS records associated with the A\_APPT\_TOPIC record.

7. The system displays the following message with Yes/No options if there is no record in the C\_CLIENT\_COMMUNICATIONS table for this participant where DATE\_SENT\_CALLED is after the last C\_CERTIFICATIONS.CERT\_START\_DATE. "Client is ineligible. Do you wish to print a Notice of Ineligibility?". If Yes is selected the system completes the save process and displays the cs\_letter\_of\_inelig form and displays the participant that is being terminated on the parameter screen. If No is selected the system completes the save process and does not display the form.

The following process occurs when the data is saved if the user removes a termination date and all termination reasons:

1. C\_CLIENTS.REC\_STATUS is set to C\_CLIENTS.PREV\_REC\_STATUS,
2. F\_WAIT\_LISTS.ACTIVE\_FLAG is set to 'Y' for this participant.

During the End of day process, in the EA1\_TERM\_EOD.SQL script, the system automatically terminates participants if any of the following conditions are met:

1. The WIC Participant's category, C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE, is postpartum and today's date is 6 calendar months after the C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.
2. The CSF participant's category, C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE, is postpartum and today's date is the last day of the calendar month of the C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE + 12 calendar months
3. The WIC participant's category, C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE, is breastfeeding and today's date is 12 calendar months after the C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.
4. The CSF participant's category, C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE, is breastfeeding and today's date is the last day of the calendar month of the C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE + 12 calendar months.
5. The WIC participant is 5 years of age and today's date is the last day of the calendar month in which the participant turned 5 years of age, C\_CLIENTS.BIRTH\_DATE + 60 months.
6. The CSF participant is 6 years of age and today's date is the last day of the calendar month in which the participant turned 6 years of age, C\_CLIENTS.BIRTH\_DATE + 72 months.
7. The WIC or CSF participant's current certification period has expired, C\_CERTIFICATIONS.END\_DATE = Today's date, and there is not a new certification period.



**Section 2 - 2.6.2** : Termination - Term Reason*Fields***Code** - C\_CERT\_TERM\_REASONS.TR\_TERMINATION\_CODE

Code table column C\_TERM\_REASONS.TERMINATION\_CODE

Lov: c\_term\_reasons. Lov is used for validation. The termination reason for transfers is not in the pick list.

This field is mandatory when terminating a Participant.

**Description** - C\_TERM\_REASONS.DESCRPTION

This field is display only.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 2.7 : Transfer - In State

#### Section 2 - 2.7.1 : Transfer - In State

*Form:* cs\_transfer\_in

#### *Fields*

##### **Transfer** - C\_TRANSFERS\_INFO.TRANSFER\_TYPE.

If Family is selected this field is set to 'F', if Client is selected this field is set to 'C'.

This field is mandatory.

Default: Family Transfer.

#### *Fields (Participant section)*

##### **Client ID** - C\_TRANSFERS\_INFO.CLIENT\_ID

Lov: C\_STATE\_CLIENTS.CLIENT\_ID

This field is optional.

Edits: Cannot transfer participants from a clinic where o\_organizational\_units.check\_out\_flag is 'Y'.

##### **Last Name** - C\_TRANSFERS\_INFO.LAST\_NAME

Queries C\_STATE\_CLIENTS.LAST\_NAME.

This field is mandatory if the client radio button is selected and will default from the Client ID if selected.

##### **First Name** - C\_TRANSFERS\_INFO.FIRST\_NAME

Queries C\_STATE\_CLIENTS.FIRST\_NAME.

This field is optional and will default from the Client ID if selected.

##### **MI 1** - C\_TRANSFERS\_INFO.MI1

Queries C\_STATE\_CLIENTS.MI1.

This field is optional and will default from the Client ID if selected.

##### **MI 2** - C\_TRANSFERS\_INFO.MI2

Queries C\_STATE\_CLIENTS.MI2.

This field is optional and will default from the Client ID if selected.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

##### **Birth Date** - C\_TRANSFERS\_INFO.BIRTH\_DATE

Queries C\_STATE\_CLIENTS.BIRTH\_DATE.

This field is optional and will default from the Client ID if selected.

Edits: Birth Date cannot be later than Today.

##### **Category** - C\_TRANSFERS\_INFO.CAT\_CATEGORY\_CODE

Queries C\_STATE\_CLIENTS.CAT\_CATEGORY\_CODE.

Code table column C\_CATEGORIES.CATEGORY\_CODE

Lov: c\_categories, Lov is used for validation.

This field is optional and will default from the Client ID if selected.

##### **Description** - C\_CATEGORIES.DESCRPTION

This field is display only.

#### *Fields (Family section)*

**Family ID - C\_TRANSFERS\_INFO.FAMILY\_ID**

Lov: C\_STATE\_CLIENTS.FAMILY\_ID

This field is optional.

Edits: Cannot transfer families from a clinic where o\_organizational\_units.check\_out\_flag is 'Y'

**Authorized Rep1 Last Name - C\_TRANSFERS\_INFO.AUTHORIZED\_REP1\_LAST\_NAME**

Queries C\_STATE\_CLIENTS.AUTHORIZED\_REP1\_LAST\_NAME.

This field is mandatory and will default from the Family ID if selected.

**Authorized Rep1 First Name - C\_TRANSFERS\_INFO.AUTHORIZED\_REP1\_LAST\_NAME**

Queries C\_STATE\_CLIENTS.AUTHORIZED\_REP1\_FIRST\_NAME.

This field is optional and will default from the Family ID if selected.

**MI 1 - C\_TRANSFERS\_INFO.AUTHORIZED\_REP1\_MI1**

Queries C\_STATE\_CLIENTS.AUTHORIZED\_REP1\_MI1.

This field is optional and will default from the Family ID if selected.

**MI 2 - C\_TRANSFERS\_INFO.AUTHORIZED\_REP1\_MI2**

Queries C\_STATE\_CLIENTS.AUTHORIZED\_REP1\_MI1.

This field is optional and will default from the Family ID if selected.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

*Fields (New Residence section)***Authorized Rep1 Last Name - C\_TRANSFER\_INFO.AUTHORIZED\_REP1\_LASTNAME.**

This field is mandatory if the client radio button is selected.

**Authorized Rep1 First Name - C\_TRANSFER\_INFO.AUTHORIZED\_REP1\_FIRST\_NAME.**

This field is mandatory if the client radio button is selected.

**MI1 - C\_TRANSFERS\_INFO.AUTHORIZED\_REP1\_MI1.**

This field is optional.

**MI2 - C\_TRANSFERS\_INFO.AUTHORIZED\_REP1\_MI2.**

this field is optional.

**From - C\_TRANSFERS\_INFO.OU\_SEQ\_ID\_FROM**

Queries C\_STATE\_CLIENTS.OU\_SEQ\_ID.

Look up by O\_ORGANIZATIONAL\_UNITS.SEQ\_ID

Code table column O\_ORGANIZATIONAL\_UNITS.\_ORG\_CODE

Description is O\_ORGANIZATIONAL\_UNITS.NAME

Lov: o\_organizational\_units ou where ou.ou\_type = 'CLINIC'. Lov is used for validation.

This field is optional. The Lov contains the org\_code and name for both the clinic and the Local Agency that the clinic is in.

**To Clinic ID - C\_TRANSFERS\_INFO.OU\_SEQ\_ID\_TO**

Look up by O\_ORGANIZATIONAL\_UNITS.SEQ\_ID

Code table column O\_ORGANIZATIONAL\_UNITS.\_ORG\_CODE

Description is O\_ORGANIZATIONAL\_UNITS.NAME

Lov: o\_organizational\_units ou where ou.ou\_type = 'CLINIC' and the clinic is in the Local Agency that the user is currently logged into. Lov is used for validation.

This field is mandatory.

**To Clinic Description - O\_ORGANIZATIONAL\_UNITS.NAME**

This field is display only.

**Mailing Address - C\_TRANSFERS\_INFO.MAILING\_ADDRESS1**

C\_TRANSFERS\_INFO.MAILING\_ADDRESS2

The first line is mandatory.

The second line is optional.

**City** - C\_TRANSFERS\_INFO.SGEO\_GEO\_LOCATION\_ID

Code table column S\_GEO\_LOCATIONS.SC\_DESCRIPTION

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by State, City. Lov is used for validation.

This field is mandatory.

**Homeless** - C\_TRANSFERS\_INFO.HOMELESS\_FLAG

Default: Unchecked.

If this field is checked the system overwrites the Mailing Address 1, 2, City, County, State, Zip, and Zip +4 fields with O\_ORGANIZATIONAL\_UNITS.STREET1, O\_ORGANIZATIONAL\_UNITS.STREET2, O\_ORGANIZATIONAL\_UNITS.ZIP4 and O\_ORGANIZATIONAL\_UNITS.SGEO\_GEO\_LOCATION\_ID.

**County** - S\_GEO\_LOCATIONS.SC4\_COUNTY\_CODE

This field is display only.

**State** - S\_GEO\_LOCATIONS.SS\_STATE\_ID

This field is display only.

**Zip** - C\_TRANSFERS\_INFO.SGEO\_GEO\_LOCATION\_ID

Code table column S\_GEO\_LOCATIONS.SZ\_ZIP5

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by zip.

Lov is used for validation.

This field is mandatory.

**Zip +4** - C\_TRANSFERS\_INFO.MAILING\_ZIP4

This field is optional.

**Comment** - C\_TRANSFERS\_INFO.NOTE

This field is optional.

#### *Background Process(es)*

When a new certification record is created the C\_CERTIFICATION\_OU\_SEQ\_ID is populated with the C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID.

[CO49]

Update the AIM system to perform transfers through the Central database. Currently, the system connects directly to the losing Local Agency database to retrieve the information. It needs to be changed to connect to Central and then Central will connect to the losing Local Agency.

Additional layers of error checking will be needed because of the extra database connection. Now instead of one remote connection that could fail, there will be two connections. The program will have to be able to determine where a network or database connection was lost and then be able to clean up any information not yet processed so that End of Day can complete the transfer.

[ENDCO49]

**Section 2 - 2.7.2 : Transfer - In State - Communications***Fields***Code - C\_TRANSFER\_COMMS.CT\_COMM\_TYPE\_CODE**

Code table column C\_COMMUNICATION\_TYPES.COMM\_TYPE\_CODE

Description C\_COMMUNICATION\_TYPES.DESCRPTION

Lov: c\_communication\_types. Lov is used for validation.

This field is mandatory.

**Communication - C\_COMMUNICATION\_TYPES.DESCRPTION**

This field is display only.

**Comm Date - C\_TRANSFER\_COMMS.DATE\_SENT\_CALLED**

This field is mandatory.

Default: Current date.

Edits: Communication date cannot be a future date.

**Comment - C\_TRANSFER\_COMMS.NOTE**

This field is optional.

*Background Process(es)*

None

**Section 2 - 2.7.3 : Transfer - In State - Phone/Confidentiality***Fields***Phone - C\_TRANSFER\_PHONES.PHONE\_NUMBER**

This field is mandatory.

Format: (123)456-7890.

**Ext. - C\_TRANSFER\_PHONES.PHONE\_EXTENSION**

This field is optional.

**Phone Type - C\_TRANSFER\_PHONES.SPT\_PHONE\_TYPE\_ID**

Code table column S\_PHONE\_TYPES.PHONE\_TYPE\_ID

Description S\_PHONE\_TYPES.DESCRPTION

Lov: s\_phone\_types, Lov is used for validation.

This field is mandatory if the Phone is filled in.

**Auto Dial - C\_TRANSFER\_PHONES.AUTO\_DIAL\_FLAG**

This check box can only be selected for one phone number.

Default: Unchecked.

**No Mailings - C\_TRANSFERS\_INFO.MAIL\_CONFIDENTIALITY**

Default: Unchecked.

**No Phone Calls - C\_TRANSFERS\_INFO.PHONE\_CONFIDENTIAL\_FLAG**

This check box cannot be checked if the Auto Dial check box is selected for any phone number.

Default: Unchecked.

*Background Process(es)*

None

**Section 2 - 2.7.4 : Transfer - In State - Transfer Candidates***Fields***Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

This field is display only.

**Clinic ID** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

Code table columns O\_ORGANIZATIONAL\_UNITS.SEQ\_ID

Description is O\_ORGANIZATIONAL\_UNITS.NAME

This field is display only.

**Family ID** - C\_STATE\_CLIENTS.FAMILY\_IDThis field is display only. **Client ID** - C\_STATE\_CLIENTS.CLIENT\_ID

This field is display only.

**Last Name** - C\_STATE\_CLIENTS.LAST\_NAME or C\_STATE\_CLIENTS.AUTHORIZED  
\_REP1\_LAST\_NAME

This field is display only.

**First Name** - C\_STATE\_CLIENTS.FIRST\_NAME or

C\_STATE\_CLIENTS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is display only.

**MI 1** - C\_STATE\_CLIENTS.MI1 or C\_STATE\_CLIENTS.AUTHORIZED\_REP1\_MI1

This field is display only.

**MI 2** - C\_STATE\_CLIENTS.MI2 or C\_STATE\_CLIENTS.AUTHORIZED\_REP1\_MI2

This field is display only.

**Birth Date** - C\_STATE\_CLIENTS\_SUMMARY.BIRTH\_DATE

This field is display only.

**Category** - C\_STATE\_CLIENTS.CAT\_CATEGORY\_CODE

This field is display only.

**Transfer** - Non database field. - A check box that indicates the individual Participants are to be transferred.*Background Process(es)*

Clicking on the 'Initiate Transfer' button Performs the transfer process for the client of family with the Transfer check box checked.

The system updates the C\_TRANSFERS\_INFO record created from the screen by copying the following columns in the C\_STATE\_CLIENT\_SUMMARIES table to the corresponding columns in the C\_TRANSFERS\_INFO table.

<u>C_STATE_CLIENT_SUMMARIES</u>	<u>To</u>	<u>C_TRANSFERS_INFO</u>
OU_SEQ_ID		OU_SEQ_ID_FROM
CLIENT_ID		CLIENT_ID
LAST_NAME		LAST_NAME
FIRST_NAME		FIRST_NAME
MI1		MI1
MI2		MI2
BIRTH_DATE		BIRTH_DATE

If a Family transfer is being performed the following fields are also updated.

FAMILY_ID	FAMILY_ID
AUTHORIZED_REP1_LAST_NAME	AUTHORIZED_REP1_LAST_NAME
AUTHORIZED_REP1_FIRST_NAME	AUTHORIZED_REP1_FIRST_NAME
AUTHORIZED_REP1_MI1	AUTHORIZED_REP1_MI1
AUTHORIZED_REP1_MI2	AUTHORIZED_REP1_MI2

If the transfer being performed is between clinics in different Local Agencies the system performs the following process:

1. If access to the losing Local Agency database is not available, either because the user is at a satellite clinic or the network connection is not available, or the participant/family to be transferred is in a clinic that is currently checked out, the system records the transfer request as incomplete by setting C\_TRANSFERS\_INFO.PROCESSED\_FLAG = 'N', and the transfer is completed during the next End of Day process. The following message is also displayed to the user, "This participant's record cannot be accessed, the transfer request has been logged, and the record will be transferred during the next End of Day process."

2. If access to the remote Local Agency database is available, the system performs the following transfer process. The EC2\_STATE\_CTL.SQL script used in the End of Day process performs this same process for each transfer request recorded in the C\_TRANSFERS\_INFO table where PROCESSED\_FLAG = 'N'.

3. If the Participant Transfer radio button is selected, C\_TRANSFERS\_INFO.TRANSFER\_TYPE = 'C', the system creates a C\_FAMILY\_ECONOMIC\_UNIT record to associate the participant with and copies the following columns in the C\_TRANSFERS\_INFO table to the corresponding columns in the C\_FAMILY\_ECONOMIC\_UNITS table.

<u>C_TRANSFERS_INFO</u>	To	<u>C_FAMILY_ECONOMIC_UNITS</u>
OU_SEQ_ID_TO		OU_SEQ_ID_WIC, OU_SEQ_ID_CSF
AUTHORIZED_REP1_LAST_NAME		AUTHORIZED_REP1_LAST_NAME
AUTHORIZED_REP1_FIRST_NAME		AUTHORIZED_REP1_FIRST_NAME
AUTHORIZED_REP1_MI1		AUTHORIZED_REP1_MI1
AUTHORIZED_REP1_MI2		AUTHORIZED_REP1_MI2
HOMELESS_FLAG		HOMELESS_FLAG
SGEO_GEO_LOCATION_ID		SGEO_GEO_LOCATION_ID_MAIL, SGEO_GEO_LOCATION_ID_STREET
MAILING_ADDRESS1		MAILING_ADDRESS1
		STREET_ADDRESS1
MAILING_ADDRESS2		MAILING_ADDRESS2
		STREET_ADDRESS2
MAILING_ZIP4		MAILING_ZIP4
		STREET_ZIP4
PHONE_CONFIDENTIAL_FLAG		PHONE_CONFIDENTIAL_FLAG
MAIL_CONFIDENTIALITY_FLAG		MAIL_CONFIDENTIALITY_FLAG

The system then copies the following columns from the C\_TRANSFER\_PHONES table to the C\_FAMILY\_PHONES table.

<u>C_TRANSFER_PHONES</u>	To	<u>C_FAMILY_PHONES</u>
PHONE_NUMBER		PHONE_NUMBER



SPT_PHONE_TYPE_ID	SPT_PHONE_TYPE_ID
PHONE_EXTENSION	PHONE_EXTENSION

The system then copies the following columns from the C\_TRANSFER\_COMMS table to the C\_FEU\_COMMUNICATIONS table.

<u>C_TRANSFER_COMMS</u>	To	<u>C_FEU_COMMUNICATIONS</u>
CT_COMM_TYPE_CODE		CT_COMM_TYPE_CODE
DATE_SENT_CALLED		DATE_SENT_CALLED
NOTE		NOTE

4. The system then copies all of the Participant's data from the following tables at the losing Local Agency database to the receiving Local Agency database.

C\_ALLERGY\_FOODS  
 C\_BF\_PROMO\_ISSUANCES  
 C\_BLOODWORK\_DATA  
 C\_W\_HH\_REASONS\_BFENDS  
 C\_CERTIFICATIONS  
 C\_CERT\_NUTR\_EDS  
 C\_CERT\_PEER\_COUNSELS  
 C\_CERT\_TERM\_REASONS  
 C\_CLIENTS  
 C\_CLIENT\_BP\_ISSUANCES  
 C\_CLIENT\_COMMUNICATIONS  
 C\_CLIENT\_GOALS  
 C\_CLIENT\_NE\_TOPICS  
 C\_CLIENT\_NOTES  
 C\_CLIENT\_PROGS  
 C\_CLIENT\_REFERRALS  
 C\_CLIENT\_SERVICES  
 C\_CLIENT\_SVC\_NE\_MATERIALS  
 C\_CONTACTS  
 C\_DIETARY\_ASSESSMENTS  
 C\_DIET\_NUTRIENTS  
 C\_ECONOMIC\_UNIT\_MEMBERS  
 C\_FAMILY\_ECONOMIC\_UNITS  
 C\_FAMILY\_PHONES  
 C\_FAM\_REFERRALS  
 C\_FEU\_COMMUNICATIONS  
 C\_FOOD\_PACKAGE\_PRESCRIPTIONS  
 C\_HEALTH\_RISK\_FACTORS  
 C\_INCOMES  
 C\_INCOME\_HISTORIES  
 C\_INFANT\_CHILD\_MEDICALS  
 C\_INFANT\_DATA  
 C\_I\_C\_HEALTHS  
 C\_I\_C\_HH\_REASONS\_BFENDS  
 C\_FOOD\_BOX\_DISTS  
 C\_MORE\_ETHNIC\_GROUPS

C\_PEER\_RBFENDS  
C\_PREV\_FAMILIES  
C\_PREV\_NAMES  
C\_PS\_RESPONSES  
C\_P\_COUNS\_NOTES  
C\_W\_HEALTHS  
C\_RESOLUTIONS  
C\_RESOLVED\_CLIENTS  
C\_TRANSFER\_HISTORIES  
C\_WOMAN\_MEDICALS  
I\_BF\_PROMO\_VCHRS  
I\_BF\_VCHR\_ITEMS  
I\_FOOD\_INSTRUMENT\_FOODS  
I\_FOOD\_INSTRUMENT\_TYPES  
I\_FOOD\_PACKAGES  
I\_FOOD\_PACKAGE\_FI\_TYPES  
I\_FOOD\_PACKAGE\_FOODS  
I\_PACKAGE\_DISTRIBUTIONS

5. If the Family Transfer radio button is selected the system copies the above tables for each of the participants in the family and also copies the following historical data tables for the family.

C\_FAMILY\_ECONOMIC\_UNITS\*  
C\_FEU\_COMMUNICATIONS  
C\_FAM\_REFERRALS  
C\_SMOKING\_HISTORIES

\* All columns in the C\_FAMILY\_ECONOMIC\_UNITS table are copied except for the following columns that are set from C\_TRANSFERS\_INFO documented above.

OU\_SEQ\_ID\_  
OU\_SEQ\_ID\_CSF  
AUTHORIZED\_REP1\_LAST\_NAME  
AUTHORIZED\_REP1\_FIRST\_NAME  
AUTHORIZED\_REP1\_MI1  
AUTHORIZED\_REP1\_MI2  
HOMELESS\_FLAG  
SGEO\_GEO\_LOCATION\_ID\_MAIL  
SGEO\_GEO\_LOCATION\_ID\_STREET  
MAILING\_ADDRESS1  
STREET\_ADDRESS1  
MAILING\_ADDRESS2  
STREET\_ADDRESS2  
MAILING\_ZIP4  
STREET\_ZIP4  
PHONE\_CONFIDENTIAL\_FLAG  
MAIL\_CONFIDENTIALITY\_FLAG

7. For each participant that is transferred the system performs the following actions at the 'losing' agency:

- A. C\_CLIENTS.PREV\_REC\_STATUS is set to C\_CLIENTS.REC\_STATUS,
- B. C\_CLIENTS.REC\_STATUS is set to 'I' (Inactive)

C. C\_CLIENTS.TERMINATION\_DATE and C\_CERTIFICATIONS.TERMINATION\_DATE is set to SYSDATE.

D. C\_CLIENTS.TR\_TERMINATION\_CODE and

C\_CERT\_TERM\_REASONS.TR\_TERMINATION\_CODE is set to the Termination code for "Transfer" (2).

E. The system clears all appointments where A\_APPOINTMENTS.CD\_CALENDAR\_DATE is greater than SYSDATE

by setting A\_APPOINTMENTS.ATS\_ATTEND\_STATUS\_CODE to 'P',

A\_APPOINTMENTS.GRO\_GROUP\_ID to NULL, A\_APPOINTMENTS.WE\_WORK\_EVENT\_ID to NULL, A\_APPOINTMENTS.CCS\_CC\_CLIENT\_ID to NULL, A\_APPOINTMENTS.CCS\_ID to NULL for the participant being terminated. For each A\_APPOINTMENTS record that is cleared the system deletes all A\_APPT\_APPT\_ITEMS records, A\_APPT\_TOPICS records, and all C\_CLIENT\_SERVICES records associated with the A\_APPOINTMENTS record. For each A\_APPT\_TOPICS record deleted the system deletes all A\_APPT\_TOPIC\_MATERIALS records associated with the A\_APPT\_TOPIC record. For each C\_CLIENT\_SERVICES record deleted the system deletes all C\_CLIENT\_NE\_TOPICS associated with the C\_CLIENT\_SERVICES record. For each C\_CLIENT\_NE\_TOPICS record deleted the system deletes all C\_CLIENT\_SVC\_NE\_MATERIALS for the associated C\_CLIENT\_NE\_TOPICS record.

If the Participant is in any group appointments the system removes them from the group appointment by deleting all C\_CLIENT\_GROUPS records for the Participant.

If the Participant is the last person in the group the system deletes A\_GROUPS where

A\_GROUPS.GROUP\_ID = A\_APPOINTMENTS.GRO\_GROUP\_ID. For each A\_GROUPS record deleted the system clears all A\_APPOINTMENTS records associated with the A\_GROUPS record. To clear the A\_APPOINTMENTS record for the group the system sets

A\_APPOINTMENTS.ATS\_ATTEND\_STATUS\_CODE to 'P',

A\_APPOINTMENTS.GRO\_GROUP\_ID to NULL, A\_APPOINTMENTS.WE\_WORK\_EVENT\_ID to NULL, A\_APPOINTMENTS.CCS\_CC\_CLIENT\_ID to NULL, A\_APPOINTMENTS.CCS\_ID to NULL for the participant being terminated. For each A\_APPOINTMENTS record that is cleared the system deletes all A\_APPT\_APPT\_ITEMS records and all A\_APPT\_TOPICS records associated with the A\_APPOINTMENTS record. For each A\_APPT\_TOPICS record deleted the system deletes all A\_APPT\_TOPIC\_MATERIALS records associated with the A\_APPT\_TOPIC record.

F. The 'transfer to' clinic information is recorded, by inserting a record in the C\_TRANSFER\_HISTORIES table.

8. At the completion of the transfer process the system records the completion of the transfer by setting C\_TRANSFERS\_INFO.PROCESSED\_FLAG = 'Y' and displays the following message to the user, "Please review the Family Information window for accuracy". If the destination agency is not accepting the participant's priority, the WIC participant is wait listed by inserting a record into the C\_WAIT\_LISTS table, setting the following columns, ACTIVE\_FLAG to 'Y', DATE\_ON\_WAIT\_LIST to SYSDATE, PROGRAM to 'WIC', and TRANSFER\_FLAG to 'Y'. By setting the TRANSFER\_FLAG to 'Y' the participant is moved to the top of the wait list. When transferring a CSF participant the participant is not wait listed and served immediately regardless if the local agency is not accepting the participant's priority.

If the transfer being performed is between clinics in the same Local Agency the system performs the following process:

1. If the Participant Transfer radio button is selected, C\_TRANSFERS\_INFO.TRANSFER\_TYPE = 'C', the system creates a C\_FAMILY\_ECONOMIC\_UNIT record to associate the participant with and copies the following columns in the C\_TRANSFERS\_INFO table to the corresponding columns in the C\_FAMILY\_ECONOMIC\_UNITS table.

<u>C TRANSFERS INFO</u>	To	<u>C FAMILY ECONOMIC UNITS</u>
OU_SEQ_ID_TO		OU_SEQ_ID_WIC, OU_SEQ_ID_CSF
AUTHORIZED_REP1_LAST_NAME		AUTHORIZED_REP1_LAST_NAME
AUTHORIZED_REP1_FIRST_NAME		AUTHORIZED_REP1_FIRST_NAME
AUTHORIZED_REP1_MI1		AUTHORIZED_REP1_MI1
AUTHORIZED_REP1_MI2		AUTHORIZED_REP1_MI2
HOMELESS_FLAG		HOMELESS_FLAG
SGEO_GEO_LOCATION_ID		SGEO_GEO_LOCATION_ID_MAIL, SGEO_GEO_LOCATION_ID_STREET
MAILING_ADDRESS1		MAILING_ADDRESS1 STREET_ADDRESS1
MAILING_ADDRESS2		MAILING_ADDRESS2 STREET_ADDRESS2
MAILING_ZIP4		MAILING_ZIP4 STREET_ZIP4
PHONE_CONFIDENTIAL_FLAG		PHONE_CONFIDENTIAL_FLAG
MAIL_CONFIDENTIALITY_FLAG		MAIL_CONFIDENTIALITY_FLAG

The system then copies the following columns from the C\_TRANSFER\_PHONES table to the C\_FAMILY\_PHONES table.

<u>C TRANSFER PHONES</u>	To	<u>C FAMILY PHONES</u>
PHONE_NUMBER		PHONE_NUMBER
SPT_PHONE_TYPE_ID		SPT_PHONE_TYPE_ID
PHONE_EXTENSION		PHONE_EXTENSION

The system then copies the following columns from the C\_TRANSFER\_COMMS table to the C\_FEU\_COMMUNICATIONS table.

<u>C TRANSFER COMMS</u>	To	<u>C FEU COMMUNICATIONS</u>
CT_COMM_TYPE_CODE		CT_COMM_TYPE_CODE
DATE_SENT_CALLED		DATE_SENT_CALLED
NOTE		NOTE

- If the Family Transfer radio button is selected the system updates C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID\_WIC and C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID\_CSF to C\_TRANSFERS\_INFO.OU\_SEQ\_ID\_TO.
- For each participant being transferred the system clears all appointments as described above.
- The 'transfer to' clinic information is recorded, by inserting a record in the C\_TRANSFER\_HISTORIES table and for client transfer, a record is also inserted into C\_PREV\_FAMILIES.
- At the completion of the transfer process the system records the completion of the transfer by setting C\_TRANSFERS\_INFO.PROCESSED\_FLAG = 'Y', and deletes the C\_TRANSFER\_COMMS and C\_TRANSFER\_PHONES records that were created for this transfer, and displays the following message to the user, "Please review the Family Information window for accuracy".

Note: During the End of Day process the EC2\_STATE\_CTI.SQL script prints the transfer log at both the losing and gaining Local Agencies.

The format of the transfer log is as follows:

Transfer Log for MM/DD/YYYY

Local Agency

New	Old	Family ID	Client ID	Name	New Address
XX	XX	999999999999	9999999999	XXXX XXXX X X	XXXXXXXXXXXX XXXXXXXXXXXX XXXXXXXX, XX 99999-9999 (999) 999-9999

## Enrollment and Certification

### Section 2 - 2.8 : Transfer - Out of State

#### Section 2 - 2.8.1 : Transfer - Out of State

*Form:* cs\_transfer\_out

*Fields*

##### **Family ID - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID**

This field is mandatory.

The format for this field is FY9999999. The system generates this field by concatenating the first two digits of the fiscal year, followed by seven digits from the family\_economic\_unit\_seq sequence.

Sequence: family\_economic\_unit\_seq.

Lov is only available in Enter Query mode: c\_family\_economic\_units where compliance\_flag = 'N' and the agency that the user is logged into.

##### **Clinic - C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID**

Code table column O\_ORGANIZATIONAL\_UNITS.OU\_ORG\_CODE

Description is O\_ORGANIZATIONAL\_UNITS.NAME.

Lov: o\_organizational\_units where ou\_type = 'CLINIC' list is restricted to the agency the user is logged into. Lov is used for validation.

This field is mandatory.

Edits: The clinic cannot be checked out, O\_ORGANIZATIONAL\_UNITS.CHECK\_OUT\_FLAG is 'Y'.

##### **Rep1 (Authorized Representative 1)**

##### **Last Name - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME**

This field is mandatory.

##### **First Name - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME**

This field is mandatory.

##### **MI1 - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1**

This field is optional.

##### **MI2 - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2**

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

##### **Rep2 (Authorized Representative 2)**

##### **Last Name - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_LAST\_NAME**

This field is optional.

##### **First Name - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_FIRST\_NAME**

This field is optional.

##### **MI1 - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_MI1**

This field is optional.

##### **MI2 - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_MI2**

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

Note: At least one address is required for each family/economic unit. In the case of homelessness the street address should reflect the clinic address if no addresses are available from the Participant.

**Mailing Address****Street 1** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

This is a mandatory field.

**Street 2** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2

This is an optional field.

**City** - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Code table column S\_GEO\_LOCATIONS.SC\_DESCRIPTION

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by State, City. Lov is used for validation.

This field is mandatory.

**County** - S\_GEO\_LOCATIONS.SC4\_COUNTY\_CODE

This field is display only.

**State** - S\_GEO\_LOCATIONS.SS\_STATE\_ID

This field is display only.

**Zip** - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Code table column S\_GEO\_LOCATIONS.SZ\_ZIP5

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by zip.

Lov is used for validation.

This field is mandatory.

**Zip +4** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ZIP4

The four digit extension of the zip code is optional.

**Street Address****Street 1** - C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS1

This field is mandatory and is automatically populated by the Mailing Address.

Default: C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1

**Street 2** - C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS2

This field is optional and is automatically populated by the Mailing Address.

Default: C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2

**City** - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_STREET

Code table column S\_GEO\_LOCATIONS.SC\_DESCRIPTION

Default: C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') ordered by State, City. Lov is used for validation.

This field is mandatory.

**County** - S\_GEO\_LOCATIONS.SC4\_COUNTY\_CODE

This field is display only.

**State** - S\_GEO\_LOCATIONS.SS\_STATE\_ID

This field is display only.

**Zip** - C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_STREET

Code table column S\_GEO\_LOCATIONS.SZ\_ZIP5

Default: C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

Lov: s\_geo\_locations where ss\_state\_id in ('AZ', 'CA', 'CO', 'UT', 'NM', 'NV') order by zip.

Lov is used for validation.

This field is mandatory.

**Zip +4** - C\_FAMILY\_ECONOMIC\_UNITS.STEET\_ZIP4

This field is optional.

Default: C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ZIP4

**Marital Status** - C\_FAMILY\_ECONOMIC\_UNITS.MAR\_STAT\_MARITAL\_STATUS\_CODE

Code table column C\_MARITAL\_STATUSES.MARITAL\_STATUS\_CODE

Description C\_MARITAL\_STATUSES.DESCRPTION

Lov: c\_marital\_statuses. Lov is used for validation. Default - Not Married.

This field is mandatory.

**Language, Primary** - C\_FAMILY\_ECONOMIC\_UNITS.LANG\_LANGUAGE\_CODE

Code table column C\_LANGUAGES.LANGUAGE\_CODE

Default: Base table code for "English"

Description C\_LANGUAGES.DESCRPTION

Lov: c\_languages, Lov is used for validation.

This field is mandatory.

**Disability** - C\_FAMILY\_ECONOMIC\_UNITS.DIS\_DISABILITY\_CODE

Code table column C\_DISABILITIES.DISABILITY\_CODE

Description C\_DISABILITIES.DESCRPTION

Lov: c\_disabilities. Lov is used for validation.

This field is optional.

**Language, Secondary** - C\_FAMILY\_ECONOMIC\_UNITS.LANG\_LANGUAGE\_CODE\_SECOND

Code table column C\_LANGUAGES.LANGUAGE\_CODE

Default: Base table code for "English"

Description C\_LANGUAGES.DESCRPTION

Lov: c\_languages, Lov is used for validation.

This field is mandatory.

**Translator Required** - C\_FAMILY\_ECONOMIC\_UNITS.TRANSLATOR\_REQUIRED\_FLAG

Default: Unchecked. Only allowed to change if the primary language is not 1.

**Voter Reg.** - C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE

Code table column C\_VOTER\_REGISTRATIONS.VOTER\_REG\_CODE

Description C\_VOTER\_REGISTRATIONS.DESCRPTION

Lov: c\_voter\_registrations. Lov is used for validation. Default - Not Interested.

This field is mandatory.

**Education Level** - C\_FAMILY\_ECONOMIC\_UNITS.CEL\_EDUCATION\_CODE

Code table column C\_EDUCATION\_LEVELS.EDUCATION\_CODE

Default: 12

Description C\_EDUCATION\_LEVELS.DESCRPTION

Lov: c\_education\_levels. Lov is used for validation.

This field is mandatory.

**Family Size** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_SIZE

This field is mandatory. Default - 1.

*Background Process(es)*

The system sets C\_CERTIFICATIONS.TRANSFER\_FLAG to 'Y' and assigns risk 502 to the client when the record is saved.

When a new certification record is created the C\_CERTIFICATION\_OU\_SEQ\_ID is populated with the C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID.

The system determines if the Local Agency is accepting the participants category and priority by using the following condition: If C\_CLIENTS.CAT\_CATEGORY\_CODE = F\_CASELOAD\_RESTRICTIONS.CAT\_CATEGORY\_CODE and C\_CERTIFICATIONS.CP2\_ID = F\_CASELOAD\_RESTRICTIONS.CP2\_ID and SYSDATE is between F\_CASELOAD\_RESTRICTIONS.START\_DATE and F\_CASELOAD\_RESTRICTIONS.END\_DATE for the Local Agency. If the above F\_CASELOAD\_RESTRICTIONS record is found and F\_CASELOAD\_RESTRICTIONS.STATE\_FUND\_FLAG = 'Y' then the system sets C\_CERTIFICATIONS.STATE\_FUND\_FLAG to 'Y' and C\_CERTIFICATIONS.WAIT\_LIST\_FLAG to



'N' and the C\_CLIENTS.WAIT\_LIST\_FLAG = 'N'. If the F\_CASELOAD\_RESTRICTIONS record is found and F\_CASELOAD\_RESTRICTIONS.STATE\_FUND\_FLAG = 'N' then the system sets C\_CERTIFICATIONS.STATE\_FUND\_FLAG to 'N', C\_CERTIFICATIONS.WAIT\_LIST\_FLAG to 'Y' and creates a record in the F\_WAIT\_LISTS table setting the following columns ACTIVE\_FLAG to 'Y', PROGRAM to 'W', DATE\_ON\_WAIT\_LIST to SYSDATE, TRANSFER\_FLAG to 'Y'. By setting the TRANSFER\_FLAG the participant is moved to the top of the wait list.

**Section 2 - 2.8.2 : Transfer - Out of State - Communications***Fields***Code** - C\_FEU\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE

Code table column C\_COMMUNICATION\_TYPES.COMM\_TYPE\_CODE

Description C\_COMMUNICATION\_TYPES.DESCRPTION

Lov: c\_communication\_types, Lov is used for validation.

This field is mandatory.

**Description** - C\_COMMUNICATION\_TYPES.DESCRPTION

This field is display only.

**Comm Date** - C\_FEU\_COMMUNICATIONS.DATE\_SENT\_CALLED

This field is mandatory.

Default: Current date.

Edits: Communication date cannot be greater than current date.

**Comment** - C\_FEU\_COMMUNICATIONS.NOTE

This field is optional.

*Background Process(es)*

None

**Section 2 - 2.8.3 : Transfer - Out of State - Phone/Confidentiality***Fields***Phone** - C\_FAMILY\_PHONES.PHONE\_NUMBER

This field is mandatory.

Format: (123)456-7890.

**Ext.** - C\_FAMILY\_PHONES.PHONE\_EXTENSION

This field is optional.

**Phone Type** - C\_FAMILY\_PHONES.SPT\_PHONE\_TYPE\_ID

Code table column S\_PHONE\_TYPES.PHONE\_TYPE\_ID

Description S\_PHONE\_TYPES.DESCRPTION

Lov: s\_phone\_types, Lov is used for validation.

This field is mandatory if a phone number is entered.

**Auto Dial** - C\_FAMILY\_PHONES.AUTO\_DIAL\_FLAG

This check box can only be selected for one phone number.

Default: Unchecked.

**No Mailings** - C\_FAMILY\_ECONOMIC\_UNITS.MAIL\_CONFIDENTIAL\_FLAG

Default: Unchecked.

**No Phone Calls** - C\_FAMILY\_ECONOMIC\_UNITS.PHONE\_CONFIDENTIAL\_FLAG

This check box cannot be checked if the Auto Dial check box is selected for any phone number.

Default: Unchecked.

*Background Process(es)*

None

**Section 2 - 2.8.4 : Transfer - Out of State - Client Info***Fields (Family section)***Family ID - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID**

This field is display only.

**Authorized Rep 1 Last Name -**

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

This field is display only.

**Authorized Rep 1 First Name -**

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is display only.

**MI 1 - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1**

This field is display only.

**MI 2 - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2**

This field is display only.

*Fields ( Client section)***Client ID - C\_CLIENTS.CLIENT\_ID**

When adding a new participant, this field is automatically generated by the system as a concatenation of O\_ORGANIZATIONAL\_UNITS.ORG\_CODE (2 digits) where O\_ORGANIZATIONAL\_UNITS.SEQ\_ID = C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID followed by O\_ORGANIZATIONAL\_UNITS.ORG\_CODE (2 digits) where O\_ORGANIZATIONAL\_UNITS.SEQ\_ID = O\_ORGANIZATIONAL\_UNITS.OU\_SEQ\_ID for the clinic followed by 7 digits from the clients\_seq sequence to form the 11 digit ID.

Sequence: client\_seq

Lov: c\_clients, c\_family\_economic\_units where cc.compliance\_flag = 'N' and the participant is in the clinic that the user is logged into.

Lov: is only available in enter query mode.

This field is mandatory.

**Last Name - C\_CLIENTS.LAST\_NAME**

This field is mandatory.

Default: C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

**First Name - C\_CLIENTS.LAST\_NAME**

This field is mandatory.

**MI 1 - C\_CLIENTS.MI1**

This field is optional.

**MI 2 - C\_CLIENTS.MI2**

This field is optional.

Edits: First middle initial cannot be entered without a first name.

Second middle initial cannot be entered without a first middle initial.

**Birth Date - C\_CLIENTS.BIRTH\_DATE**

This field is mandatory.

Edits: Birth Date cannot be after the current date.

Birth Date cannot be after the Application Date.

The birth date restricts the categories in the category Lov using the following table.

<u>Age</u>	<u>Category</u>
>= 0 and < 12 months	Infant Categories
>= 12 and < 24 months	C1
>= 24 and < 36 months	C2

>= 36 and < 48 months	C3
>= 48 and < 60 months	C4
>= 60 and < 72 months	C5
>= 9 and < 60 years	Women Categories
>= 60 years	Elderly Categories

**Gender - C\_CLIENTS.GENDER**

This field is mandatory.

Default: Female.

**Application Date - C\_CLIENTS.APPLICATION\_DATE**

This field is mandatory.

Default: Current date.

Edits: Application date cannot be after the current date.

Birth Date cannot be after the Application Date.

**VOC (Verification of Certification) - C\_CLIENTS.VOC**

The Participant ID number from the other State will be entered here.

This field is mandatory.

Default: 9999999999.

**SSN - C\_CLIENTS.SSN**

This field is grayed out and is not available for input.

**Ethnic Group - C\_CLIENTS.CEG\_ETHNIC\_GROUP\_CODE**

Code table column C\_ETHNIC\_GROUPS.ETHNIC\_GROUP\_CODE

Description C\_ETHNIC\_GROUPS.DESCRPTION

Lov: c\_ethnic\_groups and c\_races. Lov is used for validation.

This field is mandatory.

**Race - C\_RACES.DESCRPTION**

This field defaults from the Ethnic Group list of values and is display only.

**Mother's Client ID - C\_CLIENTS.CC\_CLIENT\_ID**

Code table column C\_CLIENTS.CC\_CLIENT\_ID

Lov: c\_clients where cat\_category\_code is a women category and compliance\_flag = 'N'. Lov is used for validation.

This field is optional and is disabled for Participants over the age of six.

**Migrant - C\_FAMILY\_ECONOMIC\_UNITS.MIGRANT\_FLAG**

Default: Unchecked.

**Refugee - C\_FAMILY\_ECONOMIC\_UNITS.REFUGEE\_FLAG**

Default: Unchecked.

**Homeless - C\_FAMILY\_ECONOMIC\_UNITS.HOMELESS\_FLAG**

Default: Unchecked.

**Group Home - C\_CLIENTS.INSTITUTIONALIZED\_FLAG**

Default: Unchecked.

**Category - C\_CLIENTS.CAT\_CATEGORY\_CODE**

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

This field is mandatory.

Edits: The category is validated using the following table:

<u>Age</u>	<u>Category must be</u>
>= 0 and < 12 months	Infant Categories
>= 12 and < 24 months	C1
>= 24 and < 36 months	C2
>= 36 and < 48 months	C3
>= 48 and < 60 months	C4

>= 60 and < 72 months	C5
>= 9 and < 60 years	Women Categories
>= 60 years	Elderly Categories

Note: The age is calculated at the time of the application date.

**Activate This Client?** - C\_CLIENTS.REC\_STATUS, If this check box is checked the field is set to 'A', if the check box is not checked the field is set to 'P'.

Default: Checked.

**Military** - C\_FAMILY\_ECONOMIC\_UNITS.MILITARY\_FLAG

Default: Unchecked.

**Foster Care** - C\_CLIENTS.FOSTER\_CARE\_FLAG

Default: Unchecked

**Termination Reason** - C\_CLIENTS.TR\_TERMINATION\_CODE

Code table columns C\_TERM\_REASONS.TERMINATION\_CODE

Description C\_TERM\_REASONS.DESCRPTION

This field is display only.

**Cert Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is mandatory.

Default: SYSDATE

Edits: Certification Start date cannot be more than 30 days in advance.

The Certification Start date must be after the Birth date.

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is mandatory.

Edits: Certification Start Date must be before the Certification End Date.

Certification period must be less than one year (366 days).

**Priority** - C\_CERTIFICATIONS.CP2\_ID

Code table column C\_PRIORITIES.ID

Default: 0.

Description C\_PRIORITIES.DESCRPTION

Lov: c\_priorities. Lov is used for validation.

This field is mandatory.

**Client Present** - C\_CERTIFICATIONS.CLIENT\_PRESENT\_FLAG

This field is mandatory.

No default

Edits: If No is selected then the Reason Client Not Present Field is enabled and mandatory.

**Reason Client Not Present** - C\_CERTIFICATIONS.CNP\_NOT\_PRESENT\_CODE

Code table column C\_REASONS\_NOT\_PRESENT.NOT\_PRESENT\_CODE

Lov: c\_reasons\_not\_present where not\_present\_code <> 'E'. Lov is used for validation

This field is mandatory for new certifications where the client\_present\_flag = N.

### *Background Process(es)*

None.

## **Section 2 - 2.8.5 : Transfer - Out of State - Communications**

### *Fields*

**Code** - C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE

Code table column C\_COMMUNICATION\_TYPES.COMM\_TYPE\_CODE

Description C\_COMMUNICATION\_TYPES.DESCRPTION

Lov: c\_communication\_types, Lov is used for validation.

This field is mandatory.

**Description** - C\_COMMUNICATION\_TYPES.DESCRPTION

This field is display only.

**Comm Date** - C\_CLIENT\_COMMUNICATIONS.DATE\_SENT\_CALLED

This field is mandatory.

Default: SYSDATE

Edits: Communication date cannot be greater than current date.

**Comment** - C\_CLIENT\_COMMUNICATIONS.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 2.9 : Un-Waitlist Client

*NEW SECTION ADDED Fields*

*Form: cs\_unwaitlist*

**Client ID** – Field in ‘dummy’ block

Moved to CC block (c\_clients) for query

**Last Name** – C\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** – C\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** – C\_CLIENTS.MI1

This field is display only.

**MI 2** – C\_CLIENTS.MI2

This field is display only.

**Cert Start Date** – C\_CLIENTS.CERT\_START\_DATE

This field is display only.

**Un-Waitlist Reason** – cg\$ctrl.NOTE (non-database)

Inserted into c\_unwaitlist\_audit\_trails.note

**Requested By** – current userid

Inserted into c\_unwaitlist\_audit\_trails.requested\_user\_id

*Push Buttons*

**Find Client** - Queries c\_clients table with client\_id (above).

**Proceed** – executes ok\_process which inserts row into c\_unwaitlist\_audit\_trails

**Cancel** – clears form

*Calculation(s)*

*Background Process(es)*



## Enrollment and Certification

### Section 2 - 2.10: Update Infant/Child Medical Information

#### Section 2 - 2.10.1 : Infant / Child Medical

*Form:* cs\_infant\_child\_med

##### *Fields (Participant section)*

**Client ID** - C\_CLIENTS.CLIENT\_ID

Lov: c\_clients and c\_family\_economic\_units where  
cat\_category\_code in infant and children categories and c\_clients.compliance\_flag = 'N'  
and the agency the user is logged into.

This field is optional in query mode, then display only.

This field is displayed in red for participants currently certified in CSFP.

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

This field is optional for query, then display only.

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

This field is optional for query, then display only.

**MI 1** - Queries C\_CLIENTS.MI1

This field is optional for query, then display only.

**MI 2** - Queries C\_CLIENTS.MI2

This field is optional for query, then display only.

**Growth Grid** - C\_NCHS\_CLASSIFICATIONS.IC\_CLASSIFICATION

Lov: c\_nchs\_classifications. Lov is used for validation.

Edits: The allowable values are Standard, Premie, and Downs.

Note: Currently the Standard charts are the only growth grids that are available.

##### *Fields (Medical data)*

**Anthropometric Data Date** - C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE

This field is mandatory.

Default: Current date.

Edits: Date cannot be before C\_CLIENTS.BIRTH\_DATE.

Date cannot be a future date.

Date cannot be more than 60 days in the past.

**Weight** - C\_INFANT\_CHILD\_MEDICALS.WEIGHT

This field is mandatory.

The system checks for reasonable values using the following rules:

<u>Age Range</u>	<u>Range of Values</u>
0 - 11 mo.	12 oz. - 50 lbs.
12 - 23 mo.	7 lbs. - 60 lbs.
24 - 35 mo.	9 lbs. - 90 lbs.
36 - 47 mo.	11 lbs. - 120 lbs.
48 - 60 mo.	13 lbs. - 140 lbs.

Default oz. : 0

**E/M** - Non database field.

This field is mandatory.

Default: E - English.

**Height - C\_INFANT\_CHILD\_MEDICALS.HEIGHT**

This field is mandatory.

The system checks for reasonable values using the following rules:

<u>Age Range</u>	<u>Range of Values</u>
0 - 11 mo.	10 in. - 40 in.
12 - 23 mo.	20 in. - 45 in.
24 - 35 mo.	24 in. - 50 in.
36 - 47 mo.	27 in. - 55 in.
48 - 60 mo.	29 in. - 60 in.
Default 1/8 <sup>th</sup> : 0	

**R/S - C\_INFANT\_CHILD\_MEDICALS.RECUMBENT\_STANDING\_FLAG**

This field is mandatory.

Default: R - recumbent.

Edit: This field must be S - Standing, if the child is over 36 months of age, R if under 24 months.

Either R or S can be entered if the child is between 24 and 36 months of age.

**E/M - Non database field.**

This field is mandatory.

Default: E - English.

**Ht/Age % - C\_INFANT\_CHILD\_MEDICALS.HEIGHT\_PERCENT**

This field is display only.

**Wt/Ht % - C\_INFANT\_CHILD\_MEDICALS.WEIGHT\_HEIGHT\_PERCENT**

This field is display only.

**BMI - C\_INFANT\_CHILD\_MEDICALS.BMI\_VALUE**

This field is display only.

**BMI % - C\_INFANT\_CHILD\_MEDICALS.BMI\_PERCENT**

This value represents the percentile of other children of the same gender and age, that have a lower BMI. If the BMI % for the client is above 95%, the field is displayed in the color fuchsia. This field is display only.

This field is display only.

**Bloodwork Data Date - C\_BLOODWORK\_DATA.BLOODWORK\_DATA\_DATE**

This field is mandatory if bloodwork data is being entered.

Default: Current Date.

Edits: Date cannot be before C\_CLIENTS.BIRTH\_DATE.

Date cannot be a future date.

Date cannot be more than 90 days in the past.

**HCT - C\_BLOODWORK\_DATA.HEMATOCRIT**

Format 99.9

This field is mandatory if HGB is not entered.

Edits: Valid values are 18.0 - 72.1, 99.5, 99.6, 99.7, 99.8.

**HGB - C\_BLOODWORK\_DATA. HEMOGLOBIN**

Format 99.9

This field is mandatory if HCT is not entered.

Edits: Valid values are 5.0 - 24.1, 99.5, 99.6, 99.7, 99.8

**Change from last Wt/Ht - C\_CERTIFICATIONS.SIX\_MOS\_CHG\_WGT\_HGT**

This field is display only.

**Change from last Ht/Age - C\_CERTIFICATIONS. SIX\_MOS\_CHG\_HGT**

This field is display only.

**ASIIS ID - C\_CLIENTS.ASIIS\_ID**

This field is optional.

*Background Process(es)*

Special codes are available for the bloodwork, 99.5 for 'Pending', 99.6 for 'Medical', 99.7 for 'Refused', and 99.8 for 'Safety'. If anthropometric data is pending, the user can enter 999 5 for both height and weight.

The bloodwork data is validated against acceptable readings defined in the C\_CAT\_BLOODWORKS table and risk factors are automatically assigned. To determine the appropriate C\_CAT\_BLOODWORKS record to evaluate the bloodwork data the system finds the record where C\_CAT\_BLOODWORKS.BDT\_BLOODWORK\_TYPE\_CODE equals the bloodwork type entered (Hematocrit or Hemoglobin) and C\_CAT\_BLOODWORKS.CBF\_CAT\_CATEGORY\_CODE equals C\_CLIENTS.CAT\_CATEGORY\_CODE and the age in months of the participant is between C\_CAT\_BLOODWORKS.CBF\_AR2\_BEGIN\_MONTH and C\_CAT\_BLOODWORKS.CBF\_AR2\_END\_MONTH and C\_CAT\_BLOODWORKS.CIG\_LOW\_VALUE equals 0 and C\_CAT\_BLOODWORKS.CE\_LOW\_ELEVATION equals C\_ELEVATIONS.LOW\_ELEVATION where O\_ORGANIZATIONAL\_UNITS.ELEVATION is between C\_ELEVATIONS.HIGH\_ELEVATION and C\_ELEVATIONS.LOW\_ELEVATION.

The C\_CAT\_BLOODWORKS.CRF\_RISK\_FACTOR\_ID risk factor is inserted into C\_HEALTH\_RISK\_FACTORS if the C\_BLOODWORK\_DATA.HEMOGLOBIN or C\_BLOODWORK\_DATA.HEMOGLOBIN, depending on the blood work type entered, is lower than C\_CAT\_BLOODWORKS.LOW\_VALUE.

The C\_CAT\_BLOODWORKS.CRF\_RISK\_FACTOR\_ID\_HIGH risk factor is inserted into C\_HEALTH\_RISK\_FACTORS if the C\_BLOODWORK\_DATA.HEMOGLOBIN or C\_BLOODWORK\_DATA.HEMOGLOBIN, depending on the blood work type entered, is higher than C\_CAT\_BLOODWORKS.HIGH\_VALUE.

WIC Participants over twelve months of age are not allowed to receive FI's without blood work data, this is enforced in the Food Package Prescription window by not setting C\_CLIENTS.REC\_STATUS to 'A' (Active).

Ht/Age % is derived from C\_NCHS\_DATA.PERCENT by comparing the age of the participant to C\_NCHS\_DATA.METRIC\_MEAS\_VAL1 and the Height converted to centimeters with C\_NCHS\_DATA.METRIC\_MEAS\_VAL2 where C\_NCHS\_DATA.NT\_MEASUREMENT\_TYPE equals 'STAAGE' (where RECUMBENT\_STANDING\_FLAG equals 'S') or 'LGTAGE' (where RECUMBENT\_STANDING\_FLAG equals 'R') and C\_NCHS\_DATA.NT\_CNC\_IC\_CLASSIFICATION equals 'STANDARD'. If the exact height is not found in the NCHS data table the system selects the next higher height. If the determined C\_NCHS\_DATA.PERCENT has an associated risk factor, C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID, the system inserts the risk factor record into C\_HEALTH\_RISK\_FACTORS.

Wt/Ht % is derived from C\_NCHS\_DATA.PERCENT by comparing the Height converted to centimeters with C\_NCHS\_DATA.METRIC\_MEAS\_VAL1 and weight converted to kilograms with C\_NCHS\_DATA.METRIC\_MEAS\_VAL2 where C\_NCHS\_DATA.NT\_MEASUREMENT\_TYPE equals 'WGTSTA' (where

RECUMBENT\_STANDING\_FLAG equals 'S') or 'WGTLGT' (where RECUMBENT\_STANDING\_FLAG equals 'R') and C\_NCHS\_DATA.NT\_CNC\_IC\_CLASSIFICATION equals 'STANDARD'. If the exact weight is not found in the NCHS data table the system selects the next higher weight. If the determined C\_NCHS\_DATA.PERCENT has an associated risk factor, C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID, the system inserts the risk factor record into C\_HEALTH\_RISK\_FACTORS.

If the height and weight measurements are outside of the graphing limits, i.e. the measurements cannot be found in the C\_NCHS\_DATA table the system displays the following warning message to the user, "The measurements entered are outside of the NCHS graphing limits and will not be displayed on the growth charts."

The following table is used to determine the appropriate weight gains for infants from birth to 6 mo. of age:

<u>Age</u>	<u>Ave. Weight Gain in ounces per day</u>
Birth - 1 mo.	4.5 / 7
1 - 2 mo.	6.25 / 7
2 - 3 mo.	4.5 / 7
3 - 4 mo.	4 / 7
4 - 5 mo.	3.5 / 7
5 - 6 mo.	3 / 7

The actual weight gain calculation is based on 2 weights taken at least 1 mo. apart, the system computes the weight gain by taking the C\_INFANT\_CHILD\_MEDICALS.WEIGHT in the new medical record and subtracting the C\_INFANT\_CHILD\_MEDICALS.WEIGHT from the most recent previous medical record that is dated 1 mo or more prior to the new medical record.

The following table is used to determine the appropriate weight gains for infants/children from 6 mo. to 59 mo. of age:

<u>Age</u>	<u>Ave. Weight Gain in ounces per day</u>
6 - 12 mos	2.25 / 7
12 - 59 mos	0.6 / 7

The actual weight gain calculation is based on 2 weights taken at least 3 mo. apart, the system computes the weight gain by taking the C\_INFANT\_CHILD\_MEDICALS.WEIGHT in the new medical record and subtracting the C\_INFANT\_CHILD\_MEDICALS.WEIGHT from the most recent previous medical record that is dated 3 mo or more prior to the last medical record.

The age is calculated from the anthropometric data date that is being entered, (Up to 90 days prior to today's date), the calculation is as follows:

Age = MONTHS\_BETWEEN(C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE, C\_CLIENTS.BIRTH\_DATE)

*For clients under two years of age do the following calculation:*

Age = MONTHS\_BETWEEN(C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE, C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE).

The appropriate weight gain is calculated by taking the Ave. Weight Gains from the above charts, and accumulating them for each age range defined in the table. The appropriate weight gain is then compared to the actual weight gain. If the actual weight gain is below the appropriate weight gain the system inserts risk factor 135 into the C\_HEALTH\_RISK\_FACTORS table.

The following is an example of the calculation:

Date of Birth: 01/01/1999

Medical Records:	Medical Date	Weight in Oz.
	01/15/1999	128
	03/20/1999	168
	06/15/1999	224

Actual Weight Gain:  $224 - 168 = 56$

Actual Weight Gain / day:  $56 / 87 \text{ days} = .64$

Expected/Actual Weight Gain from 3/20/99 - 6/01/99 (up to 6 mo. of age)

2 - 3 mo. of age (11 days in this age range):	$11 \times (4.5 / 7) = 7.06 \text{ oz}$
3 - 4 mo. of age (30 days):	$30 \times (4 / 7) = 17.13 \text{ oz}$
4 - 5 mo. of age (31 days):	$31 \times (3.5 / 7) = 15.5 \text{ oz}$
Total Expected Weight gain up to 6 mo. of age:	39.69 oz

Actual Weight Gain up to 6 mo. of age:  $72 \times .64 = 46.08 \text{ oz}$

Expected/Actual Weight Gain from 6/01/99 - 6/15/99 (up to 12 mo. of age)

6 - 7 mo. of age (15 days):	$15 \times (2.25 / 7) = 4.82 \text{ oz}$
Total Expected Weight gain 6 to 12 mo. of age:	4.82 oz

Actual Weight Gain 6 to 12 mo. of age:  $15 \times .64 = 9.6 \text{ oz}$

Risk Factor 135 is not assigned in this example because the actual weight gain up to the age of 6 mo. (46.08 oz.) exceeds the expected weight gain up to 6 mo. of age (39.69 oz), and the actual weight gain 6 to 12 mo. of age (9.6 oz) also exceeds the expected weight gain 6 to 12 mo. of age (4.82 oz.). If either one of these calculations were below the expected weight gain then the risk factor would be assigned.

If the participant's record does not contain 2 medical records for the certification period at least one month apart for infants 0 to 6 mo. of age or at least 3 months apart for infants and children from 6 mo. to 59 mo. of age then risk factor 135 is not assigned.

The risk factor assignments described above are not actually assigned to the participant until the "Calculate Risks" button on the Health History window is pressed, at that time the C\_HEALTH\_RISK\_FACTORS table is updated.

#### BMI Calculations

##### BMI English Formula:

BMI = [Weight in pounds / (Height in inches \* Height in inches)] x 703

BMI Metric Formula:

$$\text{BMI} = [\text{Weight in kilograms} / (\text{Height in cm} * \text{Height in cm})] * 10,000$$

**Section 2 - 2.10.2 : Infant / Child Medical - Length for Age Graph***Fields*

"C\_CLIENTS.FIRST\_NAME C\_CLIENTS.LAST\_NAME's Growth Chart " is displayed at the top of the graph.

In the box in the upper left corner the system displays  
C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE and  
C\_INFANT\_CHILD\_MEDICALS.HEIGHT\_PERCENT.

**Standard** - This button is selected if the infant or child's anthropometric data will be measured against NCHS Standard. This is the default setting.

**(Graph Units)**

**English** - Converts graph to English system. This is the default setting.

**Metric** - Converts graph to Metric system.

**(Graph Content)**

**Length/Age** - Graphs the infant or child's length by age.

**Height/Age** - Graphs the infant or child's height by age.

**Weight/Length** - Graphs the infant or child's weight by length.

**Weight/Height** - Graphs the infant or child's weight by height.

**Head Circ** - Graphs the infant or child's head circumference.

**BMI/Age** - Graphs the child's BMI value by age.

*Background Process(es)*

This chart plots all recumbent measurements,  
C\_INFANT\_CHILD\_MEDICALS.RECUMBENT\_STANDING\_FLAG = 'R', for participants up to the age of 36 months.

C\_INFANT\_CHILD\_MEDICALS.HEIGHT\_PERCENT is set according to the following process:

Length/Age is derived from C\_NCHS\_DATA.PERCENT by comparing the age of the participant rounded to the nearest month to C\_NCHS\_DATA.METRIC\_MEAS\_VAL1 and the Length entered converted to centimeters with C\_NCHS\_DATA.METRIC\_MEAS\_VAL2 where C\_NCHS\_DATA.NT\_MEASUREMENT\_TYPE equals 'LGTAGE' and C\_NCHS\_DATA.NT\_CNC\_IC\_CLASSIFICATION equals 'STANDARD' and C\_CLIENTS.GENDER = C\_NCHS\_DATA.GENDER. If the exact length is not found in the C\_NCHS\_DATA table the system selects the nearest next higher Length and the nearest next lower Length, this results in two percentiles, the system then extrapolates a percentile between the two percentiles.

The extrapolation of the percentile is accomplished as follows:

$$\text{Percentile} = ( (\text{Measurement} - \text{Lower\_Value}) / (\text{Higher\_Value} - \text{Lower\_Value}) * (\text{Higher\_Percentile} - \text{Lower\_Percentile}) ) + \text{Lower\_Percentile}$$

Measurement = The actual length of the Infant.

Lower\_Value = The next nearest lower length found in the C\_NCHS\_DATA table.

Higher\_Value = The next nearest higher length found in the C\_NCHS\_DATA table.

Lower\_Percentile = The next nearest lower percentile found in the C\_NCHS\_DATA table.

Higher\_Percentile = The next nearest higher percentile found in the C\_NCHS\_DATA table.

If the determined C\_NCHS\_DATA.PERCENT, has an associated risk factor, C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID, the system inserts the risk factor record into C\_HEALTH\_RISK\_FACTORS whether or not the user accesses the graph. In the case where the exact Length was not found in the table and the calculated percentile is less than fifty the C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID of the next nearest higher C\_NCHS\_DATA.PERCENT record is inserted into C\_HEALTH\_RISK\_FACTORS, if the calculated percentile is greater than fifty the C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID of the next nearest lower C\_NCHS\_DATA.PERCENT record is inserted into C\_HEALTH\_RISK\_FACTORS whether or not the user accesses the graph .

The age that is used to lookup the NCHS percentile is calculated using the following formula:  
Round(MONTHS\_BETWEEN(C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE,  
C\_CLIENTS.BIRTH\_DATE))



**Section 2 - 2.10.3 : Infant / Child Medical - Weight for Length Graph***Fields*

"C\_CLIENTS.FIRST\_NAME C\_CLIENTS.LAST\_NAME's Growth Chart " is displayed at the top of the graph.

In the box in the upper left corner the system displays  
C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE and  
C\_INFANT\_CHILD\_MEDICALS.WEIGHT\_HEIGHT\_PERCENT.

**Standard** - Non database field.

This is the default setting.

**(Graph Units)**

**English** - Non database field.

This is the default setting.

**Metric** - Non database field.

**(Graph Content)**

**Length/Age** - Non database field.

This is the default setting.

**Height/Age** - Non database field.

**Weight/Length** - Non database field.

**Weight/Height** - Non database field.

**Head Circ** - Non database field.

**BMI/Age** – Non database field.

*Background Process(es)*

This chart plots all recumbent measurements,  
C\_INFANT\_CHILD\_MEDICALS.RECUMBENT\_STANDING\_FLAG = 'R', for participants up to the age of 36 months.

C\_INFANT\_CHILD\_MEDICALS.WEIGHT\_HEIGHT\_PERCENT is set according to the following process:

Weight/Length is derived from C\_NCHS\_DATA.PERCENT by comparing the participant's weight converted to grams to C\_NCHS\_DATA.METRIC\_MEAS\_VAL2 and the Length converted to centimeters and rounded to the nearest centimeter to C\_NCHS\_DATA.METRIC\_MEAS\_VAL1 where C\_NCHS\_DATA.NT\_MEASUREMENT\_TYPE equals 'WGTLGT' and C\_NCHS\_DATA.NT\_CNC\_IC\_CLASSIFICATION equals 'STANDARD' and C\_CLIENTS.GENDER = C\_NCHS\_DATA.GENDER. If the exact Weight is not found in the C\_NCHS\_DATA table the system selects the nearest next higher Weight and the nearest next lower Weight, this results in two percentiles, the system then extrapolates a percentile between the two percentiles.

The extrapolation of the percentile is accomplished as follows:

$$\text{Percentile} = ( (\text{Measurement} - \text{Lower\_Value}) / (\text{Higher\_Value} - \text{Lower\_Value}) * (\text{Higher\_Percentile} - \text{Lower\_Percentile}) ) + \text{Lower\_Percentile}$$

Measurement = The actual weight of the Infant.

Lower\_Value = The next nearest lower weight found in the C\_NCHS\_DATA table.

Higher\_Value = The next nearest higher weight found in the C\_NCHS\_DATA table.

Lower\_Percentile = The next nearest lower percentile found in the C\_NCHS\_DATA table.

Higher\_Percentile = The next nearest higher percentile found in the C\_NCHS\_DATA table.

If the determined C\_NCHS\_DATA.PERCENT, has an associated risk factor, C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID, the system inserts the risk factor record into C\_HEALTH\_RISK\_FACTORS whether or not the user accesses the graph. In the case where the exact Weight was not found in the table and the calculated percentile is less than fifty the C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID of the next nearest higher C\_NCHS\_DATA.PERCENT record is inserted into C\_HEALTH\_RISK\_FACTORS, if the calculated percentile is greater than fifty the C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID of the next nearest lower C\_NCHS\_DATA.PERCENT record is inserted into C\_HEALTH\_RISK\_FACTORS whether or not the user accesses the graph .

**Section 2 - 2.10.4 : Infant / Child Medical - Height for Age Graph***Fields*

"C\_CLIENTS.FIRST\_NAME C\_CLIENTS.LAST\_NAME's Growth Chart " is displayed at the top of the graph.

In the box in the upper left corner the system displays  
C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE and  
C\_INFANT\_CHILD\_MEDICALS.HEIGHT\_PERCENT.

**Standard** - Non database field.

This is the default setting.

**(Graph Units)**

**English** - Non database field.

This is the default setting.

**Metric** - Non database field.

**(Graph Content)**

**Length/Age** - Non database field.

This is the default setting.

**Height/Age** - Non database field.

**Weight/Length** - Non database field.

**Weight/Height** - Non database field.

**Head Circ** - Non database field.

**BMI/Age** – Non database field.

*Background Process(es)*

This chart plots all standing measurements,  
C\_INFANT\_CHILD\_MEDICALS.RECUMBENT\_STANDING\_FLAG = 'S', for participants over the  
age of 24 months.

C\_INFANT\_CHILD\_MEDICALS.HEIGHT\_PERCENT is set according to the following process:

Height/Age is derived from C\_NCHS\_DATA.PERCENT by comparing the participant's age rounded to the nearest month to C\_NCHS\_DATA.METRIC\_MEAS\_VAL1 and the Height converted to centimeters to C\_NCHS\_DATA.METRIC\_MEAS\_VAL2 where C\_NCHS\_DATA.NT\_MEASUREMENT\_TYPE equals 'STAAGE' and C\_NCHS\_DATA.NT\_CNC\_IC\_CLASSIFICATION equals 'STANDARD' and C\_CLIENTS.GENDER = C\_NCHS\_DATA.GENDER. and C\_CLIENTS.GENDER = C\_NCHS\_DATA.GENDER. If the exact Height is not found in the C\_NCHS\_DATA table the system selects the nearest next higher Height and the nearest next lower Height, this results in two percentiles, the system then extrapolates a percentile between the two percentiles.

The extrapolation of the percentile is accomplished as follows:

$$\text{Percentile} = ( (\text{Measurement} - \text{Lower\_Value}) / (\text{Higher\_Value} - \text{Lower\_Value}) * (\text{Higher\_Percentile} - \text{Lower\_Percentile}) ) + \text{Lower\_Percentile}$$

Measurement = The actual height of the Infant.

Lower\_Value = The next nearest lower height found in the C\_NCHS\_DATA table.

Higher\_Value = The next nearest higher height found in the C\_NCHS\_DATA table.

Lower\_Percentile = The next nearest lower percentile found in the C\_NCHS\_DATA table.

Higher\_Percentile = The next nearest higher percentile found in the C\_NCHS\_DATA table.

If the determined C\_NCHS\_DATA.PERCENT, has an associated risk factor, C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID, the system inserts the risk factor record into C\_HEALTH\_RISK\_FACTORS whether or not the user accesses the graph. In the case where the exact Height was not found in the table and the calculated percentile is less than fifty the C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID of the next nearest higher C\_NCHS\_DATA.PERCENT record is inserted into C\_HEALTH\_RISK\_FACTORS, if the calculated percentile is greater than fifty the C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID of the next nearest lower C\_NCHS\_DATA.PERCENT record is inserted into C\_HEALTH\_RISK\_FACTORS whether or not the user accesses the graph .

The age that is used to lookup the NCHS percentile is calculated using the following formula:  
Round(MONTHS\_BETWEEN(C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE,  
C\_CLIENTS.BIRTH\_DATE))

**Section 2 - 2.10.5 : Infant / Child Medical - Weight for Height Graph***Fields*

"C\_CLIENTS.FIRST\_NAME C\_CLIENTS.LAST\_NAME's Growth Chart " is displayed at the top of the graph.

In the box in the upper left corner the system displays  
C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE and  
C\_INFANT\_CHILD\_MEDICALS.WEIGHT\_HEIGHT\_PERCENT.

**Standard** - Non database field.

This is the default setting.

**(Graph Units)**

**English** - Non database field.

This is the default setting.

**Metric** - Non database field.

**(Graph Content)**

**Length/Age** - Non database field.

This is the default setting.

**Height/Age** - Non database field.

**Weight/Length** - Non database field.

**Weight/Height** - Non database field.

**Head Circ** - Non database field.

**BMI/Age** – Non database field.

*Background Process(es)*

This chart plots all standing measurements,  
C\_INFANT\_CHILD\_MEDICALS.RECUMBENT\_STANDING\_FLAG = 'S', for participants over the age of 24 months.

C\_INFANT\_CHILD\_MEDICALS.WEIGHT\_HEIGHT\_PERCENT is set according to the following process:

Weight/Height is derived from C\_NCHS\_DATA.PERCENT by comparing the participant's weight converted to grams to C\_NCHS\_DATA.METRIC\_MEAS\_VAL2 and the Height converted to centimeters rounded to the nearest centimeter to C\_NCHS\_DATA.METRIC\_MEAS\_VAL1 where C\_NCHS\_DATA.NT\_MEASUREMENT\_TYPE equals 'WGTSTA' and C\_NCHS\_DATA.NT\_CNC\_IC\_CLASSIFICATION equals 'STANDARD' and C\_CLIENTS.GENDER = C\_NCHS\_DATA.GENDER. If the exact Weight is not found in the C\_NCHS\_DATA table the system selects the nearest next higher Weight and the nearest next lower Weight, this results in two percentiles, the system then extrapolates a percentile between the two percentiles.

The extrapolation of the percentile is accomplished as follows:

$$\text{Percentile} = ( (\text{Measurement} - \text{Lower\_Value}) / (\text{Higher\_Value} - \text{Lower\_Value}) * (\text{Higher\_Percentile} - \text{Lower\_Percentile}) ) + \text{Lower\_Percentile}$$

Measurement = The actual weight of the Infant.

Lower\_Value = The next nearest lower weight found in the C\_NCHS\_DATA table.

Higher\_Value = The next nearest higher weight found in the C\_NCHS\_DATA table.

Lower\_Percentile = The next nearest lower percentile found in the C\_NCHS\_DATA table.

Higher\_Percentile = The next nearest higher percentile found in the C\_NCHS\_DATA table.

If the determined C\_NCHS\_DATA.PERCENT, has an associated risk factor, C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID, the system inserts the risk factor record into C\_HEALTH\_RISK\_FACTORS whether or not the user accesses the graph. In the case where the exact Weight was not found in the table and the calculated percentile is less than fifty the C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID of the next nearest higher C\_NCHS\_DATA.PERCENT record is inserted into C\_HEALTH\_RISK\_FACTORS, if the calculated percentile is greater than fifty the C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID of the next nearest lower C\_NCHS\_DATA.PERCENT record is inserted into C\_HEALTH\_RISK\_FACTORS whether or not the user accesses the graph .

**Section 2 - 2.10.6**      Infant / Child Medical - BMI Graph*Fields*

"C\_CLIENTS.FIRST\_NAME C\_CLIENTS.LAST\_NAME's BMI Chart" is displayed at the top of the graph.

*Radio Button(s)*

**Standard** - This button is selected if the infant or child's anthropometric data will be measured against NCHS Standard. This is the default setting.

**(Graph Units)**

**English** - Converts graph to English system. This is the default setting.

**Metric** - Converts graph to Metric system.

**(Graph Content)**

**Length/Age** - Graphs the infant or child's length by age.

**Height/Age** - Graphs the infant or child's height by age.

**Weight/Length** - Graphs the infant or child's weight by length.

**Weight/Height** - Graphs the infant or child's weight by height.

**Head Circ** - Graphs the infant or child's head circumference.

**BMI/Age** - Graphs the child's BMI value by age.

*Calculation(s)**Background Process(es)*

**Section 2 - 2.10.7 : Infant / Child Medical - Notes***Fields***Date - C\_CLIENT\_NOTES.CN\_DATE**

This field is mandatory.

Default: Current date.

Edits: Note date cannot be after today.

**Notes - C\_CLIENT\_NOTES.NOTE**

This field is mandatory if a Date is entered.

**Nutritionist - C\_CLIENT\_NOTES.CREATED\_BY**

This field is set to the userid of the current user.

This field is display only.

*Background Process(es)*

None



**Section 2 - 2.10.8 : Infant / Child Medical - PC Immunize***Fields*

None

*Background Process(es)*

The PC Immunize application is invoked if the software has been installed on the workstation.

## Enrollment and Certification

### Section 2 - 2.11 : Women Medical

#### Section 2 - 2.11.1 : Women Medical

*Form:* cs\_woman\_medical

##### *Fields (Participant section)*

**Client ID** - C\_CLIENTS.CLIENT\_ID

    Lov: c\_clients and c\_family\_economic\_units

    where cat\_category\_code in a woman's category and c\_clients.compliance\_flag = 'N'  
    and in the agency the user is logged into.

    This field is optional in query mode, then display only.

    This field is displayed in red for participants currently certified in CSFP.

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

    This field is optional for query, then display only.

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

    This field is optional for query, then display only.

**MI 1** - Queries C\_CLIENTS.MI1

    This field is optional for query, then display only.

**MI 2** - Queries C\_CLIENTS.MI2

    This field is optional for query, then display only.

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

    This field is display only.

##### *Fields (Medical Data section)*

**Anthro. Data Date** - C\_WOMAN\_MEDICALS.MEDICAL\_DATA\_DATE

    This is a mandatory field.

    Default: Current date.

    Edits: Date cannot be a future date.

        Date cannot be more than 60 days in the past.

**Blood Pressure** - C\_WOMAN\_MEDICALS.BLOOD\_PRESSURE

    This field is optional.

**Weight** - C\_WOMAN\_MEDICALS.WEIGHT stored in Ounces.

    This field is mandatory.

    Default: oz defaults to 0, units defaults to E - English.

    Edits: Allowable range is 50 lbs and 499 lbs or 22.7 kg and 226.3 kg.

**Pre Preg Weight** - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT stored in Ounces.

    This field is mandatory.

    Default: oz defaults to 0, units defaults to E - English.

    Edits: Allowable range is 50 lbs and 499 lbs or 22.7 kg and 226.3 kg.

    Weight gain/loss allowable from weight to pre-pregnancy weight must be in the range -62 lbs 3  
    oz and +499 lbs or -28.5 kg and +226.3 kg

**Height** - C\_WOMAN\_MEDICALS.HEIGHT stored in 1/8ths of an inch.

    This field is mandatory.

    Default: 1/8ths defaults to 0, units defaults to E - English.

    Edits: Allowable range is 10 inches to 104 inches or 25.5 cm and 264.1 cm.

The BMI Value based on weight and height must be within the range of 5.0 and 99.9.

**Wks. Gest. - C\_WOMAN\_MEDICALS.WEEKS\_GESTATION**

This field is display only and calculated from

Round(40 - ((C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE -  
C\_WOMAN\_MEDICALS.MEDICAL\_DATA\_DATE) / 7))

**Weight Gain - C\_WOMAN\_MEDICALS.WEIGHT\_GAIN** stored in ounces.

This field is display only and calculated from C\_WOMAN\_MEDICALS.WEIGHT -  
C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT.

**G/L Weight - C\_WOMAN\_MEDICALS.WEIGHT\_GAIN\_LOST\_GEST** stored in ounces.

This field is display only and calculated from C\_WOMAN\_MEDICALS.WEIGHT - Prior  
Anthropometric data record C\_WOMAN\_MEDICALS.WEIGHT.

**Weight at Delivery - C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT** stored in ounces.

This field is optional.

Default: oz defaults to 0, units defaults to E - English.

Edits: Allowable range is 50 lbs and 499 lbs or 22.7 kg and 226.3 kg.

**Avg. Wgt G/L/Wk - C\_WOMAN\_MEDICALS.AVG\_WGT\_GL\_WK** stored in ounces.

This field is display only and is calculated from C\_WOMAN\_MEDICALS.WEIGHT\_GAIN /  
C\_WOMAN\_MEDICALS.WEEKS\_GESTATION.

**BMI Value - C\_WOMAN\_MEDICALS.BMI\_VALUE**

This field is display only.

**BMI %- C\_WOMAN\_MEDICALS.BMI\_PERCENT**

This value represents the percentile of other women of the same age, that have a lower BMI. This field is display only.

**Bloodwork Data Date - C\_BLOODWORK\_DATA.BLOODWORK\_DATA\_DATE**

This field is mandatory.

Default: Current date.

Edits: Bloodwork Data Date cannot be in the future.

Bloodwork Date may not be more than 90 days prior to today's date.

When category is not Pregnant, Bloodwork Date must follow end of pregnancy.

**HCT - C\_BLOODWORK\_DATA.HEMATOCRIT**

This field is mandatory if HGB is not entered.

Edits: Must be either 18.0 - 72.0, or 99.5 - 99.8

**HGB - C\_BLOODWORK\_DATA.HEMOGLOBIN**

This field is mandatory if HCT is not entered.

Edits: Must be either 5.0 - 24.1, 99.5, 99.6, 99.7, 99.8

**Wks. Gest. - C\_BLOODWORK\_DATA.WEEKS\_GESTATION**

This field is display only and calculated from

Round(40 - ((C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE -  
C\_BLOODWORK\_DATA.BLOODWORK\_DATA\_DATE) / 7))

*Background Process(es)*

Special codes are available for the bloodwork, 99.5 for 'Pending', 99.6 for 'Medical', 99.7 for 'Refused', and 99.8 for 'Safety'. Special codes are available to be entered in English for the anthropometric fields, 999 5 for both height and weight.

The bloodwork data is validated against acceptable readings defined in the Category Bloodwork base table and risk factors are automatically assigned. To determine the appropriate C\_CAT\_BLOODWORKS record to evaluate the bloodwork data the system finds the record where

C\_CAT\_BLOODWORKS.BDT\_BLOODWORK\_TYPE\_CODE equals the bloodwork type entered (Hematocrit or Hemoglobin) and  
 C\_CAT\_BLOODWORKS.CBF\_CAT\_CATEGORY\_CODE equals  
 C\_CLIENTS.CAT\_CATEGORY\_CODE and the age in months of the participant is between  
 C\_CAT\_BLOODWORKS.CBF\_AR2\_BEGIN\_MONTH and  
 C\_CAT\_BLOODWORKS.CBF\_AR2\_END\_MONTH and the  
 NVL(C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT,0) is between  
 C\_CAT\_BLOODWORKS.CIG\_LOW\_VALUE and C\_CAT\_BLOODWORKS.CIG\_HIGH\_VALUE  
 and C\_CAT\_BLOODWORKS.CE\_LOW\_ELEVATION equals C\_ELEVATIONS.LOW\_ELEVATION  
 and O\_ORGANIZATIONAL\_UNITS.ELEVATION is between C\_ELEVATIONS.HIGH\_ELEVATION  
 and C\_ELEVATIONS.LOW\_ELEVATION.

The C\_CAT\_BLOODWORKS.CRF\_RISK\_FACTOR\_ID risk factor is inserted into  
 C\_HEALTH\_RISK\_FACTORS if the C\_BLOODWORK\_DATA.HEMOGLOBIN or  
 C\_BLOODWORK\_DATA.HEMATOCRIT depending on the blood work data entered, is lower than  
 C\_CAT\_BLOODWORKS.LOW\_VALUE.

The risk factor identified by C\_CAT\_BLOODWORKS.CRF\_RISK\_FACTOR\_ID\_HIGH is inserted into  
 C\_HEALTH\_RISK\_FACTORS if the C\_BLOODWORK\_DATA.HEMOGLOBIN or  
 C\_BLOODWORK\_DATA.HEMATOCRIT, depending on the blood work data entered, is higher than  
 C\_CAT\_BLOODWORKS.HIGH\_VALUE.

The following is a description of the BMI calculations and rules to determine the weight status,  
 UNDERWEIGHT, NORMAL, OVERWEIGHT, OBESE, of women. The weight status is used to  
 determine the assignment of the risk factors below.

The BMI is calculated using the following formula to determine the weight status of pregnant  
 participants.

$$\text{BMI} = ( (\text{C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT in Kg.} ) / ($$

$$(\text{C\_WOMAN\_MEDICALS.HEIGHT in meters}) \text{ squared} ) )$$

The BMI is calculated using the following formula to determine the weight status of postpartum and  
 breastfeeding participants.

$$\text{BMI} = ( (\text{C\_WOMAN\_MEDICALS.WEIGHT in Kg.} ) / ( (\text{C\_WOMAN\_MEDICALS.HEIGHT in}$$

$$\text{meters}) \text{ squared} ) )$$

The participant is underweight if the calculated BMI is under 19.8.

The participant is normal weight if the calculated BMI is greater than or equal to 19.8 and less than 26.

The participant is overweight if the calculated BMI is greater than or equal to 26.1 and less than or equal  
 to 29.0.

The participant is obese if the calculated BMI is greater than 29.1.

For Pregnant participants:

The risk factor identified by C\_BMI\_DATA.PREGNANT\_RISK\_FACTOR where  
 C\_BMI\_DATA.BMI\_CATEGORY equals 'UNDERWEIGHT' (Risk Factor 101) is inserted into  
 C\_HEALTH\_RISK\_FACTORS if the woman's calculated BMI determines the woman to be underweight.

The risk factor identified by C\_BMI\_DATA.PREGNANT\_RISK\_FACTOR where C\_BMI\_DATA.BMI\_CATEGORY equals 'OVERWEIGHT' (Risk Factor 111) is inserted into C\_HEALTH\_RISK\_FACTORS if the woman's calculated BMI determines the woman to be overweight or obese.

Risk factor 131 is inserted into C\_HEALTH\_RISK\_FACTORS if the following conditions are met:

1. The pregnant participant is over 13 weeks into the pregnancy, determined by  $(C\_WOMAN\_MEDICALS.MEDICAL\_DATA\_DATE > C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - 27 \text{ weeks})$ .

**AND**

2. If the participant is underweight and has gained less than 4 lbs (64 Oz.) for each month (4.3 weeks) of the pregnancy,  $(C\_WOMAN\_MEDICALS.WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is less than  $((C\_WOMAN\_MEDICALS.WEEKS\_GESTATION / 4.3) * 64)$ .

**OR**

If the participant is normal or overweight and has gained less than 2 lbs (32 Oz.) for each month (4.3 weeks) of the pregnancy,  $(C\_WOMAN\_MEDICALS.WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is less than  $((C\_WOMAN\_MEDICALS.WEEKS\_GESTATION / 4.3) * 32)$ .

**OR**

If the participant is obese and has gained less than 1 lb (16 Oz.) for each month (4.3 weeks) of the pregnancy,  $(C\_WOMAN\_MEDICALS.WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is less than  $(C\_WOMAN\_MEDICALS.WEEKS\_GESTATION / 4.3 * 16)$ .

For pregnant participants risk factor 132 is inserted into C\_HEALTH\_RISK\_FACTORS if C\_WOMAN\_MEDICALS.WEIGHT is less than C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT or if after the 13th week of the pregnancy the C\_WOMAN\_MEDICALS.WEIGHT is 32 or more ounces less than the C\_WOMAN\_MEDICALS.WEIGHT collected for the last most recent medical record.

For pregnant participants risk factor 133 is inserted into C\_HEALTH\_RISK\_FACTORS if C\_W\_HEALTHTHS.MULTIPLE\_BIRTH\_FLAG = 'N' and  $(C\_WOMAN\_MEDICALS.WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is more than  $((C\_WOMAN\_MEDICALS.WEEKS\_GESTATION / 4.3) * 112 \text{ (Oz.)})$ .

For Postpartum and Breastfeeding participants:

The risk factor identified by C\_BMI\_DATA.POSTPARTUM\_RISK\_FACTOR (Risk Factor 102) is inserted into C\_HEALTH\_RISK\_FACTORS if the woman's calculated BMI determines the woman to be underweight.

The risk factor identified by C\_BMI\_DATA.POSTPARTUM\_RISK\_FACTOR (Risk Factor 112) is inserted into C\_HEALTH\_RISK\_FACTORS if the woman's calculated BMI determines the woman to be overweight or obese.

For underweight postpartum and breastfeeding participants risk factor 133 is inserted into C\_HEALTH\_RISK\_FACTORS if  $(C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is more than 40 pounds (640 Oz.).

For normal weight postpartum and breastfeeding participants risk factor 133 is inserted into C\_HEALTH\_RISK\_FACTORS if (C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT) is more than 35 pounds (560 Oz.).

For overweight weight postpartum and breastfeeding participants risk factor 133 is inserted into C\_HEALTH\_RISK\_FACTORS if (C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT) is more than 25 pounds (400 Oz.).

For obese weight postpartum and breastfeeding participants risk factor 133 is inserted into C\_HEALTH\_RISK\_FACTORS if (C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT) is more than 15 pounds (240 Oz.).

Risk factor 331 is inserted into C\_HEALTH\_RISK\_FACTORS if MONTHS\_BETWEEN(C\_CLIENTS.BIRTH\_DATE,(C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - 40 weeks) / 12) is less than 18.

Risk factor 333 is inserted into C\_HEALTH\_RISK\_FACTORS if MONTHS\_BETWEEN(C\_CLIENTS.BIRTH\_DATE,(C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - 40 weeks) / 12) is less than 20 and the number of previous pregnancies, C\_W\_HEALTHS.NUMBER\_PREV\_PREG\_20\_WEEKS is 3 or more.

A mid-certification medical update may assign new risk factors, but the priority of the participant, C\_CLIENTS.CP2\_ID, may only be raised and not lowered. A mid-certification medical update does not remove risk factors that no longer apply for historical reasons, instead the system sets C\_HEALTH\_RISK\_FACTORS.ACTIVE\_FLAG to 'N'.

The risk factor assignments described above are not actually assigned to the participant until the "Calculate Risks" button on the Health History window is pressed, at that time the C\_HEALTH\_RISK\_FACTORS table is updated.

**Section 2 - 2.11.2 : Women Medical - Graph***Fields***(Graph Content)**

**History of BMI** - Non database field. Selecting this option displays the History of BMI graph.

This is the default setting.

This graph is no longer used.

**Pre-pregnancy weight** - Non database field. Selecting this option displays the Pre-pregnancy weight gain graph.

**Gestational Weight Gain** - Non database field.

If this option is selected and C\_WOMAN\_MEDICALS.BMI\_VALUE is less than 19.8 the

Underweight chart is displayed, if C\_WOMAN\_MEDICALS.BMI\_VALUE is greater than or equal to 19.8 and less than 26.1 the Normal chart is displayed, if

C\_WOMAN\_MEDICALS.BMI\_VALUE is greater than 26.1 the Overweight chart is displayed.

**BMI/Age** - Non database field.

**Expected Delivery Date** - C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE

Lov: c\_certifications where cc\_client\_id = C\_W\_MEDICALS.CC\_CLIENT\_ID.

**(Graph Units)**

**English** - Non database field.

This is the default setting.

**Metric** - Non database field.

*Background Process(es)*

None

**Section 2 - 2.11.3 : Women Medical - History of BMI Graph***Fields*

"C\_CLIENTS.FIRST\_NAME C\_CLIENTS.LAST\_NAME's History of BMI" is displayed at the top of the graph.

*Background Process(es)*

The C\_BMI\_ANTHROPOMETRIC.HEIGHT and C\_BMI\_ANTHROPOMETRIC.METRIC\_WEIGHT data elements for each C\_BMI\_DATA.BMI\_CATEGORY (UNDERWEIGHT, NORMAL, OVERWEIGHT, OBESE) are plotted to create the UNDERWEIGHT, NORMAL, OVERWEIGHT, OBESE weight lines for the Metric graph. The C\_BMI\_ANTHROPOMETRIC.ENG\_HEIGHT and C\_BMI\_ANTHROPOMETRIC.ENG\_WEIGHT data elements are used to plot the English graph.

The  $(C\_WOMAN\_MEDICALS.WEIGHT / 16)$  and  $(C\_WOMAN\_MEDICALS.HEIGHT / 8)$  entered for all C\_WOMAN\_MEDICALS records are plotted on the English chart.

The  $((C\_WOMAN\_MEDICALS.WEIGHT * 28.3495) / 1000)$  and  $(C\_WOMAN\_MEDICALS.HEIGHT * 0.031496)$  entered for all C\_WOMAN\_MEDICALS records are plotted on the Metric chart.



**Section 2 - 2.11.4 : Women Medical - Pre-pregnancy Weight Graph**

"C\_CLIENTS.FIRST\_NAME C\_CLIENTS.LAST\_NAME's Pre-pregnancy Weight Gain for EDD C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE" is displayed at the top of the graph.

*Background Process(es)*

The C\_BMI\_ANTHROPOMETRIC.HEIGHT and C\_BMI\_ANTHROPOMETRIC.METRIC\_WEIGHT data elements for each C\_BMI\_DATA.BMI\_CATEGORY (UNDERWEIGHT, NORMAL, OVERWEIGHT, OBESE) are plotted to create the UNDERWEIGHT, NORMAL, OVERWEIGHT, OBESE weight lines for the Metric graph. The C\_BMI\_ANTHROPOMETRIC.ENG\_HEIGHT and C\_BMI\_ANTHROPOMETRIC.ENG\_WEIGHT data elements are used to plot the English graph.

The system selects only the C\_WOMAN\_MEDICALS records where C\_WOMAN\_MEDICALS.MEDICAL\_DATA\_DATE is between C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE of the C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE selected.

The  $(C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT / 16)$  and  $(C\_WOMAN\_MEDICALS.HEIGHT / 8)$  are plotted on the English chart.

The  $((C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT * 28.3495) / 1000)$  and  $(C\_WOMAN\_MEDICALS.HEIGHT * 0.031496)$  are plotted on the Metric chart.

**Section 2 - 2.11.5 : Women Medical - Gestational Weight Gain Graph**

"C\_CLIENTS.FIRST\_NAME C\_CLIENTS.LAST\_NAME's Gestational Weight Gain for EDD C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE" is displayed at the top of the graph.

*Background Process(es)*

The C\_BMI\_WEIGHT\_GAIN.WKS\_GTST and C\_BMI\_WEIGHT\_GAIN.METRIC\_WGT\_GAIN data elements are plotted for C\_BMI\_DATA.BMI\_CATEGORY (UNDERWEIGHT, NORMAL, OVERWEIGHT) are plotted to create the Metric UNDERWEIGHT, NORMAL, OVERWEIGHT gestational weight gain lines. The C\_BMI\_WEIGHT\_GAIN.WKS\_GTST and C\_BMI\_WEIGHT\_GAIN.ENG\_WGT\_GAIN data elements are plotted for the English graph. The C\_BMI\_DATA.BMI\_CATEGORY (UNDERWEIGHT, NORMAL, OVERWEIGHT) line that is plotted is dependent on the C\_WOMAN\_MEDICALS.BMI\_VALUE of the last C\_WOMAN\_MEDICALS record that is plotted. If C\_WOMAN\_MEDICALS.BMI\_VALUE is less than 19.8 the Underweight chart is displayed, if C\_WOMAN\_MEDICALS.BMI\_VALUE is greater than or equal to 19.8 and less than 26.1 the Normal chart is displayed, if C\_WOMAN\_MEDICALS.BMI\_VALUE is greater than 26.1 the Overweight chart is displayed.

The system selects only the C\_WOMAN\_MEDICALS records where C\_WOMAN\_MEDICALS.MEDICAL\_DATA\_DATE is between C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE of the C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE selected.

The  $(C\_WOMAN\_MEDICALS.WEIGHT\_GAIN\_LOST\_GEST / 16)$  and C\_WOMAN\_MEDICALS.WEEKS\_GESTATION are plotted on the English chart.

The  $((C\_WOMAN\_MEDICALS.WEIGHT\_GAIN\_LOST\_GEST * 28.3495) / 1000)$  and C\_WOMAN\_MEDICALS.WEEKS\_GESTATION are plotted on the Metric chart.

**Section 2 - 2.11.6 : Women Medical - Notes***Fields***Date - C\_CLIENT\_NOTES.CN\_DATE**

This field is mandatory.

Default: Current date.

**Note - C\_CLIENT\_NOTES.NOTE**

This field is mandatory if the Date is entered.

**Nutritionist - C\_CLIENT\_NOTES.CREATED\_BY**

This field is set to the userid of the current user.

This field is display only.

*Background Process(es)*

None

## Enrollment and Certification

[CO 4]

### Section 2 - 2.12: Update Women Health

#### Section 2 - 2.12.1 : Women Health

*Form: cs\_woman\_health*

*Fields (Participant section)*

**Client ID** - C\_CLIENTS.CLIENT\_ID

*Lov: c\_clients and c\_family\_economic\_units*

*where cat\_category\_code is in a woman's category and c\_clients.compliance\_flag = 'N' and in the agency the user is logged into. Lov is used for validation.*

*This field is optional in query mode, then display only.*

*This field is displayed in red for participants currently certified in CSFP.*

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

*This field is optional for query, then display only.*

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

*This field is optional for query, then display only.*

**MI 1** - Queries C\_CLIENTS.MI1

*This field is optional for query, then display only.*

**MI 2** - Queries C\_CLIENTS.MI2

*This field is optional for query, then display only.*

*Fields (Certification section)*

**Expected Delivery Date** - C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE

*This field is display only.*

**Actual Delivery Date** - C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE

*This field is display only.*

**Category** - C\_CERTIFICATIONS.CC\_CATEGORY\_CODE

*Code table column C\_CATEGORIES.CATEGORY\_CODE*

*This field is display only.*

*Fields (Health History section)*

**Health History Date** - C\_HEALTH\_HISTORIES.HEALTH\_HISTORY\_DATE

*This field defaults to the current date, and cannot be changed.*

*This field is mandatory.*

**Multiple Birth/Gestation** - C\_HEALTH\_HISTORIES.MULTIPLE\_BIRTH\_FLAG

*If checked, risk factor 335 is assigned.*

**How many previous pregnancies have you had?** - C\_W\_HEALTHS.NUMBER\_OF\_PREV\_PREG

*This field is mandatory and defaults to 0.*

*If the value entered is 1 or more the Previous Pregnancies window is displayed.*

*Fields (Health Risk Factors section)*

**Cert. Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

*Default: The start date of the most recent certification period.*

*This field is mandatory.*

*The risk factors displayed on the rest of the window will be for the certification period indicated by the Cert. Start Date field.*

*Lov c\_certifications. Lov is used for validation.*

**Risk Factor** - C\_RISK\_FACTORS.RISK\_FACTOR\_ID

*Description is C\_RISK\_FACTORS.DESCRPTION*

*This field is optional.*

*The Risk Factor description is displayed, once the Risk Factor is filled in.*

*Lov is c\_risk\_factors. Lov is used for validation. The LOV will only display risks where C\_RISK\_FACTORS.DISPLAY\_IN\_LOV is 'Y'.*

**Approval Phys.** - C\_RISK\_FACTORS.PHYS\_APPROVAL\_FLAG

*This field is display only.*

**Approval Nutr.** - C\_RISK\_FACTORS.NUTR\_APPROVAL\_FLAG

*This field is display only.*

**Doc. Rec'd** - C\_HEALTH\_RISK\_FACTORS.DOC\_RECEIVED\_FLAG

*This field is optional.*

**Priority** - C\_CERTIFICATIONS.CP2\_ID

*This field is derived from the risk factors assigned to the participant by the Calculate Risks push button.*

*This field is display only.*

**High Risk** - C\_CERTIFICATIONS.HIGH\_RISK\_FLAG

*This field is derived from the risk factors assigned to the participant by the Calculate Risks push button.*

*This field is optional.*

*Edits: The user is allowed to check this field if it is unchecked. If the field is checked the user is not allowed to uncheck it.*

**Count** - Non database field.

*Count(C\_HEALTH\_RISK\_FACTORS)*

*This field is display only.*

#### **Background Process(es)**

*When the Calculate Risks button is pressed the system assigns the risk factors to the participant by inserting a record for each risk factor into the C\_HEALTH\_RISK\_FACTORS table. The participant's priority is determined by comparing C\_RISK\_FACTORS.RISK\_FACTOR\_ID to C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID and assigning the highest C\_RISK\_FACTORS.CP2\_ID value to C\_CLIENTS.CP2\_ID and C\_CERTIFICATIONS.CP2\_ID. The participant is also flagged as high risk using a similar process, the system compares C\_RISK\_FACTORS.RISK\_FACTOR\_ID to C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID and sets C\_CERTIFICATIONS.HIGH\_RISK\_FLAG to 'Y' if any of the C\_RISK\_FACTORS.HIGH\_RISK\_FLAG's equal 'Y'. If the participant is breastfeeding an infant certified in WIC, risk factor 601 is inserted into C\_HEALTH\_RISK\_FACTORS. The priority of the woman is determined by her risk factors and then set to the highest priority of either the breastfeeding infant or the woman. In the case where there are multiple breastfeeding infants the infant with the highest priority is chosen.*

*If after the initial assessment the user records another health assessment during a certification period the system does not remove risks that were assigned during previous assessments that may not apply according to the latest health assessment for historical reasons, instead the system sets the C\_HEALTH\_RISK\_FACTORS.ACTIVE\_FLAG to 'N'. The user is allowed to remove risk factors for the*

current certification period manually by deleting the risk factor from the list displayed. A mid-certification health update will recalculate the priority of the participant based on the new set of risk factors, the new priority may only be raised and not lowered.

If the user manually assigns a risk factor to the participant by adding a record to the Health Risk Factors block the system sets the C\_HEALTH\_RISK\_FACTORS.MANUAL\_FLAG to 'Y'.

When the health history record is saved and the user has not determined any risk factors for the participant, "Please complete a Diet Assessment for the participant" is displayed. [CO 5] The system also verifies that a Tobacco record has been completed, C\_SMOKING\_HISTORIES, if the user has not responded to the Tobacco questions the system displays 'Please complete the Tobacco questions before saving', the record is not allowed to be saved until the Tobacco questions have been completed. [END CO 5]

When the health history record is saved and the user has not calculated the risk factors, the system displays "The participant's risk factors have not been re-calculated, would you like to re-calculate the risks?". If the user clicks Yes the risk factors are recalculated, if No is selected the risk factors are not recalculated, in either case the information is saved.

At the Certification visit when the health history record is saved and the calculated priority of the participant is not being served, the system places the participant on the wait list by setting the C\_CERTIFICATIONS.WAIT\_LIST\_FLAG to 'Y', C\_CERTIFICATIONS.STATE\_FUNDED\_FLAG to 'N' and displays "This participant's priority is not currently being served, would you like to print a Wait List notification?". If Yes is selected the system completes the save process and displays the cs\_wait\_notify\_cri form and displays the participant that is being wait listed on the parameter screen. Upon exiting the cs\_wait\_notify\_cri form the user is returned to this window. If No is selected the system completes the save process and does not display the form.

The system determines if the Local Agency is accepting the participants category and priority by using the following condition: If C\_CLIENTS.CAT\_CATEGORY\_CODE = F\_CASELOAD\_RESTRICTIONS.CAT\_CATEGORY\_CODE and C\_CERTIFICATIONS.CP2\_ID = F\_CASELOAD\_RESTRICTIONS.CP2\_ID and SYSDATE is between F\_CASELOAD\_RESTRICTIONS.START\_DATE and F\_CASELOAD\_RESTRICTIONS.END\_DATE for the Local Agency. If the above F\_CASELOAD\_RESTRICTIONS record is found and F\_CASELOAD\_RESTRICTIONS.STATE\_FUND\_FLAG = 'Y' then the system sets C\_CERTIFICATIONS.STATE\_FUND\_FLAG to 'Y' and C\_CERTIFICATIONS.WAIT\_LIST\_FLAG to 'N'. If the F\_CASELOAD\_RESTRICTIONS record is found and F\_CASELOAD\_RESTRICTIONS.STATE\_FUND\_FLAG = 'N' then the system sets C\_CERTIFICATIONS.STATE\_FUND\_FLAG to 'N', C\_CERTIFICATIONS.WAIT\_LIST\_FLAG to 'Y' and creates a record in the F\_WAIT\_LISTS table setting the following columns ACTIVE\_FLAG to 'Y', PROGRAM to 'WIC', DATE\_ON\_WAIT\_LIST to SYSDATE, TRANSFER\_FLAG to 'Y'.

The following calculations and derived values are used throughout this window, unless otherwise specified :

$Weeks\ Gestation = Round(40 - ((C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - C\_W\_HEALTHS.HEALTH\_HISTORY\_DATE) / 7))$

$Participant's\ Age\ in\ Years = MONTHS\_BETWEEN(C\_W\_HEALTHS.HEALTH\_HISTORY\_DATE, C\_CLIENTS.BIRTH\_DATE) / 12$

*Age of the Participant's Infant in Months =*  
 $\text{MONTHS\_BETWEEN}(\text{C\_W\_HEALTHS.HEALTH\_HISTORY\_DATE},$   
 $\text{C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE}).$

*Age of the Participant's Infant in Weeks = Round((C\_W\_HEALTHS.HEALTH\_HISTORY\_DATE -*  
 $\text{C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE}) / 7).$

*Pregnant = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Pregnant code.*

*Breastfeeding = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Breastfeeding woman code.*

*Postpartum = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Postpartum code.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table.*  
*See below for a description of the process to assign risk factors:*

#### *Multiple Birth/Gestation*

*The assignment of risk factors is accomplished using one of the following two methods, in either case risk factors are not assigned from any screen until the 'Calculate Risks' button is pressed:*

*1. Risk factors assigned by the Questions Template base table are determined using the following method:*  
*This process applies to the assignment of the risks for questions in all windows in the Women and Infant/Child Health functions.*

*The system queries the C\_HH\_RESPONSES.CHQ\_QUESTION\_FIELD\_NAME for the name of the C\_HEALTH\_HISTORIES database column for the particular question and the C\_HH\_RESPONSES.CHQ\_HQ\_TYPE for the category of the participant (Breastfeeding/Postpartum, Pregnant, Child, Infant) and C\_HH\_RESPONSES.ANSWER equals the response to the health history question. If a record is found the system inserts a record into C\_HEALTH\_RISK\_FACTORS for each record found in C\_HH\_RESPONSE\_RFS where*

$\text{C\_HH\_RESPONSE\_RFS.CHR\_CHQ\_QUESTION\_FIELD\_NAME} =$

$\text{C\_HH\_RESPONSES.CHQ\_QUESTION\_FIELD\_NAME}$  and

$\text{C\_HH\_RESPONSE\_RFS.CHR\_CHQ\_HQ\_TYPE} = \text{C\_HH\_RESPONSES.CHQ\_HQ\_TYPE}$  and

$\text{C\_HH\_RESPONSE\_RFS.CHR\_ANSWER} = \text{C\_HH\_RESPONSES.ANSWER}.$

*The following columns are set:*

$\text{C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID} =$

$\text{C\_HH\_RESPONSE\_RFS.CRF\_RISK\_FACTOR\_ID}.$

$\text{C\_HEALTH\_RISK\_FACTORS.CAT\_CATEGORY\_CODE} = \text{C\_CLIENTS.CAT\_CATEGORY\_CODE}.$

*2. For those questions in the Women and Infant/Child Health functions that assign risk factors that are not maintained in the Questions Template base table the following process is used:*

*The system creates a record in the C\_HEALTH\_RISK\_FACTORS table and sets the following columns:*

$\text{C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID} =$  *The risk factor number to be assigned.*

$\text{C\_HEALTH\_RISK\_FACTORS.CAT\_CATEGORY\_CODE} = \text{C\_CLIENTS.CAT\_CATEGORY\_CODE}$

*After a risk factor has been assigned using either of the above processes the system determines the risk factor protocols and assigns goals, referrals and nutrition education topics using the following process:*

1. For each risk factor assigned the system inserts all of the GL\_GOAL\_CODE's found in the C\_RF\_GOALS table where CRF\_RISK\_FACTOR\_ID = The Risk Factor ID and CRF\_CAT\_CATEGORY\_CODE = C\_CLIENTS.CAT\_CATEGORY\_CODE into the C\_CLIENT\_GOALS table and sets the C\_CLIENT\_GOALS.STANDARD\_FLAG to 'Y'.

2. For each risk factor assigned the system inserts all of the PRG\_PROGRAM\_ID's found in the C\_RF\_REFERRALS table where CRF\_RISK\_FACTOR\_ID = The Risk Factor ID and CRF\_CAT\_CATEGORY\_CODE = C\_CLIENTS.CAT\_CATEGORY\_CODE into the C\_CLIENT\_REFERRALS table and sets the C\_CLIENT\_REFERRALS.REFERRAL\_DATE to SYSDATE.

3. For each risk factor assigned the system inserts into two tables, C\_CLIENT\_SERVICES and its related C\_CLIENT\_NE\_TOPICS table. If there are any NET\_NUTR\_ED\_TOPIC\_CODE's found in the C\_RF\_NUTR\_EDS table where CRF\_RISK\_FACTOR\_ID = The Risk Factor ID and CRF\_CAT\_CATEGORY\_CODE = C\_CLIENTS.CAT\_CATEGORY\_CODE and a record doesn't already exist in the C\_CLIENT\_SERVICES table where APPT\_FLAG = 'N' and SM\_STAFF\_MEMBER\_ID is null then the system inserts a record into the C\_CLIENT\_SERVICES table and sets the following columns:

CC_CLIENT_ID	= C_CLIENTS.CLIENT_ID
ID	= MAX(C_CLIENT_SERVICES.ID) for this participant + 1
ATS_ATTEND_STATUS_CODE	= 'P'
SERVICE_DATE	= SYSDATE
APPT_FLAG	= 'N'

4. For each risk factor assigned the system inserts all of the NET\_NUTR\_ED\_TOPIC\_CODE's found in the C\_RF\_NUTR\_EDS table where CRF\_RISK\_FACTOR\_ID = The Risk Factor ID and CRF\_CAT\_CATEGORY\_CODE = C\_CLIENTS.CAT\_CATEGORY\_CODE into the C\_CLIENT\_NE\_TOPICS table and sets the following columns:

STANDARD_FLAG	= 'Y'
RECEIVED_FLAG	= 'N'
CCS_ID	= The ID of the record inserted into the C_CLIENT_SERVICES table in step 3.



**Section 2 - 2.12.2 : Women Health - Health History***Fields***What is/was your source of prenatal care?** - C\_W\_HEALTHS.SHC\_HEALTH\_CARE\_SOURCE\_CODE

Code table column C\_SOURCE\_HEALTH\_CARES.HEALTH\_CARE\_SOURCE\_CODE

Description C\_SOURCE\_HEALTH\_CARES.DESCRPTION

This field is mandatory.

Lov c\_source\_health\_care. Lov is used for validation.

**On what date did your prenatal care begin?** - C\_W\_HEALTHS.PRENATAL\_CARE\_BEGIN\_DATE

This field is mandatory for pregnant participants, and is greyed out for breastfeeding and postpartum participants. If  $\text{Round}(40 - ((C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - C\_W\_HEALTHS.PRENATAL\_CARE\_BEGIN\_DATE) / 7))$  is greater than 26 risk factor 334 is assigned.

**How many visits to the doctor have you had?** - C\_W\_HEALTHS.DOCTOR\_VISITS

The number of visits to the doctor. This field is mandatory for pregnant participants, and is greyed out for breastfeeding and postpartum participants. If any of the following conditions are met risk 334 is assigned:

<u>Weeks Gestation</u>	<u>C_W_HEALTHS.DOCTOR_VISITS</u>
14 - 21	0
22 - 29	1 or less
30 - 31	2 or less
32 - 33	3 or less
34 or more	4 or less

**Has the doctor diagnosed delayed uterine growth with this pregnancy?** -

C\_W\_HEALTHS.DELAYED\_UTERINE\_GROWTH\_FLAG

This field is mandatory for pregnant participants, and greyed out for breastfeeding and postpartum participants. If C\_W\_HEALTHS.DELAYED\_UTERINE\_GROWTH\_FLAG = 'Y' risk factor 336 is assigned.

**How many other pregnancies of at least 20 weeks duration have you had, not including this one?** -

C\_W\_HEALTHS.NUMBER\_OF\_PREV\_PREG\_20\_WEEKS

This field is mandatory.

If C\_W\_HEALTHS.NUMBER\_OF\_PREV\_PREG\_20\_WEEKS is 3 or more and the participant's age in years is 20 or less risk factor 333 is assigned.

**Are you breastfeeding your baby now?** - C\_W\_HEALTHS.BREASTFEEDING\_CURRENTLY\_FLAG

This field is mandatory.

If the participant is pregnant and C\_W\_HEALTHS.BREASTFEEDING\_CURRENTLY\_FLAG = 'Y' then risk factor 338 is assigned. If the participant is breastfeeding or postpartum and the participant's age in years is 40 or older then risk factor 602 is assigned.

For 'PN' and 'EN' categories the response must be 'Y' or the following message pops up 'This client's category is 'PN' or 'EN', please select 'Y' or modify the category'. For 'P' category the response to the question must be 'N', else the error message is displayed.

For breastfeeding and postpartum participants and the response is Yes the Breastfeeding window is displayed, if No the Postpartum window is displayed.

**Do you currently or did you drink alcohol 3 months prior to this pregnancy?** -

C\_W\_HEALTHS.DRKS\_3MOS\_BEFORE\_PREG\_FLAG

This field is mandatory.

*If the response is Yes the Alcohol window is displayed.*

**Have you thought about how you are going to feed your baby? -**

**C\_W\_HEALTHS.FEEDING\_PLAN\_CODE**

*This field is mandatory for pregnant participants, and is greyed out for breastfeeding and postpartum participants.*

*This field can be selected from the following static list of values:*

<u>Display value</u>	<u>Database value</u>
Breastfed	BF
Formula	FF
Both	BO
Undecided	UN

**Do you have any health or medical conditions? -**

**C\_HEALTH\_HISTORIES.MEDICAL\_PROBLEM\_FLAG**

*This field is mandatory.*

*If the response is Yes the Medical Conditions window is displayed.*

**Are you taking any medications, vitamins or minerals? - C\_W\_HEALTHS.MEDICATION\_FLAG**

*This field is mandatory.*

*If the response is Yes the Medications window is displayed.*

**Do you use any other type of drugs? - C\_W\_HEALTHS.DRUG\_USE\_FLAG**

*This field is mandatory.*

*If C\_W\_HEALTHS.DRUG\_USE\_FLAG = 'Y' risk factor 372 and 902 are assigned.*

**Are you on a special diet? - C\_HEALTH\_HISTORIES.SPECIAL\_DIET\_FLAG**

*This field is mandatory.*

*If the response is Yes the Special Diet window is displayed.*

**Do you have any food allergies? - C\_HEALTH\_HISTORIES.FOOD\_ALLERGY\_FLAG**

*This field is mandatory.*

*If C\_HEALTH\_HISTORIES.FOOD\_ALLERGY\_FLAG = 'Y' risk factor 353 is assigned.*

**Do you have lactose intolerance? - C\_HEALTH\_HISTORIES.LACTOSE\_INTOL\_FLAG**

*This field is mandatory.*

*If C\_HEALTH\_HISTORIES.LACTOSE\_INTOL\_FLAG = 'Y' risk factor 355 is assigned.*

**Do you have any dental problems, such as tooth decay or loss, (or gingivitis if pregnant), which interfere with eating? - C\_HEALTH\_HISTORIES.DENTAL\_PROBLEMS\_FLAG**

*This field is mandatory.*

*If C\_HEALTH\_HISTORIES.DENTAL\_PROBLEMS\_FLAG = 'Y' risk factor 381 is assigned.*

**Do you eat or crave any non-food items such as clay, laundry or cornstarch, or large quantities of ice? - C\_HEALTH\_HISTORIES.NON\_FOOD\_FLAG**

*This field is mandatory.*

*If C\_HEALTH\_HISTORIES.NON\_FOOD\_FLAG = 'Y' risk factor 421 is assigned.*

**Do you feel that there is anything that makes it difficult for you to care for your child/children? -**

**C\_HEALTH\_HISTORIES.LIMITATIONS\_FLAG**

*This field is mandatory.*

*If the response is Yes the Limitations window is displayed.*

**Do you believe that you or this child/baby have been in an abusive situation within the last 6 months? -**

**C\_HEALTH\_HISTORIES.ABUSE\_FLAG**

*This field is mandatory.*

*If C\_HEALTH\_HISTORIES.ABUSE\_FLAG = 'Y' risk factor 901 is assigned.*

**Are you having any problems with:** These fields are available for pregnant participants, and is greyed out for breastfeeding and postpartum participants. These check boxes are optional and default to unchecked ('N')

**Nausea? - C\_W\_HEALTHS.NAUSEA\_FLAG**

**Vomiting?** - C\_W\_HEALTHS.VOMITING\_FLAG

**Constipation?** - C\_W\_HEALTHS.CONSTIPATION\_FLAG

**Heartburn?** - C\_W\_HEALTHS.HEARTBURN\_FLAG

**Diarrhea?** - C\_W\_HEALTHS.DIARRHEA\_FLAG

**Do you have severe nausea or vomiting that causes you to skip meals?** -

C\_W\_HEALTHS.SEVERE\_NAUSEA\_VOMIT\_FLAG

*This field is mandatory for pregnant participants, and is greyed out for breastfeeding and postpartum participants.*

*If the response is Yes, "Please refer to supervisor." is displayed.*

*If C\_W\_HEALTHS.SEVERE\_NAUSEA\_VOMIT\_FLAG = 'Y' risk factor 301 is assigned.*

**Do you have any questions about one or more of the following:**

*These check boxes are optional and default to unchecked ('N')*

**Weight Loss?** - C\_W\_HEALTHS.WEIGHT\_LOSS\_QUESTION\_FLAG

**Weight Gain?** - C\_W\_HEALTHS.WEIGHT\_GAIN\_QUESTION\_FLAG

**Breastfeeding?** - C\_W\_HEALTHS.BREASTFEEDING\_QUESTION\_FLAG

**Formula Preparation?** - C\_W\_HEALTHS.FORMULA\_PREP\_QUESTION\_FLAG

**Making baby food?** - C\_W\_HEALTHS.BABY\_FOOD\_QUESTION\_FLAG

**Other?** - C\_W\_HEALTHS.OTHER\_QUESTION\_FLAG

#### **Background Process(es)**

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*Has the doctor diagnosed delayed uterine growth with this pregnancy?*

*Are you breastfeeding your baby now? ( Risk Factor 338 only, Risk Factor 602 is not)*

*Do you use any other type of drugs?*

*Do you have any food allergies?*

*Do you have lactose intolerance?*

*Do you have any dental problems, such as gingivitis, tooth decay or loss, which interfere with eating?*

*Do you eat or crave any non-food items such as clay, laundry or cornstarch, or large quantities of ice?*

*Do you believe that you or this child/baby have been in an abusive situation within the last 6 months?*

*Do you have severe nausea or vomiting that causes you to skip meals?*

**Section 2 - 2.12.3 : Women Health - Health History - Breastfeeding***Fields****In a 24 hour period, how many times do you breastfeed this baby? -****C\_HEALTH\_HISTORIES.BF\_TIMES\_PER\_DAY**This field is mandatory.**Risk factor 418 is assigned if either of the following conditions are met:**If C\_HEALTH\_HISTORIES.BF\_TIMES\_PER\_DAY is 5 or less and the Age of the Participant's Infant is 2 months or older.**If C\_HEALTH\_HISTORIES.BF\_TIMES\_PER\_DAY is less than 8 and the Age of the Participant's Infant is under 2 months.****Are you having any problems with breastfeeding? - C\_HEALTH\_HISTORIES.BF\_CONCERNS\_FLAG****This field is mandatory.**If the response is Yes the Breastfeeding Concerns window is displayed.****Is this baby also taking formula? - C\_W\_HEALTHS.FORMULA\_ALSO\_FLAG****This field is mandatory.****How old in weeks was this baby when formula was first given? -****C\_W\_HEALTHS.DATE\_FORMULA\_STARTED**This field is mandatory if C\_W\_HEALTHS.FORMULA\_ALSO\_FLAG = 'Y', otherwise it is display only.**Background Process(es)**This window is not displayed if C\_HEALTH\_HISTORIES.MULTIPLE\_BIRTH\_FLAG equals 'Y'.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

**Section 2 - 2.12.4 : Women Health - Health History - Breastfeeding - Breastfeeding Concerns***Fields****What kind of breastfeeding problems are you having?******Severe breast engorgement - C\_HEALTH\_HISTORIES.BF\_PROB\_ENGORGE\_FLAG****If C\_HEALTH\_HISTORIES.BF\_PROB\_ENGORGE\_FLAG = 'Y' risk factor 602 is assigned.****Recurrent plugged ducts - C\_HEALTH\_HISTORIES.BF\_PROB\_PLUGGED\_DUCTS\_FLAG****If C\_HEALTH\_HISTORIES.BF\_PROB\_PLUGGED\_DUCTS\_FLAG = 'Y' risk factor 602 is assigned.****Mastitis (fever or flu-like symptoms with localized breast tenderness) -******C\_HEALTH\_HISTORIES.BF\_PROB\_MASTITIS\_FLAG****If C\_HEALTH\_HISTORIES.BF\_PROB\_MASTITIS\_FLAG = 'Y' risk factor 602 is assigned.****Flat or inverted nipples - C\_HEALTH\_HISTORIES.BF\_PROB\_FLAT\_NIPPLES\_FLAG****If C\_HEALTH\_HISTORIES.BF\_PROB\_FLAT\_NIPPLES\_FLAG = 'Y' risk factor 602 is assigned.****Cracked, bleeding or severely sore nipples -******C\_HEALTH\_HISTORIES.BF\_PROB\_SORE\_NIPPLES\_FLAG****If C\_HEALTH\_HISTORIES.BF\_PROB\_SORE\_NIPPLES\_FLAG = 'Y' risk factor 602 is assigned.****40 or Older - C\_HEALTH\_HISTORIES.BF\_PROB\_40\_FLAG****This check box is automatically checked for the user if the participant is 40 or older and breastfeeding.**If C\_HEALTH\_HISTORIES.BF\_PROB\_40\_FLAG = 'Y' risk factor 602 is assigned.****Failure of milk to come in by 4 days postpartum -******C\_HEALTH\_HISTORIES.BF\_PROB\_NO\_MILK\_FLAG****If C\_HEALTH\_HISTORIES.BF\_PROB\_NO\_MILK\_FLAG = 'Y' risk factor 602 is assigned.****Difficulty of baby latching onto breast -******C\_HEALTH\_HISTORIES.BF\_PROB\_BABY\_LATCH\_FLAG******Weak or ineffective suck - C\_HEALTH\_HISTORIES.BF\_PROB\_WEAK\_SUCK\_FLAG******Inadequate weight gain indicators, such as***

- *excessive weight loss after birth*
- *not back to birth weight by 2 weeks of age or not gaining at least 7 oz each week during the first 2 months of life*
- *inadequate stooling (for age, as determined by a physician or other health care professional)*

***- C\_HEALTH\_HISTORIES.BF\_PROB\_WEIGHT\_GAIN\_FLAG****If C\_HEALTH\_HISTORIES.BF\_PROB\_ENGORGE\_FLAG = 'Y' or**C\_HEALTH\_HISTORIES.BF\_PROB\_PLUGGED\_DUCTS\_FLAG = 'Y' or**C\_HEALTH\_HISTORIES.BF\_PROB\_MASTITIS\_FLAG = 'Y' or**C\_HEALTH\_HISTORIES.BF\_PROB\_FLAT\_NIPPLES\_FLAG = 'Y' or**C\_HEALTH\_HISTORIES.BF\_PROB\_SORE\_NIPPLES\_FLAG = 'Y' or**C\_HEALTH\_HISTORIES.BF\_PROB\_40\_FLAG = 'Y' or**C\_HEALTH\_HISTORIES.BF\_PROB\_NO\_MILK\_FLAG = 'Y'**risk factor 602 is assigned.****Are you breastfeeding any of your other children that are not twins? -******C\_HEALTH\_HISTORIES.BF\_PROB\_TANDEM\_BF\_FLAG***

*This field is mandatory.*

*If C\_HEALTH\_HISTORIES.BF\_PROB\_TANDEM\_BF\_FLAG = 'Y' then risk factor 602 is assigned.*

***Do you drink:***

***3 cups of coffee, 48 or more ounces of soda, 6 or more cups of tea with caffeine, or any combination that is equivalent to 3 or more cups of coffee?***

***- C\_HEALTH\_HISTORIES.BF\_PROB\_CAFFEINE\_FLAG***

*This field is mandatory.*

*If C\_HEALTH\_HISTORIES.BF\_PROB\_CAFFEINE\_FLAG = 'Y' then risk factor 420 is assigned.*

#### ***Background Process(es)***

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*Severe breast engorgement*

*Recurrent plugged ducts*

*Mastitis (fever or flu-like symptoms with localized breast tenderness)*

*Flat or inverted nipples*

*Cracked, bleeding or severely sore nipples*

*40 or Older*

*Failure of milk to come in by 4 days postpartum*

*Are you breastfeeding any of your other children that are not twins?*

***Do you drink:***

***3 or more cups of coffee, 48 or more ounces of soda, 6 or more cups of tea with caffeine, or any combination that is equivalent to 3 or more cups of coffee?***

**Section 2 - 2.12.5 : Women Health - Health History - Postpartum****Fields****Was this infant ever breastfed?** - C\_HEALTH\_HISTORIES.EVER\_BREASTFED\_FLAG*This field is mandatory.**If the response is No the Postpartum window is immediately closed and the user is returned to the calling window.***How old was this baby when formula was first given?****Days** - C\_W\_HEALTHS.DATE\_FORMULA\_STARTED*One of the Days/Weeks/Months fields is mandatory.***Weeks** - C\_W\_HEALTHS.DATE\_FORMULA\_STARTED*One of the Days/Weeks/Months fields is mandatory.***Months** - C\_W\_HEALTHS.DATE\_FORMULA\_STARTED*One of the Days/Weeks/Months fields is mandatory.**This field is calculated using the following formula:**DATE\_FORMULA\_STARTED = (C\_CLIENTS.BIRTH\_DATE of the youngest Infant in the family) + Days + (Weeks \* 7) + (Months \* 4.3 \* 7)***How much formula was given** - C\_W\_HEALTHS.FORMULA\_OZ\_PER\_SERVING

C\_W\_HEALTHS.FORMULA\_SERVINGS\_PER\_DAY

*These fields are mandatory.***How old was this baby when you stopped breastfeeding?****Days** - C\_HEALTH\_HISTORIES.BF\_STOPPED\_AGE*One of the Days/Weeks/Months fields is mandatory.***Weeks** - C\_HEALTH\_HISTORIES.BF\_STOPPED\_AGE*One of the Days/Weeks/Months fields is mandatory.***Months** - C\_HEALTH\_HISTORIES.BF\_STOPPED\_AGE*One of the Days/Weeks/Months field is mandatory.**- These three fields are summed and stored in the database as weeks.***Why did you stop?** - C\_W\_HH\_REASONS\_BFENDS.RBF\_REASON\_BF\_ENDED\_CODE*Code table column C\_REASONS\_BF\_ENDED.CODE**Description C\_REASONS\_BF\_ENDED.DESCRPTION**Lov: c\_reason\_bf\_ended. Lov is used for validation.**This field is mandatory.***Background Process(es)***If the reason breastfeeding ended data is entered in the mother's record the**C\_W\_HH\_REASONS\_BFENDS record is copied to the C\_I\_C\_HH\_REASONS\_BFENDS table for all currently certified Infants in the family where**MAX(C\_I\_C\_HEALTHS.BREASTFEEDING\_CURRENTLY\_FLAG) = 'Y'*

**Section 2 - 2.12.6 : Women Health - Health History - Previous Pregnancies***Fields****Of your pregnancies, how many were live births? -****C\_W\_HEALTHS.NUMBER\_OF\_PREV\_LIVE\_BIRTHS**This field is mandatory.****When did your last pregnancy end? - C\_W\_HEALTHS.DATE\_LAST\_PREG\_ENDED****This field is mandatory.**If ADD\_MONTHS(C\_W\_HEALTHS.DATE\_LAST\_PREG\_ENDED, 16) >**(C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - 40 weeks) risk factor 332 is assigned.****Have you ever had (Any PG, Most Recent PG):******Diabetes or high blood sugar while pregnant -****C\_W\_HEALTHS.DIABETES\_ANY\_PREG\_FLAG,**C\_W\_HEALTHS.DIABETES\_LAST\_PREG\_FLAG**If (C\_W\_HEALTHS.DIABETES\_ANY\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant) or**(C\_W\_HEALTHS.DIABETES\_LAST\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is postpartum), risk factor 303 is assigned.****A baby born 3 weeks or more early -****C\_W\_HEALTHS.PREMATURE\_BIRTH\_ANY\_PREG\_FLAG,**C\_W\_HEALTHS.PREMATURE\_BIRTH\_LAST\_PREG\_FLAG**If (C\_W\_HEALTHS.PREMATURE\_BIRTH\_ANY\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant) or**(C\_W\_HEALTHS.PREMATURE\_BIRTH\_LAST\_PREG\_FLAG or**C\_CLIENTS.CAT\_CATEGORY\_CODE is postpartum), risk factor 311 is assigned.****A baby that weighed 5lbs 8oz or less at birth -****C\_W\_HEALTHS.LOW\_BIRTH\_WT\_ANY\_PREG\_FLAG,**C\_W\_HEALTHS.LOW\_BIRTH\_WT\_LAST\_PREG\_FLAG**If (C\_W\_HEALTHS.LOW\_BIRTH\_WT\_ANY\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant) or**(C\_W\_HEALTHS.LOW\_BIRTH\_WT\_LAST\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is postpartum), risk factor 312 is assigned.****A baby that weighed 9lbs or more at birth -****C\_W\_HEALTHS.HIGH\_BIRTH\_WT\_ANY\_PREG\_FLAG,**C\_W\_HEALTHS.HIGH\_BIRTH\_WT\_LAST\_PREG\_FLAG**If (C\_W\_HEALTHS.HIGH\_BIRTH\_WT\_ANY\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant) or**(C\_W\_HEALTHS.HIGH\_BIRTH\_WT\_LAST\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is postpartum) risk factor 337 is assigned.****A still birth or miscarriage on or after 20 weeks of pregnancy -****C\_W\_HEALTHS.LATE\_MISCARRIAGE\_ANY\_PREG\_FLAG,**C\_W\_HEALTHS.LATE\_MISCARRIAGE\_LAST\_PREG\_FLAG**If (C\_W\_HEALTHS.LATE\_MISCARRIAGE\_ANY\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant) or**(C\_W\_HEALTHS.LATE\_MISCARRIAGE\_LAST\_PREG\_FLAG = 'Y' and**C\_CLIENTS.CAT\_CATEGORY\_CODE is postpartum) risk factor 321 is assigned.****A baby die during the first 28 days of life -****C\_W\_HEALTHS.INFANT\_DEATH\_ANY\_PREG\_FLAG,**C\_W\_HEALTHS.INFANT\_DEATH\_LAST\_PREG\_FLAG*



*If (C\_W\_HEALTHS.INFANT\_DEATH\_ANY\_PREG\_FLAG = 'Y' and  
C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant) or  
(C\_W\_HEALTHS.INFANT\_DEATH\_LAST\_PREG\_FLAG = 'Y' and  
C\_CLIENTS.CAT\_CATEGORY\_CODE is postpartum) risk factor is assigned.*

***Two or more miscarriages -***

*C\_W\_HEALTHS.MULTI\_MISCARRIAGES\_ANY\_PREG\_FLAG,  
C\_W\_HEALTHS.MULTI\_MISCARRIAGES\_LAST\_PREG\_FLAG  
If (C\_W\_HEALTHS.MULTI\_MISCARRIAGES\_ANY\_PREG\_FLAG = 'Y' and  
C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant) or  
(C\_W\_HEALTHS.MULTI\_MISCARRIAGES\_LAST\_PREG\_FLAG = 'Y' and  
C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant) risk factor 321 is assigned.*

***Have you ever given birth to a baby with birth defects (such as neural tube defect, cleft lip or palate)? -***

*C\_W\_HEALTHS.EVER\_BIRTH\_DEFECTS\_FLAG*

*This field is mandatory.*

*If C\_W\_HEALTHS.EVER\_BIRTH\_DEFECTS\_FLAG = 'Y' risk factor 339 is assigned.*

#### ***Background Process(es)***

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table.  
See the background processing in Section 2-2.11.1: Women Health for a description of the process to  
assign risk factors:*

*Diabetes or high blood sugar while pregnant*

*A baby born 3 weeks or more early*

*A baby that weighed 5lbs 8oz or less at birth*

*A baby that weighed 9lbs or more at birth*

*A still birth or miscarriage on or after 20 weeks of pregnancy*

*A baby die during the first 28 days of life*

*Have you ever given birth to a baby with birth defects (such as neural tube defect, cleft lip or palate)?*

**Section 2 - 2.12.7 : Women Health - Health History - Special Diet***Fields****What type of special diet do you follow? - C\_HEALTH\_HISTORIES.SPECIAL\_DIET\_TYPE***

*Description is C\_HEALTH\_HISTORIES.SPECIAL\_DIET\_DESC*

*This field is optional.*

*The following list of available options is not base table driven.*

<u>List Value</u>	<u>Database Value</u>	<u>Action</u>
Vegan Diet	VD	Risk factor 402 is assigned.
Highly Restricted Diet	OT	Risk factor 403 is assigned.

*The Hint text for this field should read "A Highly Restricted Diet is one that is very low in calories or severely limits the intake of important food sources of nutrients."*

*If the user selects blank from the LOV and does not enter any documentation, the response to the question is changed to 'No'.*

***Background Process(es)***

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*What type of special diet do you follow?*

**[CO 5]**

**Section 2 - 2.12.8 : Women Health - Health History - Tobacco***Fields****Tobacco History Date - C\_SMOKING\_HISTORIES.SMOKE\_HISTORY\_DATE***

*This field is display only and defaults to today's date.*

***Does anyone who lives with you smoke? - C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE***

*This field is mandatory.*

*If the response is Yes the Other Smoking window is displayed.*

***Do you currently or have you ever smoked? - C\_SMOKING\_HISTORIES.EVER\_SMOKED\_FLAG***

*This field is mandatory.*

*If the response is No, C\_SMOKING\_HISTORIES.SMOKE\_CHANGE\_DURING\_PREG and C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG are set to '8' (Not Applicable) and the Tobacco window is immediately closed.*

***Did you smoke during the 3 months before you became pregnant? -***

*C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG*

*This field is mandatory.*

*This field is filled in by responses from previous certification periods, if any exist.*

***On average how many cigarettes per day did you smoke? -***

*C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG*

*This field is mandatory if the previous field is marked Yes, and greyed out if marked No.*

***Did you smoke during the last 3 months of your pregnancy? -***

*C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_DEL*

*This field is mandatory for breastfeeding and postpartum participants, and is greyed out for pregnant participants.*

***On average, how many cigarettes per day did you smoke? -***

*C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_DEL*

*This field is mandatory if the previous field is marked Yes for breastfeeding and postpartum participants, and is greyed out for pregnant participants. This field is greyed out if the previous field is marked No.*

***Do you currently smoke? Even a puff? - C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE***

*This field is mandatory.*

***Do you smoke daily? - C\_SMOKING\_HISTORIES.SMOKE\_DAILY***

*This field is mandatory if the response to "Do you currently smoke?" question is Yes.*

*If C\_SMOKING\_HISTORIES.SMOKE\_DAILY = 'Y' and C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant or breastfeeding, risk factor 371 is assigned.*

***On average, how many cigarettes per day do you currently smoke? -***

*C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT*

*This field is mandatory if the previous field is marked Yes.*

***Did you smoke anytime during your pregnancy? -***

*C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG*

*This field is mandatory for breastfeeding, postpartum and pregnant participants and if the response to "Do you currently smoke?" question is No.*

*If C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG = 'Y' and C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant, risk factor 371 is assigned.*

***Did you change your smoking habits during your pregnancy? -***

*C\_SMOKING\_HISTORIES.SMOKE\_CHANGE\_DURING\_PREG*

*The text of this question is changed to "Have you changed your smoking habits since you became pregnant?" if the client is pregnant.*

*This field is mandatory*

**What were the changes? - C\_SMOKING\_HISTORIES.CSC\_SMOKING\_CHANGE\_CODE**

Code table column C\_SMOKING\_CHANGES.SMOKING\_CHANGE\_CODE

Description C\_SMOKING\_CHANGES.DESCRPTION.

Lov: c\_smoking\_changes. Lov is used for validation.

This field is mandatory if the previous field is marked Yes.

**Did you try to cut down or change where you smoke? -**

C\_SMOKING\_HISTORIES.SMOKE\_CUTDOWN\_DURING\_PREG

This field is mandatory for breastfeeding and postpartum participants and greyed out for pregnant participants. This field is greyed out if the response to the “Did you change your smoking habits during your pregnancy?” was No.

**Have you thought about quitting or cutting back on smoking? -**

C\_SMOKING\_HISTORIES.CSS\_STAGE\_CODE

Code table column C\_SMOKING\_STAGES.STAGE\_CODE

Description C\_SMOKING\_STAGES.DESCRPTION

Lov: c\_smoking\_stages. Lov is used for validation.

This field is greyed out if C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'N', otherwise it is mandatory.

**Have you ever received information or advice about tobacco use, and if so where? -**

C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID\_INFO

Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID

Description O\_OUTREACH\_ORGANIZATIONS.NAME

Lov: o\_outreach\_organizations where smoking\_org\_flag = 'Y'. Lov is used for validation.

This field is optional.

**Smoking Referral - C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID\_REF**

Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID

Description O\_OUTREACH\_ORGANIZATIONS.NAME

Lov: o\_outreach\_organizations where smoking\_org\_flag = 'Y'. Lov is used for validation.

This field is mandatory.

**Background Process(es)**

The tobacco information is associated with the Family and can also be viewed and updated in the Infant/Child Health Tobacco window.

The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:

Do you smoke daily?

Did you smoke anytime during your pregnancy?

**[END CO 5]**

**Section 2 - 2.12.9 : Women Health - Health History - Alcohol***Fields*

***On average, how many days per week did you drink any beer, wine or liquor during the three months before you became pregnant? - C\_W\_HEALTHS.DAYS\_PER\_WEEK\_3MOS\_PREG***

*This field is mandatory.*

*If the response is 1 or more then the system sets*

*C\_W\_HEALTHS.DRKS\_3MOS\_BEFORE\_PREG\_FLAG to 'Y'.*

***On average, how many alcoholic beverages did you drink per day? -***

*C\_W\_HEALTHS.DRKS\_PER\_DAY\_3MOS\_PREG*

*This field is mandatory if C\_W\_HEALTHS.DAYS\_PER\_WEEK\_3MOS\_PREG > 0, otherwise it is greyed out.*

***Are you currently drinking any beer, wine or liquor? -***

*C\_W\_HEALTHS.DO\_YOU\_NOW\_DRINK\_FLAG*

*This field is mandatory.*

*If C\_W\_HEALTHS.DO\_YOU\_NOW\_DRINK\_FLAG = 'Y' and*

*C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant, risk factors 372 and 902 are assigned.*

***On average, how many days per week do you drink beer, wine or liquor? -***

*C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR*

*This field is mandatory if the previous question is answered Yes.*

***What is the average number of drinks of beer, wine or liquor that you drink each day? -***

*C\_W\_HEALTHS.DRKS\_PER\_DAY\_CUR*

*This field is mandatory if C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR > 0, otherwise it is greyed out.*

*If C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR >= 4 and*

*C\_W\_HEALTHS.DRKS\_PER\_DAY\_CUR >= 2 and C\_CLIENTS.CAT\_CATEGORY\_CODE is breastfeeding or postpartum, risk factor 372 is assigned.*

***Did you drink any beer, wine or liquor anytime during your pregnancy? -***

*C\_W\_HEALTHS.DRINK\_DURING\_PREG\_FLAG*

*This field is mandatory for pregnant participants and greyed out for breastfeeding and postpartum participants.*

*If C\_W\_HEALTHS.DRINK\_DURING\_PREG\_FLAG = 'Y' and*

*C\_CLIENTS.CAT\_CATEGORY\_CODE is pregnant, risk factors 372 and 902 are assigned.*

***Did you drink beer, wine or liquor during the last 3 months of your pregnancy? -***

*C\_W\_HEALTHS.DRINK\_3MOS\_FLAG*

*This field is mandatory for breastfeeding and postpartum participants and greyed out for pregnant participants.*

***On average, how many days per week did you drink any beer, wine or liquor? -***

*C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_3MOS*

*This field is mandatory for breastfeeding and postpartum participants and if the previous question was answered Yes. If the previous question was answered No this field is greyed out.*

***On average, how many drinks a day did you have? - C\_W\_HEALTHS.DRKS\_PER\_DAY\_3MOS***

*This field is mandatory for breastfeeding and postpartum participants if the previous question was answered Yes. If the previous question was answered No this field is greyed out.*

*If C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_3MOS >= 4 and*

*C\_W\_HEALTHS.DRKS\_PER\_DAY\_3MOS >= 2, risk factor 372 is assigned.*

***In the past 30 days did you drink 5 or more drinks on the same occasion? -***

*C\_W\_HEALTHS.HEAVY\_DRINK\_LAST\_30\_DAYS*

*This field is mandatory for breastfeeding and postpartum participants and is greyed out for pregnant participants.*

*If C\_W\_HEALTHS.HEAVY\_DRINK\_LAST\_30\_DAYS = 'Y' risk factor 372 and 902 are assigned.*

*Background Process(es)*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*In the past 30 days did you drink 5 or more drinks on the same occasion?*

**Section 2 - 2.12.10 : Women Health - Health History - Medications***Fields****What medications are you taking?***

***Sinus medication*** - C\_W\_HEALTHS.SINUS\_MEDICATION\_FLAG

***Pain Reliever*** - C\_W\_HEALTHS.PAIN\_RELIEVER\_FLAG

***Antibiotics*** - C\_W\_HEALTHS.ANTIBIOTICS\_FLAG

***Prescription drugs*** - C\_W\_HEALTHS.PRESCRIPTION\_DRUG\_FLAG

***Prenatal vitamins*** - C\_W\_HEALTHS.PRENATAL\_VITAMINS\_FLAG

***Vitamins and minerals other than prenatal vitamins*** -

C\_W\_HEALTHS.VIT\_MINERAL\_SUPPLEMENT\_FLAG

***Other (specify)*** - C\_W\_HEALTHS.OTHER\_MEDICATION\_FLAG

The ***Memo*** field following is required if the ***Other*** field is checked.

*If the user does not select any check box, the response to the question is changed to 'No'.*

***Background Process(es)***

*None*

**Section 2 - 2.12.11 : Women Health - Health History - Limitations***Fields****What type of limitations does this parent/care giver have?******Under 18 - C\_HEALTH\_HISTORIES.UNDER\_18\_LIMITATION******Mentally disabled/delayed and or Mental illness (i.e. clinical Depression) diagnosed by a physician - C\_HEALTH\_HISTORIES.MENTAL\_LIMITATION******Physically disabled to a degree which limits/restricts food preparation - C\_HEALTH\_HISTORIES.DISABLED\_LIMITATION******Current use or history of alcohol abuse - C\_HEALTH\_HISTORIES.ALCOHOL\_LIMITATION****This field defaults to checked if (C\_W\_HEALTHS.DO\_YOU\_NOW\_DRINK\_FLAG = 'Y' or C\_W\_HEALTHS.HEAVY\_DRINK\_LAST\_30\_DAYS = 'Y') and risk 902 was assigned.****Current use or history of drug abuse - C\_HEALTH\_HISTORIES.DRUGS\_LIMITATION****This field defaults to checked if the responses to the “Do you use any other type of Drugs?” question was Yes.****Other - C\_HEALTH\_HISTORIES.OTHER\_LIMITATION****If the user does not select any check box, the response to the question is changed to 'No'.**Background Process(es)**Risk factor 902 is inserted into C\_HEALTH\_RISK\_FACTORS table for the participant and all of the participant's infants and children if any of the check boxes are selected. Risk factor 703 is inserted into C\_HEALTH\_RISK\_FACTORS for the infants and children if Mentally disabled, or Current use or history of alcohol abuse, or Current use or history of drug abuse are selected.**The risk factors assigned to the woman participant (Not the risk factors assigned to the children) by the following fields/questions are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:**Under 18**Mentally disabled/delayed and or Mental illness (i.e. clinical Depression) diagnosed by a physician**Physically disabled to a degree which limits/restricts food preparation**Current use or history of alcohol abuse**Current use or history of drug abuse**Other***[CO 5]**



**Section 2 - 2.12.12 : Women Health - Health History - Other Smoking***Fields****Do they smoke inside the house or car? - C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE\_INSIDE***

*If this field is 'Y' then C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE\_OUTSIDE\_ONLY is set to 'N' and the "Do they smoke outside only?" field is disabled.*

*This field is mandatory.*

***Do they smoke outside only? - C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE\_OUTSIDE\_ONLY***

*This field is mandatory.*

***Have they ever received information or advice about tobacco usage? -***

*C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID\_HH\_INFO*

*Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID*

*Description O\_OUTREACH\_ORGANIZATIONS.NAME*

*Lov: o\_outreach\_organizations where smoking\_org\_flag = 'Y'. Lov is used for validation.*

*This field is optional.*

***Referrals made to household smoker -***

*C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID\_HH\_REF*

*Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID*

*Description O\_OUTREACH\_ORGANIZATIONS.NAME*

*Lov: o\_outreach\_organizations where smoking\_org\_flag = 'Y'. Lov is used for validation.*

*This field is mandatory.*

*Background Process(es)*

*None*

***[END CO 5]***

**Section 2 - 2.12.13 : Women Health - Health History - Medical Conditions***Fields****What type of health or medical conditions do you have?******Risk Factor*** - C\_RISK\_FACTORS.RISK\_FACTOR\_ID*Description is C\_RISK\_FACTORS.DESCRPTION**This field display only.**Double clicking the risk factor field displays help on the risk factor, found in the C\_RISK\_FACTORS.HELP\_TEXT field.****High Risk*** - C\_RISK\_FACTORS.HIGH\_RISK\_FLAG*This field is generated from the Risk Factors table and is display only.****MD/RD Doc.*** - *This check box is checked if either**C\_RISK\_FACTORS.NUTR\_APPROVAL\_FLAG or**C\_RISK\_FACTORS.PHYS\_APPROVAL\_FLAG are equal to 'Y'**This field is display only.****Assign?*** - *Non database field.**Background Process(es)*

*The Risk Factors listed in this window are those found in the C\_RISK\_FACTORS table where C\_RISK\_FACTORS.CAT\_CATEGORY\_CODE equals C\_CLIENTS.CAT\_CATEGORY\_CODE and C\_RISK\_FACTORS.MEDICAL\_CONDITION\_FLAG equals 'Y'.*

*The Risk Factors which have the Assign? field checked are inserted into the C\_HEALTH\_RISK\_FACTORS table upon leaving this pop up window, the 'Calculate Risks' button does not have to be pressed for these risk factors to be assigned. The assigned Risk Factors will be displayed on the main Women Health window.*

*If the user does not select any check box, the response to the question is changed to 'No'.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*None*

**Section 2 - 2.12.14 : Women Health - Notes***Fields***Date - C\_CLIENT\_NOTES.CN\_DATE***This field is mandatory and can be modified.**Default: Current date.**Edits: Note date cannot be after today's date.***Notes - C\_CLIENT\_NOTES.NOTE***This field is mandatory if the Date is entered.***Nutritionist - C\_CLIENT\_NOTES.CREATED\_BY***This field is set to the userid of the current user.**This field is display only.**Background Process(es)**None*

**Section 2 - 2.12.15 : Women Health - Infant Risks**

*Fields (Infant/Child section)*

**Client ID** - C\_CLIENTS.CLIENT\_ID

*Lov: c\_clients where cc\_client\_id = Mother's client\_id. Lov is used for validation.*

*This field is optional in query mode, then display only.*

**Last Name** - C\_CLIENTS.LAST\_NAME

*This field is optional in query mode, then display only.*

**First Name** - C\_CLIENTS.FIRST\_NAME

*This field is optional in query mode, then display only.*

**MI 1** - C\_CLIENTS.MI1

*This field is optional in query mode, then display only.*

**MI 2** - C\_CLIENTS.MI2

*This field is optional in query mode, then display only.*

**Cat.** - C\_CLIENTS.CAT\_CATEGORY\_CODE

*Code table column C\_CATEGORIES.CATEGORY\_CODE*

*Description C\_CATEGORIES.DESCRPTION*

*Lov: c\_categories*

*This field is optional in query mode, then display only.*

*Fields (Risk Factors section)*

**Risk Factor** - C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID

*Description is C\_RISK\_FACTORS.DESCRPTION*

*This field display only.*

*Background Process(es)*

*None*

## ***Enrollment and Certification***

### **Section 2 - 2.13: Update Infant/Child Health**

#### **Section 2 - 2.13.1 : Infant / Child Health**

*Form: cs\_inf\_ch\_health*

##### *Fields*

**Client ID** - C\_CLIENTS.CLIENT\_ID

*Lov: c\_clients where cc.compliance\_flag = 'N' and the participant is in the clinic that the user is logged into. Lov is used for validation.*

*This field is only available in enter query mode.*

**Last Name** - C\_CLIENTS.LAST\_NAME

*This field is display only.*

**First Name** - C\_CLIENTS.FIRST\_NAME

*This field is display only.*

**MI 1** - C\_CLIENTS.MI1

*This field is display only.*

**MI 2** - C\_CLIENTS.MI2

*This field is display only.*

**Birth Date** - C\_CLIENTS.BIRTH\_DATE

*This field is display only.*

**Certification Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

*This field is display only.*

**Health History Date** - C\_HEALTH\_HISTORIES.HEALTH\_HISTORY\_DATE

*This field is mandatory, and cannot be modified.*

*Default: Today's date.*

**Multiple Birth** - C\_HEALTH\_HISTORIES.MULTIPLE\_BIRTH\_FLAG

**Preemie** - C\_I\_C\_HEALTHS.PREMATURE\_BIRTH\_FLAG

*Auto filled to 'Y' for premature clients under two years of age.*

*If C\_HEALTHS.PREMATURE\_BIRTH\_FLAG = 'Y' risk factor 142 is assigned.*

**Downs** - C\_I\_C\_HEALTHS.DOWNS\_SYNDROME\_FLAG

*If C\_HEALTHS.DOWNS\_SYNDROME\_FLAG = 'Y' risk factor 349 is assigned.*

**Small for gestational age** - C\_I\_C\_HEALTHS.SMALL\_FOR\_GEST\_AGE\_FLAG

*If C\_HEALTHS.SMALL\_FOR\_GEST\_AGE\_FLAG = 'Y' and the participant's age is < 24 months, risk factor 151 is assigned.*

**Certification** - C\_CERTIFICATIONS.CERT\_START\_DATE

*The field defaults to the Participant's current certification start date, but the user can select another certification period from the list of values. Selecting a different certification start date updates the risk factors to display those that were assigned during the selected certification.*

*This field is mandatory.*

**Risk Factor** - C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID

*Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID*

*Description C\_RISK\_FACTORS.DESCRPTION*

*Lov: c\_risk\_factors. Lov is used for validation. The LOV will only display risks where C\_RISK\_FACTORS.DISPLAY\_IN\_LOV is 'Y'.*

*This field is optional.*

**Approval Phys.** - C\_RISK\_FACTORS.PHYS\_APPROVAL\_FLAG

*This field is display only.*

**Approval Nutr.** - C\_RISK\_FACTORS.NUTR\_APPROVAL\_FLAG

*This field is display only.*

**Doc. Rec'd** - C\_HEALTH\_RISK\_FACTORS.DOC\_RECEIVED\_FLAG

**Priority** - C\_CERTIFICATIONS.CP2\_ID

Description C\_PRIORITIES.DESCRPTION

*This field is display only.*

**High Risk** - C\_CERTIFICATIONS.HIGH\_RISK\_FLAG

*The user also has the option of manually checking this check box, but cannot turn off a high risk designation.*

**Count** - This field is a non database field, Count(C\_HEALTH\_RISK\_FACTORS).

*This field is display only.*

### **Background Process(es)**

*Although the Risk Factor field is indicated as a mandatory field, a Health History record can be saved without entering a risk factor.*

*If the infant participant has a mother that is also an enrolled WIC participant the system links the shared health related data by defaulting the following data elements from the mother's last health history record. This linkage also transfers data from the infant's record to the mother's record using the same process if the infant data is collected prior to collecting the data for the mother. If the mother has a past health history record, but in the mean time data has been collected for the infant the system copies the mother's last health history record then overwrites the following data elements with the values found in the infant's health history record.*

**C\_HEALTH\_HISTORIES.ABUSE\_FLAG**

**C\_HEALTH\_HISTORIES.ALCOHOL\_LIMITATION**

**C\_HEALTH\_HISTORIES.BF\_CONCERNS\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_DURATION**

**C\_HEALTH\_HISTORIES.BF\_PROB\_40\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_BABY\_LATCH\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_CAFFEINE\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_ENGORGE\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_FLAT\_NIPPLES\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_MASTITIS\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_NO\_MILK\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_PLUGGED\_DUCTS\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_SORE\_NIPPLES\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_TANDEM\_BF\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_WEAK\_SUCK\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_PROB\_WEIGHT\_GAIN\_FLAG**

**C\_HEALTH\_HISTORIES.BF\_STOPPED\_AGE**

**C\_HEALTH\_HISTORIES.BF\_TIMES\_PER\_DAY**

**C\_HEALTH\_HISTORIES.BREASTFEEDING\_CURRENTLY\_FLAG**

**C\_HEALTH\_HISTORIES.DISABLED\_LIMITATION**

**C\_HEALTH\_HISTORIES.DRUGS\_LIMITATION**

**C\_HEALTH\_HISTORIES.EVER\_BREASTFED\_FLAG**

**C\_HEALTH\_HISTORIES.LIMITATIONS\_FLAG**

**C\_HEALTH\_HISTORIES.MENTAL\_LIMITATION**

**C\_HEALTH\_HISTORIES.MULTIPLE\_BIRTH\_FLAG**

***C\_HEALTH\_HISTORIES.OTHER\_LIMITATION***  
***C\_HEALTH\_HISTORIES.UNDER\_18\_LIMITATION***  
***C\_HEALTH\_HISTORIES.DATE\_FORMULA\_STARTED***  
***C\_HEALTH\_HISTORIES.DRINK\_DURING\_PREG\_FLAG\****

*\*This data element links from the mother's question to the Infant question, but not from the Infant question to the mother's question.*

*All of the Tobacco elements are shared between the Infant and Mother's record because the C\_TOBACCO\_HISTORIES table is related to the C\_FAMILY\_ECONOMIC\_UNITS table.*

*If the reason breastfeeding ended data is entered in the infant's record the C\_I\_C\_HH\_REASONS\_BFENDS record is copied to the C\_W\_HH\_REASONS\_BFENDS table to record the reason in the mother's record.*

*When the Calculate Risks button is pressed the system assigns the risk factors to the participant by inserting a record for each risk factor into the C\_HEALTH\_RISK\_FACTORS table. The participant's priority is determined by comparing C\_RISK\_FACTORS.RISK\_FACTOR\_ID to C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID and assigning the highest C\_RISK\_FACTORS.CP2\_ID value to C\_CLIENTS.CP2\_ID and C\_CERTIFICATIONS.CP2\_ID. The participant is also flagged as high risk using a similar process, the system compares C\_RISK\_FACTORS.RISK\_FACTOR\_ID to C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID and sets C\_CERTIFICATIONS.HIGH\_RISK\_FLAG to 'Y' if any of the C\_RISK\_FACTORS.HIGH\_RISK\_FLAG's equal 'Y'. The system inserts a record into the C\_HEALTH\_RISK\_FACTORS table for risk factor 701 if the infant is under the age of 6 months and the infant's mother has any current or past/possible risk factors (See the background processes in the Mom's Risk Factor Information window). The system inserts a record into the C\_HEALTH\_RISK\_FACTORS table for risk factor 702 if the infant is breastfeeding, and under the age of 12 months.*

*If the child is under two years of age and is premature, the adjusted age is calculated based on the expected delivery date rather than the birth date. The system will query the NCHS data table with the adjusted age for the Length and Age factor to determine if the client is assigned Risk 121, which is short stature.*

*If the mother's priority is higher than the infant's priority, the system sets the infant's priority C\_CLIENTS.CP2\_ID and C\_CERTIFICATIONS.CP2\_ID to the mother's priority, C\_CLIENTS.CP2\_ID.*

*If after the initial assessment the user records another health assessment during a certification period the system does not remove risks that were assigned during previous assessments that may not apply according to the latest health assessment for historical reasons, instead the system sets the C\_HEALTH\_RISK\_FACTORS.ACTIVE\_FLAG to 'N'. The user is allowed to remove risk factors for the current certification period manually by deleting the risk factor from the list displayed. A mid-certification health update will recalculate the priority of the participant based on the new set of risk factors, the new priority may only be raised and not lowered.*

*If the user manually assigns a risk factor to the participant by adding a record to the Health Risk Factors block the system sets the C\_HEALTH\_RISK\_FACTORS.MANUAL\_FLAG to 'Y'.*

*When the health history record is saved and the nutritionist has not determined any risk factors for the participant, "Please complete a Diet Assessment for the participant" is displayed. [CO 5] The system*

also verifies that a Tobacco record has been completed, if the user has not responded to the Tobacco questions the system displays 'Please complete the Tobacco questions before saving', the record is not allowed to be saved until the Tobacco questions have been completed.[END CO 5]

When the health history record is saved and the nutritionist has not calculated the risk factors, the system displays "The participant's risk factors have not been re-calculated, would you like to re-calculate the risks?". If the user clicks Yes the risk factors are recalculated, if No is selected the risk factors are not re-calculated, in either case the information is saved.

At the Certification visit when the health history record is saved and the calculated priority of the participant is not being served, the system places the participant on the wait list by setting the C\_CERTIFICATIONS.WAIT\_LIST\_FLAG to 'Y', C\_CERTIFICATIONS.STATE\_FUND\_FLAG to 'N' and displays "This participant's priority is not currently being served, would you like to print a Wait List notification?". If Yes is selected the system completes the save process and displays the cs\_wait\_notify\_cri form and displays the participant that is being wait listed on the parameter screen. Upon exiting the cs\_wait\_notify\_cri form the user is returned to this window. If No is selected the system completes the save process and does not display the form.

The system determines if the Local Agency is accepting the participants category and priority by using the following condition: If C\_CLIENTS.CAT\_CATEGORY\_CODE = F\_CASELOAD\_RESTRICTIONS.CAT\_CATEGORY\_CODE and C\_CERTIFICATIONS.CP2\_ID = F\_CASELOAD\_RESTRICTIONS.CP2\_ID and SYSDATE is between F\_CASELOAD\_RESTRICTIONS.START\_DATE and F\_CASELOAD\_RESTRICTIONS.END\_DATE for the Local Agency. If the above F\_CASELOAD\_RESTRICTIONS record is found and F\_CASELOAD\_RESTRICTIONS.STATE\_FUND\_FLAG = 'Y' then the system sets C\_CERTIFICATIONS.STATE\_FUND\_FLAG to 'Y' and C\_CERTIFICATIONS.WAIT\_LIST\_FLAG to 'N'. If the F\_CASELOAD\_RESTRICTIONS record is found and F\_CASELOAD\_RESTRICTIONS.STATE\_FUND\_FLAG = 'N' then the system sets C\_CERTIFICATIONS.STATE\_FUND\_FLAG to 'N', C\_CERTIFICATIONS.WAIT\_LIST\_FLAG to 'Y' and creates a record in the F\_WAIT\_LISTS table setting the following columns ACTIVE\_FLAG to 'Y', PROGRAM to 'WIC', DATE\_ON\_WAIT\_LIST to SYSDATE.

The following calculations and derived values are used throughout this window, unless otherwise specified :

$Weeks\ Gestation = Round(40 - ((C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE) / 7))$

$Participant's\ Age\ in\ Years = MONTHS\_BETWEEN(C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE, C\_CLIENTS.BIRTH\_DATE) / 12$

$Age\ of\ the\ Participant\ in\ Months = MONTHS\_BETWEEN(C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE, C\_CLIENTS.BIRTH\_DATE)$

$Age\ of\ the\ Participant\ in\ Weeks = Round((C\_W\_HEALTHS.HEALTH\_HISTORY\_DATE - C\_CLIENTS.BIRTH\_DATE) / 7)$

Breastfeeding = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Breastfeeding infant code.

Infant = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is an Infant code.

Child = C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Child code.



*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*Preemie*

*Downs*

**Section 2 - 2.13.2** :Infant / Child Health - Immunizations

Fields

*Radio Button(s)*

- 1. Does the child receive Immunizations?** *N/Y - C\_I\_C\_HEALTHS.IMMUNIZATIONS*
- 2. Are DtaP doses correct for age <#> months?** *N/Y/ UNSURE - C\_I\_C\_HEALTHS.DTAP\_DOSES\_CORRECT*
- 3. Immunizations for this child cannot be assessed because:**  
*C\_I\_C\_HEALTHS.CINA\_NO\_ASSESS\_CODE*

This field provides an LOV with the following selections for the user to choose from:

1. Has but forgot shot record
2. Does not own a shot record at all
3. Record is unclear
4. Shots are listed with brand name only
5. Record is in a foreign language
6. Does not immunize
7. Other

This field is mandatory if the user chooses “No” to question 1.

- 4. What was used to assess the child’s immunization status?** *Hand held shot record, ASIIS, Both C\_I\_C\_HEALTHS.IMMUNIZATION\_ASSESSMENT\_METHOD*

- 5. Referral Organization:** This LOV is populated with information specific to each local agency.

*C\_CLIENT\_REFERRALS.OO\_OUTREACH\_ORG\_ID***LOV – CGFK\$CCR\_OO\_OUTREACH\_ORG\_ID***Calculations*

None

*Background Processes*

None

**Section 2 - 2.13.3 : Infant / Child Health - Infant Data***Fields***Seq - C\_INFANT\_DATA.INFANT\_SEQUENCE***This field is mandatory.***Infant Condition - Birth - C\_INFANT\_DATA.INS\_CDCN\_BIRTH***Code table column C\_INFANT\_STATUSES.CDCN\_BIRTH**Description is C\_INFANT\_STATUSES.DESCRPTION**The code is mandatory. Auto filled to '3' for premature clients.***Gender - C\_INFANT\_DATA.GENDER***This field is display only.**Note: these radio buttons are defaulted from the gender of the Participant, C\_CLIENTS.GENDER.***Birth Weight - C\_INFANT\_DATA.BIRTH\_WEIGHT***The pounds/kilograms field is mandatory; the ounces/grams field is optional.***E/M - Non database field.***This field is mandatory.**Default: E (English)***Birth Length - C\_INFANT\_DATA.BIRTH\_LENGTH***The inches/centimeters field is mandatory; the eighths/millimeters field is optional.***E/M - Non database field.***This field is mandatory.**Default: E (English)***Infant Condition - Postpartum - C\_INFANT\_DATA.CIS\_CDCN\_POSTPARTUM***Code table column C\_INFANT\_STATUSES.CDCN\_POSTPARTUM**Description is C\_INFANT\_STATUSES.DESCRPTION**Auto filled to '3' for premature clients.**Lov: c\_infant\_statuses. The value of '3' is removed from the LOV for clients that are not premature.**The field is required.**Background Process(es)*

*If the Participant is an infant and C\_INFANT\_DATA.BIRTH\_WEIGHT is less than or equal 5lbs. 8 oz. then the system inserts a record into the C\_HEALTH\_RISK\_FACTORS table for risk factor 141. If the Participant is an infant and C\_INFANT\_DATA.BIRTH\_WEIGHT is greater than or equal to 9 lbs. the system inserts a record into the C\_HEALTH\_RISK\_FACTORS table for risk factor 153. If the Participant is a child that is 23 mo. or younger and C\_INFANT\_DATA.BIRTH\_WEIGHT is less than or equal 5lbs. 8 oz. then the system inserts a record into the C\_HEALTH\_RISK\_FACTORS table for risk factor 141.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*None*

**Section 2 - 2.13.4 : Infant / Child Health - Notes***Fields***Date** - *C\_CLIENT\_NOTES.CN\_DATE**This field is mandatory.**Default: Current date.**Edits: Note date cannot be after today.***Notes** - *C\_CLIENT\_NOTES.NOTE**This field is mandatory.***Nutritionist** - *C\_CLIENT\_NOTES.CREATED\_BY**Default: The user ID of the current user.**This field is display only.**Background Process(es)**None*

**Section 2 - 2.13.5 : Infant / Child Health - Infant Health History**

*This window is displayed for Participants that are or were infants up to the age of 12 months at the time of the health history date that is currently displayed.*

**Fields**

**Does this baby have any health or medical conditions? (Y/N) -**

*C\_HEALTH\_HISTORIES.MEDICAL\_PROBLEM\_FLAG*

**How is this baby fed? (List) - C\_I\_C\_HEALTHS.HOW\_INFANT\_IS\_FED**

*This list is not base table maintained. The list contains the following values and performs the indicated action when selected.*

*Category code 'IFF' cannot be assigned 'BO', 'BB' and 'BF' values. And categories 'IEN' and 'IPN' cannot be assigned 'FO' value. If clients are assigned inappropriate values an error message will pop up.*

<u>List Value</u>	<u>DB Value</u>	<u>Action</u>
Breast only	BO	Breast Only Information Window displayed.
Breast/bottle	BB	Breast/Bottle Breastmilk Only Information Window displayed.
Breastfed and formula	BF	Breastmilk/Formula Information Window displayed.
Formula only	FO	Formula Information Window displayed.
Cup	CP	No action.
Infant feeder	IF	Assign risk 411.
Other	OT	No action.

**Is this baby on a special diet? (Y/N) - C\_HEALTH\_HISTORIES.SPECIAL\_DIET\_FLAG**

*If yes is selected the special diet information window is displayed.*

**Which type of milk or formula does this baby usually drink? (List) -**

*C\_I\_C\_HEALTHS.USUAL\_MILK\_FORMULA*

*This list is not base table maintained. The list contains the following values and performs the indicated action when selected.*

<u>List Value</u>	<u>DB Value</u>	<u>Action</u>
Breastmilk	BM	If the infant's category is 'IEN' and is 6 mo. of age or older and C_I_C_HEALTHS.DAILY_IRON_CEREAL_FLAG and C_I_C_HEALTHS.DAILY_MEAT_FLAG and C_I_C_HEALTHS.DAILY_IRON_SUPP_FLAG all equal 'N' the system assigns risk 414.
Iron fortified formula	IF	No action
Low iron formula	LF	If the infant is 6mo. or older and C_I_C_HEALTHS.DAILY_IRON_CEREAL_FLAG and C_I_C_HEALTHS.DAILY_MEAT_FLAG and C_I_C_HEALTHS.DAILY_IRON_SUPP_FLAG all equal 'N' then the system assigns risk 414.
Cow's milk	CM	Assign risk 413
Evaporated milk	EM	Assign risk 413
Other milk	OM	Assign risk 411

**On a daily basis does this baby eat? (check boxes) -**

*C\_I\_C\_HEALTHS.DAILY\_IRON\_FORMULA\_FLAG*

*C\_I\_C\_HEALTHS.DAILY\_IRON\_CEREAL\_FLAG*

*C\_I\_C\_HEALTHS.DAILY\_MEAT\_FLAG*

*C\_I\_C\_HEALTHS.DAILY\_IRON\_SUPP\_FLAG*

*These check boxes are disabled for infants under the age of 6 months. If none of the check boxes are selected then risk 414 is assigned.*

***Has this baby started eating solid foods? (Y/N) - C\_I\_C\_HEALTHS.SOLID\_FOODS\_FLAG***

*If yes is selected the solid foods information window is displayed.*

***Do you feel that there is anything that makes it difficult for you to care for your baby? (Y/N) -***

*C\_HEALTH\_HISTORIES.LIMITATIONS\_FLAG*

*If yes is selected the Limitations window is displayed.*

***Did the mother of this baby use drugs or alcohol during pregnancy? (Y/N) -***

*C\_I\_C\_HEALTHS.USED\_DRUGS\_DURING\_PREG\_FLAG This radio group allows the user to assign risk factor 703 by clicking yes.*

***Do you believe that you or this baby have been in an abusive situation within the last 6 months? (Y/N) - C\_HEALTH\_HISTORIES.ABUSE\_FLAG***

*This radio group allows the user to assign risk factor 901 by clicking yes. If yes is selected the following message is also displayed "Refer to Supervisor immediately."*

#### ***Background Process(es)***

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*How is this baby fed? (List)*

*Did the mother of this baby use drugs or alcohol during pregnancy?*

*Do you believe that you or this baby have been in an abusive situation within the last 6 months?*

**Section 2 - 2.13.6 : Infant / Child Health - Child Health History***Fields*

**Is this child breastfed?** Y/N - C\_I\_C\_HEALTHS.BREASTFEEDING\_CURRENTLY\_FLAG

**Does this child use a bottle?** Y/N - C\_I\_C\_HEALTHS.BOTTLE\_DRINK\_FLAG

*If yes is selected the Bottle Fed Information window is displayed. If the age of the participant in months is > 14 then the System assigns risk factor 419.*

**Does this baby/child have any health or medical conditions?** (Y/N) -

C\_HEALTH\_HISTORIES.MEDICAL\_PROBLEM\_FLAG

*If yes is selected the Health/Medical conditions window is displayed.*

**Is this child on a special diet?** Y/N - C\_HEALTH\_HISTORIES.SPECIAL\_DIET\_FLAG

*If yes is selected the Special Diet Information window is displayed.*

**Does this child have any food allergies?** - C\_HEALTH\_HISTORIES.FOOD\_ALLERGY\_FLAG. *If yes is selected the System assigns risk factor 353.*

**Is this child lactose intolerant?** - C\_HEALTH\_HISTORIES.LACTOSE\_INTOL\_FLAG. *If yes is selected the System assigns risk factor 355.*

**Does this child have any dental problems such as baby bottle tooth decay or any problems which interfere with eating?** Y/N - C\_HEALTH\_HISTORIES.DENTAL\_PROBLEMS\_FLAG. *If yes is selected the System assigns risk factor 381.*

**Does this child eat or crave any non-food items such as clay, laundry or cornstarch, or large quantities of ice?** Y/N - C\_HEALTH\_HISTORIES.NON\_FOOD\_FLAG. *If yes is selected the System assigns risk factor 421.*

**Does this child drink milk, and if so what type?** (list) - C\_I\_C\_HEALTHS.MILK\_TYPE

*This list is not base table maintained. The list contains the following values and performs the indicated action when selected. The default is None.*

<u>List Value</u>	<u>DB Value</u>	<u>Action</u>
None	NO	No action.
Breastmilk	BM	No action.
Whole	WM	No action
Formula	FM	No action.
2%	2M	If the child is 24 mo. or younger the system assigns risk factor 425.
Skim or 1%	SM	If the child is 24 mo. or younger the system assigns risk factor 425.
Other	OT	No action.

**Does this child drink 12 or more ounces of fruit juice a day?** Y/N - C\_I\_C\_HEALTHS.EXCESS\_FRUIT\_JUICE\_FLAG. *If yes is selected the System assigns risk factor 425.*

**Does this child eat any of the following regularly?** (Check boxes) - C\_I\_C\_HEALTHS.EATS\_NUTS\_FLAG

C\_I\_C\_HEALTHS.EATS\_GRAPES\_FLAG

C\_I\_C\_HEALTHS.EATS\_CARROTS\_FLAG

C\_I\_C\_HEALTHS.EATS\_CELERY\_FLAG

C\_I\_C\_HEALTHS.EATS\_POPCORN\_FLAG

C\_I\_C\_HEALTHS.EATS\_CHIPS\_FLAG

C\_I\_C\_HEALTHS.EATS\_HOTDOGS\_FLAG

C\_I\_C\_HEALTHS.EATS\_HARDCANDY\_FLAG

*If any of the above check boxes are checked and the child is under 4 years of age then risk factor 425 is assigned.*

*If any of the check boxes listed below are checked and the age of the child is greater than or equal to 12 mo. and the age is under 24 mo. then risk factor 425 is assigned.*

*C\_I\_C\_HEALTHS.DRINKS\_SODA\_FLAG*

*C\_I\_C\_HEALTHS.DRINKS\_TEA\_FLAG*

*C\_I\_C\_HEALTHS.DRINKS\_COFFEE\_FLAG*

*C\_I\_C\_HEALTHS.DRINKS\_KOOLAIID\_FLAG*

*C\_I\_C\_HEALTHS.DRINKS\_OTHER\_FLAG*

*C\_I\_C\_HEALTHS.EATS\_ANY\_CANDY\_FLAG*

*C\_I\_C\_HEALTHS.EATS\_COOKIES\_FLAG*

***Do you feel that there is anything that makes it difficult for you to care for your child? (Y/N) -***

*C\_HEALTH\_HISTORIES.LIMITATION\_FLAG*

*If yes is selected the Limitations window is displayed.*

***Do you believe that you or this child have been in an abusive situation within the last 6 months? (Y/N)***

*- C\_HEALTH\_HISTORIES.ABUSE\_FLAG*

*Risk factor 901 is assigned by clicking "yes". If yes is selected "Please refer to supervisor." is displayed*

#### ***Background Process(es)***

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*Does this child have any food allergies?*

*Is this child lactose intolerant?*

*Does this child have any dental problems such as baby bottle tooth decay or any problems which interfere with eating?*

*Does this child eat or crave any non-food items such as clay, laundry or cornstarch, or large quantities of ice?*

*Does this child drink 12 or more ounces of fruit juice a day?*

*Do you believe that you or this baby have been in an abusive situation within the last 6 months?*



## **Section 2 - 2.13.7 : Infant / Child Health - Infant Health History - Breast/Bottle Breastmilk Only Information**

### *Fields*

#### ***In a 24 hour period how many times do you breastfeed this baby? - C\_HEALTH\_HISTORIES.***

*BF\_TIMES\_PER\_DAY* If the value entered is less than 6 and the age of the participant in months is  $\geq 2$  then risk factor 418 is assigned. If the value entered is  $< 8$  and the age of the participant in months is  $< 2$  then risk factor 418 is assigned.

*This field is mandatory.*

#### ***How many soiled diapers does this baby have in a 24 hour period? - C\_I\_C\_HEALTHS.***

*SOILED\_DIAPERS\_DAILY.* If the value entered is less than 2 then risk factor 603 is assigned.

*This field is mandatory.*

#### ***Are you having any problems or do you have any concerns about breastfeeding this baby? Y/N -***

*C\_HEALTH\_HISTORIES.BF\_CONCERNS\_FLAG*

*If yes is selected the Breastfeeding Concerns Information window is displayed.*

*This field is mandatory.*

#### ***Do you have a working?***

*C\_I\_C\_HEALTHS.REFRIGERATOR\_FLAG*

*C\_I\_C\_HEALTHS.STOVE\_FLAG*

*C\_I\_C\_HEALTHS.SAFE\_WATER\_FLAG*

*These fields are optional.*

*These check boxes default to checked If C\_I\_C\_HEALTHS.*

*SAFE\_WATER\_FLAG is not checked then the System assigns risk factor 417.*

#### ***How do you clean the bottles and bottle nipples between feedings?***

*C\_I\_C\_HEALTHS.WASH\_BOTTLE\_FLAG*

*C\_I\_C\_HEALTHS.STERILIZE\_BOTTLE\_FLAG*

*C\_I\_C\_HEALTHS.DISHWASHER\_BOTTLE\_FLAG*

*C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_CLEAN\_FLAG*

*These fields are optional.*

*These check boxes default to not checked.*

*If C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_CLEAN\_FLAG is checked then the System assigns risk factor 417.*

#### ***Do you put anything other than breastmilk in the bottle? Y/N -***

*C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_FOODS\_FLAG*

*If yes is selected the Inappropriate Feeding Information window is displayed.*

*This field is mandatory.*

#### ***At feeding time do you usually? (list) - C\_I\_C\_HEALTHS.USUAL\_FEEDING***

*This field is mandatory.*

*This list is not base table maintained. The list contains the following values and performs the indicated action when selected.*

<u>List Value</u>	<u>DB Value</u>	<u>Action</u>
Hold the baby and bottle	HB	No action.
Prop the bottle	PB	Assign risk factor 419.
Holds own bottle	HO	No action.

#### ***Does this baby fall asleep at naps or at bedtime with the bottle? Y/N -***

*C\_I\_C\_HEALTHS.BED\_BOTTLE\_FLAG.* If yes is selected then the System assigns risk factor 419.

*This field is mandatory.*

***Does this baby carry the bottle around or use it as a pacifier? Y/N -***

*C\_I\_C\_HEALTHS.PACIFIER\_CARRY\_BOTTLE\_FLAG. If yes is selected then the System assigns risk factor 419.*

*This field is mandatory.*

#### *Background Process(es)*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*Do you have a working*

*How do you clean the bottles and bottle nipples between feedings?*

*If this baby does not drink all the formula in a bottle, what is done with the remaining formula?*

*At feeding time do you usually?*

*Does this baby fall asleep at naps or at bedtime with the bottle?*

*Does this baby carry the bottle around or use it as a pacifier?*

**Section 2 - 2.13.8 : Infant / Child Health - Infant Health History - Breastmilk/Formula Fed Information Fields**

***In a 24 hour period how many times do you breastfeed this baby? -***

*C\_HEALTH\_HISTORIES.BF\_TIMES\_PER\_DAY*

*This field is mandatory.*

***Are you having any problems or do you have any concerns about breastfeeding this baby? Y/N -***

*C\_HEALTH\_HISTORIES.BF\_CONCERNS\_FLAG*

*If yes is selected the Breastfeeding Concerns Information window is displayed.*

*This field is mandatory.*

***Why did you start formula? - C\_I\_C\_HEALTHS.FORMULA\_STARTED\_REASON***

*This information is reflected in the Breastfeeding Counselor screen.*

*This field is mandatory.*

***Date when formula was first given? - C\_I\_C\_HEALTHS.DATE\_FORMULA\_STARTED***

*Edit: This date must be after C\_CLIENTS.BIRTH\_DATE*

*This field is mandatory.*

***What type of formula does this baby drink? - C\_I\_C\_HEALTHS.IF\_FOOD\_ID***

*Code table column I\_FOODS.FOOD\_ID*

*Description I\_FOODS.DESCRPTION1*

*Lov: i\_foods; Lov is used for validation.*

*This field is mandatory.*

***Has this baby ever used another type of milk or formula? Y/N -***

*C\_I\_C\_HEALTHS.PREVIOUS\_TYPE\_FORMULA\_FLAG*

*If yes is selected the "Which type" and "Reason for change" fields are enabled and are required fields.*

*This field is mandatory.*

***Which type? - C\_I\_C\_HEALTHS.IF\_FOOD\_ID\_PRIOR***

*Code table column I\_FOODS.FOOD\_ID*

*Description I\_FOODS.DESCRPTION1*

*Lov: i\_foods; Lov is used for validation.*

*This field is mandatory if C\_I\_C\_HEALTHS.PREVIOUS\_TYPE\_FORMULA\_FLAG = 'Y', else it is greyed out.*

*Note: This information is reflected in the Symptoms pop up window in the Food Package Prescription window, by copying this code to C\_ALLERGY\_FOODS.IF\_FOOD\_ID.*

***Reason for change? - C\_I\_C\_HEALTHS.CSY\_SYMPTOM\_CODE***

*Code table column C\_SYMPTOMS.SYMPTOM\_CODE*

*Descriptions C\_SYMPTOMS.DESCRPTION*

*Lov: c\_symptoms; Lov is used for validation.*

*This field is mandatory if C\_I\_C\_HEALTHS.PREVIOUS\_TYPE\_FORMULA\_FLAG = 'Y', else it is greyed out.*

*Note: This information is reflected in the Food Package Prescription screen, by copying this code to C\_ALLERGY\_FOODS.CSY\_SYMPTOM\_CODE.*

***How many ounces of formula does this baby drink in 24 hours? -***

*C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY*

*This field is mandatory, but may be calculated by entering data in the Number of ounces of formula per feeding and the number of feedings in 24 hours.*

***Number of ounces of formula per feeding / Number of feedings in 24 hours? - Non database fields.***

*These fields are optional.*

If these fields are entered, the system sets C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY to the value of these two fields multiplied together.

**How do you mix the formula? -**

C\_I\_C\_HEALTHS.FORMULA\_MIX\_LIQUID\_OZ  
C\_I\_C\_HEALTHS.FORMULA\_MIX\_POWDER\_OZ  
C\_I\_C\_HEALTHS.POWDER\_MIX\_WATER\_OZ  
C\_I\_C\_HEALTHS.LIQUID\_MIX\_WATER\_OZ

Risk factor 415 is assigned if the concentrate ratio is not 1:1 and/or the powder ratio is not 1:2.

**Do you have a working?**

C\_I\_C\_HEALTHS.REFRIGERATOR\_FLAG  
C\_I\_C\_HEALTHS.STOVE\_FLAG  
C\_I\_C\_HEALTHS.SAFE\_WATER\_FLAG

These check boxes default to checked.

If C\_I\_C\_HEALTHS.SAFE\_WATER\_FLAG is not checked the System assigns a risk factor of 417.

This field is optional.

**How do you clean the bottles and bottle nipples between feedings?**

C\_I\_C\_HEALTHS.WASH\_BOTTLE\_FLAG  
C\_I\_C\_HEALTHS.STERILIZE\_BOTTLE\_FLAG  
C\_I\_C\_HEALTHS.DISHWATER\_BOTTLE\_FLAG  
C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_CLEAN\_FLAG

These check boxes default to not checked.

If C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_CLEAN\_FLAG is not checked the System assigns a risk factor of 417.

This field is optional.

**If this baby does not drink all the formula in a bottle, what is done with the remaining formula? -**

C\_I\_C\_HEALTHS.FORMULA\_DISPOSAL\_METHOD

This field is mandatory.

List Value	DB value
Throw away	TA
Feeds formula held at room temperature longer than 2 hours	RT
Feeds formula held in refrigerator longer than 48 hours	RG
Re-feeds formula remaining from an earlier feeding	RF
If C_I_C_HEALTHS.FORMULA_DISPOSAL_METHOD <> 'TA' the System assigns a risk factor of 417.	

**Do you put anything other than breastmilk or formula in the bottle? Y/N -**

C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_FOODS\_FLAG

If yes is selected the Inappropriate Feeding Information window is displayed.

This field is mandatory.

**At feeding time do you usually? (list) - C\_I\_C\_HEALTHS.USUAL\_FEEDING**

This field is mandatory.

This list is not base table maintained. The list contains the following values and performs the indicated action.

List Value	DB Value	Action
Hold the baby and bottle	HB	No action.
Prop the bottle	PB	Assign risk factor 419.
Holds own bottle	HO	No action.

**Does this baby fall asleep at naps or at bedtime with the bottle? Y/N -**

C\_I\_C\_HEALTHS.BED\_BOTTLE\_FLAG

If C\_I\_C\_HEALTHS.BED\_BOTTLE\_FLAG is checked the System assigns a risk factor of 419.

*This field is mandatory.*

***Does this baby carry the bottle around or use it as a pacifier? Y/N -***

*C\_I\_C\_HEALTHS.PACIFIER\_CARRY\_BOTTLE\_FLAG*

*If C\_I\_C\_HEALTHS.PACIFIER\_CARRY\_BOTTLE\_FLAG is checked the System assigns a risk factor of 419.*

*This field is mandatory.*

#### *Background Process(es)*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*Do you have a working*

*How do you clean the bottles and bottle nipples between feedings?*

*If this baby does not drink all the formula in a bottle, what is done with the remaining formula?*

*At feeding time do you usually?*

*Does this baby fall asleep at naps or at bedtime with the bottle?*

*Does this baby carry the bottle around or use it as a pacifier?*

**Section 2 - 2.13.9 : Infant / Child Health - Infant Health History - Formula Fed Information***Fields*

**Was this infant ever breastfed?** Y/N - C\_HEALTH\_HISTORIES.EVER\_BREASTFED\_FLAG

*If yes is selected the Past Breastfed window is displayed.*

**Date when formula was first given?** - C\_I\_C\_HEALTHS.DATE\_FORMULA\_STARTED

**What type of formula does this baby drink?** - C\_I\_C\_HEALTHS.IF\_FOOD\_ID\_CURRENT

*Code table column I\_FOODS.FOOD\_ID*

*Description I\_FOODS.DESCRPTION1*

*Lov: i\_foods; Lov is used for validation.*

*This field is mandatory.*

**Has this baby ever used another type of milk or formula?** Y/N -

*C\_I\_C\_HEALTHS.PREVIOUS\_TYPE\_FORMULA\_FLAG*

*If yes is selected the "Which type" and "Reason for change" fields are enabled and are required fields.*

**Which type?** - C\_I\_C\_HEALTHS.IF\_FOOD\_ID\_PRIOR

*Code table column I\_FOODS.FOOD\_ID*

*Description I\_FOODS.DESCRPTION1*

*Lov: i\_foods; Lov is used for validation.*

*The code is mandatory.*

*Note: This information is reflected in the Symptoms pop up window in the Food Package*

*Prescription window, by copying this code to C\_ALLERGY\_FOODS.*

**Reason for change?** - C\_I\_C\_HEALTHS.CS\_SYMPTOM\_CODE

*Code table column C\_SYMPTOMS.SYMPTOM\_CODE*

*Description C\_SYMPTOMS.DESCRPTION*

*Lov: c\_symptoms; Lov is used for validation.*

*Note: This information is reflected in the Food Package Prescription screen, by copying this code to C\_ALLERGY\_FOODS.CS\_SYMPTOM\_CODE.*

**How many ounces of formula does this baby drink in 24 hours?** -

*C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY*

*This field is mandatory, but may be calculated by entering data in the Number of ounces of formula per feeding and the number of feedings in 24 hours. The System assigns risk factor 403 if the age of the participant in months is < 1 AND C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY < 14*

*OR*

*the age of the participant in months is between 1 and 2 AND*

*C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY < 23*

*OR*

*the age of the participant in months is between 2 and 3 AND*

*C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY < 25*

*OR*

*the age of the participant in months is between 3 and 5 AND*

*C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY < 27*

*OR*

*the age of the participant in months is between 5 and 6 AND*

*C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY < 30*

**Number of ounces of formula per feeding / Number of feedings in 24 hours?** - Non database fields.

*These fields are optional.*

*If these fields are entered, the system sets C\_I\_C\_HEALTHS.FORMULA\_OZ\_PER\_DAY to the value of these two fields multiplied together.*

**How do you mix the formula? -**

C\_I\_C\_HEALTHS.FORMULA\_MIX\_LIQUID\_OZ  
 C\_I\_C\_HEALTHS.FORMULA\_MIX\_POWDER\_OZ  
 C\_I\_C\_HEALTHS.POWDER\_MIX\_WATER\_OZ  
 C\_I\_C\_HEALTHS.LIQUID\_MIX\_WATER\_OZ

*Risk factor 415 is assigned if the concentrate ratio is not 1:1 and/or the powder ratio is not 1:2.*

**Do you put anything other than formula in the bottle? Y/N -**

C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_FOODS\_FLAG

*If yes is selected the Inappropriate Feeding Information window is displayed.*

**At feeding time do you usually? (list) - C\_I\_C\_HEALTHS.USUAL\_FEEDING**

*This list is not base table maintained. The list contains the following values and performs the indicated action.*

<u>List Value</u>	<u>DB Value</u>	<u>Action</u>
Hold the baby and bottle	HB	No action.
Prop the bottle	PB	Assign risk factor 419.
Holds own bottle	HO	No action.

**Does this baby fall asleep at naps or at bedtime with the bottle?**

C\_I\_C\_HEALTHS.BED\_BOTTLE\_FLAG

*If C\_I\_C\_HEALTHS.BED\_BOTTLE\_FLAG = 'Y' then the System assigns a risk factor of 419.*

**Does this baby carry the bottle around or use it as a pacifier?**

C\_I\_C\_HEALTHS.PACIFIER\_CARRY\_BOTTLE\_FLAG

*If C\_I\_C\_HEALTHS.PACIFIER\_CARRY\_BOTTLE\_FLAG = 'Y' then the System assigns a risk factor of 419.*

**Background Process(es)**

*The breastfeeding duration will updated to 0 for infants that have never been breastfed.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*At feeding time do you usually?*

*Does this baby fall asleep at naps or at bedtime with the bottle?*

*Does this baby carry the bottle around or use it as a pacifier?*

**Section 2 - 2.13.10 : Infant / Child Health - Infant Health History - Formula Fed Information - Past Breastfeeding Information***Fields*

**How old was this baby when breastfeeding stopped?** - *C\_HEALTH\_HISTORIES.BF\_STOPPED\_AGE = weeks + (days/7) + (months \* 4.3)*

*The user is required to enter a value greater than 0 in any one of the three fields. The breastfeeding duration cannot be greater than the age of the child. The breastfeeding duration cannot be less than the last time the mother said she was still breastfeeding. This field is mandatory.*

**Why did you stop breastfeeding?** - *C\_I\_C\_HH\_REASON\_BFEND.RBF\_REASON\_BF\_ENDED\_CODE*

*Code table column C\_REASONS\_BF\_ENDED.REASON\_BF\_ENDED\_CODE*

*Description C\_REASONS\_BF\_ENDED.DESCRPTION*

*Lov: i\_foods; Lov is used for validation.*

*This field is mandatory.*

*Background Process(es)*

*If the reason breastfeeding ended data is entered in an infant's record the*

*C\_I\_C\_HH\_REASONS\_BFENDS record is copied to the C\_W\_HH\_REASONS\_BFENDS table to record the reason in the mother's record.*

*The breastfeeding duration will updated to 0 for infants that have never been breastfed.*



**Section 2 - 2.13.11 : Infant / Child Health - Infant Health History - Solid Food Information***Fields****At what age in months did this baby begin eating solid foods? -****C\_I\_C\_HEALTHS.AGE\_SOLID\_FOODS\_STARTED**This field is mandatory.**Value**Action**Under 4 mo. of age**Assign risk factor 412.**4-6 mo. of age**No action.**7 mo. of age or older**Assign risk factor 411.****How do you feed this baby solid foods? -****C\_I\_C\_HEALTHS.SOLID\_BOTTLE\_FLAG**C\_I\_C\_HEALTHS.SOLID\_INFANT\_FEEDER\_FLAG**C\_I\_C\_HEALTHS.SOLID\_SPOON\_FLAG**C\_I\_C\_HEALTHS.SOLID\_FINGERS\_FLAG**These fields are optional.**Check boxes**Action**Bottle**Assign risk factor 411.**Infant feeder**Assign risk factor 411.**Spoon**Assign risk factor 411 if this is not selected.**Eats with fingers**Assign risk factor 411 if the age of the participant in months is  
>= 9 and this is not selected.****Does this baby have any dental problems, such as baby bottle tooth decay or any problems which interfere with eating? Y/N- C\_HEALTH\_HISTORIES.DENTAL\_PROBLEMS\_FLAG****If C\_HEALTH\_HISTORIES.DENTAL\_PROBLEMS\_FLAG = 'Y' then risk factor 381 is assigned.**This field is mandatory.****On a regular basis does this baby eat? -****C\_I\_C\_HEALTHS.DAILY\_IRON\_FORMULA\_FLAG**C\_I\_C\_HEALTHS.DAILY\_IRON\_CEREAL\_FLAG**C\_I\_C\_HEALTHS.DAILY\_MEAT\_FLAG**If none of the above = 'Y' and the iron supplement question was not selected then the System assigns a risk factor of 414.**These fields default to 'N' (unchecked) and are optional.****Does this baby eat any of the following regularly? -****C\_I\_C\_HEALTHS.EATS\_HONEY\_FLAG - If this field is checked the following message is displayed to the user: "Refer to Supervisor."**C\_I\_C\_HEALTHS.EATS\_NUTS\_FLAG**C\_I\_C\_HEALTHS.EATS\_GRAPES\_FLAG**C\_I\_C\_HEALTHS.EATS\_CARROTS\_FLAG**C\_I\_C\_HEALTHS.EATS\_CELERY\_FLAG**C\_I\_C\_HEALTHS.EATS\_POPCORN\_FLAG**C\_I\_C\_HEALTHS.EATS\_HARDCANDY\_FLAG**C\_I\_C\_HEALTHS.EATS\_HOTDOGS\_FLAG**C\_I\_C\_HEALTHS.EATS\_CHIPS\_FLAG**C\_I\_C\_HEALTHS.EATS\_PB\_FLAG**If any of the above check boxes are checked the system assigns risk factor 411.**C\_I\_C\_HEALTHS.DRINKS\_SODA\_FLAG**C\_I\_C\_HEALTHS.DRINKS\_TEA\_FLAG**C\_I\_C\_HEALTHS.DRINKS\_COFFEE\_FLAG*

*C\_I\_C\_HEALTHS.DRINKS\_KOOLAIID\_FLAG*

*C\_I\_C\_HEALTHS.DRINKS\_OTHER\_FLAG*

*If any of the above check boxes are checked the system assigns risk factor 416.*

*These fields default to 'N' (unchecked) and are optional.*

#### *Background Process(es)*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*At what age in months did this baby begin eating solid foods?*

*How do you feed this baby solid foods? (Bottle, Spoon & Infant Feeder check boxes only)*

*Does this baby have any dental problems, such as baby bottle tooth decay or any problems which interfere with eating?*

*Does this baby eat any of the following regularly?*

**Section 2 - 2.13.12 : Infant / Child Health - Infant Health History - Limitations Information**

*Check boxes*

***What type of limitations does this parent/care giver have? -***

*Check Boxes*

*Action*

*C\_HEALTH\_HISTORIES.UNDER\_18\_LIMITATION*

*Assign risk 902.*

*C\_HEALTH\_HISTORIES.MENTAL\_LIMITATION*

*Assign risk 902, 703\*.*

*C\_HEALTH\_HISTORIES.DISABLED\_LIMITATION*

*Assign risk 902.*

*C\_HEALTH\_HISTORIES.ALCOHOL\_LIMITATION*

*Assign risk 902, 703\*.*

*C\_HEALTH\_HISTORIES.DRUGS\_LIMITATION*

*Assign risk 902, 703\*.*

*C\_HEALTH\_HISTORIES.OTHER\_LIMITATION*

*These fields default to 'N' (unchecked) and are optional. If the user does not select any check box, the response is changed to 'No'.*

*\* Risk factor 703 is assigned to infants.*

***Background Process(es)***

*The History or current alcohol and History or current use of drugs check boxes are set according to the value of C\_I\_C\_HEALTHS.USED\_DRUGS\_DURING\_PREG\_FLAG. The "Under 18" check box will be auto filled if (MONTHS\_BETWEEN(C\_W\_HEALTHS.HEALTH\_HISTORY\_DATE, C\_CLIENTS.BIRTH\_DATE from the mom's record) / 12) is <18.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*What type of limitations does this parent/care giver have? (Risk factor 902 only, risk factor 703 is dependent on the age of the participant and cannot be base table maintained)*

## **Section 2 - 2.13.13 : Infant / Child Health - Infant Health History - Breastmilk/Formula Fed Information - Inappropriate Feeding Information**

*Check boxes*

***Besides breastmilk/formula, what else do you put in the bottle? -***

*Check boxes*

*Action*

*C\_I\_C\_HEALTHS.INAPPR\_MILK\_FLAG*

*Assign risk 411.*

*C\_I\_C\_HEALTHS.INAPPR\_SOLIDS\_FLAG*

*Assign risk 411.*

*C\_I\_C\_HEALTHS.INAPPR\_OTHER\_DRINKS\_FLAG*

*Assign risk 419.*

*C\_I\_C\_HEALTHS.INAPPR\_CEREAL\_FLAG*

*Assign risk 419, 411.*

*C\_I\_C\_HEALTHS.INAPPR\_WATER\_4TO8\_FLAG*

*See background processes.*

*C\_I\_C\_HEALTHS.INAPPR\_WATER\_8\_FLAG*

*See background processes.*

*These fields default to 'N' (unchecked) and are optional. If none of the fields are checked then the response to the question is changed to 'No'.*

***Background Process(es)***

*If the 'water, between 4 and 8 oz.' check box is selected and C\_I\_C\_HEALTHS.SOLID\_FOODS\_FLAG equals 'N', the system inserts a record into the C\_HEALTH\_RISK\_FACTORS for risk factor 416.*

*If the 'water, more than 8 oz.' check box is selected and C\_I\_C\_HEALTHS.SOLID\_FOODS\_FLAG equals 'Y', the system inserts a record into the C\_HEALTH\_RISK\_FACTORS for risk factor 416.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

***Besides breastmilk/formula, what else do you put in the bottle?***

*Check boxes that can be base table maintained*

*Goat's milk, sheep's milk, imitation milk, or substitute milk solids in a bottle*

*Fruit juice, gelatin water, corn syrup solutions, kool-aid, soda, or other sugared drinks*

*Cereal in a bottle*

**Section 2 - 2.13.14 : Infant / Child Health - Child Health History - Bottle Fed Information - Inappropriate Feeding Information**

*Check boxes*

***Besides milk or water, what else do you put in the bottle? -***

*Check boxes*

*Action*

*C\_I\_C\_HEALTHS.INAPPR\_OTHER\_DRINKS\_FLAG*

*Assign risk 419.*

*C\_I\_C\_HEALTHS.INAPPR\_SOLIDS\_FLAG*

*Assign risk 419 & 411.*

*These fields default to 'N' (unchecked) and are optional. If none of the fields are checked then the response to the question is changed to 'No'.*

*Background Process(es)*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*Besides milk or water, what else do you put in the bottle?*

**Section 2 - 2.13.15 : Infant / Child Health - Health/Medical Conditions***Fields***What type of health or medical conditions does this baby/child have?****Risk Factor** - C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description is C\_RISK\_FACTORS.DESCRPTION

This field display only.

Double clicking the risk factor field displays help on the risk factor by displaying the value of C\_RISK\_FACTORS.HELP\_TEXT.

**High Risk** - C\_RISK\_FACTORS.HIGH\_RISK\_FLAG

This field is generated from the Risk Factors table and is display only.

**MD/RD Doc.** - This check box is checked if either

C\_RISK\_FACTORS.NUTR\_APPROVAL\_FLAG or

C\_RISK\_FACTORS.PHYS\_APPROVAL\_FLAG is equal to 'Y'

This field is display only.

**Assign?** - Non database field.

This field is optional.

*Background Process(es)*

The Risk Factors listed in this window are those found in the C\_RISK\_FACTORS table where C\_RISK\_FACTORS.CAT\_CATEGORY\_CODE equals C\_CLIENTS.CAT\_CATEGORY\_CODE and C\_RISK\_FACTORS.MEDICAL\_CONDITION\_FLAG equals 'Y'.

The Risk Factors which have the Assign? field checked are inserted into the C\_HEALTH\_RISK\_FACTORS table upon leaving this pop up window, the 'Calculate Risks' button does not have to be pressed for these risk factors to be assigned. The assigned Risk Factors will be displayed on the main Women Health window.

If any of the following risks are double clicked 341, 342, 348, 349, 351, 352, 360 the C\_RISK\_FACTORS.HELP\_TEXT is displayed to aid the user. For an infant, if risk factor 348, Central Nervous System disorders, is selected and C\_W\_HEALTHS.EVER\_BIRTH\_DEFECTS\_FLAG = 'Y' a record is inserted into the mother's C\_HEALTH\_RISK\_FACTORS table for risk factor 339. For an infant, if risk factor 349, Genetic and Congenital Disorders, is selected and C\_W\_HEALTHS.EVER\_BIRTH\_DEFECTS\_FLAG = 'Y' a record is inserted into the mother's C\_HEALTH\_RISK\_FACTORS table for risk factor 339.

If the user exits without checking any of the check boxes the response to the 'Does this baby/child have any health or medical conditions?' is changed to 'No'.

The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:

*None*

**Section 2 - 2.13.16 : Infant / Child Health - Child Health History - Special Diet Information***Fields*

**What type of diet is this baby/child on?** - C\_HEALTH\_HISTORIES.SPECIAL\_DIET\_TYPE

Description is C\_HEALTH\_HISTORIES.SPECIAL\_DIET\_DESC

This field is optional.

The following list of available options is not base table driven.

<u>Value</u>	<u>DB Value</u>	<u>Action</u>
Vegan Diet	VD	Assign risk 402.
Highly Restricted Diet	RD	Assign risk 403.

The hint text for this field should read “A Highly Restricted Diet is one that is very low in calories or severely limits the intake of important food sources of nutrient. If the user selects blank from the LOV and does not enter any documentation, the response is changed to 'No'.

*Background Process(es)*

The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:

What type of diet is this baby/child on?

**[CO 5]**

**Section 2 - 2.13.17** Infant / Child Health - Child Health History - Immunizations*Radio Button(s)*

**4. Does the child receive Immunizations?** *N/Y - C\_I\_C\_HEALTHS.IMMUNIZATIONS*

**5. Are DtaP doses correct for age <#> months?** *N/Y/ UNSURE - C\_I\_C\_HEALTHS.DTAP\_DOSES\_CORRECT*

**6. Immunizations for this child cannot be assessed because:**

*C\_I\_C\_HEALTHS.CINA\_NO\_ASSESS\_CODE*

This field provides an LOV with the following selections for the user to choose from:

- 8. Has but forgot shot record
- 9. Does not own a shot record at all
- 10. Record is unclear
- 11. Shots are listed with brand name only
- 12. Record is in a foreign language
- 13. Does not immunize
- 14. Other

This field is mandatory if the user chooses “No” to question 1.

**4. What was used to assess the child’s immunization status?** *Hand held shot record, ASIIS, Both C\_I\_C\_HEALTHS.IMMUNIZATION\_ASSESSMENT\_METHOD*

**5. Referral Organization:** This LOV is populated with information specific to each local agency.

*C\_CLIENT\_REFERRALS.OO\_OUTREACH\_ORG\_ID*

**LOV – CGFK\$CCR\_OO\_OUTREACH\_ORG\_ID**

*Background Process(es)*



**Section 2 - 2.13.18 : Infant / Child Health - Health History - Tobacco***Fields****Tobacco History Date - C\_SMOKING\_HISTORIES.SMOKE\_HISTORY\_DATE****This field is display only and defaults to today's date.****Does anyone who lives with you smoke? - C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE****This field is mandatory.**If the response is Yes the Other Smoking window is displayed.****Do you currently or have you ever smoked? - C\_SMOKING\_HISTORIES.EVER\_SMOKED\_FLAG****This field is mandatory.**If the response is No, C\_SMOKING\_HISTORIES.SMOKE\_CHANGE\_DURING\_PREG and C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG are set to '8' (Not Applicable) and the Tobacco window is immediately closed.****Did you smoke during the 3 months before you became pregnant? -****C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG**This field is mandatory.**This field is filled in by responses from previous certification periods, if any exist.****On average how many cigarettes per day did you smoke? -****C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG**This field is mandatory if the previous field is marked Yes, and greyed out if marked No.****Did you smoke during the last 3 months of your pregnancy? -****C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_DEL**This field is mandatory if the infant's mother is a breastfeeding or postpartum participant, and is greyed out if the infant's mother is a pregnant participant.****On average, how many cigarettes per day did you smoke? -****C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_DEL**This field is mandatory if the previous field is marked Yes if the infant's mother is a breastfeeding or postpartum participant, and is greyed out if the infant's mother is a pregnant participant. This field is greyed out if the previous field is marked No.****Do you currently smoke? Even a puff? - C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE****This field is mandatory.****On average, how many cigarettes per day do you currently smoke? -****C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT**This field is mandatory if the previous field is marked Yes.****Do you smoke daily? - C\_SMOKING\_HISTORIES.SMOKE\_DAILY****This field is mandatory if C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y'. If C\_SMOKING\_HISTORIES.SMOKE\_DAILY = 'Y' and the mother's C\_CLIENTS.CATEGORY is a Pregnant or Breastfeeding category the System assigns risk factor 371.****Did you smoke any time during your pregnancy? -****C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG**This field is mandatory if the infant's mother is a breastfeeding or postpartum participant and if the response to "Do you currently smoke?" question is No. This field is greyed out if the infant's mother is a pregnant participant. If C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG = 'Y' risk factor 371 is assigned.****Did you change your smoking habits during your pregnancy? -****C\_SMOKING\_HISTORIES.SMOKE\_CHANGE\_DURING\_PREG**The text of this question is changed to "Have you changed your smoking habits since you became pregnant?" if the infant's mom is pregnant.*

*This field is mandatory.*

**What were the changes?** - C\_SMOKING\_HISTORIES.CSC\_SMOKING\_CHANGE\_CODE

Code table column C\_SMOKING\_CHANGES.SMOKING\_CHANGE\_CODE

Description C\_SMOKING\_CHANGES.DESCRPTION.

Lov: c\_smoking\_changes. Lov is used for validation.

*This field is mandatory if the previous field is marked Yes.*

**Did you try to cut down or change where you smoke?** -

C\_SMOKING\_HISTORIES.SMOKE\_CUTDOWN\_DURING\_PREG

*This field is mandatory if the infant's mother is a breastfeeding or postpartum participant and greyed out if the infant's mother is a pregnant participant. This field is greyed out if the response to the "Did you change your smoking habits during your pregnancy?" was No.*

**Have you thought about quitting or cutting back on smoking?** -

C\_SMOKING\_HISTORIES.CSS\_STAGE\_CODE

Code table column C\_SMOKING\_STAGES.STAGE\_CODE

Description C\_SMOKING\_STAGES.DESCRPTION

Lov: c\_smoking\_stages. Lov is used for validation.

*This field is greyed out if C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'N' otherwise it is mandatory.*

**Have you ever received information or advice about tobacco use, and if so where?** -

C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID\_INFO

Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID

Description O\_OUTREACH\_ORGANIZATIONS.NAME

Lov: o\_outreach\_organizations where smoking\_org\_flag = 'Y'. Lov is used for validation.

*This field is optional.*

**Smoking Referral** - C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID\_REF

Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID

Description O\_OUTREACH\_ORGANIZATIONS.NAME

Lov: o\_outreach\_organizations where smoking\_org\_flag = 'Y'. Lov is used for validation.

*This field is mandatory.*

### *Background Process(es)*

*If the mother of the infant or child is not a WIC participant or the C\_CLIENTS.CC\_CLIENT\_ID is blank, then the Breastfeeding/Postpartum questions listed above are enabled and the pregnant questions are greyed out. If the mother is currently on WIC as a pregnant participant then the pregnant questions are enabled and the Breastfeeding/Postpartum questions are greyed out.*

*The tobacco information is associated with the Family and can be viewed in the Woman Health Tobacco window.*

**Section 2 - 2.13.19 : Infant/Child Health - Other Smoking***Fields*

***Do they smoke inside the house or car?*** - C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE\_INSIDE

*This field is mandatory.*

*If the response is Yes C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE\_OUTSIDE\_ONLY is set to 'N'*

***Do they smoke outside only?*** - C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE\_OUTSIDE\_ONLY

*This field is mandatory.*

***Have they ever received information or advice about tobacco usage?*** -

C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID\_HH\_INFO

*Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID*

*Description O\_OUTREACH\_ORGANIZATIONS.NAME*

*Lov: o\_outreach\_organizations where smoking\_org\_flag = 'Y'. Lov is used for validation.*

*This field is optional.*

***Referrals made to household smoker -***

C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID\_HH\_REF

*Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID*

*Description O\_OUTREACH\_ORGANIZATIONS.NAME*

*Lov: o\_outreach\_organizations where smoking\_org\_flag = 'Y'. Lov is used for validation.*

*This field is optional.*

*Background Process(es)*

*None*

***[END CO 5]***

**Section 2 - 2.13.20 : Infant / Child Health - Infant Health History - Breastfed Only Information***Fields****In a 24 hour period how many times do you breastfeed this baby? -****C\_HEALTH\_HISTORIES.BF\_TIMES\_PER\_DAY**If the age of the participant in months is >= 2 AND C\_HEALTH\_HISTORIES.**BF\_TIMES\_PER\_DAY <= 6**OR**the age of the participant in months is < 2 AND**C\_HEALTH\_HISTORIES. BF\_TIMES\_PER\_DAY < 8**THEN risk factor 418 is assigned.**This field is mandatory.****How many soiled diapers does this baby have in a 24 hour period? -****C\_I\_C\_HEALTHS.SOILED\_DIAPERS\_DAILY**If C\_I\_C\_HEALTHS.SOILED\_DIAPERS\_DAILY < 2 then risk factor 603 is assigned.**This field is mandatory.****Are you having any problems or do you have any concerns about breastfeeding this baby?****C\_HEALTH\_HISTORIES.BF\_CONCERNS\_FLAG**If yes is selected the Breastfeeding Concerns Information window is displayed.**This field is mandatory.**Background Process(es)**This window is update-able if in the mom's record the**C\_HEALTH\_HISTORIES.MULTIPLE\_BIRTH\_FLAG is 'Y'. If it is not a multiple birth then this information is collected in the mom's record and is display only here.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*How many wet diapers does this baby have in a 24 hour period?*

## **Section 2 - 2.13.21 : Infant / Child Health - Infant Health History - Breastfed Only Information - Breastfeeding Concerns**

*Check boxes*

**What kind of breastfeeding problems are you having?**

**Severe breast engorgement** - C\_HEALTH\_HISTORIES.BF\_PROB\_ENGORGE\_FLAG

*If checked assign risk factor 602 to the mother.*

**Recurrent plugged ducts** - C\_HEALTH\_HISTORIES.BF\_PROB\_PLUGGED\_DUCTS\_FLAG

*If checked assign risk factor 602 to the mother.*

**Mastitis (fever or flu-like symptoms with localized breast tenderness)** -

C\_HEALTH\_HISTORIES.BF\_PROB\_MASTITIS\_FLAG

*If checked assign risk factor 602 to the mother.*

**Flat or inverted nipples** - C\_HEALTH\_HISTORIES.BF\_PROB\_FLAT\_NIPPLES\_FLAG

*If checked assign risk factor 602 to the mother.*

**Cracked, bleeding or severely sore nipples** -

C\_HEALTH\_HISTORIES.BF\_PROB\_SORE\_NIPPLES\_FLAG

*If checked assign risk factor 602 to the mother.*

**40 or Older** - C\_HEALTH\_HISTORIES.BF\_PROB\_40\_FLAG

*This field defaults to checked if the participant's mother is 40 or older.*

*If checked assign risk factor 602 to the mother.*

**Failure of milk to come in by 4 days postpartum** -

C\_HEALTH\_HISTORIES.BF\_PROB\_NO\_MILK\_FLAG

*If checked assign risk factor 602 to the mother.*

**Difficulty of baby latching onto breast** -

C\_HEALTH\_HISTORIES.BF\_PROB\_BABY\_LATCH\_FLAG

*If checked assign risk factor 603 to the mother.*

**Weak or ineffective suck** - C\_HEALTH\_HISTORIES.BF\_PROB\_WEAK\_SUCK\_FLAG

*If checked assign risk factor 603 to the mother.*

**Inadequate weight gain indicators, such as**

- **excessive weight loss after birth**
- **not back to birth weight by 2 weeks of age or not gaining at least 7 oz each week during the first 2 months of life**
- **inadequate stooling (for age, as determined by a physician or other health care professional)**- C\_HEALTH\_HISTORIES.BF\_PROB\_WEIGHT\_GAIN\_FLAG

*If checked assign risk factor 602 to the mother.*

*These fields are optional.*

**Are you breastfeeding any of your other children that are not twins?** -

C\_HEALTH\_HISTORIES.BF\_PROB\_TANDEM\_BF\_FLAG

*This field is mandatory. If checked assign risk factor 602 to the mother.*

**Do you drink:**

**3 cups of coffee, 48 or more ounces of soda, 6 or more cups of tea with caffeine, or any combination that is equivalent to 3 or more cups of coffee?** -

C\_HEALTH\_HISTORIES.BF\_PROB\_CAFFEINE\_FLAG

*This field is mandatory. If checked assign risk factor 420 to the mother.*

*Background Process(es)*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*Difficulty of baby latching onto breast*

*Weak or ineffective suck*

*Inadequate weight gain indicators, such as*

- *excessive weight loss after birth*
- *not back to birth weight by 2 weeks of age or not gaining at least 7 oz. each week during the first 2 months of life*
- *inadequate stooling (for age, as determined by a physician or other health care professional)*

**Section 2 - 2.13.22 : Infant / Child Health - Mom's Risk Factor Information***Fields (Infant/Child's Mom section)***Client ID** - C\_CLIENTS.CLIENT\_ID*This field is display only.***Last Name** - C\_CLIENTS.LAST\_NAME*This field is display only.***First Name** - C\_CLIENTS.FIRST\_NAME*This field is display only.***MI1** - C\_CLIENTS.MI1*This field is display only.***MI2** - C\_CLIENTS.MI2*This field is display only.***Cat** - C\_CLIENTS.CAT\_CATEGORY\_CODE*This field is display only.**Fields (Past/Possible Risk Factors)*

**Risk Factors** - C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID for the mother's previous certification period, MAX(C\_CERTIFICATIONS.CERT\_START\_DATE) where CERT\_START\_DATE is prior to the infant's MAX(C\_CERTIFICATIONS.CERT\_START\_DATE). If there is not a previous certification period for the mother the possible risk factors are displayed, see the background processing.

*Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID**Description C\_RISK\_FACTORS.DESCRPTION**Lov: c\_risk\_factors**This field display only.**Fields (Current Risk Factors)*

**Risk Factors** - C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID for the mother's current certification period, MAX(C\_CERTIFICATIONS.CERT\_START\_DATE) where CERT\_START\_DATE is not a future date.

*Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID**Description C\_RISK\_FACTORS.DESCRPTION**Lov: c\_risk\_factors**This field display only.**Background Process(es)*

When attempting to determine the mother's possible risk factors the system uses three variables, the age of the mother during the pregnancy, (C\_CLIENTS.BIRTH\_DATE of the infant - C\_CLIENTS.BIRTH\_DATE of the mother), weight gain during the pregnancy, and the pre-pregnancy weight. The possible risks are 101, 111, 131, 132, 133, and 331.

If the woman was not on WIC during her previous pregnancy, and the Pre-pregnancy weight has been entered for the current Postpartum/Breastfeeding certification, the system attempts to determine the following possible risk factors that the woman may have had during her pregnancy and displays them in the Past/Possible Risk Factors block. See the Background processing of the Women Medical function for

*the BMI calculations and the determination of the woman's weight status, underweight, normal, overweight, or obese.*

*The risk factor identified by C\_BMI\_DATA.PREGNANT\_RISK\_FACTOR (Risk Factor 101) is displayed as a possible risk factor, if the woman's calculated BMI, using the Pre-pregnancy weight, determines the woman to have been underweight prior to conception.*

*The risk factor identified by C\_BMI\_DATA.PREGNANT\_RISK\_FACTOR (Risk Factor 111) is displayed as a possible risk factor, if the woman's calculated BMI, using the Pre-pregnancy weight, determines the woman to have been overweight or obese prior to conception.*

*If the woman was not on WIC during her previous pregnancy, and the Pre-pregnancy weight and the weight at delivery has been entered for the current Postpartum/Breastfeeding certification, the system attempts to determine the following possible risk factors that the woman may have had during her pregnancy and displays them in the Past/Possible Risk Factors block. The following risk determinations assume a 40 week term for the pregnancy.*

*Risk factor 131 is displayed if the participant is underweight and has gained less than 4 lbs for each month (4.3 weeks) of the pregnancy,  $(C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is less than  $((40 / 4.3) * 4)$ .*

**OR**

*If the participant is normal or overweight and has gained less than 2 lbs for each month (4.3 weeks) of the pregnancy,  $(C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is less than  $((40 / 4.3) * 2)$ .*

**OR**

*If the participant is obese and has gained less than 1 lb for each month (4.3 weeks) of the pregnancy,  $(C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is less than  $(40 / 4.3)$ .*

*The definitions for normal, overweight and obese are in the background processing of section 2-2.10.1 Women Medical.*

*Risk factor 132 is displayed if  $C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT$  is less than  $C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT$ .*

*Risk factor 133 is displayed if  $(C\_WOMAN\_MEDICALS.DELIVERY\_WEIGHT - C\_WOMAN\_MEDICALS.PREPREG\_WEIGHT)$  is more than  $((40 / 4.3) * 7)$ .*

*Risk factor 333 is displayed if  $(MONTHS\_BETWEEN(C\_W\_HEALTHS.DATE\_LAST\_PREG\_ENDED, C\_CLIENTS.BIRTH\_DATE) / 12) < 20$  and the number of previous pregnancies,  $C\_W\_HEALTHS.NUMBER\_PREV\_PREG\_20\_WEEKS$  is 3 or more.*

*The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:*

*None*



**Section 2 - 2.13.23 : Infant / Child Health - Child Health History - Bottle Fed Information***Radio Button(s)****Do you put anything other than milk or plain water in the bottle? Y/N -****C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_FOODS\_FLAG**If yes is selected risk factor 419 is assigned and the Child Inappropriate feeding Information window is displayed.****At feeding time do you usually? (list) - C\_I\_C\_HEALTHS.USUAL\_FEEDING****This list is not base table maintained. The list contains the following values and performs the indicated action.*

<u>List Value</u>	<u>DB Value</u>	<u>Action</u>
Hold the baby and bottle	HB	No action.
Prop the bottle	PB	Assign risk factor 419.
Holds own bottle	HO	No action.

***Does this baby/child fall asleep at naps or at bedtime with the bottle? Y/N -****C\_I\_C\_HEALTHS.BED\_BOTTLE\_FLAG**If C\_I\_C\_HEALTHS.BED\_BOTTLE\_FLAG = 'Y' assign risk factor 419.****Does this baby/child carry the bottle around or use it as a pacifier? Y/N -****C\_I\_C\_HEALTHS.PACIFIER\_CARRY\_BOTTLE\_FLAG**If C\_I\_C\_HEALTHS.PACIFIER\_CARRY\_BOTTLE\_FLAG = 'Y' assign risk factor 419.**Background Process(es)**The risk factors associated with the following fields are maintained in the C\_HH\_RESPONSE\_RFS table. See the background processing in Section 2-2.11.1: Women Health for a description of the process to assign risk factors:**Do you put anything other than milk or plain water in the bottle?**At feeding time do you usually?**Does this baby/child fall asleep at naps or at bedtime with the bottle?**Does this baby/child carry the bottle around or use it as a pacifier?****[END CO 4]***

## Enrollment and Certification

### Section 2 - 2.14: Update Dietary Assessment

#### Section 2 - 2.14.1 : Dietary Assessment

*Form:* cs\_diet\_assessment

##### *Fields*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

LoV: c\_clients, c\_family\_economic\_units where cc.compliance\_flag = 'N' and the participant is in the clinic that the user is logged into.

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only and will be filled from the Participant ID field when the record is queried.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only and will be filled from the Participant ID field when the record is queried.

**MI1** - C\_CLIENTS.MI1

This field is display only and will be filled from the Participant ID field when the record is queried.

**MI2** - C\_CLIENTS.MI2

This field is display only and will be filled from the Participant ID field when the record is queried.

**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

This field is display only and will be filled from the Participant ID field when the record is queried.

**Original Start Date For This Certification Period** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is display only and will be filled from the Participant ID field when the record is queried.

**Collection Date** - C\_DIETARY\_ASSESSMENTS.DATA\_COLLECTION\_DATE

This field is display only.

Default: Current Date.

**Fats/Oils Group** - C\_DIETARY\_REQUIREMENTS.MIN\_VALUE “-“

C\_DIETARY\_REQUIREMENTS.MAX\_VALUE where  
C\_DIETARY\_REQUIREMENTS.NUTRITIONAL\_CONTENT = ‘FATS’

This field is display only and is filled in from the Dietary Requirements base table, based on the Participant’s category and age.

**Meat/Bean Group** - C\_DIETARY\_REQUIREMENTS.MIN\_VALUE “-“

C\_DIETARY\_REQUIREMENTS.MAX\_VALUE where  
C\_DIETARY\_REQUIREMENTS.NUTRITIONAL\_CONTENT = ‘MEAT’

This field is display only and is filled in from the Dietary Requirements base table, based on the Participant’s category and age.

**Milk/Calcium Group** - C\_DIETARY\_REQUIREMENTS.MIN\_VALUE “-“

C\_DIETARY\_REQUIREMENTS.MAX\_VALUE where  
C\_DIETARY\_REQUIREMENTS.NUTRITIONAL\_CONTENT = ‘DAIRY’

This field is display only and is filled in from the Dietary Requirements base table, based on the Participant's category and age.

**Fruit Group - C\_DIETARY\_REQUIREMENTS.MIN\_VALUE --**

C\_DIETARY\_REQUIREMENTS.MAX\_VALUE where  
C\_DIETARY\_REQUIREMENTS.NUTRITIONAL\_CONTENT = 'FRUIT'

This field is display only and is filled in from the Dietary Requirements base table, based on the Participant's category and age.

**Vegetable Group - C\_DIETARY\_REQUIREMENTS.MIN\_VALUE --**

C\_DIETARY\_REQUIREMENTS.MAX\_VALUE where  
C\_DIETARY\_REQUIREMENTS.NUTRITIONAL\_CONTENT = 'VEGETABLES'

This field is display only and is filled in from the Dietary Requirements base table, based on the Participant's category and age.

**Bread Group - C\_DIETARY\_REQUIREMENTS.MIN\_VALUE --**

C\_DIETARY\_REQUIREMENTS.MAX\_VALUE where  
C\_DIETARY\_REQUIREMENTS.NUTRITIONAL\_CONTENT = 'BREAD'

This field is display only and is filled in from the Dietary Requirements base table, based on the Participant's category and age.

**Milk Group - C\_DIETARY\_ASSESSMENTS.MILK\_CALCIIUM\_AMT**

This field is display only and is filled in upon return from the Food Frequency pop up.

**Protein Group - C\_DIETARY\_ASSESSMENTS.PROTEIN\_AMT**

This field is display only and is filled in upon return from the Food Frequency pop up.

**Grain Group - C\_DIETARY\_ASSESSMENTS.GRAIN\_AMT**

This field is display only and is filled in upon return from the Food Frequency pop up.

**Vegetable Group - C\_DIETARY\_ASSESSMENTS.VEGETABLE\_AMT**

This field is display only and is filled in upon return from the Food Frequency pop up.

**Fruit Group - C\_DIETARY\_ASSESSMENTS.FRUIT\_AMT**

This field is display only and is filled in upon return from the Food Frequency pop up.

**Fats/Sweets Group - C\_DIETARY\_ASSESSMENTS.FAT\_AMT**

This field is display only and is filled in upon return from the Food Frequency pop up.

**Try To Have More - C\_DIETARY\_ASSESSMENTS.HAVE\_MORE\_NOTE**

This field is filled in upon return from the Food Frequency pop up.

This field is optional.

**Try To Have Less - C\_DIETARY\_ASSESSMENTS.HAVE\_LESS\_NOTE**

This field is filled in upon return from the Food Frequency pop up.

This field is optional.

**Good Job With - C\_DIETARY\_ASSESSMENTS.GOOD\_JOB\_NOTE**

This field is filled in upon return from the Food Frequency pop up.

This field is optional.

**You Have Improved On - C\_DIETARY\_ASSESSMENTS.IMPROVED\_NOTE**

This field is filled in upon return from the Food Frequency pop up.

This field is optional.

*Background Process(es)***[CO 1]**

*When the user has completed the Food Frequency pop up window and pushes the OK button, the system calculates the number of servings for each food group, made up of the following fields:*

*C\_DIETARY\_ASSESSMENTS.MILK\_CALCIIUM\_AMT, C\_DIETARY\_ASSESSMENTS.PROTEIN\_AMT,  
C\_DIETARY\_ASSESSMENTS.GRAIN\_AMT,  
C\_DIETARY\_ASSESSMENTS.VEGETABLE\_AMT, C\_DIETARY\_ASSESSMENTS.FRUIT\_AMT,  
C\_DIETARY\_ASSESSMENTS.FAT\_AMT.*

*The number of servings of each food group are derived by summing the number of servings of the individual foods that are part of the food group listed in the Food Frequency pop up window. The number of servings for the individual foods are determined by*

*((C\_VALID\_DIET\_METHODS.TIMES \* C\_VALID\_DIET\_METHODS.AMOUNT) \*  
C\_DIETARY\_METHODS.FACTOR) + C\_DIETARY\_METHODS.ADD\_FACTOR*

*The risk factor identified by C\_DIETARY\_REQUIREMENTS.CRF\_RISK\_FACTOR\_ID\_OVER is inserted into C\_HEALTH\_RISK\_FACTORS if any of the following fields*

*C\_DIETARY\_ASSESSMENTS.MILK\_CALCIIUM\_AMT, C\_DIETARY\_ASSESSMENTS.PROTEIN\_AMT,  
C\_DIETARY\_ASSESSMENTS.GRAIN\_AMT, C\_DIETARY\_ASSESSMENTS.VEGETABLE\_AMT,  
C\_DIETARY\_ASSESSMENTS.FRUIT\_AMT, C\_DIETARY\_ASSESSMENTS.FAT\_AMT exceeds the  
C\_DIETARY\_REQUIREMENTS.MAX\_VALUE*

*or the risk factor identified by C\_DIETARY\_REQUIREMENTS.CRF\_RISK\_FACTOR\_ID is inserted into C\_HEALTH\_RISK\_FACTORS if any of the fields are less than the  
C\_DIETARY\_REQUIREMENTS.MIN\_VALUE.*

**[END CO 1]**

**Section 2 - 2.14.2 : Dietary Assessment - Food Frequency***Fields***Nutrient** - C\_DIET\_NUTRIENT\_TYPES.DESCRPTION

This field is display only.

**Too Much** - C\_DIET\_NUTRIENTS.AMOUNT\_CODE = 'T'.

This field is optional.

**Just Right** - C\_DIET\_NUTRIENTS.AMOUNT\_CODE = 'R'.

This field is optional.

**Need More** - C\_DIET\_NUTRIENTS.AMOUNT\_CODE = 'N'.

This field is optional.

**Not Recorded** - C\_DIET\_NUTRIENTS.AMOUNT\_CODE = 'U'.

This field is optional.

**Other** - C\_DIETARY\_ASSESSMENTS.OTHER\_DESCRIPTION.

This field is optional.

*Background Process(es)*

None.

## Enrollment and Certification

### Section 2 - 2.15: Update Care Plan

#### Section 2 - 2.15.1 : Care Plan

Form: cs\_care\_plan

MS Word File: cs\_care\_plan.doc

#### Fields

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients and c\_family\_economic\_units

where cc.compliance\_flag = 'N' and in the agency that the user is logged into.

This field is optional for query, then display only.

This field is displayed in red for participants currently certified in CSFP.

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

This field is optional for query, then display only.

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

This field is optional for query, then display only.

**MI 1** - Queries C\_CLIENTS.MI1

This field is optional for query, then display only.

**MI 2** - Queries C\_CLIENTS.MI2

This field is optional for query, then display only.

**Risk Factors** - C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID

Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description C\_RISK\_FACTORS.DESCRPTION

Lov: c\_risk\_factors

This field is display only. **[CO 31]**

**Print** - C\_HEALTH\_RISK\_FACTORS.PRINT\_FLAG

Default: C\_RISK\_FACTORS.PRINT\_FLAG **[END CO 31]**

**Count** - Non database field, COUNT(Risk Factors)

**Goal** - C\_CLIENT\_GOALS.GL\_GOAL\_CODE

Code table column C\_GOALS.GOAL\_CODE

Description C\_GOALS.DESCRPTION

Lov: c\_goals. Lov is used for validation.

This field is mandatory. **[CO 31]**

**Print** - C\_CLIENT\_GOALS.PRINT\_FLAG

Default: C\_GOALS.PRINT\_FLAG **[END CO 31]**

**Count** - Non database field, COUNT(Goals)

**Referral Program** - C\_CLIENT\_REFERRALS. PRG\_PROGRAM\_ID

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov: o\_programs. Lov is used for validation.

This field is mandatory.

Edits: Checks that the program is also in the o\_outreach\_programs table.

**Referral Organization** - C\_CLIENT\_REFERRALS.OO\_OUTREACH\_ORG\_ID

Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID

Description O\_OUTREACH\_ORGANIZATIONS.NAME

Lov: o\_outreach\_programs oop, o\_outreach\_organizations oo where oop.prg\_program\_id = **Referral\_program** and oop.oo\_outreach\_org\_id = oo.outreach\_org\_id

This field is mandatory.

**[CO 31]**

**Print** - C\_CLIENT\_REFERRALS.PRINT\_FLAG

Default: O\_PROGRAMS.PRINT\_ON\_CARE\_PLAN\_FLAG

**[END CO 31]**

**Count** - Non database field, COUNT(Referrals)

*Background Process(es)*

If the printer icon is pressed the system invokes MS Word and prints the cs\_care\_plan.doc file.

**Section 2 - 2.15.2 : Care Plan - Follow Up/Nutr Ed***Fields (Follow-Up Services)***Pickup Day** - C\_CLIENTS.SCHED\_SCHEDULE\_DAY\_CODE

Code table column C\_SCHEDULE\_DAYS.SCHEDULE\_DAY\_CODE

Description C\_SCHEDULE\_DAYS.DESCRPTION

Lov: c\_schedule\_days. Lov is used for validation.

This field is mandatory.

The Pick-up Day selected by the user applies to the entire family.

**Pickup Interval** - C\_CLIENTS.PUI\_PICKUP\_INTERVAL\_CODE

Code table column C\_PICKUP\_INTERVALS.PICKUP\_INTERVAL\_CODE

Description C\_PICKUP\_INTERVALS.DESCRPTION

Lov: c\_pickup\_intervals. Lov is used for validation.

This field is mandatory.

*Fields (Family Members)***[CO 31] Client ID** - C\_CLIENTS.CLIENT\_ID

This field is display only.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** - C\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_CLIENTS.MI2

This field is display only.

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATEThis field is display only. **[END CO 31]****Suggested Schedule Date** - C\_CLIENT\_SERVICES.SRV\_SERVICE\_DATE

The Lov contains the calendar dates determined by the pickup day (First Monday of the month) and pickup interval (monthly, bi-monthly, ...) for the entire certification period.

Lov: See background processing for a description of this dynamically built Lov.

This field is mandatory.

Edits: The Lov is used for validation.

**Start Time** - C\_CLIENT\_SERVICES.START\_TIME

This field is display only.

**Service** - C\_CLIENT\_SERVICES.SERVICE\_CODE

Code table column A\_SERVICES.SERVICE\_CODE

Lov: a\_services. See background processing for a description of the population of this Lov. Lov is used for validation.

This field is mandatory.

**Attendance** - C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE

Code table column A\_ATTEND\_STATUSES.ATTEND\_STATUS\_CODE

Description A\_ATTEND\_STATUSES.DESCRPTION

This field is display only.

**Comment** - C\_CLIENT\_SERVICES.NOTE

This field is optional.

*Fields (Nutrition Education)*



**Topic - C\_CLIENT\_NE\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODE**

Code table column C\_NUTR\_ED\_TOPICS.NUTR\_ED\_TOPIC\_CODE

Description C\_NUTR\_ED\_TOPICS.DESCRPTION

Lov: c\_nutr\_ed\_topics. Lov is used for validation.

This field is mandatory.

*Background Process(es)*

The contents of the suggested schedule date Lov is determined by the following process:

Scheduled Date = MAX(C\_CLIENT\_SERVICES.SERVICE\_DATE) where CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID.

**Loop**

Scheduled Date = NEXT\_DAY( ( ADD\_MONTHS(Previous Scheduled Date - 1 day), C\_CLIENTS.PUI\_PICKUP\_INTERVAL\_CODE), Weekday (Monday, Tuesday, ...) in C\_SCHEDULE\_DAYS.DESCRPTION derived from C\_CLIENTS.SCHED\_SCHEDULE\_DAY\_CODE) + Week Offset.

If Schedule Date > than C\_CERTIFICATIONS.CERT\_END\_DATE

Exit the loop

else

Add Scheduled Date to Lov

end if

**End Loop**

The Week Offset is calculated by:

If the C\_SCHEDULE\_DAYS.DESCRPTION derived from C\_CLIENTS.SCHED\_SCHEDULE\_DAY\_CODE contains:

'FIRST', Week Offset = 0,

'SECOND', Week Offset = 7,

'THIRD', Week Offset = 14,

'FOURTH', Week Offset = 21,

'FIFTH', Week Offset = 28.

See section 2-3.15, Maintain Pickup Days, for a description of the format of the C\_SCHEDULE\_DAYS.DESCRPTION field.

The Lov on the Services field is populated using the following process:

For each record in the C\_HEALTH\_RISK\_FACTORS with an associated record in the C\_RF\_SERVICES table, the system lists the A\_SERVICES also found in the C\_RF\_SERVICES table.

The Services are displayed in the following order:

1. All Certification Services where A\_SERVICES.CERT\_FLAG = 'Y'
2. All High Risk Services where A\_SERVICES.HIGH\_RISK\_FLAG = 'Y'
3. All Anthropometric Services where A\_SERVICES.ANTHROPOMETRIC\_FLAG = 'Y'
4. All other Services.

As services are scheduled for the participant they are dropped from the top of the list, displayed in the LOV, and listed with the remainder of the Services.

After a Suggested Schedule Date and a Service has been selected by the user, and when the user clicks in the Nutrition Education Topic field the system displays the following message with Yes/No options if there are any C\_CLIENT\_NE\_TOPICS records for the participant where STANDARD\_FLAG = 'Y': "This Participant has standard nutrition education that needs to be received. Review now?". If the user selects Yes the system displays all C\_CLIENT\_NE\_TOPICS records for the participant where STANDARD\_FLAG = 'Y' with a 'select' check box next to each topic and an OK button at the bottom. When the user presses the OK button all of the selected nutrition education topics are copied to the Nutrition Education block of the Follow-Up/Nutr-Ed window. The suggested C\_CLIENT\_NE\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODES are based on the participant's category and risk factors, and are defined in the C\_CAT\_NUTR\_EDS and C\_RF\_NUTR\_EDS protocol tables. See the background processing in the Woman Health History window for a description of how the C\_CLIENT\_NE\_TOPICS table is populated during the assignment of risk factors.

The user is not allowed to save the Nutrition Education entries without scheduling an appointment in the Appointment Scheduler module via the 'Appt. Sched' button. After an appointment is scheduled the nutrition education topics assigned to the first member of a family are reflected in all members of the family.

When the "Appt. Sched" button is pressed, the system displays the Appointment Scheduler window for the particular date selected in the Suggested Scheduled date field and the user is allowed to select the time of the appointment and paste in the participant's ID by entering an action code of 'X'. If a Family service type (A\_SERVICES.FAMILY\_FLAG = 'Y') is selected in the Care Plan prior to pressing the "Appt. Sched" button the system passes the Participant ID's for all participants in the family to the Appointment Scheduler window and the user must then set the appointment types (Service) for each participant in the family. The new appointment types for each participant are then reflected back to the Care Plan window in each of the individual participant's care plans by setting C\_CLIENT\_SERVICES.SRV\_SERVICE\_CODE = A\_WORK\_EVENTS.ACT\_SERV\_CODE for the appointment.

As Appointments are marked as Kept (A\_APPOINTMENTS.ATS\_ATTEND\_STATUS\_CODE = 'K'), the system updates C\_CLIENT\_NE\_TOPICS.RECEIVED\_FLAG = 'Y' for the Nutrition Education Topics that were actually covered at the appointment by comparing C\_CLIENT\_NE\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODE's to A\_APPT\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODE's. If some A\_APPT\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODE's exist that are not found in C\_CLIENT\_NE\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODE's then they are inserted into C\_CLIENT\_NE\_TOPICS with C\_CLIENT\_NE\_TOPICS.RECEIVED\_FLAG set to 'Y'.

**Section 2 - 2.15.3 : Care Plan - Materials***Fields*

**Materials - C\_CLIENT\_SVC\_NE\_MATERIALS.CNM\_NUTR\_ED\_MATERIAL\_CODE**  
Code table column C\_NUTR\_ED\_MATERIALS. NUTR\_ED\_MATERIAL\_CODE  
Description C\_NUTR\_ED\_MATERIALS.DESCRPTION  
Lov: c\_nutr\_ed\_materials. Lov is used for validation.  
This field is optional.

*Background Process(es)*

None

**Section 2 - 2.15.4 : Care Plan - Notes***Fields***Date - C\_CLIENT\_NOTES.CN\_DATE**

This field is mandatory.

Default: Current date.

**Notes - C\_CLIENT\_NOTES.NOTE**

This field is mandatory.

**Nutritionist - C\_CLIENT\_NOTES.CREATED\_BY**

This field is display only.

This field is set to the userid of the current user.

*Background Process(es)*

None

**Section 2 - 2.15.5 : Care Plan - Warning Notes***Fields***Warning Notes - C\_FAMILY\_ECONOMIC\_UNITS.NOTE**

The Notes button has a red check mark when warning notes have been entered. The check mark turns back to green if all warning notes are deleted.

*Background Process(es)*

None

**Section 2 - 2.15.6 : Care Plan - History***Fields*

**WIC Care Plan For** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME C\_CLIENTS.MI1  
C\_CLIENTS.MI2

**Date** - SYSDATE

**Risk Factors** - C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID

Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description C\_RISK\_FACTORS.DESCRPTION

Lov: c\_risk\_factors

This field is display only.

**Category** - C\_HEALTH\_RISK\_FACTORS.CRF\_CAT\_CATEGORY\_CODE

This field is display only.

**Start Date** - C\_HEALTH\_RISK\_FACTORS.CC1\_CERT\_START\_DATE

This field is display only.

**End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

**Goal** - C\_CLIENT\_GOALS.GL\_GOAL\_CODE

Code table column C\_GOALS.GOAL\_CODE

Description C\_GOALS.DESCRPTION

Lov: c\_goals

This field is display only.

**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

This field is display only.

**Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is display only.

**End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

**Nutrition Education** - C\_CLIENT\_NE\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODE where  
RECEIVED\_FLAG = 'Y'

Code table column C\_NUTR\_ED\_TOPICS.NUTR\_ED\_TOPIC\_CODE

Description C\_NUTR\_ED\_TOPICS.DESCRPTION

Lov: c\_nutr\_ed\_topics

This field is display only.

**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

This field is display only.

**Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is display only.

**End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

**Referral Program** - C\_CLIENT\_REFERRALS.PRG\_PROGRAM\_ID

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov: o\_programs

This field is display only.

**Referral Organization** - C\_CLIENT\_REFERRALS.OO\_OUTREACH\_ORG\_ID

Code table column O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID

Description O\_OUTREACH\_ORGANIZATIONS.NAME

Lov: o\_outreach\_organizations

This field is display only.

**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

This field is display only.

**Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is display only.

**End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

*Background Process(es)*

None

*[CO 31]*

**Section 2 - 2.15.7 : Care Plan Printout***Fields*

**WIC Care Plan For** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME C\_CLIENTS.MI1  
C\_CLIENTS.MI2

**Date** - SYSDATE

**Reasons you are on WIC** - C\_RISK\_FACTORS.ALTERNATE\_DESCRIPTION (If  
C\_RISK\_FACTORS.ALTERNATE\_DESCRIPTION is blank then  
C\_RISK\_FACTORS.DESCRPTION is printed)  
for each C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID Where  
C\_HEALTH\_RISK\_FACTORS.PRINT\_FLAG = 'Y'

**Things you can do** - C\_GOALS.DESCRPTION  
for each C\_CLIENT\_GOALS.GL\_GOAL\_CODE Where C\_CLIENT\_GOALS.PRINT\_FLAG =  
'Y'

**Other places to go for Help** - O\_PROGRAMS.DESCRPTION ":"

O\_OUTREACH\_ORG\_PHONES.PHONE\_NUMBER  
for each C\_CLIENT\_REFERRALS.PRG\_PROGRAM\_ID  
Where C\_CLIENT\_REFERRALS.PRINT\_FLAG = 'Y' [CO 18]

XXXXXXXXXXXXXXX - C\_CATEGORIES.HEADING  
C\_CP\_MESSAGES.BULLET\_ITEM [END CO 18]

**Clinic Information** - O\_ORGANIZATIONAL\_UNITS.NAME  
O\_ORGANIZATIONAL\_UNITS.ADDRESS1  
O\_ORGANIZATIONAL\_UNITS.ADDRESS2  
S\_CITIES.DESCRPTION, S\_STATES.STATE\_ID S\_ZIPS.ZIP5  
O\_STAFF\_PHONES.PHONE\_NUMBER

*Background Process(es)*

If C\_FAMILY\_ECONOMIC\_UNITS.LANG\_LANGUAGE\_CODE is the code for 'Spanish' the system produces the Spanish Care Plan, if any other language the English Care Plan is produced.



**Section 2 - 2.15.8 : Care Plan Spanish Printout***Fields***Razones porque estoy en WIC - C\_RISK\_FACTORS.ALTERNATE\_DESCRIPTION** (If*C\_RISK\_FACTORS.ALTERNATE\_DESCRIPTION is blank then**C\_RISK\_FACTORS.DESCRPTION is printed)**for each C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID Where**C\_HEALTH\_RISK\_FACTORS.PRINT\_FLAG = 'Y'***Cosas que Puedo Hacer - C\_GOALS.DESCRPTION***for each C\_CLIENT\_GOALS.GL\_GOAL\_CODE Where C\_CLIENT\_GOALS.PRINT\_FLAG = 'Y'***Otros Lugares Donde Puedo Ir - O\_PROGRAMS.DESCRPTION** ":"*O\_OUTREACH\_ORG\_PHONES.PHONE\_NUMBER**for each C\_CLIENT\_REFERRALS.PRG\_PROGRAM\_ID**Where C\_CLIENT\_REFERRALS.PRINT\_FLAG = 'Y' [CO 18]***XXXXXXXXXXXXXXX - C\_CATEGORIES.HEADING***C\_CP\_MESSAGES.BULLET\_ITEM [END CO 18]***Clinic Information - O\_ORGANIZATIONAL\_UNITS.NAME***O\_ORGANIZATIONAL\_UNITS.ADDRESS1**O\_ORGANIZATIONAL\_UNITS.ADDRESS2**S\_CITIES.DESCRPTION, S\_STATES.STATE\_ID S\_ZIPS.ZIP5**O\_STAFF\_PHONES.PHONE\_NUMBER**Background Process(es)**None***[END CO 31]**

## Enrollment and Certification

### Section 2 - 2.16: Update Food Package Prescription

#### Section 2 - 2.16.1 : Food Packages

*Form:* cs\_food\_package

*Fields*

**Family ID** - C\_CLIENTS.CFEU\_FAMILY\_ID

This field is display only.

**Authorized Rep1 Last Name** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

This field is display only.

**Authorized Rep1 First Name** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is display only.

**MI1** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1

This field is display only.

**MI2** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2

This field is display only.

**Pickup Interval** - C\_FAMILY\_ECONOMIC\_UNITS.PUI\_PICKUP\_INTERVAL\_CODE

This field is display only. **Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients and c\_family\_economic\_units

where C\_CLIENTS.REC\_STATUS in ('P','A')

and c\_certifications.compliance\_flag = 'N'

and the participant is in the agency the user is logged into.

This field is optional for query, then display only.

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

This field is optional for query, then display only.

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

This field is optional for query, then display only.

**MI 1** - Queries C\_CLIENTS.MI1

This field is optional for query, then display only.

**MI 2** - Queries C\_CLIENTS.MI2

This field is optional for query, then display only.

**Category** - New Field. C\_CLIENTS.CAT\_CATEGORY\_CODE

This field is optional for query, then display only.

**Pickup Day** - C\_CLIENTS.SCHED\_SCHEDULE\_DAY\_CODE

Code table column S\_SCHEDULE\_DAYS.SCHEDULE\_DAY\_CODE

Description S\_SCHEDULE\_DAYS.DESCRPTION

This field is mandatory.

Lov: c\_schedule\_days. Lov is used for validation.

The Pick-up Day selected by the user applies to the entire family.

**Pickup Interval** - C\_CLIENTS.PUI\_PICKUP\_INTERVAL\_CODE

Code table columns C\_PICKUP\_INTERVALS.PICKUP\_INTERVAL\_CODE

Description C\_PICKUP\_INTERVALS.DESCRPTION

Lov: c\_pickup\_intervals. Lov is used for validation.

Default: C\_FAMILY\_ECONOMIC\_UNITS.PUI\_PICKUP\_INTERVAL\_CODE

This field is mandatory.

**Certification** - C\_CERTIFICATIONS.CERT\_START\_DATE

C\_CERTIFICATIONS.CERT\_END\_DATE

Default: MAX(C\_CERTIFICATIONS).

Lov: c\_certifications. Lov is used for validation.

**Food Package** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.IFP\_FOOD\_PACKAGE\_ID

This field is mandatory and is filled in upon returning from either the custom food package pop up or the standard food package pop up if food package id is unknown. Food package id can be entered manually if the id number is known.

**Description** - I\_FOOD\_PACKAGES.DESCRPTION

This field is display only.

**Effect. Date** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.EFFECTIVE\_DATE

This field is mandatory.

Default: C\_CERTIFICATIONS.CERT\_START\_DATE

Edits: For the first record, Effective Date should be the same as Certification Start Date.

All other records, Effective Date should be later or equal to the Certification Start Date.

The Effective Date should be less than End Date. The Effective dates of prescriptions without the disable check box checked cannot overlap.

This field cannot be changed if I\_FOOD\_INSTRUMENTS records exist for this prescription.

**End Date** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.END\_DATE

This field is mandatory and user entered.

Default: Certification end date.

Edits: End Date should be later than or equal to Effective Date.

End Date cannot be earlier than yesterday.

If the Infant or child category changed then

if the new end date is the day before the clients next birthday then

End Date cannot be later than Certification End Date.

Else

End Date should be one day less than clients next birthday.

Else (category has not changed)

End Date cannot be later than Certification End Date.

**Approved Thru** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.APPROVAL\_END\_DATE

If the food package contains a food that requires approval, I\_FOODS.NUTR\_APPROVAL is 'Y' or I\_FOODS.PHYS\_DOCUMENTATION, then this field is enabled as long as the user has the formula approval role. The field is required if the food package has been approved, i.e. the approval boxes are checked. The approval date must fall within the package effective date and the effective end date. Food instruments will be issued to clients until the last day of the month of the approved thru date.

**Comment** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.NOTE

This field is optional.

**Nutritionist** - O\_STAFF\_MEMBERS.LAST\_NAME, O\_STAFF\_MEMBERS.FIRST\_NAME,

O\_STAFF\_MEMBERS.MI1, O\_STAFF\_MEMBERS.MI2

This field sets C\_FOOD\_PACKAGE\_PRESCRIPTIONS.SM\_STAFF\_MEMBER\_ID

This field serves two purposes, when a prescription is initially assigned this field should contain the name of the nutritionist that is expected to approve this prescription. When the prescription is finally approved this field is then overwritten with the name of the nutritionist that actually approved the prescription.

This field is mandatory if the "Approved Thru" field is filled in, otherwise this field is disabled.

After a prescription has been approved, by checking the Approval Nutr./Phys. check boxes this field is populated by the Staff member of the current user and is then disabled so that this field cannot be changed in the future.

Lov: o\_staff\_members where staff members are assigned to the Clinic the user is logged into.  
Lov is used for validation.

#### *Check boxes*

##### **Approval Nutr. - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.NUTR\_FLAG**

This field is optional, and is enabled only if the food package contains a food where I\_FOODS.NUTR\_APPROVAL is 'Y' and the user has the role for 'Formula Approval'.

##### **Approval Phys. - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.PHYS\_FLAG**

This field is optional, and is enabled only if the food package contains a food where I\_FOODS.PHYS\_DOCUMENTATION is 'Y' and the user has the role for 'Formula Approval'.

##### **Disable - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.DISABLE\_FLAG**

This field is optional.

#### *Background Process(es)*

When the record is saved the system performs the following processing:

1. The system performs the following validations on the prescription dates:

The C\_FOOD\_PACKAGE\_PRESCRIPTIONS.EFFECTIVE\_DATE and C\_FOOD\_PACKAGE\_PRESCRIPTIONS.END\_DATE of a participant's food package prescriptions are validated using the following rules:

- Prescription dates cannot overlap another prescription's dates (disabled prescriptions are not validated). If the dates overlap, the following message is displayed "The effective dates for the food packages overlap."
- One or more prescriptions must be prescribed to a participant for each certification period, and the prescription dates must span the entire certification period without any date gaps or overlaps. (disabled prescriptions are not validated). If the dates do not span the entire certification period the following message is displayed "The Prescription End Date should be the Certification End Date MM/DD/YYYY".

2. If C\_CERTIFICATIONS.TRANSFER\_FLAG is 'Y' (Out of State Transfer) the system sets the participant to Active by setting C\_CLIENTS.PREV\_REC\_STATUS to C\_CLIENTS.REC\_STATUS and C\_CLIENTS.REC\_STATUS to 'A', this allows the issuance of food instruments.

If C\_CERTIFICATIONS.TRANSFER\_FLAG is 'N' then all of the following conditions must be met before the system sets the participant to Active. If any of the conditions are not met the system leaves the participant's status the same.

- A valid certification period, a C\_CERTIFICATIONS record where Today's date is between C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE
- An anthropometric medical record (C\_INFANT\_CHILD\_MEDICALS or C\_WOMAN\_MEDICALS), where MEDICAL\_DATA\_DATE is greater than or equal to C\_CERTIFICATIONS.CERT\_START\_DATE - 90 days
- A bloodwork medical record, C\_BLOODWORK\_DATA where C\_BLOODWORK\_DATA.BLOODWORK\_DATA\_DATE is greater than or equal to C\_CERTIFICATIONS.CERT\_START\_DATE - 90 days for all categories except infants (under 12 mo. of age)

- A health history record, C\_I\_C\_HEALTHS or C\_W\_HEALTHS where HEALTH\_HISTORY\_DATE is greater than or equal to C\_CERTIFICATIONS.CERT\_START\_DATE.
- One or more risk factors assigned, this is accomplished by checking for the existence of one or more records in the C\_HEALTH\_RISK\_FACTORS table where CC1\_CERT\_START\_DATE equals C\_CERTIFICATIONS.CERT\_START\_DATE.
- A response in the voter registration field, C\_FAMILY\_ECONOMIC\_UNITS.VR\_VOTER\_REG\_CODE is not null.

To approve a food package, the nutritionist checks either (or both) the Approval Nutr. or Phys. check boxes. The user with the formula approval role enters an Approved Thru date, which must fall within the package effective date and the effective end date.

The system then overwrites the value of the C\_FOOD\_PACKAGE\_PRESCRIPTIONS.APPROVED\_BY with the current user's userid. The Nutritionist field, Approval Nutr. and Approval Phys. check boxes are then disabled and cannot be updated.

When the record is saved and C\_CLIENTS.PUI\_PICKUP\_INTERVAL\_CODE is greater than 1 and the approval has not been performed, the system displays the following message to the user as a reminder that the pickup interval will be overridden and FIs will be produced for only the first month: "The prescribed food package requires approval, when producing FIs for this participant the system will override the Pickup Interval of # and produce a single month's FIs."

If C\_FOOD\_PACKAGE\_PRESCRIPTIONS.REQUIRES\_APPROVAL is 'P', 'N', or 'B' and the necessary approval check boxes are not checked the system does not allow the issuance of Food Instruments after the Approved Thru date has expired. This restriction is enforced in the On-Demand and the Batch FI windows. After FIs are produced, the system updates C\_FOOD\_PACKAGE\_PRESCRIPTIONS.APPROVED\_THRU to Today's date to ensure that a participant that comes in prior to their next C\_CLIENTS.SCHED\_SCHEDULE\_DAY\_CODE is not issued FIs for the following month until the food package has been approved.

**Section 2 - 2.16.2 : Food Packages - Custom Food Packages***Fields***Package ID - I\_FOOD\_PACKAGES.FOOD\_PACKAGE\_ID**

System generated when user enters a value in the package type field.

The field consists of a concatenation of the following fields

O\_ORGANIZATIONAL\_UNITS.FP\_PREFIX from the Local Agency that the user is logged into || package type identifier || a five digit system generated sequence.

sequence: food\_package\_seq

This field is mandatory.

**Package Type -**

This list item contains the following values that are not base table maintained.

<u>DB Value</u>	<u>List Value</u>
0	Standard
1	Limited refrigeration
2	Lactose Reduced
3	Non-fat Dry Milk Only
4	Evaporated Milk Only
5	Poor Refrigeration
6	Long Shelf Life w/6oz Juice
7	Homeless
8	No Milk
9	Infant Formula

**Description - I\_FOOD\_PACKAGES.DESCRPTION**

This field is mandatory.

**Number of FIs - I\_FOOD\_PACKAGES.NO\_OF\_INSTRUMENTS**

This field is mandatory.

Edits: Cannot be greater than the F\_CONTROLS.MAX\_NO\_INSTRUMENTS

**Staff - I\_FOOD\_PACKAGES.SM\_STAFF\_MEMBER\_ID**

Code table column O\_STAFF\_MEMBERS.STAFF\_MEMBER\_ID

Description (name) O\_STAFF\_MEMBERS.LAST\_NAME,  
O\_STAFF\_MEMBERS.FIRST\_NAME,  
O\_STAFF\_MEMBERS.MI1,  
O\_STAFF\_MEMBERS.MI2

Lov: o\_staff\_members for the Clinic the user is logged into. Lov is used for validation.

This field is mandatory.

**Physician Last Name - I\_FOOD\_PACKAGES.PHYSICIAN\_LAST\_NAME**

This field is optional.

**Physician First Name - I\_FOOD\_PACKAGES.PHYSICIAN\_FIRST\_NAME**

This field is optional.

**MI 1 - I\_FOOD\_PACKAGES.PHYSICIAN\_MI1**

This field is optional.

**MI 2 - I\_FOOD\_PACKAGES.PHYSICIAN\_MI2**

This field is optional

Edits: First middle initial cannot be entered a without first name.

Second middle initial cannot be entered without a first middle initial.

**Phone - I\_FOOD\_PACKAGES.PHYSICIAN\_PHONE**

This field is optional.

Format: (123)456-7890

**Ext.** - I\_FOOD\_PACKAGES.PHYSICIAN\_EXTENSION

This field is optional.

**Eff. Date** - I\_FOOD\_PACKAGES.EFF\_START\_DATE

This field is optional.

Edits: Effective Date must be earlier than End Date.

**End Date** - I\_FOOD\_PACKAGES.EFF\_END\_DATE

This field is optional.

Edits: End Date must be later than Effective Date.

**Reason** - I\_FOOD\_PACKAGES.REASON

This field is mandatory.

**Food Items** - I\_FOOD\_PACKAGE\_FOODS.IF\_FOOD\_ID

Code table column I\_FOODS.FOOD\_ID

Description I\_FOODS.DESCRPTION1

Lov: i\_foods Lov is used for validation.

This field is mandatory.

**Qty.** - I\_FOOD\_PACKAGE\_FOODS.QUANTITY

This field is mandatory.

Default: I\_FOOD\_DISTRIBUTIONS where

I\_FOOD\_DISTRIBUTIONS.NO\_OF\_INSTRUMENTS equals

I\_FOOD\_PACKAGES.NO\_OF\_INSTRUMENTS

Edits: Range 1 - 100.

**Requires Approval** - Non database field.

Derived from I\_FOODS.NUTR\_APPROVAL and I\_FOODS.PHYS\_DOCUMENTATION.

This field is set to P if I\_FOODS.NUTR\_APPROVAL equals 'N' and

I\_FOODS.PHYS\_DOCUMENTATION equals 'Y'.

This field is set to N if I\_FOODS.NUTR\_APPROVAL equals 'Y' and

I\_FOODS.PHYS\_DOCUMENTATION equals 'N'.

This field is set to B if I\_FOODS.NUTR\_APPROVAL equals 'Y' and

I\_FOODS.PHYS\_DOCUMENTATION equals 'Y'.

This field is display only.

### *Check Boxes*

**Use Alternate** - I\_FOODS.ALTERNATE\_FOOD

This field is optional.

### *Background Process(es)*

When clicking the OK button the system copies I\_FOOD\_PACKAGES.FOOD\_PACAKGE\_ID to C\_FOOD\_PACKAGE\_PRESCRIPTIONS.IFP\_FOOD\_PACAKGE\_ID and displays I\_FOOD\_PACKAGES.DESCRPTION in the description field in the Food Packages block on the main Food Package Window. The system also sets

C\_FOOD\_PACKAGE\_PRESCRIPTIONS.REQUIRES\_APPROVAL field to 'N' if

I\_FOODS.NUTR\_APPROVAL is 'Y'; 'P' if I\_FOODS.PHYS\_DOCUMENTATION is 'Y'; and 'B' if

I\_FOODS.NUTR\_APPROVAL is 'Y' and I\_FOODS.PHYS\_DOCUMENTATION is 'Y'.

Processing is done to check against the I\_MAXIMUM\_FOODS.QUANTITY allowed for I\_MAXIMUM\_FOODS.IF\_FOOD\_ID and cross food maximum quantities for foods such as milk and

cheeses, where a quantity of a combination of foods cannot be exceeded, by accessing the I\_MAXIMUM\_FOODS table. For more information on maximum food checks see the Maintain Maximum Foods window and the Maintain Food Groups window in the Food Instrument module. If a food has exceeded the maximum food quantity, the following message is displayed to the user and the user is not allowed to save the food package until corrected: "The maximum food quantity for the following foods has been exceeded: food1, food2. Reduce the quantities before saving."

When creating a new custom food package the system checks for an existing Active Food Package that is enabled for the category group of the participant, I\_FOOD\_PACKAGES.ACTIVE\_PKG\_FLAG = 'Y' where the I\_FOOD\_PACKAGE\_FOODS records for the new food package have the same values in the I\_FOOD\_PACKAGE\_FOODS.IF\_FOOD\_ID and the I\_FOOD\_PACKAGE\_FOODS.QUANTITY fields. If an identical package is found then the following message is displayed with OK/Cancel buttons and the creation of the food package is not allowed, "This food package already exists, the food package ID is XXXXXXXXXXXX. Would you like to prescribe this food package?." If the user selects OK the system disregards the custom food package, closes this pop up and prescribes the existing food package by copying the Food Package ID and Description to the main window. If an identical package is not found the food package is saved and prepared for use on Food Instruments by:

1. The system determines the FI types the food package requires by selecting the IFPF\_IF\_FOOD\_ID and QUANTITY from the I\_PACKAGE\_DISTRIBUTIONS table for each I\_PACKAGE\_DISTRIBUTIONS.FI\_SEQ. The result of this selection is a set of foods and quantities for each FI that the food package requires, I\_FOOD\_PACKAGES.NO\_OF\_INSTRUMENTS.

2. For each FI type that the food package requires the system links existing I\_FOOD\_INSTRUMENT\_TYPES records where I\_FOOD\_INSTRUMENT\_FOODS.IF\_FOOD\_ID = I\_PACKAGE\_DISTRIBUTIONS.IFPF\_IF\_FOOD\_ID and I\_FOOD\_INSTRUMENT\_FOODS.QUANTITY = I\_PACKAGE\_DISTRIBUTIONS.QUANTITY to the I\_FOOD\_PACKAGES record by creating a record in the I\_FOOD\_PACKAGE\_FI\_TYPES table and setting the following fields:

SEQ	= I_PACKAGE_DISTRIBUTIONS.FI_SEQ
IFP_FOOD_PACKAGE_ID	= I_FOOD_PACKAGES.FOOD_PACKAGE_ID
IFIT_FI_TYPE_CODE	= I_FOOD_INSTRUMENT_TYPES.FI_TYPE_CODE of the existing FI type.

3. If the FI type that the food package requires does not already exist, the system performs the following two steps:

A. Creates a record in the I\_FOOD\_INSTRUMENT\_TYPES table and sets the following fields:

FI_TYPE_CODE	= System generated from the I_FI_TYPES_SEQ
ANALYSIS_FLAG	= 'N'
COMPARE_FLAG	= 'N'
LA_COMPARE_FLAG	= 'N'
MASTER_FLAG	= 'N'

B. Links the new I\_FOOD\_INSTRUMENT\_TYPES record to the I\_FOOD\_PACKAGES record by creating a record in the I\_FOOD\_PACKAGE\_FI\_TYPES table and setting the following fields:

SEQ	I_PACKAGE_DISTRIBUTIONS.FI_SEQ
IFP_FOOD_PACKAGE_ID	I_FOOD_PACKAGES.FOOD_PACKAGE_ID



IFIT\_FI\_TYPE\_CODE I\_FOOD\_INSTRUMENT\_TYPES.FI\_TYPE\_CODE of the new FI type.

The custom food package and new food instrument types are transmitted to the 'Central' database during the end of day process in the EA1\_TAB\_UP.SQL script and then distributed to all other Local Agency databases.

**Section 2 - 2.16.3 : Food Packages - Custom Package - Distribute***Fields***Percentage** - I\_PACKAGE\_DISTRIBUTIONS.PERCENTAGE

This is a mandatory field.

Default: I\_FOOD\_DISTRIBUTIONS.PERCENTAGE

Edits: Percentage totals must add up to 100.

**Amount** - I\_PACKAGE\_DISTRIBUTIONS.QUANTITY

This field is display only.

*Background Process(es)*

The column headings, 1, 2, and 3 are set depending on the I\_FOOD\_PACKAGES.NO\_OF\_INSTRUMENTS field, in this case 3. If the I\_FOOD\_PACKAGES.NO\_OF\_INSTRUMENTS was 4, the column headings would be 1, 2, 3, 4.

The Percentage field is set to I\_FOOD\_DISTRIBUTIONS.PERCENTAGE where I\_FOOD\_PACKAGES.NO\_OF\_INSTRUMENTS is equal to I\_FOOD\_DISTRIBUTIONS.NO\_OF\_INSTRUMENTS.

See the Food Instruments - Maintain Food Groups window for additional information on the distribution of foods across FIs.

**Section 2 - 2.16.4 : Food Packages - Custom Package - Package Assignments***Fields***Category - I\_CATEGORY\_GROUPS.CAT\_CATEGORY\_CODE**

Description is C\_CATEGORIES.DESCRPTION

This field is display only.

**Begin Month - I\_CATEGORY\_GROUPS.AR2\_BEGIN\_MONTH**

This field is display only.

**End Month - I\_CATEGORY\_GROUPS.AR2\_END\_MONTH**

This field is display only.

*Check Box(es)***Eligible for Package? -** This field is a non database field.

This field is derived, based on the foods in the food package. If all of the foods in the food package have a maximum amount defined in the I\_MAXIMUM\_FOODS table for the category group listed, I\_CATEGORY\_GROUPS, then this field is set to checked, if not then it is set to not checked.

This field is display only.

Default: No

**Enable for Package ? -** This field is a non database field.

Checking this field creates a record in the I\_CATEGORY\_GROUP\_PKGS table.

This field defaults to the value of the 'Eligible for Package' field.

*Background Process(es)*

If this window is not accessed, the system defaults the 'Enable for Package' fields to checked for all category groups (Category and age range) where the 'Eligible for Package' check box is checked, and creates a record for each in the I\_CATEGORY\_GROUP\_PKGS table.

**Section 2 - 2.16.5 : Food Packages - Standard**

When initially invoked this window displays the list of recommended Food Packages for the Participant. The recommended food packages are listed in the following order:

1. Food Packages found in I\_CATEGORY\_GROUP\_PKGS where I\_CATEGORY\_GROUP\_PKGS.PREFERRED\_FLAG is set to 'Y' and I\_CATEGORY\_GROUP\_PKGS.ICG\_CAT\_CATEGORY\_CODE = C\_CLIENTS.CAT\_CATEGORY\_CODE and the age of the participant is between I\_CATEGORY\_GROUP\_PKGS.ICG\_AR2\_BEGIN\_MONTH and I\_CATEGORY\_GROUP\_PKGS.ICG\_AR2\_END\_MONTH
2. Food Packages found in C\_FOOD\_PKG\_RISK\_FACTORS where C\_FOOD\_PKG\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID equals C\_HEALTH\_RISK\_FACTORS.CRF\_RISK\_FACTOR\_ID
3. Food Packages found containing the food found in the latest C\_I\_C\_HEALTHS record where the C\_I\_C\_HEALTHS.IF\_FOOD\_ID\_CURRENT equals I\_FOOD\_PACKAGE\_FOODS.IF\_FOOD\_ID.

*Fields***Food Package** - I\_FOOD\_PACKAGES.FOOD\_PACKAGE\_ID

This field is display only.

**Description** - I\_FOOD\_PACKAGES.DESCRPTION

This field is display only.

**Approval** - Non database field.

Derived from I\_FOODS.NUTR\_APPROVAL and I\_FOODS.PHYS\_DOCUMENTATION.

This field is set to P if I\_FOODS.NUTR\_APPROVAL equals 'N' and I\_FOODS.PHYS\_DOCUMENTATION equals 'Y'.

This field is set to N if I\_FOODS.NUTR\_APPROVAL equals 'Y' and I\_FOODS.PHYS\_DOCUMENTATION equals 'N'.

This field is set to B if I\_FOODS.NUTR\_APPROVAL equals 'Y' and I\_FOODS.PHYS\_DOCUMENTATION equals 'Y'.

This field is display only.

**Food** - I\_FOOD\_PACKAGE\_FOODS.IF\_FOOD\_ID

Code table column I\_FOODS.FOOD\_ID

Description I\_FOODS.DESCRPTION1

This field is display only.

**Quantity** - I\_FOOD\_PACKAGE\_FOODS.QUANTITY

This field is display only.

*Check Boxes***Select** - Non database field.

If this check box is selected

C\_FOOD\_PACKAGE\_PRESCRIPTIONS.IFP\_FOOD\_PACKAGE\_ID is set to

I\_FOOD\_PACKAGES.FOOD\_PACKAGE\_ID and reflected in the main screen in the Food Packages section of the window.

This field is optional.

*Background Process(es)*

None

**Section 2 - 2.16.6 : Food Package Lookup***Fields*

**Food Description** - Allows complete or partial text upon which to retrieve food packages. If a value is entered here, retrieves food packages where the value entered matches I\_FOODS.DESCRPTION3||I\_FOODS.DESCRPTION4. This field is optional.

**Quantity** - If value is entered here, retrieves food packages where the value entered matches I\_FOOD\_PACKAGE\_FOODS.QUANTITY. This field is optional.

**Food PKG** - Allows complete or partial text upon which to retrieve food packages. If a value is entered here, retrieves food packages where the value entered matches I\_FOOD\_PACKAGES.FOOD\_PACKAGE\_ID||I\_FOOD\_PACKAGES.DESCRPTION. This field is optional.

*Radio Buttons*

**Display Special Formula Food Packages? Y/N** - Default: No. Determines whether food packages with special formula will be displayed in the Food Package screen. If YES chosen, retrieves food packages where I\_FOOD\_PACKAGE\_FOODS.SPECIAL\_FORMULA = "Y".

*Background Process(es)*

When the "Display All", "Search", or "Match This Pattern" buttons are pressed, the entered criteria will be processed and the form will display the matching food packages in the Food Package window.

**Section 2 - 2.16.7 : Food Packages - History***Fields***Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

This field is display only.

**End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

This field is display only.

**Package ID** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.IFP\_FOOD\_PACKAGE\_ID

This field is display only.

**Description** - I\_FOOD\_PACKAGES.DESCRPTION

Derived from C\_FOOD\_PACKAGE\_PRESCRIPTIONS.IFP\_FOOD\_PACKAGE\_ID

This field is display only.

**Effect Date** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.EFFECTIVE\_DATE

This field is display only.

**End Date** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.END\_DATE

This field is display only.

**Food** - I\_FOOD\_PACKAGE\_FOODS.IF\_FOOD\_ID

Code table column I\_FOODS.FOOD\_ID

Description I\_FOODS.DESCRPTION1

This field is display only.

**Quantity** - I\_FOOD\_PACKAGE\_FOODS.QUANTITY

This field is display only.

*Background Process(es)*

None

**Section 2 - 2.16.8 : Food Packages - Symptoms***Fields***Food - C\_ALLERGY\_FOODS.IF\_FOOD\_ID**

Code table column I\_FOODS.FOOD\_ID

Description I\_FOODS.DESCRPTION1

Lov: i\_foods. Lov is used for validation.

This field is mandatory.

**Symptoms - C\_ALLERGY\_FOODS.CS\_SYMPTOM\_CODE**

Code table column C\_SYMPTOMS.SYMPTOM\_CODE

Description is C\_SYMPTOMS.DESCRPTION

Lov: c\_symptoms. Lov is used for validation.

This field is mandatory.

**Comment - C\_ALLERGY\_FOODS.NOTE**

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 2.17: Update Breastfeeding Counselor

#### Section 2 - 2.17.1 : Breastfeeding Counselor

*Form:* cs\_bf\_peer\_counselor

##### *Fields*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients where c\_clients.compliance\_flag = 'N' and the participant is in the agency the user is logged into.

This field is optional for query, then display only.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is optional for query, then display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is optional for query, then display only.

**MI 1** - C\_CLIENTS.MI1

This field is optional for query, then display only.

**MI 2** - C\_CLIENTS.MI2

This field is optional for query, then display only.

**Baby's Birthdate** - C\_CLIENTS.BIRTH\_DATE

This field is display only.

**Baby's Name** - C\_CLIENTS.LAST\_NAME

C\_CLIENTS.FIRST\_NAME

C\_CLIENTS.MI1

C\_CLIENTS.MI2

This field is display only.

**Baby's Birth Condition** -

C\_INFANT\_STATUSES.DESCRPTION

This field is display only.

**Postpartum Condition** -

C\_INFANT\_STATUSES.DESCRPTION

This field is display only.

**Birth Weight** - C\_INFANT\_DATA.BIRTH\_WEIGHT

This field is displayed in ounces.

This field is display only.

**Current Weight** -

C\_INFANT\_CHILD\_MEDICALS.WEIGHT

This field is displayed in ounces.

This field is display only.

**Counselor** - C\_CERT\_PEER\_COUNSELS.SM\_STAFF\_MEMBER\_ID

Code table column O\_STAFF\_MEMBERS.STAFF\_MEMBER\_ID

Description: O\_STAFF\_MEMBERS.LAST\_NAME

O\_STAFF\_MEMBERS.FIRST\_NAME

O\_STAFF\_MEMBERS.MI1

O\_STAFF\_MEMBERS.MI2

Lov: o\_staff\_members where staff members are assigned to the Clinic the user is logged into. Lov is used for validation.



This field is mandatory.

**Date** - C\_CONTACTS.CONTACT\_DATE

This field is mandatory.

**Contact Type** - C\_CONTACTS.SCM\_CM\_ID

Code table column S\_CONTACT\_METHODS.CM\_ID

Description: S\_CONTACT\_METHODS.DESCRPTION

Lov: s\_contact\_methods. Lov is used for validation.

This field is mandatory.

**Topic Discussed/No Contact Reason** - C\_TOPICS.DESCRPTION derived from  
C\_CONTACTS.CNCR\_CONTACT\_REASON\_CODE for No Contact Reason.

Code table column C\_TOPICS.CONTACT\_REASON\_CODE

C\_NO\_CONTACT\_REASONS.DESCRPTION derived from

C\_CONTACTS.CTPC\_CONTACT\_REASON\_CODE for Topics discussed.

Code table column C\_NO\_CONTACT\_REASONS.CONTACT\_REASON\_CODE

Lov: c\_topics, c\_no\_contact\_reasons. Lov is used for validation.

This field is mandatory.

**Call Back Date** - C\_CONTACTS.CALL\_BACK\_DATE

This field is optional.

**Resolve Date** - C\_CONTACTS.COMPLETE\_DATE

This field is optional.

*Check Boxes*

**S/U** - C\_CONTACTS.SUCCESS\_FLAG

*Background Process(es)*

None

**Section 2 - 2.17.2 : Breastfeeding Counselor - Referrals To***Fields***Referral Program** - C\_CLIENT\_REFERRALS.PRG\_PROGRAM\_ID

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov: o\_programs. Lov is used for validation.

**Referral Organization** - C\_CLIENT\_REFERRALS.OO\_OUTREACH\_ORG\_ID

Code table column O\_PROGRAMS.OUTREACH\_ORG\_ID

Description is O\_OUTREACH\_ORGANIZATIONS.DESCRPTION

Lov: o\_outreach\_organizations. Lov is used for validation.

*Background Process(es)*

None

**Section 2 - 2.17.3 : Breastfeeding Counselor - Closeout***Fields***Weeks Exclusively Breastfeeding** - C\_CERT\_PEER\_COUNSELS.WEEKS\_EXCLUSIVE\_BF

This field is mandatory.

**Age in weeks at Weaning** - C\_CERT\_PEER\_COUNSELS.WEANING\_AGE

This field is mandatory.

**Total Duration of Breastfeeding** - C\_HEALTH\_HISTORIES.BF\_DURATION

This field is mandatory.

If the Days radio button is selected C\_HEALTH\_HISTORIES.BF\_DURATION = Days/7 rounded to one decimal place.

**Reasons Breastfeeding Ended** - C\_W\_HH\_REASONS\_BFENDS.RBF\_REASON\_BF\_ENDED\_CODE

Code table column C\_REASON\_BF\_ENDED.REASON\_BF\_ENDED\_CODE

Description C\_REASON\_BF\_ENDED.DESCRPTION

Lov: c\_reason\_bf\_ended. Lov is used for validation.

This field is mandatory.

**Closeout Date** - C\_CERT\_PEER\_COUNSELS.BF\_COUN\_CLOSEOUT\_DATE

This field is mandatory.

Edits: This date cannot be a future date and must be after the MIN(C\_CERT\_PEER\_COUNSEL.START\_DATE) for this participant.

*Background Process(es)*

When closeout information is entered the breastfeeding duration is stored as weeks in the C\_W\_HEALTHS.BF\_DURATION field for the participant and in the C\_I\_C\_HEALTHS.BF\_DURATION field for the participant's breastfeeding infants records. This information is used by all reports containing breastfeeding duration information.

The C\_W\_HH\_REASONS\_BFENDS record is copied to the C\_I\_C\_HH\_REASONS\_BFENDS table for all currently certified Infants in the family where MAX(C\_I\_C\_HEALTHS.BREASTFEEDING\_CURRENTLY\_FLAG) = 'Y'.

**Section 2 - 2.17.4 : Breastfeeding Counselor - Notes***Fields***Note Date** - C\_P\_COUNS\_NOTES.NOTE\_DATE

This field defaults to today's date and is mandatory.

**Note** - C\_P\_COUNS\_NOTES.NOTE

This field is optional.

*Background Process(es)*

None

**[CO 2]**

**Section 2 - 2.17.5 : Breastfeeding Counselor - Food Package History***Fields***Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE*This field is display only.***End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE*This field is display only.***Package ID** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.IFP\_FOOD\_PACKAGE\_ID*This field is display only.***Description** - I\_FOOD\_PACKAGES.DESCRPTION*Derived from C\_FOOD\_PACKAGE\_PRESCRIPTIONS.IFP\_FOOD\_PACKAGE\_ID**This field is display only.***Effect Date** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.EFFECTIVE\_DATE*This field is display only.***End Date** - C\_FOOD\_PACKAGE\_PRESCRIPTIONS.END\_DATE*This field is display only.***Food Items** - I\_FOOD\_PACKAGE\_FOODS.IF\_FOOD\_ID*Code table column I\_FOODS.FOOD\_ID**Description I\_FOODS.DESCRPTION1**Lov: i\_foods**This field is display only.***Unit** - I\_FOODS.UNIT\_SIZE*Derived from I\_FOODS.FOOD\_ID = I\_FOOD\_PACKAGE\_FOODS.IF\_FOOD\_ID**This field is display only.***U/M** - I\_UNITS\_OF\_MEASURE\_CODE.DESCRPTION*This field is display only.***Container** - I\_CONTAINERS.DESCRPTION*This field is display only.***Product** - I\_PRODUCTS.DESCRPTION*This field is display only.***Quantity** - I\_FOOD\_PACKAGE\_FOODS.QUANTITY*This field is display only.**Background Process(es)**None*

**Section 2 - 2.17.6 : Breastfeeding Counselor - Breastfeeding Health History***Fields***Client ID** - C\_CLIENTS.CLIENT\_ID*Lov: c\_clients. Lov is used for validation.**This field is optional in query mode then display only.***Last Name** - C\_CLIENTS.LAST\_NAME*This field is display only.***First Name** - C\_CLIENTS.FIRST\_NAME*This field is display only.***MI1** - C\_CLIENTS.MI1*This field is display only.***MI2** - C\_CLIENTS.MI2*This field is display only.***Health History** - C\_HEALTH\_HISTORIES.HEALTH\_HISTORY\_DATE*This field is optional in query mode then display only.**Default: MAX(C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE) for the Infant/Child.***Do you put anything other than breastmilk in the bottle? (Y/N) -****C\_I\_C\_HEALTHS.OTHER\_BOTTLE\_FOODS\_FLAG***This field is display only.***Why did you start formula? - C\_I\_C\_HEALTHS.FORMULA\_STARTED\_REASON***This field is display only.***Health History** - C\_HEALTH\_HISTORIES.HEALTH\_HISTORY\_DATE*This field is optional in query mode then display only.**Default: MAX(C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE) for the mother.***Have you thought about how you are going to feed your baby (Y/N) -****C\_W\_HEALTHS.FEEDING\_PLAN\_CODE***This field is display only.***Have you ever breastfed? - C\_HEALTH\_HISTORIES.EVER\_BREASTFED\_FLAG***This field is display only.**Background Process(es)**None*

**Section 2 - 2.17.7 : Breastfeeding Counselor - Communications***Fields***Code** - *C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE**Code table column C\_COMMUNICATION\_TYPES.COMM\_TYPE\_CODE**Description C\_COMMUNICATION\_TYPES.DESCRPTION**Lov: c\_communication\_types. Lov is used for validation.**This field is mandatory.***Comm Date** - *C\_CLIENT\_COMMUNICATIONS.DATE\_SENT\_CALLED**This field defaults to the current date.**This field is mandatory.***Comment** - *C\_COMMUNICATION\_TYPES.NOTE**This field is optional.**Background Process(es)**None***[END CO 2]****[CO 3]**

**Section 2 - 2.17.8 : Breastfeeding Counselor - Pump Issuance***Fields***Pump** - C\_BREAST\_PUMP\_ISSUANCES.BPMPS\_BREAST\_PUMP\_ID

Code table column C\_BREAST\_PUMPS.BREAST\_PUMP\_ID

Description C\_BREAST\_PUMP\_TYPES.DESCRPTION

Lov: c\_breast\_pumps. Lov is used for validation.

This field is mandatory.

**Issue Date** - C\_BREAST\_PUMP\_ISSUANCES.ISSUE\_DATE

This item defaults to today's date and is mandatory.

**Reason** - C\_BREAST\_PUMP\_ISSUANCES.BPR\_BP\_REASON\_CODE

Code table column C\_BREAST\_PUMP\_REASONS.BP\_REASON\_CODE

Description C\_BREAST\_PUMP\_REASONS.DESCRPTION

Lov: c\_breast\_pump\_reasons. Lov is used for validation.

This field is mandatory.

**Expected Return Date** - C\_BREAST\_PUMP\_ISSUANCES.EXPECTED\_RETURN\_DATE

This item defaults to C\_CERTIFICATIONS.CERT\_END\_DATE and is mandatory.

**Actual Return Date** - C\_BREAST\_PUMP\_ISSUANCES.ACTUAL\_RETURN\_DATE

This item is optional.

**Status** - C\_BREAST\_PUMPS.STATUS

Lov: Static (Issued, Lost, Disposed, In Stock-Cleaned, In Stock - Uncleaned)

This item defaults to 'Issued' and is mandatory.

**Issuer** - C\_BREAST\_PUMP\_ISSUANCES.SM\_STAFF\_MEMBER\_ID

Code table column O\_STAFF\_MEMBERS.STAFF\_MEMBER\_ID

Description (name) O\_STAFF\_MEMBERS.LAST\_NAME,  
O\_STAFF\_MEMBERS.FIRST\_NAME,  
O\_STAFF\_MEMBERS.MI1,  
O\_STAFF\_MEMBERS.MI2

Lov: o\_staff\_members where the staff member is assigned to the clinic the user is logged into.

Lov is used for validation.

This field is mandatory.

**Issuing Clinic** - C\_BREAST\_PUMP\_ISSUANCES.OU\_ORG\_CODE

Code table column O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

Description O\_ORGANIZATIONAL\_UNITS.NAME

Lov: o\_organizational\_units where ou\_type = 'CLINIC' and the clinic is in the Agency the user is logged into. Lov is used for validation.

This field is mandatory.

*Background Process(es)**When the Status field is set to 'In Stock - Uncleaned'**C\_BREAST\_PUMP\_ISSUANCES.ACTUAL\_RETURN\_DATE is set to Today's date.**This window is used by staff to record the issuance and return of breast pumps in the C\_BREAST\_PUMP\_ISSUANCES table, the C\_BREAST\_PUMPS.STATUS field on this screen is reflected in the Breast Pump Inventory window. The C\_BREAST\_PUMP\_ISSUANCES.ISSUE\_DATE, C\_BREAST\_PUMP\_ISSUANCES.CREATED\_BY, C\_BREAST\_PUMP\_ISSUANCES.OU\_ORG\_CODE, C\_BREAST\_PUMP\_ISSUANCES.CC\_CLIENT\_ID, and C\_BREAST\_PUMP\_ISSUANCES.EXPECTED\_RETURN\_DATE are reflected in the Breast Pump Inventory - Pump Issuance window containing the complete issuance history of the pump.*



*The Local Agency inventory of pumps is maintained in the Breast Pump Inventory window, each pump has a assigned C\_BREAST\_PUMP\_TYPE.BREAST\_PUMP\_CODE.*

***[END CO 3]***

## Enrollment Certification

[CO 8]

### Section 2 - 2.18: Update Participant Pilot Studies

#### Section 2 - 2.18.1 : Participant Pilot Studies

*Form: cs\_client\_pilots*

##### *Fields*

**Client ID** - *Queries C\_CLIENTS.CLIENT\_ID*

*Lov: c\_clients where c\_certifications.compliance\_flag = 'N' and the participant is in the agency the user is logged into.*

*This field is display only.*

**Last Name** - *C\_CLIENTS.LAST\_NAME*

*This field is display only.*

**First Name** - *C\_CLIENTS.FIRST\_NAME*

*This field is display only.*

**MI 1** - *C\_CLIENTS.MI1*

*This field is display only.*

**MI 2** - *C\_CLIENTS.MI2*

*This field is display only.*

**Start Date** - *C\_CERTIFICATIONS.CERT\_START\_DATE*

*Lov: c\_certifications where cc\_client\_id = c\_clients.client\_id. Lov is used for validation and is only available in Enter-Query mode.*

*Default: MAX(C\_CERTIFICATIONS.CERT\_START\_DATE)*

*This field is mandatory.*

**End Date** - *C\_CERTIFICATIONS.CERT\_END\_DATE*

*This field is display only.*

**Code** - *C\_PS\_RESPONSES.CPSQ\_CPS\_PILOT\_STUDY\_CODE*

*Code table column C\_PILOT\_STUDIES.PILOT\_STUDY\_CODE*

*Lov: c\_pilot\_studies where active\_flag = 'Y' and vendor\_study = 'N', Lov is used for validation and is only available in Enter-Query mode.*

*This field is mandatory.*

**Name** - *C\_PILOT\_STUDIES.DESCRPTION*

*This field is display only.*

**Response Date** - *C\_CLIENT\_PILOT\_RESPONSES.RESPONSE\_DATE*

*This field defaults to today's date.*

*Lov: c\_client\_pilot\_responses, Lov is only available in Enter-Query mode.*

*This field is mandatory.*

**Question Text** - *C\_PILOT\_QUESTIONS.QUESTION\_TEXT*

*This field is display only.*

**Answer** - *C\_PS\_RESPONSES.ANSWER*

*Code table column C\_ANSWERS.*

*Lov: c\_answers. Lov is used for validation.*

*This field is optional.*

##### *Background Process(es)*

*None*

*[END CO 8]*

## Enrollment and Certification

### Section 2 - 2.19: Update Resolved Dual Enrollment

#### Section 2 - 2.19.1 : Resolved Dual Enrollment

*Form:* cs\_rslvd\_dual\_enroll

##### *Fields*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients, c\_family\_economic\_units where  
cc.compliance\_flag = 'N' and the participant is in the agency the user is logged into.  
This field is optional for query, then display only.

**Last Name** - Queries C\_CLIENTS.LAST\_NAME

This field is optional for query, then display only.

**First Name** - Queries C\_CLIENTS.FIRST\_NAME

This field is optional for query, then display only.

**MI 1** - Queries C\_CLIENTS.MI1

This field is optional for query, then display only.

**MI 2** - Queries C\_CLIENTS.MI2

This field is optional for query, then display only.

**Birth Date** - C\_CLIENTS.BIRTH\_DATE

This field is display only.

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

Lov: c\_categories

This field is display only.

**Street Address** - C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS1

C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS2

Derived from C\_CLIENTS.CFEU\_FAMILY\_ID

This field is display only.

**City** - S\_GEO\_LOCATIONS.SC\_DESCRIPTION

Derived from C\_CLIENTS.CFEU\_FAMILY\_ID,  
C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_STREET,  
S\_GEO\_LOCATIONS.GEO\_LOCATION\_ID

This field is display only.

**State** - S\_GEO\_LOCATIONS.SS\_STATE\_ID

Derived same as City.

This field is display only.

**County** - S\_GEO\_LOCATIONS.SC4\_COUNTY\_CODE

Derived same as City.

This field is display only.

**Zip** - S\_GEO\_LOCATIONS.SZ\_ZIP5

Derived same as City.

This field is display only. **Client ID** - C\_RESOLUTIONS.CRC\_CLIENT\_ID

This field is display only.

**Date Resolved** - C\_RESOLUTIONS.DATE\_RESOLVED

This field is optional.

Default: Current Date if the user navigates to this field.

Edits: Date Resolved must be today's date.

**Org Code** - C\_RESOLVED\_CLIENTS.OU\_SEQ\_ID

Code table column O\_ORGANIZATIONAL\_UNITS.ORG\_CODE where

C\_RESOLVED\_CLIENTS.OU\_SEQ\_ID = O\_ORGANIZATIONAL\_UNITS.SEQ\_ID

Or C\_RESOLVED\_CLIENTS.OU\_SEQ\_ID\_CSF = O\_ORGANIZATIONAL\_UNITS.SEQ\_ID

Description O\_ORGANIZATIONAL\_UNITS.NAME

Lov: o\_organizational\_units

This field is display only.

**Last Name** - C\_RESOLVED\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** - C\_RESOLVED\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** - C\_RESOLVED\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_RESOLVED\_CLIENTS.MI2

This field is display only.

**Gender** - C\_RESOLVED\_CLIENTS.GENDER

This field is display only.

**Birth Date** - C\_RESOLVED\_CLIENTS.BIRTH\_DATE

This field is display only.

**Category** - C\_RESOLVED\_CLIENTS.CAT\_CATEGORY\_CODE

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

This field is display only.

#### *Background Process(es)*

The user resolves a potential dual enrollment by entering today's date in the C\_RESOLUTIONS.DATE\_RESOLVED field. Resolving a dual enrollment on this screen eliminates the entries in the Dual Enrollment/Participation report.

## Enrollment and Certification

**Section 2 - 3** : Maintain Lookup Tables

**Section 2 - 3.1** : Maintain Category

**Section 2 - 3.1.1** : Categories

*Form:* cs\_mtn\_category

*Fields*

**Code** - C\_CATEGORIES.CATEGORY\_CODE

This field is mandatory.

**Description** - C\_CATEGORIES.DESCRPTION

This field is mandatory.

**CDCN Value** - C\_CATEGORIES.CDCN\_VALUE

This field is mandatory.

Edit: Value must be between 1 and 5.

**PC Value** - C\_CATEGORIES.PC\_VALUE

This field is mandatory.

Edit: Value must be between 1 and 5.

**Group** - C\_CATEGORIES.WIC\_VALUE

This field is mandatory.

Default: W - Woman

Edit: Edited as a list-item with values (W - Woman, I - Infant, C - Child, E - Elderly).

**Comment** - C\_CATEGORIES.NOTE

This field is optional.

*Check box(es)*

**WIC** - C\_CATEGORIES.WIC\_FLAG

**CSF** - C\_CATEGORIES.CSF\_FLAG

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.2 : Maintain Communication Type

#### Section 2 - 3.2.1 : Communication Type

*Form:* cs\_mtn\_comm\_type

*Fields*

**Code** - C\_COMMUNICATION\_TYPES.COMM\_TYPE\_CODE

This field is mandatory.

**Description** - C\_COMMUNICATION\_TYPES.DESCRPTION

This field is mandatory.

**Comment** - C\_COMMUNICATION\_TYPES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.3 : Maintain Disability

#### Section 2 - 3.3.1 : Disability

*Form:* cs\_mtn\_disability

*Fields*

**Code** - C\_DISABILITIES.DISABILITY\_CODE

This field is mandatory.

**Description** - C\_DISABILITIES.DESCRPTION

This field is mandatory.

**Comment** - C\_DISABILITIES.NOTE

This field is optional.

*Background Process(es)*

None



## Enrollment and Certification

### Section 2 - 3.4 : Maintain Education Levels

#### Section 2 - 3.4.1 : Education Levels

*Form:* cs\_mtn\_ed\_level

*Fields*

**Code** - C\_EDUCATION\_LEVELS.EDUCATION\_CODE  
This field is mandatory.

**Description** - C\_EDUCATION\_LEVELS.DESCRPTION  
This field is mandatory.

**Comment** - C\_EDUCATION\_LEVELS.NOTE  
This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

**Section 2 - 3.5 : Maintain Ethnic Groups – This base table has been disabled**

**Section 2 - 3.5.1 : Ethnic Groups**

*Form:* cs\_mtn\_ethnic\_group

*Fields*

**Code - C\_ETHNIC\_GROUPS.ETHNIC\_GROUP\_CODE**

This field is mandatory.

Range 1 - 99.

**Description - C\_ETHNIC\_GROUPS.DESCRPTION**

This field is mandatory.

**CDCN Value - C\_ETHNIC\_GROUPS.CDCN\_VALUE**

This field is mandatory.

Range 1 - 99.

**CDCP Value - C\_ETHNIC\_GROUPS.CDCP\_VALUE**

This field is mandatory.

Range 1 - 9.

**PC Value - C\_ETHNIC\_GROUPS.PC\_VALUE**

This field is mandatory.

Range 1 - 9.

**Race - C\_ETHNIC\_GROUPS.RACE\_RACE\_CODE**

Code table column C\_RACES.RACE\_CODE

Description C\_RACES.DESCRPTION

Lov: c\_races. Lov is used for validation.

This field is mandatory.

**Comment - C\_ETHNIC\_GROUPS.NOTE**

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.6 : Maintain Ethnicity/Race

#### Section 2 - 3.6.1 : Ethnicity/Race

*Form:* cs\_race\_ethnicities

##### *Fields*

**Code - C\_RACE\_ETHNCITIES.RACE\_CODE**

This field ranges from 1 to 999

This field is mandatory.

**Hispanic or Latino – C\_RACE\_ETHNICITIES.HISPANIC\_FLAG**

This field is optional

**Amer. Indian or Native Amer. – C\_RACE\_ETHNICITIES.INDIAN\_FLAG**

This field is optional

**Asian – C\_RACE\_ETHNICITIES.ASIAN\_FLAG**

This field is optional

**Black or African Amer. – C\_RACE\_ETHNICITIES.BLACK\_FLAG**

This field is optional

**Native Hawaiian – C\_RACE\_ETHNICITIES.NATIVE\_FLAG**

This field is optional

**White – C\_RACE\_ETHNICITIES.WHITE\_FLAG**

This field is optional

**Group Race Code – C\_RACE\_ETHNCITIES.CR\_RACE\_CODE**

This is a LOV for C\_RACES.RACE\_CODE

This field is mandatory

**Comment – C\_RACE\_ETHNICITIES.NOTES**

This field is optional

##### *Background Process(es)*

None

## **Enrollment and Certification**

### **Section 2 - 3.7 : Maintain Income Intervals**

#### **Section 2 - 3.7.1 : Income Intervals**

*Form:* cs\_mtn\_income\_int

*Fields*

**Code** - C\_INCOME\_INTERVALS.INCOME\_INTERVAL\_CODE

This field is mandatory.

Range A - ZZ.

**Description** - C\_INCOME\_INTERVALS.DESCRPTION

This field is mandatory.

**Comment** - C\_INCOME\_INTERVALS.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.8 : Maintain Income Level

#### Section 2 - 3.8.1 : Income Level

*Form:* cs\_mtn\_income\_level

*Fields (Criteria section)*

**Begin Date** - Queries C\_INCOME\_LEVELS.BEGIN\_DATE and on insert defines the date on which these income levels will take effect.

This field is mandatory.

Edits: Begin Date must be the first day of the month only.

**User Defined Records in New Income Set** - Non database field.

This field is mandatory.

Default: 1

Edit: Must be greater than 0 and cannot exceed the defined Total in F\_CONTROLS.MAX\_INC\_QUAL\_RECS

**Category** - C\_INCOME\_LEVELS.CSF\_ELDERLY

This field is mandatory.

*Fields (Income Levels section)*

**No. in Family** - C\_INCOME\_LEVELS.NUMBER\_IN\_ECONOMIC\_UNIT

Default: Record number entered.

This field is display only.

**Low Income** - C\_INCOME\_LEVELS.INCOME\_LOW

This field is mandatory.

Default: 0

**High Income** - C\_INCOME\_LEVELS.INCOME\_HIGH

This field is mandatory.

**Poverty Basis Begin Date** - F\_POVERTY\_BASES.BEGIN\_DATE

Where maximum begin\_date before the Begin Date entered.

This field is display only.

**Applied Poverty Basis** - F\_POVERTY\_BASES.POVERTY\_BASIS

Where maximum begin\_date before the Begin Date entered.

This field is display only.

**Per Month Increment** - F\_POVERTY\_BASES.ADDL\_PER\_MON\_INC

Where maximum begin\_date before the Begin Date entered.

This field is display only.

**Total Records Per Income Set** - Non database field, when viewing past Income record sets this field is a count of the total number of income level records for the begin\_date being entered or queried.

When adding a new set of income records this field is set to

F\_CONTROLS.MAX\_INC\_QUAL\_RECS.

This field is display only.

**Comment** - C\_INCOME\_LEVELS.NOTE

This field is optional.

*Background Process(es)*

When a user enters a date in the C\_INCOME\_LEVEL.BEGIN\_DATE field, the date must be the first day of the month. If the user enters a number in the TOT\_ECO\_UNIT field which is not a base table item, then the user must manually enter a value in the C\_INCOME\_LEVELS.INCOME\_LOW and C\_INCOME\_LEVELS.INCOME\_HIGH fields for the indicated number of records. After entering the user defined income records and hitting the save button the system generates the remaining income records, incrementing the C\_INCOME\_LEVELS.NUMBER\_IN\_ECONOMIC\_UNIT field by 1, setting the C\_INCOME\_LEVELS.INCOME\_LOW to \$0 and calculating C\_INCOME\_LEVELS.INCOME\_HIGH using the following formula:  
$$C\_INCOME\_LEVELS.INCOME\_HIGH = C\_INCOME\_LEVELS.INCOME\_HIGH \text{ from the previous record} + F\_POVERTY\_BASES.ADDL\_PER\_MON\_INC.$$

## Enrollment and Certification

### Section 2 - 3.9 : Maintain Income Sources

#### Section 2 - 3.9.1 : Income Sources

*Form:* cs\_mtn\_income\_source

*Fields*

**Code** - C\_INCOME\_SOURCES.INCOME\_SOURCE\_CODE

This field is mandatory.

**Description** - C\_INCOME\_SOURCES.DESCRPTION

This field is mandatory.

**Comment** - C\_INCOME\_SOURCES.NOTE

This field is optional.

*Background Process(es)*

None

## **Enrollment and Certification**

### **Section 2 - 3.10:** Maintain Income Documentation

#### **Section 2 - 3.10.1** : Income Documentation

*Form:* cs\_mtn\_inc\_verif

*Fields*

**Code** - C\_INCOME\_VERIFICATIONS.INC\_VERIF\_CODE

This field is mandatory.

Range: 1 - 9999999999.

**Description** - C\_INCOME\_VERIFICATIONS.DESCRPTION

This field is mandatory.

**Comment** - C\_INCOME\_VERIFICATIONS.NOTE

This field is optional.

*Background Process(es)*

None



## Enrollment and Certification

### Section 2 - 3.11: Maintain Languages

#### Section 2 - 3.11.1 : Languages

*Form:* cs\_mtn\_language

*Fields*

**Code** - C\_LANGUAGES.LANGUAGE\_CODE

This field is mandatory.

Range: 1 - 9999999999.

**Description** - C\_LANGUAGES.DESRIPTION

This field is mandatory.

**Comment** - C\_LANGUAGES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.12: Maintain Marital Statuses

#### Section 2 - 3.12.1 : Marital Statuses

*Form:* cs\_mtn\_mrtl\_status

*Fields*

**Code** - C\_MARITAL\_STATUSES.MARITAL\_STATUS\_CODE

This field is mandatory.

Range 1 - 9.

**Description** - C\_MARITAL\_STATUSES.DESCRPTION

This field is mandatory.

**CDCN Value** - C\_MARITAL\_STATUSES.CDCN\_VALUE

This field is mandatory.

Edits: Valid values for CDCN Value are 0,1 and 9.

**Comment** - C\_MARITAL\_STATUSES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.13: Maintain Pickup Intervals

#### Section 2 - 3.13.1 : Pickup Intervals

*Form:* cs\_mtn\_pickup\_int

*Fields*

**Code** - C\_PICKUP\_INTERVALS.PICKUP\_INTERVAL\_CODE

This field is mandatory.

Range 1 - 9.

**Description** - C\_PICKUP\_INTERVALS.DESCRPTION

This field is mandatory

**Comment** - C\_PICKUP\_INTERVALS.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.14: Maintain Proofs of Identity

#### Section 2 - 3.14.1 : Proofs of Identity

*Form:* cs\_mtn\_proof\_of\_id

*Fields*

**Code** - C\_PROOF\_IDENTITIES.PROOF\_IDENTITY\_CODE

This field is mandatory.

**Description** - C\_PROOF\_IDENTITIES.DESCRPTION

This field is mandatory.

**Comment** - C\_PROOF\_IDENTITIES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.15: Maintain Races

#### Section 2 - 3.15.1 : Races

*Form:* cs\_mtn\_race

*Fields*

**Code - C\_RACES.RACE\_CODE**

This field is mandatory.

Range A - ZZ.

Edits: Race code cannot contain numbers.

**Description - C\_RACES.DESCRPTION**

This field is mandatory.

**Comment - C\_RACES.NOTE**

This field is optional.

*Background Process(es)*

None

## **Enrollment and Certification**

### **Section 2 - 3.16:** Maintain Reasons Not Linked

#### **Section 2 - 3.16.1** : Reasons Not Linked

*Form:* cs\_mtn\_reason\_not\_linked

*Fields*

**Code** – C\_REASONS\_NOT\_LINKED.REASON\_CODE

This field is mandatory.

Range A - ZZ.

**Description** – C\_REASONS\_NOT\_LINKED.DESCRPTION

This field is mandatory.

**Comment** – C\_REASONS\_NOT\_LINKED.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.17: Maintain Pickup Days

#### Section 2 - 3.17.1 : Pickup Days

*Form:* cs\_mtn\_pickup\_day

*Fields*

**Code** - C\_SCHEDULE\_DAYS.SCHEDULE\_DAY\_CODE

Note: Validates using the CG\_REF\_CODES table and domain of "SCHEDULE DAY".

This field is mandatory.

**Description** - C\_SCHEDULE\_DAYS.DESCRPTION

The format of this field must be, the week of the month followed by the day of the week. For example "SECOND TUESDAY".

This field is mandatory.

**Comment** - C\_SCHEDULE\_DAYS.NOTE

This field is optional.

*Background Process(es)*

The Description field must be in the specified format, the calculation of the next Pickup Date throughout the system is dependant on the format of this field.

## Enrollment and Certification

### Section 2 - 3.18: Maintain Termination Reasons

#### Section 2 - 3.18.1 : Termination Reasons

*Form:* cs\_mtn\_term\_reason

##### *Fields*

**Code** - C\_TERM\_REASONS.TERMINATION\_CODE

This field is mandatory.

**Description** - C\_TERM\_REASONS.DESCRPTION

This field is mandatory.

**WIC** - C\_TERM\_REASONS.WIC\_FLAG

A check box that indicates the termination reason is for the WIC program.

**CSFP** - C\_TERM\_REASONS.CSF\_FLAG

A check box that indicates the termination reason is for the CSFP program.

**DisQual** - C\_TERM\_REASONS.DISQUAL\_FLAG

A check box that indicates the termination reason is a disqualification reason.

**InElig.** - C\_TERM\_REASONS.INELIG\_FLAG

A check box that indicates the termination reason is an ineligibility reason.

**Man.** - C\_TERM\_REASONS.MANUAL\_FLAG

A check box that indicates the termination reason is for manual disqualification.

**Auto.** - C\_TERM\_REASONS.AUTO\_FLAG

A check box that indicates the termination reason is for automatic disqualification.

**Comment** - C\_TERM\_REASONS.NOTE

This field is optional.

##### *Background Process(es)*

The C\_TERM\_REASONS.WIC\_FLAG, C\_TERM\_REASONS.CSF\_FLAG, and C\_TERM\_REASONS.MANUAL\_FLAG check boxes are used to filter the list of available Termination Reasons when manually terminating participants. Those termination reasons with the C\_TERM\_REASONS.MANUAL\_FLAG check box checked will be available to the user in the Participant Registration, Certification Action, and Termination Windows. The lists are further filtered by the C\_TERM\_REASONS.WIC\_FLAG and C\_TERM\_REASONS.CSF\_FLAG check boxes, depending on the program the participant is enrolled in. For example, when terminating a CSF participant only those Termination Reasons with the CSF check box checked will be available to the user. The C\_TERM\_REASONS.INELIG\_FLAG and C\_TERM\_REASONS.DISQUAL\_FLAG check boxes indicate the termination reasons used for reporting in the Ineligibility Listing, Ineligibility Form and Disqualification Forms. The C\_TERM\_REASONS.AUTO\_FLAG check box indicates termination reasons used by the End of Day process to automatically terminate participants.



## Enrollment and Certification

### Section 2 - 3.19: Maintain Voter Registrations

#### Section 2 - 3.19.1 : Voter Registrations

*Form:* cs\_mtn\_voter\_regis

*Fields*

**Code** - C\_VOTER\_REGISTRATIONS.VOTER\_REG\_CODE

This field is mandatory.

Range A - ZZ.

Edits: Voter registration code cannot contain numbers.

**Description** - C\_VOTER\_REGISTRATIONS.DESCRPTION

This field is mandatory.

**Comment** - C\_VOTER\_REGISTRATIONS.NOTE

This field is optional.

*Background Process(es)*

None

**Enrollment and Certification****[CO 1]****Section 2 - 3.20: Maintain Food Frequency****Section 2 - 3.20.1 : Food Frequency***Form: cs\_mtn\_food\_freq**Fields (Category Group section)*

**Category** - *I\_CATEGORY\_GROUPS.CAT\_CATEGORY\_CODE*  
Code table column: *C\_CATEGORIES.CATEGORY\_CODE*  
Description: *C\_CATEGORIES.DESCRPTION*  
This field is mandatory.

**Begin Month** - *I\_CATEGORY\_GROUPS.AR2\_BEGIN\_MONTH*  
This field is display only.

**End Month** - *I\_CATEGORY\_GROUPS.AR2\_END\_MONTH*  
This field is display only.

*Fields (Food section)*

**Order** - *C\_DIETARY\_METHODS.ORDER*  
This field is mandatory.

**Food** - *C\_DIETARY\_METHODS.FOOD*  
This field is mandatory.

**Unit of Measure** - *C\_DIETARY\_METHODS.IOUM\_UNIT\_OF\_MEASURE\_CODE*  
Code table column *I\_UNITS\_OF\_MEASURE.UNIT\_OF\_MEASURE\_CODE*  
This field is mandatory.

**Factor** - *C\_DIETARY\_METHODS.FACTOR*  
This field is mandatory and defaults to 1.

**Add'l Factor** - *C\_DIETARY\_METHODS.ADD\_FACTOR*  
This field is mandatory and defaults to 0.

**Food Group** - *C\_DIETARY\_METHODS.FOOD\_GROUP*  
This field is mandatory.  
The list of available options are as follows: Bread, Dairy, Fats, Fruit, Meat, Vegetables.  
This list is not maintained in a base table.

**Hint Text** - *C\_DIETARY\_METHODS.HINT\_TEXT*  
This field is optional.

*Check Box(es)*

**Active** - *C\_DIETARY\_METHODS.ACTIVE\_FLAG*

*Background Process(es)**None***[END CO 1]**

## Enrollment and Certification

### Section 2 - 3.21 : Maintain Dietary Requirements

#### Section 2 - 3.21.1 : Dietary Requirements

*Form:* cs\_mtn\_dietary\_req

*Fields*

**Food Group - C\_DIETARY\_REQUIREMENTS.NUTRITIONAL\_CONTENT**

This field is mandatory.

Default: Bread

Static Lov: (bread, dairy, fats, fruit, meat, vegetables)

This list is not base table maintained.

**Category - C\_DIETARY\_REQUIREMENTS.ICG\_CAT\_CATEGORY\_CODE**

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

Min Age in Months I\_CATEGORY\_GROUPS.AR2\_BEGIN\_MONTH

Max Age in Months I\_CATEGORY\_GROUPS.AR2\_END\_MONTH

Lov: i\_category\_groups, c\_categories

Lov is used for validation, and to populate Min Age in Months and Max Age in Months.

This field is mandatory.

**Min Age in Months - C\_DIETARY\_REQUIREMENTS.ICG\_AR2\_BEGIN\_MONTH**

This field is display only.

**Max Age in Months - C\_DIETARY\_REQUIREMENTS.ICG\_AR2\_END\_MONTH**

This field is display only.

**U/M - C\_DIETARY\_REQUIREMENTS.IUOM\_UNIT\_OF\_MEASURE\_CODE**

Code table column I\_UNITS\_OF\_MEASURE.UNIT\_OF\_MEASURE\_CODE

Description I\_UNITS\_OF\_MEASURE.DESCRPTION

Lov: i\_units\_of\_measure. Lov is used for validation.

This field is mandatory.

**Min Value - C\_DIETARY\_REQUIREMENTS.MIN\_VALUE**

This field is mandatory.

Range 0 - 99.

Edits: When Food Group is not Fats, Min Value must be in range 1 to 20.

Minimum value cannot be greater than maximum value.

**Max Value - C\_DIETARY\_REQUIREMENTS.MAX\_VALUE**

This field is mandatory.

Range 1 - 99.

Edits: When Food Group is not Fats, Max Value must be in range 1 to 20.

Maximum value cannot be less than minimum value.

**Under Risk Factor - C\_DIETARY\_REQUIREMENTS.CRF\_RISK\_FACTOR\_ID**

Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description C\_RISK\_FACTORS.DESCRPTION

Category C\_RISK\_FACTORS.CAT\_CATEGORY\_CODE

Populates C\_DIETARY\_REQUIREMENTS.CRF\_CAT\_CATEGORY\_CODE

Restricted by Category entered above.

Lov: c\_risk\_factors. Lov is used for validation.

This field is optional.

**Over Risk Factor -**

C\_DIETARY\_REQUIREMENTS.CRF\_RISK\_FACTOR\_ID\_OVER

Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description C\_RISK\_FACTORS.DESCRPTION

Category C\_RISK\_FACTORS.CAT\_CATEGORY\_CODE

Populates C\_DIETARY\_REQUIREMENTS.CRF\_CAT\_CATEGORY\_CODE\_OVER

Restricted by Category entered above.

Lov: c\_risk\_factors. Lov is used for validation.

This field is optional.

**Comments - C\_DIETARY\_REQUIREMENTS.NOTE**

This field is optional.

*Background Process(es)*

None

**Enrollment and Certification****[CO 3]****Section 2 - 3.22:** Maintain Breast Pump Types**Section 2 - 3.22.1** : Breast Pump Types*Form: cs\_mtn\_bpump\_types**Fields****Code*** - C\_BREAST\_PUMP\_TYPES.BREAST\_PUMP\_CODE*This field is mandatory.****Description*** - C\_BREAST\_PUMP\_TYPES.DESCRPTION*This field is mandatory.****Comment*** - C\_BREAST\_PUMP\_TYPES.NOTE*This field is optional.**Background Process(es)**None*

***Enrollment and Certification*****Section 2 - 3.23:** Maintain Breast Pump Reasons**Section 2 - 3.23.1** : Breast Pump Reasons

*Form: cs\_mtn\_bpump\_reasons*

*Fields*

***Code*** - *C\_BREAST\_PUMP\_REASONS.BP\_REASON\_CODE*  
*This field is mandatory.*

***Description*** - *C\_BREAST\_PUMP\_REASONS.DESRIPTION*  
*This field is mandatory.*

***Comment*** - *C\_BREAST\_PUMP\_REASONS.NOTE*  
*This field is optional.*

*Background Process(es)*

*None*

## ***Enrollment and Certification***

### **Section 2 - 3.24: Maintain Breast Pump Inventory**

#### **Section 2 - 3.24.1 : Breast Pump Inventory**

*Form: cs\_mtn\_bpump\_inventory*

*Fields*

**Serial Number - C\_BREAST\_PUMPS.BREAST\_PUMP\_ID**

*This field is mandatory.*

**Description - C\_BREAST\_PUMP\_TYPES.BREAST\_PUMP\_CODE**

**C\_BREAST\_PUMP\_TYPES.DESCRPTION**

*Lov: c\_breast\_pump\_types. Lov is used for validation.*

*This field is mandatory.*

**Status - C\_BREAST\_PUMPS.STATUS**

*The list of options are Issued, Lost, Disposed, In Stock- Cleaned, In Stock - Uncleaned. This list is not maintained by a base table.*

*This field cannot be set to Issued. The status cannot be set to In Stock - Uncleaned without first filling in the Actual Return Date field on the Issuance window. The status cannot be set to In Stock - Cleaned without first filling in the Actual Return Date and the Cleaned by fields on the Issuance window.*

*Lov: c\_breast\_pumps. Lov is used for validation.*

*This field is mandatory.*

**Comment - C\_BREAST\_PUMPS.NOTE**

*This field is optional.*

**Background Process(es)**

*The C\_BREAST\_PUMPS.STATUS is displayed based on the value entered in the Breastfeeding Counselor Pump Issuance form.*

**Section 2 - 3.24.2 : Breast Pump Inventory - Issuance History***Fields***Issue Date** - C\_BREAST\_PUMP\_ISSUANCES.ISSUE\_DATE*This field is display only.***Staff Member** - C\_BREAST\_PUMP\_ISSUANCES.SM\_STAFF\_MEMBER\_ID*Code table column O\_STAFF\_MEMBERS.STAFF\_MEMBER\_ID**Description (name) O\_STAFF\_MEMBERS.LAST\_NAME,  
O\_STAFF\_MEMBERS.FIRST\_NAME,  
O\_STAFF\_MEMBERS.MI1,  
O\_STAFF\_MEMBERS.MI2**This field is display only.***Clinic** - C\_BREAST\_PUMP\_ISSUANCES.OU\_ORG\_CODE*Code table column O\_ORGANIZATIONAL\_UNITS.ORG\_CODE**This field is display only. Client ID* - C\_CLIENTS.CLIENT\_ID*This field is display only.***Expected Return Date** - C\_BREAST\_PUMP\_ISSUANCES.EXPECTED\_RETURN\_DATE*This field is display only.***Actual Return Date** - C\_BREAST\_PUMP\_ISSUANCES.ACTUAL\_RETURN\_DATE*This field is optional.***Cleaned By** - C\_BREAST\_PUMP\_ISSUANCES.SM\_STAFF\_MEMBER\_ID*Code table column O\_STAFF\_MEMBERS.STAFF\_MEMBER\_ID**Description (name) O\_STAFF\_MEMBERS.LAST\_NAME,  
O\_STAFF\_MEMBERS.FIRST\_NAME,  
O\_STAFF\_MEMBERS.MI1,  
O\_STAFF\_MEMBERS.MI2**This field is optional.***Comment** - C\_BREAST\_PUMP\_ISSUANCES.NOTE*This field is optional.**Background Process(es)*

*The C\_BREAST\_PUMP\_ISSUANCES.ISSUE\_DATE, C\_BREAST\_PUMP\_ISSUANCES.SM\_STAFF\_MEMBER\_ID, O\_STAFF\_MEMBERS.LAST\_NAME, O\_STAFF\_MEMBERS.FIRST\_NAME, O\_STAFF\_MEMBERS.MI1, O\_STAFF\_MEMBERS.MI2, C\_BREAST\_PUMP\_ISSUANCES.OU\_ORG\_CODE, C\_CLIENTS.CLIENT\_ID, and C\_BREAST\_PUMP\_ISSUANCES.EXPECTED\_RETURN\_DATE are displayed from the Breastfeeding Counselor Pump Issuance window as pumps are issued.*

*If the C\_BREAST\_PUMP\_ISSUANCES.ACTUAL\_RETURN\_DATE and the C\_BREAST\_PUMP\_ISSUANCE.SM\_STAFF\_MEMBER\_ID fields are filled in, the C\_BREAST\_PUMP\_ISSUANCES.STATUS field is set to 'In Stock - Cleaned'. If the C\_BREAST\_PUMP\_ISSUANCES.ACTUAL\_RETURN\_DATE is filled in and the C\_BREAST\_PUMP\_ISSUANCE.SM\_STAFF\_MEMBER\_ID field is not filled in, the C\_BREAST\_PUMP\_ISSUANCES.STATUS field is set to 'In Stock - Uncleaned'.*

**[END CO 3]**



## Enrollment and Certification

### Section 2 - 3.25: Maintain Category Protocols

#### Section 2 - 3.25.1 : Category Protocols

*Form:* cs\_mtn\_cat\_protocol

*Fields (Category section)*

**Code - C\_CATEGORIES.CATEGORY\_CODE**

Lov: c\_categories. Lov is used for validation.

This field is mandatory.

Populates C\_CAT\_REFERRALS.CAT\_CATEGORY\_CODE,  
C\_CAT\_NUTR\_EDS.CAT\_CATEGORY\_CODE,  
C\_CAT\_GOALS.CAT\_CATEGORY\_CODE

**Description - C\_CATEGORIES.DESCRPTION**

This field is display only.

*Fields (Referral section)*

**Program ID - C\_CAT\_REFERRALS.PRGM\_PROGRAM\_ID**

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov o\_programs. Lov is used for validation.

This field is mandatory.

**Description - O\_PROGRAMS.DESCRPTION**

This field is display only.

*Fields (Nutrition Ed. Topic section)*

**Topic ID - C\_CAT\_NUTR\_EDS.NET\_NUTR\_ED\_TOPIC\_CODE**

Code table column C\_NUTR\_ED\_TOPICS.NUTR\_ED\_TOPIC\_CODE

Description C\_NUTR\_ED\_TOPICS.DESCRPTION

Lov: c\_nutr\_ed\_topics. Lov is used for validation.

This field is mandatory.

**Description - C\_NUTR\_ED\_TOPICS.DESCRPTION**

This field is display only.

*Fields (Goal section)*

**Goal ID - C\_CAT\_GOALS.GL\_GOAL\_CODE**

Code table column C\_GOALS.GOAL\_CODE

Description C\_GOALS.DESCRPTION

Lov: c\_goals. Lov is used for validation.

This field is mandatory.

**Description - C\_GOALS.DESCRPTION**

This field is display only.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.26: Maintain Goals

#### Section 2 - 3.26.1 : Goals

*Form:* cs\_mtn\_goal

*Fields*

**Code** - C\_GOALS.GOAL\_CODE

This field is mandatory.

Range 1 - 999.

**Description** - C\_GOALS.DESCRPTION

This field is mandatory.

**Comment** - C\_GOALS.NOTE

This field is optional.

*Check box(es)*

**[CO 31]**

**Print** - C\_GOALS.PRINT\_FLAG

**[END CO 31]**

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.27: Maintain Infant Conditions

#### Section 2 - 3.27.1 : Infant Conditions

*Form:* cs\_mtn\_infant\_cond

*Fields*

**Code** - C\_INFANT\_STATUSES.INFANT\_STATUS\_CODE

This field is mandatory.

**Description** - C\_INFANT\_STATUSES.DESRIPTION

This field is mandatory.

**CDCN Birth** - C\_INFANT\_STATUSES.CDCN\_BIRTH

This field is mandatory.

Range 0 - 1.

**CDCN Postpartum** - C\_INFANT\_STATUSES.CDCN\_POSTPARTUM

This field is mandatory.

Range 0 - 9.

**Comment** - C\_INFANT\_STATUSES.NOTE

This field is optional.

*Check box(es)*

**Birth Status** - C\_INFANT\_STATUSES.BIRTH\_STATUS\_FLAG

**Postpartum Status** - C\_INFANT\_STATUSES.POSTPARTUM\_STATUS\_FLAG

*Background Process(es)*

None

## **Enrollment and Certification**

### **Section 2 - 3.28:** Maintain Nutrition Education Materials

#### **Section 2 - 3.28.1** : Nutrition Education Materials

*Form:* cs\_mtn\_ne\_material

*Fields*

**Code** - C\_NUTR\_ED\_MATERIALS.NUTR\_ED\_MATERIAL\_CODE

This field is mandatory.

Range 1 - 999.

**Description** - C\_NUTR\_ED\_MATERIALS.DESCRPTION

This field is mandatory.

**Comment** - C\_NUTR\_ED\_MATERIALS.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.29: Maintain Nutrition Education Topics

#### Section 2 - 3.29.1 : Nutrition Education Topics

*Form:* cs\_mtn\_nutr\_ed\_topic

*Fields*

**Code** - C\_NUTR\_ED\_TOPICS.NUTR\_ED\_TOPIC\_CODE

This field is mandatory.

Range 1 - 999.

**Description** - C\_NUTR\_ED\_TOPICS.DESCRPTION

This field is mandatory.

**Comment** - C\_NUTR\_ED\_TOPICS.NOTE

This field is optional.

*Check box(es)*

**WIC** - C\_NUTR\_ED\_TOPICS.WIC\_FLAG

**CSF** - C\_NUTR\_ED\_TOPICS.CSF\_FLAG

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.30: Maintain Questions Template

#### Section 2 - 3.30.1 : Questions Template

*Form:* cs\_mtn\_questn\_tmplte

*Fields (Questions section)*

**Question Type** - Non base table, List-item used to restrict the Field Name section.

This field is mandatory.

Validation is done by this list-item, Allowable values are Pregnant, Breastfeeding/Postpartum, and Infant/Child, this list is not base table maintained.

Populates C\_HH\_QUESTIONS.HQ\_TYPE which in turn populates foreign key  
C\_HH\_RESPONSES.CHQ\_HQ\_TYPE which in turn populates foreign key  
C\_HH\_RESPONSE\_RFS.CHR\_CHQ\_HQ\_TYPE

**Field Name** - C\_HH\_QUESTIONS.QUESTION\_FIELD\_NAME

This field is mandatory.

Populates C\_HH\_RESPONSES.CHQ\_QUESTION\_FIELD\_NAME

Which in turn populates C\_HH\_RESPONSE\_RFS.CHR\_CHQ\_QUESTION\_FIELD\_NAME

*Fields (Responses section)*

**Answer** - C\_HH\_RESPONSES.ANSWER

This field is mandatory.

Populates C\_HH\_RESPONSE\_RFS.CHR\_ANSWER

*Fields (Risk Factors section)*

**Risk Factor ID** - C\_HH\_RESPONSE\_RFS.CRF\_RISK\_FACTOR\_ID

Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description C\_RISK\_FACTORS.DESCRPTION

Populates Category C\_HH\_RESPONSE\_RFS.CRF\_CAT\_CATEGORY\_CODE

Lov: c\_risk\_factors. Lov is used for validation.

List is restricted by the selected Question Type as follows:

Infant/Child - Restricted to Infant and Child risk factors

Breastfeeding/Postpartum - Restrict to Breastfeeding and Postpartum risk factors

Pregnant - Restricted to pregnant risk factors

This field is mandatory.

*Background Process(es)*

The C\_HH\_RESPONSE\_RF.CRF\_RISK\_FACTOR\_ID available here are accessed from the Health History form when responses to the questionnaire are entered.

## Enrollment and Certification

### Section 2 - 3.31: Maintain Reasons Breastfeeding Ended

#### Section 2 - 3.31.1 : Breastfeeding Reasons Ended

*Form:* cs\_mtn\_reason\_bf\_end

*Fields*

**Code** - C\_REASONS\_BF\_ENDED.REASON\_BF\_ENDED\_CODE

This field is mandatory.

Range 1 - 9999999999.

**Description** - C\_REASONS\_BF\_ENDED.DESCRPTION

This field is mandatory.

**Comment** - C\_REASONS\_BF\_ENDED.NOTE

This field is optional.

*Background Process(es)*

None



## Enrollment and Certification

### Section 2 - 3.32: Maintain Smoking Changes

#### Section 2 - 3.32.1 : Smoking Changes

*Form:* cs\_mtn\_smokng\_change

*Fields*

**Code** - C\_SMOKING\_CHANGES.SMOKING\_CHANGE\_CODE

This field is mandatory.

Range (-)9 to 9.

**Description** - C\_SMOKING\_CHANGES.DESCRPTION

This field is mandatory.

**CDCN Value** - C\_SMOKING\_CHANGES.CDCN\_VALUE

This field is mandatory.

Range 1 - 9.

**Comment** - C\_SMOKING\_CHANGES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.33: Maintain Health Care Payee

#### Section 2 - 3.33.1 : Health Care Payee

*Form:* cs\_mtn\_hlth\_care\_pay

*Fields*

**Code** - C\_HC\_PAYEES.HC\_PAYEE\_CODE

This field is mandatory.

**Description** - C\_HC\_PAYEES.DESCRPTION

This field is mandatory.

**Comment** - C\_HC\_PAYEES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.34: Maintain Sources of Health Care

#### Section 2 - 3.34.1 : Sources of Health Care

*Form:* cs\_mtn\_hlth\_care\_src

*Fields*

**Code** - C\_SOURCES\_HEALTH\_CARE.HEALTH\_CARE\_SOURCE\_CODE

This field is mandatory.

**Description** - C\_SOURCES\_HEALTH\_CARE.DESRIPTION

This field is mandatory.

**PC Value** - C\_SOURCES\_HEALTH\_CARE.PC\_VALUE

This field is mandatory.

Range 1 - 9.

**Comment** - C\_SOURCES\_HEALTH\_CARE.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.35: Maintain Bloodwork Types

#### Section 2 - 3.35.1 : Bloodwork Types

*Form:* cs\_mtn\_bldwrk\_type

*Fields*

**Code** - C\_BLOODWORK\_TYPES.BLOODWORK\_TYPE\_CODE

This field is mandatory.

**Description** - C\_BLOODWORK\_TYPES.DESCRPTION

This field is mandatory.

**Comment** - C\_BLOODWORK\_TYPES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.36: Maintain BMI Values

#### Section 2 - 3.36.1 : BMI Values

*Form:* cs\_mtn\_bmi\_value

*Fields (BMI Scale section)*

**BMI Scale** - Query only CG\_REF\_CODES.RV\_LOW\_VALUE

Allowable values are Obese, Overweight, Underweight, and Normal. This list is domain driven.

Low: cg\_ref\_codes where rv\_domain = 'BMI CATEGORIES'

Populates C\_BMI\_DATA.BMI\_CATEGORY

C\_BMI\_ANTHROPOMETRIC.CBV\_BMI\_CATEGORY

C\_BMI\_WEIGHT\_GAIN.CBV\_BMI\_CATEGORY

This field is mandatory.

**Pregnant Risk Factor** - C\_BMI\_DATA.PREGNANT\_RISK\_FACTOR

This field is optional.

**Postpartum Risk Factor** - C\_BMI\_DATA.POSTPARTUM\_RISK\_FACTOR

This field is optional.

*Fields (BMI Anthropometric section)*

**Weight (kgs)** - C\_BMI\_ANTHROPOMETRIC.METRIC\_WEIGHT

This field is mandatory.

Edits: Metric Weight must be between 22.7 and 226.3 kg.

Cross Edits with BMI Scale:

Weight under 53 kgs cannot be inserted into the OVERWEIGHT or OBESE category.

Weight over 92 kgs must be inserted into the OVERWEIGHT or OBESE category.

Weight over 69 kgs cannot be inserted into the UNDERWEIGHT category.

**Weight (lbs)** - C\_BMI\_ANTHROPOMETRIC.ENG\_WEIGHT

Derived from Weight(kgs).

This field is display only.

Range 50 - 499.

**Height (cms)** - C\_BMI\_ANTHROPOMETRIC.HEIGHT

C\_BMI\_ANTHROPOMETRIC.ENG\_HEIGHT is populated based on the metric Height.

This field is mandatory.

Edits: Metric Height must be between 25.5 and 264.1 cm.

**Height (inches)** - Non base table.

Derived from Height(cms)

This field is display only.

**Height (1/8 in)** - Non base table.

Derived from Height(cms)

This field is display only.

**BMI Value** - C\_BMI\_ANTHROPOMETRIC.BMI\_VALUE

This field is display only and calculated by

$$\left( \frac{C\_BMI\_ANTHROPOMETRIC.METRIC\_WEIGHT}{(C\_BMI\_ANTHROPOMETRIC.HEIGHT * 100)^2} \right)$$

Edits: BMI Value must be between 11.3 and 49.6.

Cross Edits with BMI Scale:

If the BMI value < 19.8, BMI scale must be Underweight.

If the BMI value >= 26.1 and <= 29.0, BMI scale must be Overweight.

If the BMI value > 29.0, BMI scale must be Obese.

If the BMI value >= 19.8 and < 26.1, BMI scale must be Normal scale.

**Comment** - C\_BMI\_ANTHROPOMETRIC.NOTE

This field is optional.

*Background Process(es)*

None

**Section 2 - 3.36.2 : BMI Values - Gestational Weight Gain***Fields***Weeks Gestation - C\_BMI\_WEIGHT\_GAIN.WKS\_GTST**

This field is mandatory.

Range 1 - 42.

**Weight Gain (kgs) - C\_BMI\_WEIGHT\_GAIN.METRIC\_WGT\_GAIN**

This field is mandatory.

Range: .1 - 25

**Weight Gain (lbs) - C\_BMI\_WEIGHT\_GAIN.ENG\_WGT\_GAIN**

This field is display only.

*Background Process(es)*

The C\_BMI\_WEIGHT\_GAIN.ENG\_WGT\_GAIN, C\_BMI\_WEIGHT\_GAIN.METRIC\_WGT\_GAIN fields entered in the Gestational Weight Gain window are used to define the data points charted in the Gestational weight gain graphs in the Woman Medical window.

## Enrollment and Certification

### Section 2 - 3.37: Maintain Category Bloodwork

#### Section 2 - 3.37.1 : Category Bloodwork

*Form:* cs\_mtn\_bldwk\_cat

*Fields (Category Section)*

**Code** - Query Only. C\_CATEGORIES.CATEGORY\_CODE  
Code table column C\_CATEGORIES.CATEGORY\_CODE  
Description C\_CATEGORIES.DESCRPTION  
Populates C\_CAT\_BLOODWORKS.CBF\_CAT\_CATEGORY\_CODE  
Lov: c\_categories.  
This field is mandatory.

*Fields (Bloodwork Section)*

**Bloodwork Type** - C\_CAT\_BLOODWORKS.BDT\_BLOODWORK\_TYPE\_CODE  
Code table column C\_BLOODWORK\_TYPES.BLOODWORK\_TYPE\_CODE  
Description C\_BLOODWORK\_TYPES.DESCRPTION  
Lov: c\_bloodwork\_types. Lov is used for validation.  
This field is mandatory.

#### **Age Range/Trimester**

**Begin Age Month** - C\_CAT\_BLOODWORKS.CBF\_AR2\_BEGIN\_MONTH  
Code table column C\_CAT\_BLOOD\_FACTORS.AR2\_BEGIN\_MONTH  
End Age Month C\_CAT\_BLOOD\_FACTORS.AR2\_BEGIN\_MONTH  
Trimester C\_CAT\_BLOOD\_FACTORS.TRIMESTER  
Lov: c\_cat\_blood\_factors. Lov is used for validation.  
Lov is restricted by Category code entered above.  
This field is mandatory.

**End Age Month** - C\_CAT\_BLOODWORKS.CBF\_AR2\_END\_MONTH  
This field is display only.

**Trimester** - C\_CAT\_BLOODWORKS.CBF\_TRIMESTER  
This field is display only.

#### **Smoking Cigs./Day**

**Low** - C\_CAT\_BLOODWORKS.CIG\_LOW\_VALUE  
This field is mandatory.  
Range 0 - 96.

**High** - C\_CAT\_BLOODWORKS.CIG\_HIGH\_VALUE  
This field is mandatory.  
Range 1 - 96.  
Edits: Number of cigarettes (high end) cannot be less than number of cigarettes (low end).

**Elevation** - C\_CAT\_BLOODWORKS.CE\_LOW\_ELEVATION  
Code table columns C\_ELEVATIONS.LOW\_ELEVATION  
C\_ELEVATIONS.HIGH\_ELEVATION  
Lov: c\_elevations. Lov is used for validation.



This field is mandatory.

**Blood Values**

**Low Value - C\_CAT\_BLOODWORKS.LOW\_VALUE**

This field is mandatory.

Range .01 - 99.99

**High Value - C\_CAT\_BLOODWORKS.HIGH\_VALUE**

This field is mandatory.

Edits: High value should be greater than or equal to Low value.

Range .01 - 99.99

**Comment - C\_CAT\_BLOODWORKS.NOTE**

This field is optional.

*Background Process(es)*

None

**Section 2 - 3.37.2 : Category Bloodwork - Risk Factor (Low Blood Value)***Fields***Low Value - C\_CAT\_BLOODWORKS.LOW\_VALUE**

This value is copied from the low blood value from the Maintain Category Bloodwork window.

This field is display only.

**Risk Factor - C\_CAT\_BLOODWORKS.CRF\_RISK\_FACTOR\_ID**

Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description C\_RISK\_FACTORS.DESCRPTION

Category C\_RISK\_FACTORS.CAT\_CATEGORY\_CODE

Populates C\_CAT\_BLOODWORKS.CRF\_CAT\_CATEGORY\_CODE

Lov: c\_risk\_factors. Lov is used for validation.

Lov is restricted by Category code entered above.

This field is mandatory.

*Background Process(es)*

None

**Section 2 - 3.37.3 : Category Bloodwork - Risk Factor (High Blood Value)***Fields***High Value** - C\_CAT\_BLOODWORKS.HIGH\_VALUE.

This field is copied from the high blood value from the Maintain Category Bloodwork window.

This field is display only.

**Risk Factor** - C\_CAT\_BLOODWORKS.CRF\_RISK\_FACTOR\_ID\_HIGH

Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description C\_RISK\_FACTORS.DESCRPTION

Category C\_RISK\_FACTORS.CAT\_CATEGORY\_CODE

Populates C\_CAT\_BLOODWORKS.CRF\_CAT\_CATEGORY\_CODE\_HIGH

Lov: c\_risk\_factors. Lov is used for validation.

Lov is restricted by Category code entered above.

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.38: Maintain Category Bloodwork Factor

#### Section 2 - 3.38.1 : Category Bloodwork Factor

*Form:* cs\_mtn\_cat\_bldwk\_fac

*Fields (Category section)*

**Code** - Query Only.C\_CATEGORIES.CATEGORY\_CODE  
Code table column C\_CATEGORIES.CATEGORY\_CODE  
Description C\_CATEGORIES.DESCRPTION  
Populates C\_CAT\_BLOOD\_FACTORS. CAT\_CATEGORY\_CODE  
Lov: c\_categories.  
This field is optional in query mode, then display only.

**Description** - C\_CATEGORIES.DESCRPTION  
This field is display only.

*Fields (Bloodwork Factor section)*

**Begin Age Month** - C\_CAT\_BLOOD\_FACTORS.AR2\_BEGIN\_MONTH  
Code table column I\_CATEGORY\_GROUPS.AR2\_BEGIN\_MONTH  
End Age Month I\_CATEGORY\_GROUPS.AR2\_END\_MONTH  
Lov: i\_category\_groups.  
Lov is restricted by Category entered above.  
This field is mandatory.

**End Age Month** - C\_CAT\_BLOOD\_FACTORS.AR2\_END\_MONTH  
This field is display only.

**Trimester** - C\_CAT\_BLOOD\_FACTORS.TRIMESTER  
This field is display only.  
This field is automatically set based on the category and the age range entered. If the category is not a pregnant category this field is set to "N/A". If the category is a pregnant category the following rules are applied:

<u>Trimester</u>	<u>Age</u>
1	0 - 13 weeks
2	14 - 26 weeks
3	27 - 40+ weeks

**Comment** - C\_CAT\_BLOOD\_FACTORS.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.39: Maintain Diagnoses

#### Section 2 - 3.39.1 : Diagnoses

*Form:* cs\_mtn\_diagnosis

*Fields*

**Code** - C\_DIAGNOSES.ICD9

This field is mandatory.

Range 1.001 - 999.999.

**Description** - C\_DIAGNOSES.DIAGNOSIS\_DESCRIPTION

This field is mandatory.

**Comment** - C\_DIAGNOSES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.40: Maintain NCHS Data

#### Section 2 - 3.40.1 : NCHS Data

*Form:* cs\_mtn\_nchs\_data

*Fields (NCHS Type section)*

**NCHS Type**- Query only. C\_NCHS\_TYPES.MEASUREMENT\_TYPE  
 Description C\_NCHS\_TYPES.DESCRPTION  
 Classification C\_NCHS\_TYPES.CNC\_IC\_CLASSIFICATION  
 Populates C\_NCHS\_DATA.NT\_MEASUREMENT\_TYPE  
 Populates C\_NCHS\_DATA.NT\_CNC\_IC\_CLASSIFICATION  
 Lov: c\_nchs\_types. Lov is used for validation.  
 This field is mandatory.

*Fields (NCHS Data section)*

**Gender** - C\_NCHS\_DATA.GENDER

Default: Female

This field is mandatory.

**%** - C\_NCHS\_DATA.PERCENT

This field is mandatory.

Range .01 - 99.9.

**Meas 1** - C\_NCHS\_DATA.METRIC\_MEAS\_VAL1

This field is mandatory.

Range (-)999.9 - 999.9.

Populates C\_NCHS\_DATA.ENGLISH\_MEAS\_VAL1

**Meas 2** - C\_NCHS\_DATA.METRIC\_MEAS\_VAL2

This field is mandatory.

Range (-)999.9 - 999.9.

Populates C\_NCHS\_DATA.ENGLISH\_MEAS\_VAL2

**Graph** - C\_NCHS\_DATA.GRAPH\_FLAG

Default: Unchecked.

This field is mandatory.

**Risk Factor** - C\_NCHS\_DATA.CRF\_RISK\_FACTOR\_ID

Code table column C\_RISK\_FACTORS.RISK\_FACTOR\_ID

Description C\_RISK\_FACTORS.DESCRPTION

This field is optional.

Lov c\_risk\_factors crf where cat\_category\_code in a infant or child category.

Lov is used for validation.

**Comment** - C\_NCHS\_DATA.SHORT\_NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.41: Maintain NCHS Type

#### Section 2 - 3.41.1 : NCHS Type

*Form:* cs\_mtn\_nchs\_type

*Fields (Population section)*

**Population** - C\_NCHS\_CLASSIFICATIONS.IC\_CLASSIFICATION

This field is mandatory.

Populates C\_NCHS\_TYPES.CNC\_IC\_CLASSIFICATION

**Developed By** - C\_NCHS\_CLASSIFICATIONS.DEVELOPED\_BY

This field is mandatory.

**Comment** - C\_NCHS\_CLASSIFICATIONS.SHORT\_NOTE

This field is optional.

*Fields (NCHS Type section)*

**ID** - C\_NCHS\_TYPES.MEASUREMENT\_TYPE

This field is mandatory.

Standard values are:

**Heaage** - Head Circumference for age.

**Lgtage** - Length for age.

**Staage** - Statute for age.

**Wgtage** - Weight for age.

**Wgtlgt** - Weight for length

**Wgtsta** - Weight for stature.

**NCHS Type** - C\_NCHS\_TYPES.DESCRPTION

This field is mandatory.

**Meas 1** - C\_NCHS\_TYPES.MEASUREMENT\_1

This field is mandatory.

Standard values are:

**Cir**

**Length**

**Stature**

**Weight**

**Meas 2** - C\_NCHS\_TYPES.MEASUREMENT\_2

This field is mandatory.

Standard values are:

**Age**

**Length**

**Comment** - C\_NCHS\_TYPES.SHORT\_NOTE

This field is optional.

*Background Process(es)*

None



## Enrollment and Certification

### Section 2 - 3.42: Maintain Priorities

#### Section 2 - 3.42.1 : Priorities

*Form:* cs\_mtn\_priority

*Fields*

**ID - C\_PRIORITIES.ID**

This field is mandatory.

Range 1 - 10.

Priorities 8, 9, and 10 are reserved for priorities 3A, 3B, and 3C.

**Description - C\_PRIORITIES.DESCRPTION**

This field is mandatory.

**Parent Priority - C\_PRIORITIES.CP2\_ID**

This field is mandatory.

**Comment - C\_PRIORITIES.NOTE**

This field is optional.

*Background Process(es)*

For reporting purposes, participants with C\_PRIORITIES.ID deemed as sub-priorities (those having a parent priority) are not reported on separately rather they are rolled up into C\_PRIORITIES.CP2\_ID, the parent priority.

## **Enrollment and Certification**

### **Section 2 - 3.43:** Maintain Risk Factor Types

#### **Section 2 - 3.43.1** : Risk Factor Types

*Form:* cs\_mtn\_risk\_fact\_typ

*Fields*

**ID** - C\_RISK\_FACTOR\_TYPES.RISK\_FACTOR\_TYPE\_ID

This field is mandatory.

Range 100 - 999

**Description** - C\_RISK\_FACTOR\_TYPES.DESCRPTION

This field is mandatory.

**Comment** - C\_RISK\_FACTOR\_TYPES.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.44: Maintain Risk Factors

#### Section 2 - 3.44.1 : Risk Factors

*Form:* cs\_mtn\_risk\_factor

*Fields (Category section)*

**Code** - Query only. C\_CATEGORIES.CATEGORY\_CODE

Code table column C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

Lov: c\_categories, Lov is used for validation.

Note: Category code populates C\_RISK\_FACTORS.CAT\_CATEGORY\_CODE which in turn populates the following foreign keys

C\_RF\_NUTR\_EDS.CRF\_CAT\_CATEGORY\_CODE,

C\_RF\_REFERRALS.CRF\_CAT\_CATEGORY\_CODE,

C\_RISK\_FACTOR\_DIAGNOSES.CRF\_CAT\_CATEGORY\_CODE

C\_RF\_GOALS.CRF\_CAT\_CATEGORY\_CODE

This field is mandatory.

**Description** - C\_CATEGORIES.DESCRPTION

This field is display only.

*Fields (Risk Factor section)*

**ID** - C\_RISK\_FACTORS.RISK\_FACTOR\_ID

This field is mandatory.

Range 100 - 999.

Note: Risk Factor ID populates the following foreign keys

C\_RF\_NUTR\_EDS.CRF\_RISK\_FACTOR\_ID,

C\_RF\_REFERRALS.CRF\_RISK\_FACTOR\_ID,

C\_RISK\_FACTOR\_DIAGNOSES.CRF\_RISK\_FACTOR\_ID

C\_RF\_GOALS.CRF\_CAT\_RISK\_FACTOR\_ID

**Description** - C\_RISK\_FACTORS.DESCRPTION

This field is mandatory.

**Alternate Description** - C\_RISK\_FACTORS.ALTERNATE\_DESCRIPTION

This field is optional.

**Priority** - C\_RISK\_FACTORS.CP2\_ID

Code table column C\_PRIORITIES.ID

Description C\_PRIORITIES.DESCRPTION

Lov: c\_priorities. Lov is used for validation.

This field is mandatory.

**Type** - C\_RISK\_FACTORS.RF\_TYPE\_RISK\_FACTOR\_TYPE\_ID

Code table column C\_RISK\_FACTOR\_TYPES.RISK\_FACTOR\_TYPE\_ID

Description C\_RISK\_FACTOR\_TYPES.DESCRPTION

Lov: c\_risk\_factor\_types. Lov is used for validation.

This field is mandatory.

**Approval Phys.** - C\_RISK\_FACTORS.PHYS\_APPROVAL\_FLAG

Default: Unchecked.

**Approval Nutr.** - C\_RISK\_FACTORS.NUTR\_APPROVAL\_FLAG

Default: Unchecked.

**Medical Cond.** - C\_RISK\_FACTORS.MEDICAL\_CONDITION\_FLAG

Default: Unchecked. *[CO 31]*

**Print** - C\_RISK\_FACTORS.PRINT\_FLAG

Default: Checked *[END CO 31]*

**High Risk** - C\_RISK\_FACTORS.HIGH\_RISK\_FLAG

Default: Unchecked.

**Display in LOV** - C\_RISK\_FACTORS.DISPLAY\_IN\_LOV

Default: Unchecked.

**Comment** - C\_RISK\_FACTORS.NOTE

This field is optional.

**Consecutive Cert. Periods** - C\_RISK\_FACTORS.CONSECUTIVE\_CERT\_PERIODS

This field is optional.

#### *Background Process(es)*

The C\_CATEGORIES.CONSECUTIVE\_CERT\_PERIODS field is used to limit the assignment of risk factors to the specified number of consecutive certification periods. Leaving this field blank signifies that this restriction does not apply.

The DISPLAY\_IN\_LOV field will allow the manual assignment of a risk factor in the Health History screen when the checkbox is checked.

**Section 2 - 3.44.2 : Risk Factors - Protocol***Fields***Topic Code - C\_RF\_NUTR\_EDS.NET\_NUTR\_ED\_TOPIC\_CODE**

Code table column C\_NUTR\_ED\_TOPICS.NUTR\_ED\_TOPIC\_CODE

Description C\_NUTR\_ED\_TOPICS.DESCRPTION

Lov: c\_nutr\_ed\_topics. Lov is used for validation.

This field is mandatory if a Nutrition Education Topic is required to be entered.

**Description - C\_NUTR\_ED\_TOPICS.DESCRPTION**

This field is display only.

**Referral ID - C\_RF\_REFERRALS.PRG\_PROGRAM\_ID**

Code table column O\_PROGRAMS.PROGRAM\_ID

Description O\_PROGRAMS.DESCRPTION

Lov o\_programs. Lov is used for validation.

This field is mandatory if a Referral is required to be entered.

**Description - O\_PROGRAMS.DESCRPTION**

This field is display only.

**Diagnosis ID - C\_RISK\_FACTOR\_DIAGNOSES.DIA\_ICD9**

Code table column C\_DIAGNOSES.ICD9

Description C\_DIAGNOSES.DIAGNOSIS\_DESCRIPTION

Lov: c\_diagnoses. Lov is used for validation.

This field is mandatory if a Diagnosis is required to be entered.

**Description - C\_DIAGNOSES.DIAGNOSIS\_DESCRIPTION**

This field is display only.

**Goal code- C\_RF\_GOALS.GL\_GOAL\_CODE**

Code table column C\_GOALS.GOAL\_CODE

Description C\_GOALS.DESCRPTION

Lov: c\_goals. Lov is used for validation.

This field is mandatory if a Goal is required to be entered.

**Description - C\_GOALS.DESCRPTION**

This field is display only.

*Background Process(es)*

Protocols are not required for all risk factors, and for those risk factors that do have protocols, not all of the protocols are required.

**Enrollment and Certification****Section 2 - 3.45: Maintain Contact Topics****Section 2 - 3.45.1 : Contact Topics***Form:* cs\_mtn\_cnt\_topic*Fields***Code - C\_TOPICS.CONTACT\_REASON\_CODE**

This field is mandatory.

Range 1 - 9999999999.

**Description** - C\_ TOPICS.DESCRPTION

This field is mandatory.

**Referral** - C\_ TOPICS.REFERRAL\_FLAG

Default: Unchecked.

**Comment** - C\_ TOPICS.NOTE

This field is optional.

*Background Process(es)*

None

## **Enrollment and Certification**

### **Section 2 - 3.46: Maintain Unsuccessful Contact Reasons**

#### **Section 2 - 3.46.1 : Unsuccessful Contact Reasons**

*Form:* cs\_mtn\_unsuc\_cnt\_rsn

*Fields*

**Code** - C\_NO\_CONTACT\_REASONS.CONTACT\_REASON\_CODE

This field is mandatory.

Range 1 - 9999999999.

**Description** - C\_NO\_CONTACT\_REASONS.DESCRPTION

This field is mandatory.

**Comment** - C\_NO\_CONTACT\_REASONS.NOTE

This field is optional.

*Background Process(es)*

None

**Enrollment and Certification****[CO 18]****Section 2 - 3.47: Maintain Care Plan Message****Section 2 - 3.47.1 : Care Plan Message***Form:* cs\_mtn\_careplan\_msg*Fields (Category section)***Code** - C\_CATEGORIES.CATEGORY\_CODE

Description is C\_CATEGORIES.DESCRPTION

Lov: c\_categories. Lov is used for validation.

This field is optional in query mode, then display only.

*Fields (Care Plan Message section)***Heading** - C\_CATEGORIES.HEADING

This field is mandatory.

**Bullet Items** - C\_CP\_MESSAGES.BULLET\_ITEM

At least one bullet item is required.

*Background Process(es)*

None

**[END CO 18]**



**Enrollment and Certification****[CO 19]****Section 2 - 3.48:** Maintain Elevations**Section 2 - 3.48.1** : Elevations*Form:* cs\_mtn\_elevations*Fields***Low Elevation** - C\_ELEVATIONS.LOW\_ELEVATION

This field is mandatory.

**High Elevation** - C\_ELEVATIONS.HIGH\_ELEVATION

This field is mandatory if the Low Elevation is filled in.

**Comment** - C\_ELEVATIONS.NOTE

This field is optional.

*Background Process(es)*

None

**[END CO 19]**

**Enrollment and Certification****[CO 8]****Section 2 - 3.49: Maintain Pilot Answers****Section 2 - 3.49.1 : Pilot Answers***Form: cs\_mtn\_pilot\_answers**Fields (Answer Type section)***Code** - C\_ANSWER\_TYPES.ANSWER\_TYPE\_CODE*Lov: c\_answers. Lov is used for validation.**This field is mandatory.***Description** - C\_ANSWER\_TYPES.DESCRPTION*This field is display only.**Fields (Answer section)***Order** - C\_ANSWERS.ORDER*This field is mandatory.***Value** - C\_ANSWERS.VALUE*This field is mandatory.***Description** - C\_ANSWERS.DESCRPTION*This field is mandatory.**Background Process(es)**None*

### ***Enrollment and Certification***

#### **Section 2 - 3.50:** Maintain Pilot Questions

##### **Section 2 - 3.50.1** : Pilot Questions

*Form: cs\_mtn\_pilot\_questions*

*Fields*

**Code** - *C\_PILOT\_QUESTIONS.QUESTION\_CODE*

*This field is mandatory.*

**Question Text** - *C\_PILOT\_QUESTIONS.QUESTION\_TEXT*

*This field is mandatory.*

**Answer Type** - *C\_PILOT\_QUESTIONS.CANST\_ANSWER\_TYPE\_CODE*

*Code table column C\_ANSWER\_TYPES.ANSWER\_TYPE\_CODE*

*Lov: c\_answer\_types. Lov is used for validation.*

*This field is mandatory.*

**Comment** - *C\_PILOT\_QUESTIONS.NOTE*

*This field is optional.*

*Background Process(es)*

*None*

## ***Enrollment and Certification***

### **Section 2 - 3.51 : Maintain Pilot Studies**

#### **Section 2 - 3.51.1 : Pilot Studies**

*Form: cs\_mtn\_pilot\_studies*

*Fields (Pilot section)*

**Code** - *C\_PILOT\_STUDIES.PILOT\_STUDY\_CODE*  
*Lov: c\_pilot\_studies. Lov is used for validation.*  
*This field is mandatory.*

**Description** - *C\_PILOT\_STUDIES.DESCRPTION*  
*This field is display only.*

**Active** - *C\_PILOT\_STUDIES.ACTIVE\_FLAG*  
*Default: Checked*  
*This field is optional.*

**Defined** - *C\_PILOT\_STUDIES.PILOT\_LEVEL*  
*This field is mandatory.*

*Fields (Pilot Questions section)*

**Order** - *C\_PS\_QUESTIONS.ORDER*  
*Code table column C\_PS\_QUESTIONS.ORDER*  
*This field is mandatory.*

**Question** - *C\_PS\_QUESTIONS.QUESTION\_CODE*  
*Code table column C\_PILOT\_QUESTIONS.QUESTION\_CODE*  
*C\_PILOT\_QUESTIONS.QUESTION\_TEXT*  
*This field is mandatory.*

**Active** - *C\_PS\_QUESTIONS.ACTIVE\_FLAG*  
*Default: Checked.*  
*This field is optional.*

*Background Process(es)*

*None*

**[END CO 8]**

## Enrollment and Certification

### Section 2 - 3.52: Maintain Proof of Address

#### Section 2 - 3.52.1 : Proof of Address

*Form:* cs\_mtn\_proof\_addr

*Fields*

**Code** - C\_PROOF\_ADDRESS.PROOF\_ADDRESS\_CODE

This field is mandatory.

**Description** - C\_PROOF\_ADDRESS.DESCRPTION

This field is mandatory.

**Comment** - C\_PROOF\_ADDRESS.NOTE

This field is optional.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.53: Maintain Service Protocols

#### Section 2 - 3.53.1 : Service Protocols

*Form:* cs\_mtn\_service\_protocols

*Fields (Risk Factor section)*

**Risk Factor** - C\_RISK\_FACTORS.RISK\_FACTOR\_ID  
Description: C\_RISK\_FACTORS.DESCRPTION  
Lov: c\_risk\_factors. Lov is used for validation.  
This field is mandatory.

*Fields (Service section)*

**Services** - C\_RF\_SERVICES.SRV\_SERVICE\_CODE  
Code table column A\_SERVICES.SERVICE\_CODE  
Description is A\_SERVICES.DESCRPTION  
Lov: a\_services. Lov is used for validation.  
This field is mandatory.

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 3.54: Maintain Symptoms

#### Section 2 - 3.54.1 : Symptoms

*Form:* cs\_mtn\_symptoms

*Fields*

**Code** - C\_SYMPTOMS.SYMPTOM\_CODE

This field is mandatory.

**Description** - C\_SYMPTOMS.DESCRPTION

This field is mandatory.

**Comment** - C\_SYMPTOMS.NOTE

This field is optional.

*Background Process(es)*

None

**Section 2 - 3.55:** Maintain Diet Nutrient Types

*Form:* cs\_mtn\_diet\_nutr\_types

*Fields*

**Code** - C\_DIET\_NUTRIENT\_TYPES.DIET\_NUTRIENT\_TYPES

This field is mandatory.

**Description** - C\_DIET\_NUTRIENT\_TYPES.DESCRPTION

This field is mandatory.

**Risk\_factor\_under** - C\_DIET\_NUTRIENT\_TYPES.CRF\_RISK\_FACTOR\_ID

This field is optional.

Lov: c\_risk\_factor\_id (selected from c\_risk\_factors)

**Risk\_factor\_over** - C\_DIET\_NUTRIENT\_TYPES.CRF\_RISK\_FACTOR\_ID\_OVER

This field is optional.

Lov: c\_risk\_factor\_id\_over (selected from c\_risk\_factors)

**Note** - C\_DIET\_NUTRIENT\_TYPES.NOTE

This field is optional.

*Background Process(es)*

None

The purpose of this base table is to maintain codes and descriptions of the nutrient checklist.

**Sort Criteria (Major to Minor):**

**Data Current As Of:** Run Time

**Frequency:** On Demand

**Role(s):** Enrollment and Certification



**Enrollment and Certification****[CO 5]****Section 2 - 3.56: Maintain Smoking Stages of Change****Section 2 - 3.56.1 : Smoking Stages of Change***Form:* cs\_mtn\_smoking\_stages*Fields***Code** - C\_SMOKING\_STAGES.STAGE\_CODE

This field is mandatory.

**Description** - C\_SMOKING\_STAGES.DESCRPTION

This field is mandatory.

**Comment** - C\_SMOKING\_STAGES.NOTE

This field is optional.

*Background Process(es)*

None

**[END CO 5]**

## Enrollment and Certification

### Section 2 - 3.57: Maintain Breastfeeding Promotional Items

#### Section 2 - 3.57.1 : Breastfeeding Promotional Items

*Form:* cs\_mtn\_promo\_item.fmb

##### *Fields*

**Code - I\_BF\_PROMO\_ITEMS.BF\_ITEM\_CODE**

This field is mandatory.

**Description - I\_BF\_PROMO\_ITEMS.DESCRPTION**

This field is mandatory.

**U/M - I\_BF\_PROMO\_ITEMS.IUOM\_UNIT\_OF\_MEASURE\_CODE**

Code table column I\_UNIT\_OF\_MEASURES.UNIT\_OF\_MEASURE\_CODE

Default: Each (EA)

Lov: i\_unit\_of\_measures. Lov is used for validation.

This field is mandatory.

**Container - I\_BF\_PROMO\_ITEMS.ICON\_CONTAINER\_CODE**

Code table column I\_CONTAINERS.CONTAINER\_CODE.

Default: Package (PKG)

Lov: i\_containers. Lov is used for validation.

This field is mandatory.

**Comment - I\_BF\_PROMO\_ITEMS.NOTE**

This field is optional.

##### *Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 4 : Outputs

The family phone number is not displayed on any of the following forms and reports where C\_FAMILY\_ECONOMIC\_UNITS.PHONE\_CONFIDENTIAL\_FLAG = 'Y'.

### Section 2 - 4.1 : Forms

The generation of forms is logged in the database by creating a record in the C\_CLIENT\_COMMUNICATIONS table for each participant and communication type. If a C\_CLIENT\_COMMUNICATIONS record already exists with the same CT\_COMM\_TYPE\_CODE and TRUNC(DATE\_SENT\_CALLED) the system does not create another record.

#### Section 2 - 4.1.1 : Certification Record

#### Section 2 - 4.1.2 : Certification Record Criteria

*Report:* cr\_certification\_rec

*Fields*

**Family /Client** - Enables the user to select a family or participant report.

This list is domain driven.

Lov: static (Family, Participant)

**Family ID** - Queries C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

Lov: c\_family\_economic\_units

**Client ID From/Thru** - Queries C\_CLIENTS.CLIENT\_ID

Description C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

Lov: c\_clients

#### Section 2 - 4.1.3 : Certification Record Form

*Fields*

**Family ID** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

**Client ID** - C\_CLIENTS.CLIENT\_ID

**Clinic** - O\_ORGANIZATIONAL\_UNITS.NAME

**Client Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Distribution Site** - O\_ORGANIZATIONAL\_UNITS.NAME

**Authorized Representative 1** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME,

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

**Authorized Representative 2 -**

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_LAST\_NAME,

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_FIRST\_NAME

**Mailing Address -** C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,

C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2, S\_CITIES.DESCRPTION,  
S\_STATES.STATE\_ID, S\_ZIPS.ZIP5

**Street Address** - C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS1,  
C\_FAMILY\_ECONOMIC\_UNITS.STREET\_ADDRESS2, S\_CITIES.DESCRPTION,  
S\_STATES.STATE\_ID, S\_ZIPS.ZIP5

**Family Size** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_SIZE

**Family Members on WIC** - Count(C\_CLIENTS.CLIENT\_ID) for the Family ID

**Phone Number** - C\_FAMILY\_PHONES.PHONE\_NUMBER

If more than one phone number exists, the report will default the family's  
home phone based on S\_PHONE\_TYPES.PHONE\_TYPE\_CODE

**Language** - C\_LANGUAGES.DESCRPTION

**Disability** - C\_DISABILITIES.DISABILITY\_CODE

**Military** - C\_FAMILY\_ECONOMIC\_UNITS.MILITARY\_FLAG

**Migrant** - C\_FAMILY\_ECONOMIC\_UNITS.MIGRANT\_FLAG

**Homeless** - C\_FAMILY\_ECONOMIC\_UNITS.HOMELESS\_FLAG

**Income Interval** - C\_INCOME\_INTERVALS.DESCRPTION

**Income Amount** - C\_INCOMES.INCOME\_AMOUNT

**Income Documentation** - C\_INCOME\_VERIFICATIONS.DESCRPTION

**Adjunctively Eligible** - C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG

**Birth Date** - C\_CLIENTS.BIRTH\_DATE

**Gender** - C\_CLIENTS.GENDER

**Category** - C\_CATEGORIES.DESCRPTION

**Ethnic Group** - Calculated against C\_FAMILY\_ECONOMIC\_UNITS.CEG\_ETHNIC\_GROUP\_CODE:  
Caucasian, Other.

**Application Date** - C\_CLIENTS.APPLICATION\_DATE

**Certification Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

**Certification End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

**Bloodwork Date** - C\_BLOODWORK\_DATA.BLOODWORK\_DATA\_DATE

**Hemoglobin** - C\_BLOODWORK\_DATA.HEMOGLOBIN

**Hematocrit** - C\_BLOODWORK\_DATA.EMATOCRIT

**EDD** - C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE

**Delivery Date** - C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE

**Prenatal Care Began** - C\_W\_HEALTHS.DATE\_PRENATAL\_CARE\_BEGIN\_DATE

**Breastfeeding Now?** - C\_HEALTHS.BREASTFEEDING\_CURRENTLY\_FLAG

**Previous Live Births** - C\_W\_HEALTHS.NUMBER\_OF\_PREV\_LIVE\_BIRTHS

**Previous Pregnancies** - C\_W\_HEALTHS.NUMBER\_OF\_PREV\_PREG

**Infant Condition at Birth** - C\_INFANT\_STATUSES.DESCRPTION

derived from C\_INFANT\_STATUSES.BIRTH\_STATUS\_FLAG

**Infant Condition - PP** - C\_INFANT\_STATUSES.DESCRPTION

derived from C\_INFANT\_STATUSES.POSTPARTUM\_STATUS\_FLAG

**Pick Up Day** - C\_SCHEDULE\_DAYS.DESCRPTION

**Pick Up Interval** - C\_PICKUP\_INTERVALS.DESCRPTION

**Food Package** - I\_FOOD\_PACKAGES.DESCRPTION

**Risk Factors** - C\_RISK\_FACTORS.DESCRPTION

where C\_RISK\_FACTORS.PRINT\_FLAG='Y'

**Goals** - C\_GOALS.DESCRPTION where C\_GOALS.PRINT\_FLAG='Y'

**Referrals** - O\_OUTREACH\_ORGANIZATIONS.NAME

where C\_CLIENT\_REFERRALS.OO\_OUTREACH\_ORG\_ID=  
O\_OUTREACH\_ORGANIZATIONS.ORG\_ID

and C\_CLIENT\_REFERRALS.PRINT\_FLAG='Y'

**Referral Date** - C\_CLIENT\_REFERRALS.REFERRAL\_DATE

*Sort Criteria*

Family ID  
Participant ID

*Background Process(es)*

The title of the form changes to either 'WIC Certification Information' or 'CSF Certification Information' depending on the program that the participant is currently certified for. Only Risk Factors, Goals and Referrals selected to be printed on the care plan are printed on the Certification Record.

The generation of this form is logged in the Participant's record as a communication.

## Enrollment and Certification

### Section 2 - 4.1.4 : Civil Rights Complaint Form

### Section 2 - 4.1.5 : Civil Rights Complaint Form Criteria

*Form:* cs\_wic\_civ\_rgts\_form

*MS Word File:* cs\_wic\_civ\_rgts.doc

#### *Fields*

**Client ID** - Queries against C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** - C\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_CLIENTS.MI2

This field is display only.

**Anonymous** - Enables the user to keep the participant information anonymous.

If the check box is checked, the Name, Address and Phone of the complainant are not filled in by the system.

This field is not stored in the database.

### Section 2 - 4.1.6 : Civil Rights Complaint Form

#### *Fields*

**Name of Complainant** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Address of Complainant** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1, C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2, S\_CITIES.DESCRPTION, S\_STATES.STATE\_ID, S\_ZIPS.ZIP5

**Phone of Complainant** - C\_FAMILY\_PHONES.PHONE\_NUMBER

**\*Name of Agency** - O\_ORGANIZATIONAL\_UNITS.NAME

**\*Address of Agency** - O\_ORGANIZATIONAL\_UNITS.ADDRESS1, O\_ORGANIZATIONAL\_UNITS.ADDRESS2, S\_CITIES.DESCRPTION, S\_STATES.STATE\_ID, S\_ZIPS.ZIP5

**\*Phone of Agency** - O\_ORG\_UNIT\_PHONES.PHONE\_NUMBER

#### *Sort Criteria*

None

#### *Background Process(es)*

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field as 'CRC'.

## Enrollment and Certification

**Section 2 - 4.1.7** : Program Request Form

**Section 2 - 4.1.8** : Program Request Form Criteria

*Form:* cs\_wic\_prg\_rqst\_form

*MS Word File:* cs\_prog\_request\_ic.doc

### *Fields*

**Client ID** - Queries against C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** - C\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_CLIENTS.MI2

This field is display only.

**Section 2 - 4.1.9** : Program Request Form - Infant / Child

**Section 2 - 4.1.10** : Program Request Form - Pregnant, Breastfeeding, Postpartum Women

### *Fields*

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Birth date** - C\_CLIENTS.BIRTH\_DATE

**Name of parent or guardian** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME,

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

### *Sort Criteria*

None

### *Background Process(es)*

If MONTHS\_BETWEEN( SYSDATE, C\_CLIENTS.BIRTH\_DATE) is greater than or equal to 9 years then the Pregnant, Breastfeeding, Postpartum Women Program Request form is produced. If MONTHS\_BETWEEN( SYSDATE, C\_CLIENTS.BIRTH\_DATE) is less than 9 years then the Infant/Child Program Request form is produced.

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field, code to be determined.



## Enrollment and Certification

### Section 2 - 4.2 : Ineligibility Notice

#### Section 2 - 4.2.1 : Ineligibility Notice Criteria

*Form:* cs\_letter\_of\_inelig

*MS Word File:* cs\_letter\_of\_inelig.doc  
cs\_letter\_of\_inelig\_sp.doc

##### *Fields*

**Language** - Enables the user to select an English or Spanish report.

This list is domain driven.

Lov: static (English, Spanish)

If "English", uses MS Word Document cs\_letter\_of\_inelig.doc.

If "Spanish", uses MS Word Document cs\_letter\_of\_inelig\_sp.doc

##### *Fields (Participant section)*

**Client ID** - Queries against C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** - C\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_CLIENTS.MI2

This field is display only.

**Ineligibility Reason** - C\_TERM\_REASONS.DESCRPTION

This field is display only.

#### Section 2 - 4.2.2 : Ineligibility Notice Form - English

#### Section 2 - 4.2.3 : Ineligibility Notice Form - Spanish

##### *Fields*

**Applicant's Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**WIC** - C\_TERM\_REASONS.DESCRPTION

**CSFP** - C\_TERM\_REASONS.DESCRPTION

##### *Sort Criteria*

**Distribution Site**

**Participant ID**

*Background Process(es)*

Generating this form does not automatically terminate the participant, rather the system reads the C\_TERM\_REASONS.DESCRPTION from the Termination window and displays the reason on this notice (For English). When produced in Spanish the termination reason is not filled in, rather the user must check the termination reason that is displayed on the parameter form. This form is produced through the end of day script CS\_LETTER\_OF\_TERM.FMX 6 weeks prior to the end of the certification period for CSF participants that will no longer be categorically eligible.

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field as 'IN'.

## Enrollment and Certification

### Section 2 - 4.3 : Participant Rights and Responsibilities

#### Section 2 - 4.3.1 : Participant Rights and Responsibilities Criteria

*Form:* cs\_part\_rgts\_resp

MS Word Document: cs\_part\_rgts\_resp.doc  
cs\_part\_rgts\_resp\_sp.doc

#### *Fields*

**Language** - Enables the user to select an English or Spanish report.

This list is domain driven.

Lov: static (English, Spanish)

If "English", uses MS Word Document cs\_part\_rgts\_resp.doc.

If "Spanish", uses MS Word Document cs\_part\_rgts\_resp.doc.

This field is mandatory.

#### *Fields (Family section)*

**Family ID** - Queries against C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

Lov: c\_family\_economic\_units

This field is mandatory.

**Auth Rep Last Name** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

This field is optional in query mode, then display only.

**Auth Rep First Name** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1

This field is optional in query mode, then display only.

**MI 2** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2

This field is optional in query mode, then display only.

#### *Fields (Participant section)*

**Client ID** - C\_CLIENTS.CLIENT\_ID

This field is display only.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** - C\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_CLIENTS.MI2

This field is display only.

**Birth Date** - C\_CLIENTS.BIRTH\_DATE

This field is display only.

**Category** - C\_CATEGORIES.DESCRPTION

This field is display only.

**Section 2 - 4.3.2** : Participant Rights and Responsibilities Form - English

**Section 2 - 4.3.3** : Participant Rights and Responsibilities Form - Spanish

*Fields*

**Participant** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Participant ID** - C\_CLIENTS.CLIENT\_ID

**Family ID** - C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

**Authorized Representative 1 -**

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME,

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

**Authorized Representative 2 -**

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_LAST\_NAME,

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP2\_FIRST\_NAME

*Sort Criteria*

**Participant ID**

*Background Process(es)*

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field as 'PRR'.

## Enrollment and Certification

### Section 2 - 4.4 : Proxy Form

#### Section 2 - 4.4.1 : Proxy Form Criteria

*Form:* cs\_proxy\_form

*MS Word Document:* cs\_proxy\_form.doc  
cs\_proxy\_form\_csf.doc

#### *Fields*

**Language** - Enables the user to select an English or Spanish form.

This list is domain driven.

Lov: static (English, Spanish)

This parameter is no longer necessary because the form has both English and Spanish contents.

**Program** - Enables the user to select a WIC or CSF report.

This list is domain driven.

Lov: static (WIC, CSF)

If "WIC", uses MS Word Document cs\_proxy\_form.doc.

If "CSF", uses MS Word Document cs\_proxy\_form\_csf.doc.

This field is mandatory.

#### *Fields (Family section)*

**Family ID** - Queries C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

Lov: c\_family\_economic\_units.

This field is mandatory.

#### **Proxy 1**

**Last Name** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_MI1

This field is optional in query mode, then display only.

**MI 2** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_MI2

This field is optional in query mode, then display only.

#### **Proxy 2**

**Last Name** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY2\_LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY2\_FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY2\_MI1

This field is optional in query mode, then display only.

**MI 2** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY2\_MI2

This field is optional in query mode, then display only.

#### *Fields (Participant section)*

**Client ID** - C\_CLIENTS.CLIENT\_ID

This field is display only.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is display only.

**MI 1** - C\_CLIENTS.MI1

This field is display only.

**MI 2** - C\_CLIENTS.MI2

This field is display only.

**Birth Date** - C\_CLIENTS.BIRTH\_DATE

This field is display only.

**Category** - C\_CATEGORIES.DESCRPTION

This field is display only.

**Print** - Allows the user to indicate whether this participant should have a proxy form printed.

This field is display only.

## **Section 2 - 4.4.2 : CSF Proxy Form - English/Spanish**

## **Section 2 - 4.4.3 : WIC Proxy Form - English**

### *Fields*

**Date** - System Date

**Please let** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_LAST\_NAME,  
C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_FIRST\_NAME

**Fecha** - System Date

**Favor de perm itir a** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_LAST\_NAME,  
C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_FIRST\_NAME

**Printed name of proxy** - C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_LAST\_NAME,  
C\_FAMILY\_ECONOMIC\_UNITS.PROXY1\_FIRST\_NAME

**Participant's Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

### *Sort Criteria*

None

### *Background Process(es)*

When the printer icon is pushed, the following message is displayed to the user, 'Proxy pickups should be limited to one month issuances. Please update the pick up interval for each participant in this family to 1.'

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field, code to be determined.

## Enrollment and Certification

### Section 2 - 4.5 : Verification of Certification

#### Section 2 - 4.5.1 : Verification of Certification Criteria

*Report:* cr\_verif\_of\_cert

*Fields*

**Client-** Queries C\_CLIENTS.CLIENT\_ID  
 Description C\_CLIENTS.FIRST\_NAME, C\_CLIENTS.LAST\_NAME  
 Lov: c\_clients  
 This field is mandatory.

#### Section 2 - 4.5.2 : Verification of Certification Form

*Fields*

**Client Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME  
**Category** - C\_CATEGORIES.DESCRPTION  
**Birth Date** - C\_CLIENTS.BIRTH\_DATE  
**Client ID** - C\_CLIENTS.CLIENT\_ID  
**Certification Date** - C\_CERTIFICATIONS.CERT\_START\_DATE  
**Certification End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE  
**Priority** - C\_PRIORITIES.ID  
**EDD/Delivery Date** - C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE if  
     C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a 'Pregnant' code or  
     C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE if  
     C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a 'Postpartum' or 'Breastfeeding' code.  
**Nutritional Risk Criteria** - C\_RISK\_FACTORS.RISK\_FACTOR\_ID  
**Measurement Date** - C\_MEDICAL\_DATA.MEDICAL\_DATA\_DATE  
**Height** - C\_MEDICAL\_DATA.HEIGHT  
**Weight** - C\_MEDICAL\_DATA.WEIGHT  
**Bloodwork Date** - C\_BLOODWORK\_DATA.BLOODWORK\_DATA\_DATE  
**HGB** - C\_BLOODWORK\_DATA.HEMOGLOBIN  
**HCT** - C\_BLOODWORK\_DATA.HEMATOCRIT  
**Date of Last FI Issuance** - MAX(I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_SPEND)  
**Family Size** - C\_CLIENTS.FAMILY\_SIZE  
**Income History** - C\_INCOME\_HISTORIES.INCOME\_DATE  
**Income Determination Date** - C\_INCOME\_HISTORIES.INCOME\_DATE  
**Local Agency Code/Name** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
 O\_ORGANIZATIONAL\_UNITS.NAME  
**Address** - O\_ORGANIZATIONAL\_UNITS.ADDRESS1, O\_ORGANIZATIONAL\_UNITS.ADDRESS2,  
 S\_CITIES.DESCRPTION, S\_STATES.STATE\_ID, S\_ZIPS.ZIP5  
**Phone Number** - O\_ORG\_UNIT\_PHONES.PHONE\_NUMBER

*Sort Criteria*

None

*Background Process(es)*

Producing this form does not terminate the participant.

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field as 'VC'.



## Enrollment and Certification

### Section 2 - 4.6 : Voter Registration Questionnaire

#### Section 2 - 4.6.1 : Voter Registration Questionnaire Criteria

*Form:* cs\_vote\_reg\_question

*MS Word Document:* cs\_vote\_reg\_question.doc

#### *Fields*

**Family ID** - Queries against C\_FAMILY\_ECONOMIC\_UNITS.FAMILY\_ID

Lov: c\_family\_economic\_units

This field is mandatory.

<b>Authorized</b>	<b>Rep1</b>	<b>Last</b>	<b>Name</b>	
C_FAMILY_ECONOMIC_UNITS.AUTHORIZED_REP1_LAST_NAME				

This field is optional in query mode, then display only.

**Authorized Rep1 First Name** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI1

This field is optional in query mode, then display only.

**MI 2** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_MI2

This field is optional in query mode, then display only.

#### Section 2 - 4.6.2 : Voter Registration Questionnaire Form - English/Spanish

##### *Sort Criteria*

None

##### *Background Process(es)*

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field as 'VRQ'.

## Enrollment and Certification

### Section 2 - 4.7 : CSF Program Referral Notice

#### Section 2 - 4.7.1 : CSF Program Referral Notice Criteria

*Form:* cs\_referral\_notice

*MS Word Document:* cs\_client\_referral.doc

##### *Fields (Participant section)*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_CLIENTS.MI1

This field is optional in query mode, then display only.

**MI 2** - C\_CLIENTS.MI2

This field is optional in query mode, then display only.

##### *Fields (Referral section)*

**ID** - Queries O\_PROGRAMS.PROGRAM\_ID

Lov: o\_programs

**Program** - O\_PROGRAMS.DESCRPTION

**ID** - Queries O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID

Lov: o\_outreach\_organizations

**Outreach Referral Organization** - O\_OUTREACH\_ORGANIZATIONS.NAME

**Print** - Allows the user to indicate whether a Referral Notice should be printed for this program.

**Section 2 - 4.7.2 : CSF Program Referral Notice Form****Date** - System Date**Program** - O\_PROGRAMS.DESCRPTION**Outreach Organization** - O\_OUTREACH\_ORGANIZATIONS.NAME**Address** - O\_OUTREACH\_ORGANIZATIONS.ADDRESS1,  
O\_OUTREACH\_ORGANIZATIONS.ADDRESS2, S\_CITIES.DESCRPTION, S\_STATES.STATE\_ID,  
S\_ZIPS.ZIP5**Client Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME**Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,  
C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2, S\_CITIES.DESCRPTION,  
S\_STATES.STATE\_ID, S\_ZIPS.ZIP5**Ph.** - C\_FAMILY\_PHONES.PHONE\_NUMBER**CSFP Phone** - O\_ORG\_UNIT\_PHONES.PHONE\_NUMBER*Sort Criteria*

None

*Background Process(es)*

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field as 'RN'.

## Enrollment and Certification

### Section 2 - 4.8 : CSF Notice to Reapply

#### Section 2 - 4.8.1 : CSF Notice to Reapply Criteria

*Forms:* cs\_csf\_reapply\_form

MS Word Document: cs\_csf\_reapply\_notice.doc  
cs\_csf\_reapply\_notice\_sp.doc

#### *Fields*

**Language** -Enables the user to select an English or Spanish report.

This list is domain driven.

Lov: static (English, Spanish)

If "English", uses MS Word Document cs\_csf\_reapply\_notice.doc.

If "Spanish", uses MS Word Document cs\_csf\_reapply\_notice\_sp.doc.

This field is mandatory. **Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_CLIENTS.MI1

This field is optional in query mode, then display only.

**MI 2** - C\_CLIENTS.MI2

This field is optional in query mode, then display only.

**Section 2 - 4.8.2** : CSF Notice to Reapply Form - English

**Section 2 - 4.8.3** : CSF Notice to Reapply Form - Spanish

*Fields*

**Participant's Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,

C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2

**Identification Number** - C\_CLIENTS.CLIENT\_ID

**City** - S\_CITIES.DESCRPTION

**State** - S\_STATES.STATE\_ID

**Zip Code** - S\_ZIPS.ZIP5

**Category** - C\_CATEGORIES.CATEGORY\_CODE, C\_CATEGORIES.DESCRPTION

**Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

**Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

**Phone** - O\_ORG\_UNIT\_PHONES.PHONE\_NUMBER

**Location** - O\_ORGANIZATIONAL\_UNITS.NAME, O\_ORGANIZATIONAL\_UNITS.ADDRESS1,  
O\_ORGANIZATIONAL\_UNITS.ADDRESS2, S\_CITIES.DESCRPTION, S\_STATES.STATE\_ID,  
S\_ZIPS.ZIP5

*Sort Criteria*

None

*Background Process(es)*

This form is produced automatically through the end of day process 6 weeks prior to the end of the certification period. When printed through end of day script CS\_LETTER\_OF\_TERM.FMX, the language printed is dependent on the language chosen on the Family Information window.

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field as 'RN'.

## Enrollment and Certification

### Section 2 - 4.9 : Waiting List Notification

#### Section 2 - 4.9.1 : Waiting List Notification Criteria

Forms: cs\_wait\_notify\_cri

MS Word Document: cs\_csf\_wait\_notice.doc  
cs\_wic\_wait\_notice.doc  
cs\_csf\_wait\_notice\_sp.doc  
cs\_wic\_wait\_notice\_sp.doc

#### *Fields*

**Language** - Enables the user to select an English or Spanish report.

This list is domain driven.

Lov: static (English, Spanish)

This field is mandatory.

**Program** - Enables the user to select a WIC or CSF report.

This list is domain driven.

Lov: static (WIC, CSF)

If "English" and "WIC", uses MS Word Document cs\_wic\_wait\_notice.doc.

If "English" and "CSF", uses MS Word Document cs\_csf\_wait\_notice.doc.

If "Spanish" and "WIC", uses MS Word Document cs\_wic\_wait\_notice\_sp.doc.

If "Spanish" and "CSF", uses MS Word Document cs\_csf\_wait\_notice\_sp.doc.

This field is mandatory. **Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_CLIENTS.MI1

This field is optional in query mode, then display only.

**MI 2** - C\_CLIENTS.MI2

This field is optional in query mode, then display only.

#### Section 2 - 4.9.2 : WIC Waiting List Notification Form - English

#### Section 2 - 4.9.3 : CSF Waiting List Notification Form - English

#### Section 2 - 4.9.4 : CSF Waiting List Notification Form - Spanish

#### Section 2 - 4.9.5 : WIC Waiting List Notification Form - Spanish

*Fields***Wait List Date** - F\_WAIT\_LISTS.DATE\_ON\_WAIT\_LIST**DOB** - C\_CLIENTS.BIRTH\_DATE**EDD** - C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE**Date Pregnancy Ended** - C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE**Print Applicant's Name (Last, First, Middle)** - C\_CLIENTS.LAST\_NAME,  
C\_CLIENTS.FIRST\_NAME,  
C\_CLIENTS.MI1, C\_CLIENTS.MI2**Mailing Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,  
C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2**City** - S\_CITIES.DESCRPTION**State** - S\_STATES.STATE\_ID**Zip Code** - S\_ZIPS.ZIP5**Telephone Number with Area Code** - C\_FAMILY\_PHONES.PHONE\_NUMBER*Sort Criteria*

None

*Background Process(es)*

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field, code to be determined.

When producing this form for CSF, the system also generates an Adverse Action Appeals form. For more information, see the Appeal Procedures form.

## Enrollment and Certification

### Section 2 - 4.10: Waiting List Enrollment Notification

#### Section 2 - 4.10.1 : Waiting List Enrollment Notification Criteria

*Form: cs\_wait\_list\_enroll*

MS Word Document: cs\_csf\_wait\_enroll.doc  
cs\_wic\_wait\_enroll.doc  
cs\_csf\_wait\_enroll\_sp.doc  
cs\_wic\_wait\_enroll\_sp.doc

#### *Fields*

**Language** -Enables the user to select an English or Spanish report.

This list is domain driven.

Lov: static (English, Spanish)

This field is mandatory.

**Program** -Enables the user to select a WIC or CSF report.

This list is domain driven.

Lov: static (WIC, CSF)

If "English" and "WIC", uses MS Word Document cs\_wic\_wait\_enroll.doc.

If "English" and "CSF", uses MS Word Document cs\_csf\_wait\_enroll.doc.

If "Spanish" and "WIC", uses MS Word Document cs\_wic\_wait\_enroll\_sp.doc.

If "Spanish" and "CSF", uses MS Word Document cs\_csf\_wait\_enroll\_sp.doc.

This field is mandatory. **Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_CLIENTS.MI1

This field is optional in query mode, then display only.

**MI 2** - C\_CLIENTS.MI2

This field is optional in query mode, then display only.

#### Section 2 - 4.10.2 : CSF Waiting List Enrollment Notification Form - English

#### Section 2 - 4.10.3 : CSF Waiting List Enrollment Notification Form - Spanish

#### Section 2 - 4.10.4 : WIC Waiting List Enrollment Notification Form - English

#### Section 2 - 4.10.5 : WIC Waiting List Enrollment Notification Form - Spanish



*Fields*

**Date** - System Date

**Applicant's Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,  
C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2

**City** - S\_CITIES.DESCRPTION

**State** - S\_STATES.STATE\_ID

**Zip Code** - S\_ZIPS.ZIP5

**Waiting List Date** - F\_WAIT\_LISTS.DATE\_ON\_WAIT\_LIST

**Closest WIC and Food Plus/CSFP Office** - O\_ORGANIZATIONAL\_UNITS.NAME,  
O\_ORGANIZATIONAL\_UNITS.ADDRESS1, O\_ORGANIZATIONAL\_UNITS.ADDRESS2,  
S\_CITIES.DESCRPTION, S\_STATES.STATE\_ID, S\_ZIPS.ZIP5 where  
C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID = O\_ORGANIZATIONAL\_UNITS.SEQ\_ID

**Number to call to schedule an appointment** - O\_ORG\_UNIT\_PHONES.PHONE\_NUMBER

*Sort Criteria*

None

*Background Process(es)*

The generation of this form is logged in the Participant's record as a communication in the  
C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field, code to be determined.

## Enrollment and Certification

### Section 2 - 4.11: Program Counseling/Disqualification

#### Section 2 - 4.11.1 : Program Counseling / Disqualification Criteria

*Forms:* cs\_prgm\_counsel

MS Word Document: cs\_csf\_suspend\_letter.doc  
 cs\_csf\_suspend\_letter\_sp.doc  
 cs\_couns\_letter.doc  
 cs\_couns\_letter\_sp.doc  
 cs\_suspend\_letter.doc  
 cs\_suspend\_letter\_sp.doc

#### *Fields*

**Language** - Enables the user to select an English or Spanish report.

This list is domain driven.

Lov: static(English, Spanish)

This field is mandatory.

**Program** - Enables the user to select a WIC or a CSF Program Counseling/Disqualification notice.

This list is domain driven.

Lov: static (WIC, CSF)

This field is mandatory.

**Form** - Enables the user to select the Counseling or Disqualification report

This list is domain driven.

Lov: static (Counseling, Disqualification)

If "English", "CSF", "Counseling/Disqualification", uses MS Word Document

cs\_csf\_suspend\_letter.doc.

If "Spanish", "CSF", "Counseling/Disqualification", uses MS Word Document

cs\_csf\_suspend\_letter\_sp.doc.

If "English", "WIC", "Counseling", uses MS Word Document cs\_couns\_letter.doc.

If "English", "WIC", "Disqualification", uses MS Word Document cs\_suspend\_letter.doc.

If "Spanish", "WIC", "Counseling", uses MS Word Document cs\_couns\_letter\_sp.doc.

If "Spanish", "WIC", "Disqualification", uses MS Word Document cs\_suspend\_letter\_sp.doc.

This field is mandatory.

#### *Fields (Participant section)*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_CLIENTS.MI1

This field is optional in query mode, then display only.

**MI 2** - C\_CLIENTS.MI2

This field is optional in query mode, then display only.

**Section 2 - 4.11.2** : CSF Program Counseling / Disqualification Form - English**Section 2 - 4.11.3** : CSF Program Counseling / Disqualification Form - Spanish*Fields***Participant** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME**ID Number** - C\_CLIENTS.CLIENT\_ID**Name of Person Counseled** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME**Section 2 - 4.11.4** : WIC Counseling Form*Fields***Participant** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME**I.D. Number** - C\_CLIENTS.CLIENT\_ID**Agency** - O\_ORGANIZATIONAL\_UNITS.NAME**Clinic** - O\_ORGANIZATIONAL\_UNITS.NAME**Date** - System Date

**Section 2 - 4.11.5 : WIC Disqualification Form***Fields***Participant** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME**Authorized Representative** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME,  
C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME**I.D. Number** - C\_CLIENTS.CLIENT\_ID**Agency** - O\_ORGANIZATIONAL\_UNITS.NAME**Clinic** - O\_ORGANIZATIONAL\_UNITS.NAME**Section 2 - 4.11.5.1 : WIC Counseling Form - Spanish***Fields***Participant** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME**I.D. Number** - C\_CLIENTS.CLIENT\_ID**Agency** - O\_ORGANIZATIONAL\_UNITS.NAME**Clinic** - O\_ORGANIZATIONAL\_UNITS.NAME**Date** - System Date**Section 2 - 4.11.6 : WIC Disqualification Form - Spanish***Fields***Participant** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME**Authorized Representative** - C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME,  
C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME**I.D. Number** - C\_CLIENTS.CLIENT\_ID**Agency** - O\_ORGANIZATIONAL\_UNITS.NAME**Clinic** - O\_ORGANIZATIONAL\_UNITS.NAME*Sort Criteria*

None

*Background Process(es)*

The Disqualification form can only be generated if  
C\_CERT\_TERM\_REASONS.TR\_TERMINATION\_CODE equals a  
C\_TERMINATION\_REASONS.TERMINATION\_CODE where  
C\_TERMINATION\_REASONS.DISQUAL\_FLAG = 'Y'.  
after the participant's record has been updated to include a Disqualification reason in the Termination Window. The Warning Letter can be generated without a disqualification reason in the participant's record.

Each time a WIC Counseling form is produced, the system also produces the Adverse Action Appeals form, and each time a Disqualification form is produced, the system produces a Disqualification Appeals form. See section 2-4.1.14 Appeal Procedures, for the layout of the Appeals form.

When printing a CSF Counseling or Disqualification form, the same form is printed. The system also generates the CSF Adverse Action Appeals form, regardless of the 'Form' parameter.

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field, code to be determined.

## Enrollment and Certification

### Section 2 - 4.12: Appeal Procedures

#### Section 2 - 4.12.1 : Appeal Procedures Criteria

*Forms:* cs\_appeal\_proc

MS Word Document: cs\_wic\_couns\_appeals.doc  
cs\_wic\_couns\_appeals\_sp.doc  
cs\_wic\_suspend\_appeals.doc  
cs\_wic\_suspend\_appeals\_sp.doc  
cs\_csf\_couns\_appeals.doc  
cs\_csf\_couns\_appeals\_sp.doc  
cs\_csf\_suspend\_appeals.doc  
cs\_csf\_suspend\_appeals\_sp.doc

*Fields*

**Language** - Enables the user to select an English or Spanish report.

This list is domain driven.

Lov: static (English, Spanish)

This field is mandatory.

**Program** - Enables the user to select a WIC or a CSF report.

This field is mandatory.

**Form** - Enables the user to select the Adverse Action or Disqualification appeals report

This list is domain driven.

Lov: static (Adverse Action, Disqualification)

If "English", "CSF", "Adverse Action ", uses MS Word Document cs\_csf\_counsel\_appeals.doc.

If "Spanish", "CSF", "Adverse Action", uses MS Word Document cs\_csf\_counsel\_appeals\_sp.doc.

If "English", "WIC", "Adverse Action", uses MS Word Document cs\_wic\_couns\_appeals.doc.

If "English", "WIC", "Disqualification", uses MS Word Document cs\_wic\_suspend\_appeals.doc.

If "Spanish", "WIC", "Adverse Action", uses MS Word Document cs\_wic\_couns\_appeals\_sp.doc.

If "Spanish", "WIC", "Disqualification", uses MS Word Document  
cs\_wic\_suspend\_appeals\_sp.doc.

If "English", "CSF", "Disqualification ", uses MS Word Document cs\_csf\_suspend\_appeals.doc.

If "Spanish", "CSF", "Disqualification ", uses MS Word Document  
cs\_csf\_suspend\_appeals\_sp.doc.

This field is mandatory.

*Fields (Participant section)*

**Client ID** - Queries C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_CLIENTS.MI1

This field is optional in query mode, then display only.

**MI 2 - C\_CLIENTS.MI2**

This field is optional in query mode, then display only.

**Section 2 - 4.12.2** : WIC Adverse Action Appeal Procedures Form

**Section 2 - 4.12.3** : WIC Disqualification Appeal Procedures Form

**Section 2 - 4.12.4** : CSF Adverse Action Appeal Procedures Form

**Section 2 - 4.12.5** : CSF Disqualification Appeal Procedures Form

**Section 2 - 4.12.6** : WIC Adverse Action Appeal Procedures Form - Spanish

**Section 2 - 4.12.7** : WIC Disqualification Appeal Procedures Form - Spanish

**Section 2 - 4.12.8** : CSF Adverse Action Appeal Procedures Form - Spanish

**Section 2 - 4.12.9** : CSF Disqualification Appeal Procedures Form - Spanish

*Sort Criteria*

None

*Background Process(es)*

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field, code to be determined.

## Enrollment and Certification

### Section 2 - 4.13: Income Declaration

#### Section 2 - 4.13.1 : Income Declaration Criteria

*Forms:* cs\_income\_declare

MS Word Document: cs\_inc\_declaration.doc

cs\_inc\_declaration\_sp.doc

#### *Fields*

**Language** - Enables the user to select an English or Spanish report

This list is domain driven.

Lov: static (English, Spanish).

If "English", uses MS Word Document cs\_inc\_declaration.doc

If "Spanish", uses MS Word Document cs\_inc\_declaration\_sp.doc

This field is mandatory.

#### *Fields (Participant section)*

**ID** - Queries against C\_CLIENTS.CLIENT\_ID

Lov: c\_clients

This field is mandatory.

**Last Name** - C\_CLIENTS.LAST\_NAME

This field is optional in query mode, then display only.

**First Name** - C\_CLIENTS.FIRST\_NAME

This field is optional in query mode, then display only.

**MI 1** - C\_CLIENTS.MI1

This field is optional in query mode, then display only.

**MI 2** - C\_CLIENTS.MI2

This field is optional in query mode, then display only.



**Section 2 - 4.13.2 : Income Declaration Form****Section 2 - 4.13.3 : Income Declaration Form - Spanish***Fields***Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME**Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,  
C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2**City** - S\_CITIES.DESCRPTION**State** - S\_STATES.STATE\_ID**Zip Code** - S\_ZIPS.ZIP5**Phone Number** - C\_FAMILY\_PHONES.PHONE\_NUMBER*Sort Criteria*

None

*Background Process(es)*

The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field, code to be determined.

## Enrollment and Certification

[CO 34]

### Section 2 - 4.14: Proof of Residency/ID

#### Section 2 - 4.14.1 : Proof of Residency/ID Criteria

*Forms: cs\_proof\_address*

*MS Word Document: cs\_proof\_of\_res.doc*

*cs\_proof\_of\_res\_sp.doc*

*Fields*

**Language** - *Enables the user to select an English or Spanish report*

*This list is domain driven.*

*Lov: Static (English, Spanish).*

*If "English", uses MS Word Document cs\_proof\_of\_res.doc*

*If "Spanish", uses MS Word Document cs\_proof\_of\_res\_sp.doc*

*This field is mandatory.*

*Fields (Participant section)*

**ID** - *Queries C\_CLIENTS.CLIENT\_ID*

*Lov: c\_clients*

*This field is mandatory.*

**Last Name** - *C\_CLIENTS.LAST\_NAME*

*This field is optional in query mode, then display only.*

**First Name** - *C\_CLIENTS.FIRST\_NAME*

*This field is optional in query mode, then display only.*

**MI 1** - *C\_CLIENTS.MI1*

*This field is optional in query mode, then display only.*

**MI 2** - *C\_CLIENTS.MI2*

*This field is optional in query mode, then display only.*

#### Section 2 - 4.14.2 : Proof of Residency/ID Form

#### Section 2 - 4.14.3 : Proof of Residency/ID Form - Spanish

*Fields*

**Applicant** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME, C\_CLIENTS.MI1, C\_CLIENTS.MI2  
**ID Number** - C\_CLIENTS.CLIENT\_ID

*Background Process(es)*

*The generation of this form is logged in the Participant's record as a communication in the C\_CLIENT\_COMMUNICATIONS.CT\_COMM\_TYPE\_CODE field, code to be determined.*

**[END CO 34]**

## Enrollment and Certification

### Section 2 - 5 : Labels

#### Section 2 - 5.1 : Mailing Labels

##### Section 2 - 5.1.1 : Mailing Labels Criteria

Report: cr\_mailing\_labels

###### *Fields (Participant section)*

One or more of the following four (4) fields is mandatory if no fields in the Tailored section have been entered.

**Clinic** - Queries O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

Description O\_ORGANIZATIONAL\_UNITS.NAME

Lov: o\_organizational\_units

**Client** - Queries C\_CLIENTS.CLIENT\_ID

Description C\_CLIENTS.FIRST\_NAME, C\_CLIENTS.LAST\_NAME

Lov: c\_clients

**Category** - Queries C\_CATEGORIES.CATEGORY\_CODE

Description C\_CATEGORIES.DESCRPTION

Lov: c\_categories

**Zip Code** - Queries S\_ZIPS.ZIP5

Lov: s\_zips

**Override Mailing Confidentiality** - Enables the user to select Yes or No.

This list is domain driven.

Lov: static (Yes, No)

This field is mandatory.

###### *Fields (Tailored section)*

**Name** - Allows the user to enter a tailored name.

**Address** - Allows the user to enter a tailored address line.

**Address** - Allows the user to enter a tailored address line.

**City** - Allows the user to enter a tailored city.

**State** - Allows the user to enter a tailored state ID.

**Zip** - Allows the user to enter a tailored zip code.

#### Section 2 - 5.1.2 : Mailing Labels Output

###### *Fields*

**Authorized Representative First Name** -

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_FIRST\_NAME

**Authorized Representative Last Name -**

C\_FAMILY\_ECONOMIC\_UNITS.AUTHORIZED\_REP1\_LAST\_NAME

**Address 1 -** C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1**Address 2 -** C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2**City -** S\_CITIES.DESCRPTION**State -** S\_STATES.DESCRPTION**Zip -** S\_ZIPS.ZIP5, C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ZIP4*Sort Criteria***Authorized Representative Last Name****Authorized Representative First Name***Background Process(es)*

If fields in the Tailored section have been entered, the Tailored section will take precedence, regardless of whether any fields in the Participant section have been entered.

The user must specify which printer to use in the WIC\_LABEL\_PRINTER registry key in HKEY\_LOCAL\_MACHINE\SOFTWARE\ORACLE.

## Enrollment and Certification

### Section 2 - 6 : Reports

#### Section 2 - 6.1 : Breastfeeding by Sociodemographics

##### Section 2 - 6.1.1 : Breastfeeding by Sociodemographics Criteria

Report: cr\_bf\_by\_sociodem

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

This list is domain driven.

Lov: static (Local Agency/Clinic, Local Agency, State)

This field is mandatory.

**Date Range From/Thru** - Queries C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

##### Section 2 - 6.1.2 : Breastfeeding by Sociodemographics Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Ever BF Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_I\_C\_HEALTHS.EVER\_BREASTFED\_FLAG = 'Y' for the Sociodemographic Variable for infant participants under the age of 15 months during the date range.

**Ever BF Pct** - (Ever BF Qty \* 100) / COUNT(CLIENTS.CLIENT\_ID) under the age of 15 months during the date range.

**1-3 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_I\_C\_HEALTHS.BF\_DURATION is not null and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 1 and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 3 for the Sociodemographic Variable for infant participants between 6 and 8 months of age during the date range.

**1-3 wks Pct** - (1-3 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) between 6 and 8 months of age during the date range.

**1-2 mos 4-12 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_I\_C\_HEALTHS.BF\_DURATION is not null and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 4 and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 12 for the Sociodemographic Variable for infant participants between 6 and 8 months of age during the date range.

**1-2 mos 4-12 wks Pct** - (1-2 mos 4-12 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) between 6 and 8 months of age during the date range.

**3-5 mos 13-25 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 13

and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 25

for the Sociodemographic Variable for infant participants between 6 and 8 months of age during the date range.

**3-5 mos 13-25 wks Pct** - (3-5 mos 13-25 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
between 6 and 8 months of age during the date range.

**BF ≥ 6 mo Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 24

for the Sociodemographic Variable for infant participants between 6 and 8 months of age during the date range.

**BF ≥ 6 mo Pct** - (BF ≥ 6 mo Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
between 6 and 8 months of age during the date range.

**6-11 mos 26-51 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 26

and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 51

for the Sociodemographic Variable for participants between 12 and 15 months of age during the date range.

**6-11 mos 26-51 wks Pct** - (6-11 mos 26-51 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
between 12 and 15 months of age during the date range.

**12 mo 52 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 52

and C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG = 'N'

for the Sociodemographic Variable for participants between 12 and 15 months of age during the date range.

**12 mo 52 wks Pct** - (12 mo 52 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
between 12 and 15 months of age during the date range.

**BF ≥ 12 mo Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 52

and C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG = 'Y'

for the Sociodemographic Variable for participants between 12 and 15 months of age during the date range.

**BF ≥ 12 mo Pct** - (BF ≥ 12 mo Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
between 12 and 15 months of age during the date range.

**Income (% Poverty)** - Calculated against C\_INCOME\_HISTORIES.INCOME\_AMOUNT and F\_INCOME\_TO\_POVERTIES.PL\_INCOME\_HIGH: ≤100, 101-150, 151-185

**Education (Grade Completed)** - C\_FAMILY\_ECONOMIC\_UNITS.CEL\_EDUCATION\_CODE: ≤9, 10-11, 12, 13+.

**Marital Status** - C\_FAMILY\_ECONOMIC\_UNITS.MAR\_STAT\_MARITAL\_STATUS\_CODE

**Trimester of Enrollment** - Calculated against C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE minus the C\_CERTIFICATIONS.CERT\_START\_DATE: 0-13 Weeks, 14-26 Weeks, 27-40 Weeks, Postpartum.

**Live Births** - C\_W\_HEALTHS.NUMBER\_OF\_PREV\_LIVE\_BIRTHS: 0, 1, 2, 3+.

**Infant Gestational Age** - Round(40 - ((C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE) / 7)): > 37 Weeks, ≤ 37 Weeks.

**Age of Mother at Delivery** - Calculated against C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE, C\_CLIENTS.BIRTH\_DATE: <18, 18-19, 20-24, 25-29, 30-34, 35+.

**Ethnic Groups** - Calculated against C\_CLIENTS.CEG\_ETHNIC\_GROUP\_CODE: Caucasian, Other.

*Sort Criteria*

**Local Agency  
Clinic**

*Background Process(es)*

Note: Breastfeeding statistics are taken from the most recent C\_I\_C\_HEALTHS record with a health history date during the date range; i.e.,

MAX(C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE)

where C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE ≥ :DATE\_RANGE\_FROM

and C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE ≤ :DATE\_RANGE\_THRU

Infant ages are calculated as follows:

MONTHS\_BETWEEN(C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE, C\_CLIENTS.BIRTH\_DATE)

Note: There may be participants that are still breastfeeding that are counted in the BF≥ 6 mo and also counted in the BF≥ 12 mo and Still BF columns. There may also be participants that quit breastfeeding that are counted in the BF≥ 6mo and BF≥ 12 mo and also counted in the 26 - 51 wks and 52 wks columns.



## Enrollment and Certification

### Section 2 - 6.2 : Breastfeeding by Age Report

#### Section 2 - 6.2.1 : Breastfeeding by Age Report criteria

Report: cr\_bf\_by\_age

#### Database Tables

1. C\_CLIENTS - Client's birth date is stored here. The report needs the client's birth date to report the age in days, weeks, and months.
2. FMV\_CASELOAD\_TYPE\_DETAILS – Uses a materialized view for the f\_caseload\_type\_details table to determine if a client is a WIC participant. The reason for the view is that the f\_caseload\_type\_details table is not populated in the local agency databases just in the central database. The materialized view in the local agency databases uses a database link to connect to the central database. The fbu\_ffy\_month and the fbu\_fff\_ffy columns of this table match the fiscal month and year to determine when a client was a WIC participant. Also the view checks that the participant flag is set to 'Y' and the client has a category code of IEN, IPN, IFF, and C1.
3. C\_BF\_SURVEILLANCE – The breastfeeding data that appears on the report is stored in this table. The ever\_breastfed\_flag is used in the counts for the different report columns. The bf\_data\_date is used in the calculation to determine the age of the client when the data was collected. The report gets the last date that is before the end of the month and the year in the caseload table.
4. O\_ORGANIZATIONAL\_UNITS – Displays the clinic's org code and name that matches the seq\_id in the f\_caseload\_type\_details table. The seq\_id for the local agency matches the ou\_seq\_id for the clinic.

#### Parameter fields

**Report Level** - Enables the user to select ALL/Local Agency/Clinic, Local Agency or State level.

This list is domain driven.

LOV: static (ALL/Local Agency/Clinic, Local Agency, State)

This field is mandatory. However, ALL is the default choice for the report level parameter.

**Reporting Month** – User picks a character month and year. Then the reporting month and year are converted to a fiscal month and year. The code in the after parameter form trigger uses the finance package functions. The finance\_pkg.f fy\_month\_from\_date function populates the fiscal month parameter and the finance\_pkg.fiscal\_year\_for function populates the fiscal year parameter.

**Agency** – The report can be filtered for a particular agency or all agencies, which is the default choice.

LOV: Queries against the O\_ORGANIZATIONAL\_UNITS table. The columns in the query consist of the following columns:

O\_ORGANIZATIONAL\_UNITS.SEQ\_ID,

O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, and

O\_ORGANIZATIONAL\_UNITS.NAME.

**Reporting Fields****Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME**Section 2 - 6.2.2 Breastfeeding by Age Report****Age in Days**

The report performs an arithmetic calculation that subtracts the client's birth date from the breastfeeding surveillance date to derive the age in days.

**0 to 4 Days**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 0 and 4 days.

**5 to 7 Days**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 5 and 6 days.

**Age in Weeks**

The report performs an arithmetic calculation that subtracts the client's birth date from the breastfeeding surveillance date to derive the age in weeks.

**0 to 1 Week**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 0 and 6 days.

**1 to 2 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 7 and 13 days.

**2 to 3 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 14 and 20 days.

**3 to 4 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 21 and 27 days.

**4 to 5 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 28 and 34 days.

**5 to 6 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 35 and 41 days.

**6 to 7 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 42 and 48 days.

**7 to 8 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 49 and 55 days.

**8 to 9 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 56 and 62 days.

**9 to 10 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 63 and 69 days.

**10 to 11 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 70 and 76 days.

**11 to 12 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 77 and 83 days.

**12 to 13 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 84 and 90 days.

**13 to 14 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 91 and 97 days.

**14 to 15 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 98 and 104 days.

**15 to 16 Weeks**

C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE for infants between 105 and 111 days.

**Age in Months**

The calculation for the age uses the Oracle MONTHS\_BETWEEN function that returns the number of months between two dates. The Oracle TRUNC function eliminates any decimal values so the result is a whole number. The TRUNC function does not round to the next whole number. Therefore, the result represents the infant's age up to but not including the next month.

**0 to 1 Month**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE) - C\_CLIENTS.BIRTH\_DATE) for infants equals to 0 months.

**1 to 2 Month**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 1 month.

**2 to 3 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 2 months.

**3 to 4 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 3 months.

**4 to 5 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 4 months.

**5 to 6 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 5 months.

**6 to 7 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 6 months.

**7 to 8 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 7 months.

**8 to 9 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 8 months.

**9 to 10 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 9 months.

**10 to 11 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 10 months.

**11 to 12 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE - C\_CLIENTS.BIRTH\_DATE) for infants equals 11 months.

**Age in Months****0 to 6 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE) - C\_CLIENTS.BIRTH\_DATE) for infants equals to 5 months.

**6 to 12 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE) - C\_CLIENTS.BIRTH\_DATE) for infants equals to 11 months.

**12 to 18 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE) - C\_CLIENTS.BIRTH\_DATE) for infants equals to 17 months.

**18 to 24 Months**

TRUNC(MONTHS\_BETWEEN(C\_BF\_SURVEILLANCE.BF\_DATA\_DATE) - C\_CLIENTS.BIRTH\_DATE) for infants equals to 23 months.

The columns that are associated with each age will be derived in the same way for each group.

**All Infants****Never Breastfed**

The code finds ever breastfed flags that are set to 'N', which means that the infant never breastfed. If that is the case, the code assigns a 1 to the result and totals all the flags that have a 1.

SUM(DECODE(C\_BF\_SURVEILLANCE.EVER\_BREASTFED\_FLAG, 'N', 1)) alias  
NEVER\_BF\_COUNT.

The percentage is a formula column, which is NEVER\_BF\_COUNT divided by the TOTAL\_ALL\_BF\_COUNT and multiplied by 100 to convert to a percent. The count is calculated for each age group.

**Ever Breastfed**

The code finds ever breastfed flags that are set to 'Y', which means that the infant has breastfed. If that is the case, the code assigns a 1 to the result and totals all the flags that have a 1.

SUM(DECODE(C\_BF\_SURVEILLANCE.EVER\_BREASTFED\_FLAG, 'Y', 1))) alias  
EVER\_BREASTFED\_COUNT.

The percentage is a formula column, which is EVER\_BF\_COUNT divided by the TOTAL\_ALL\_BF\_COUNT and multiplied by 100 to convert to a percent. The count is calculated for each age group.

### **Missing Data – All Infants**

The code finds ever breastfed flags that are set to NULL, which means there is no value set for the breastfed flag. If that is the case, the code assigns a 1 to the result and totals all the flags that have a 1. SUM(DECODE(C\_BF\_SURVEILLANCE.EVER\_BREASTFED\_FLAG, NULL, 1)) alias MISSING\_EVER\_BF\_COUNT.

The percentage is a formula column, which is MISSING\_EVER\_BF\_COUNT divided by the TOTAL\_ALL\_BF\_COUNT and multiplied by 100 to convert to a percent. The count is calculated for each age group.

### **Total All Infants Breastfed Count**

The total of the NEVER\_BF\_COUNT, the EVER\_BF\_COUNT, and the MISSING\_BF\_COUNT is a formula column. The alias is TOTAL\_ALL\_BF\_COUNT

### **Infants That Have Ever Breastfed**

#### **Currently Breastfeeding**

##### **Exclusive**

The code counts clients with the C\_BF\_SURVEILLANCE.EVER\_BREASTFED\_FLAG set to 'Y', their latest C\_BF\_SURVEILLANCE.BREASTFEEDING\_CURRENTLY\_FLAG is set to 'Y', and the C\_BF\_SURVEILLANCE.OTHER\_THAN\_BM is null.

SUM(DECODE(C\_BF\_SURVEILLANCE.EVER\_BREASTFED\_FLAG, Y',  
DECODE(C\_BF\_SURVEILLANCE.BREASTFEEDING\_CURRENTLY\_FLAG, 'Y', 1  
DECODE(C\_BF\_SURVEILLANCE.OTHER\_THAN\_BM, NULL, 1))))  
alias EXCLUSIVE\_COUNT.

The percentage is a formula column, which is EXCLUSIVE\_COUNT divided by the ALL\_CURRENTLY\_BF\_COUNT and multiplied by 100 to convert to a percent. The count is calculated for each age group.

##### **Partial**

The code counts clients with the C\_BF\_SURVEILLANCE.EVER\_BREASTFED\_FLAG set to 'Y', their latest C\_BF\_SURVEILLANCE.BREASTFEEDING\_CURRENTLY\_FLAG is set to 'Y', and the C\_BF\_SURVEILLANCE.OTHER\_THAN\_BM is not null.

SUM(DECODE(C\_BF\_SURVEILLANCE.EVER\_BREASTFED\_FLAG, Y',  
DECODE(C\_BF\_SURVEILLANCE.BREASTFEEDING\_CURRENTLY\_FLAG, 'Y', 1  
DECODE(C\_BF\_SURVEILLANCE.OTHER\_THAN\_BM, NULL, 0,1)))) alias  
PARTIAL\_COUNT.

The percentage is a formula column, which is PARTIAL\_COUNT divided by the ALL\_CURR\_BF\_COUNT and multiplied by 100 to convert to a percent. The count is calculated for each age group.

### **All Currently**

The total of the EXCLUSIVE\_COUNT and the PARTIAL\_COUNT is a formula column. The alias is ALL\_CURR\_BF\_COUNT.

**Stopped BF**

The code counts clients with the C\_BF\_SURVEILLANCE . EVER\_BREASTFED\_FLAG set to 'Y', their latest C\_BF\_SURVEILLANCE . BREASTFEEDING\_CURRENTLY\_FLAG is set to 'N' .

```
SUM(DECODE(C_BF_SURVEILLANCE . EVER_BREASTFED_FLAG, Y',  
          DECODE(C_BF_SURVEILLANCE. BREASTFEEDING_CURRENTLY_FLAG, 'N', 1)))  
alias STOPPED_BF_COUNT.
```

The percentage is a formula column, which is STOPPED\_BF\_COUNT divided by the TOTAL\_EVER\_BF\_COUNT and multiplied by 100 to convert to a percent. The count is calculated for each age group.

**Missing Data – Ever Breastfed**

The code finds ever breastfed flags that are set to 'Y', which means that the infant has breastfed but the currently breastfeeding flag has no value. If that is the case, the code assigns a 1 to the result and totals all the flags that have a 1.

```
SUM(DECODE(C_BF_SURVEILLANCE . EVER_BREASTFED_FLAG, Y',  
          DECODE(C_BF_SURVEILLANCE. BREASTFEEDING_CURRENTLY_FLAG, NULL, 1)))  
alias MISSING_CURR_BF_COUNT.
```

The percentage is a formula column, which is MISSING\_CURR\_BF\_COUNT divided by the TOTAL\_EVER\_BF\_COUNT and multiplied by 100 to convert to a percent. The count is calculated for each age group.

**Total Ever****Breastfed**

The total of ALL\_CURR\_BF\_COUNT, the STOPPED\_BF\_COUNT, and the MISSING\_CURR\_BF\_COUNT is a formula column. The alias is TOTAL\_EVER\_BF\_COUNT. The count is calculated for each age group.

**Totals for Each Age Group Section****Never Breastfed Total**

```
SUM(NEVER_BF_COUNT) alias TOT_NEVER_BF_COUNT
```

The percentage is a formula column, which is TOT\_NEVER\_BF\_COUNT divided by the TOTAL\_ALL\_BF\_COUNT and multiplied by 100 to convert to a percent.

**Ever Breastfed Total**

```
SUM(EVER_BF_COUNT) alias TOT_EVER_BF_COUNT
```

The percentage is a formula column, which is TOT\_EVER\_BF\_COUNT divided by the TOTAL\_ALL\_BF\_COUNT and multiplied by 100 to convert to a percent.

**Missing Data Total**

```
SUM(MISSING_EVER_BF_COUNT) alias TOT_MISSING_BF_COUNT
```

The percentage is a formula column, which is TOT\_MISSING\_BF\_COUNT divided by the TOTAL\_ALL\_BF\_COUNT and multiplied by 100 to convert to a percent.

**All Infants Breastfed Count Overall Total**

The total of the TOT\_NEVER\_BF\_COUNT\_DAYS, TOT\_EVER\_BF\_COUNT, and the TOT\_MISSING\_BF\_COUNT is a formula column. The alias is TOT\_ALL\_BF\_COUNT.

**Currently Breastfeeding Exclusive Total**

SUM(EXCLUSIVE\_COUNT) alias TOT\_EXCLUSIVE\_COUNT

The percentage is a formula column, which is TOT\_EXCLUSIVE\_COUNT divided by the TOT\_ALL\_CURR\_BF\_COUNT and multiplied by 100 to convert to a percent.

**Currently Breastfeeding Partial Total**

SUM(PARTIAL\_COUNT) alias TOT\_PARTIAL\_COUNT

The percentage is a formula column, which is TOT\_PARTIAL\_COUNT divided by the TOT\_ALL\_CURR\_BF\_COUNT and multiplied by 100 to convert to a percent.

**All Currently Breastfeeding Total**

SUM(ALL\_CURR\_BF\_COUNT) alias TOT\_ALL\_CURR\_BF\_COUNT

The percentage is a formula column, which is TOT\_ALL\_CURR\_BF\_COUNT divided by the TOT\_ALL\_CURR\_BF\_COUNT and multiplied by 100 to convert to a percent.

**Stopped BF Total**

SUM(STOPPED\_BF\_COUNT) alias TOT\_STOPPED\_BF\_COUNT

The percentage is a formula column, which is TOT\_STOPPED\_BF\_COUNT divided by the TOT\_TOTAL\_EVER\_BF\_COUNT and multiplied by 100 to convert to a percent.

**Missing Data – Ever Breastfed Total**

SUM(MISSING\_CURR\_BF\_COUNT) alias TOT\_MISSING\_CURR\_BF\_COUNT

**Total Ever****Breastfed Total**

The total of TOT\_ALL\_CURR\_BF\_COUNT, the TOT\_STOPPED\_BF\_COUNT, and the TOT\_MISSING\_CURR\_BF\_COUNT is a formula column. The alias is TOT\_TOTAL\_EVER\_BF\_COUNT. The count is calculated for each age group.

Please note that all of these report fields are the same ones for the local agency/clinic section, the clinic section, and the State section.

## Enrollment and Certification

### Section 2 - 6.3 : Pregnant/Postpartum by Sociodemographics

#### Section 2 - 6.3.1 : Pregnant/Postpartum by Sociodemographics Criteria

Report: cr\_preg\_post\_by\_sociodem

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

This list is domain driven.

Lov: static (Local Agency/Clinic, Local Agency, State).

This field is mandatory.

**Date Range From/Thru** - Queries C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

These fields are mandatory.

#### Section 2 - 6.3.2 : Pregnant/Postpartum by Sociodemographics Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Pregnant Age <15 Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) under the age of 15 during the date range  
where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Pregnant code  
and C\_CATEGORIES.WIC\_FLAG = 'Y'.

**Pregnant Age <15 Pct** - (Pregnant Age < 15 Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
where C\_CERTIFICATIONS.CATEGORY\_CODE is a Pregnant code  
and C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Pregnant Age 15-17 Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) between the ages of 15 and 17 during the date range  
where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Pregnant code  
and C\_CATEGORIES.WIC\_FLAG = 'Y'.

**Pregnant Age 15-17 Pct** - (Pregnant Age 15-17 Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
where C\_CERTIFICATIONS.CATEGORY\_CODE is a Pregnant code  
and C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Pregnant Age >17 Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) over the age of 17 during the date range  
where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Pregnant code  
and C\_CATEGORIES.WIC\_FLAG = 'Y'.

**Pregnant Age >17 Pct** - (Pregnant Age > 17 Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Pregnant code  
and C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Pregnant Age Total Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) during the date range  
where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Pregnant code  
and C\_CATEGORIES.WIC\_FLAG = 'Y'.

**Pregnant Age Total Pct** - (Pregnant Age Total Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)



where C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Postpartum Age <15 Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) under the age of 15 during the date range  
 where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Postpartum code  
 and C\_CATEGORIES.WIC\_FLAG = 'Y'.

**Postpartum Age <15 Pct** - (Postpartum Age < 15 Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
 where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Postpartum code  
 and C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Postpartum Age 15-17 Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) between the ages of 15 and 17 during the date range  
 where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Postpartum code  
 and C\_CATEGORIES.WIC\_FLAG = 'Y'.

**Postpartum Age 15-17 Pct** - (Postpartum Age 15-17 Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
 where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Postpartum code  
 and C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Postpartum Age >17 Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) over the age of 17 during the date range  
 where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Postpartum code  
 and C\_CATEGORIES.WIC\_FLAG = 'Y'.

**Postpartum Age >17 Pct** - (Postpartum Age > 17 Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
 where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Postpartum code  
 and C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Postpartum Age Total Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)  
 where C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE is a Postpartum code  
 and C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Postpartum Age Total Pct** - (Postpartum Age Total Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID)  
 where C\_CATEGORIES.WIC\_FLAG = 'Y' during the date range.

**Income (% Poverty)** - Calculated against C\_INCOME\_HISTORIES.INCOME\_AMOUNT and  
 F\_INCOME\_TO\_POVERTIES.PL\_INCOME\_HIGH: ≤100, 101-150, 151-185

**Education (Grade Completed)** - C\_FAMILY\_ECONOMIC\_UNITS.CEL\_EDUCATION\_CODE: ≤9, 10-11, 12, 13+.

**Trimester of Enrollment** - Calculated against C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE minus the C\_CERTIFICATIONS.CERT\_START\_DATE: 0-13 Weeks, 14-26 Weeks, 27-40 Weeks, Postpartum.

**Live Births** - C\_W\_HEALTHS.NUMBER\_OF\_PREV\_LIVE\_BIRTHS: 0, 1, 2, 3+.

**Infant Gestational Age** - Round(40 - ((C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - C\_W\_HEALTHS.HEALTH\_HISTORY\_DATE) / 7)).

**Ethnic Groups** - Calculated against C\_FAMILY\_ECONOMIC\_UNITS.CEG\_ETHNIC\_GROUP\_CODE: Caucasian, Other.

**# of WIC Pregnancies** - COUNT(C\_CERTIFICATIONS.CERT\_START\_DATE)

#### *Sort Criteria*

#### **Local Agency Clinic**

#### *Background Process(es)*

Note: Pregnant and Postpartum statistics are taken from the most recent C\_CERTIFICATIONS record with a CERT\_START\_DATE during the date range; i.e.,

MAX(C\_CERTIFICATIONS.CERT\_START\_DATE)

where C\_CERTIFICATIONS.CERT\_START\_DATE ≥ :DATE\_RANGE\_FROM

and C\_CERTIFICATIONS.CERT\_START\_DATE ≤ :DATE\_RANGE\_THRU

Mothers' ages are calculated as follows:

MONTHS\_BETWEEN( C\_CERTIFICATIONS.CERT\_START\_DATE, C\_CLIENTS.BIRTH\_DATE)

Note: Depending on the Report Level selected the 'Local Agency' and 'Clinic' fields at the top of the report change. If State is selected the Clinic field is not displayed and the 'Local Agency' label changes to 'State Agency'. If 'Local Agency' is selected the Clinic field is not displayed. The report layout displayed is for the Local Agency/Clinic report level.

## Enrollment and Certification

### Section 2 - 6.4 : Breastfeeding Duration (Postpartum Support)

#### Section 2 - 6.4.1 : Breastfeeding Duration - Postpartum Support Criteria

Reports: cr\_bf\_duration\_pp

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

This list is domain driven.

Lov: static (Local Agency/Clinic, Local Agency, State)

This field is mandatory.

**Date Range From/Thru** - Queries C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

#### Section 2 - 6.4.2 : Breastfeeding Duration - Postpartum Support Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Ever BF Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) where

C\_I\_C\_HEALTHS.EVER\_BREASTFED\_FLAG = 'Y' for the Contact Method for infant participants under the age of 15 months during the date range.

**Ever BF Pct** - (Ever BF Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) under the age of 15 months during the date range.

**1-3 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 1

and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 3

for the Contact Method for infant participants between 6 and 8 months of age during the date range.

**1-3 wks Pct** - (1-3 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) between 6 and 8 months of age during the date range.

**1-2 mos 4-12 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 4

and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 12

for the Contact Method for infant participants between 6 and 8 months of age during the date range.

**1-2 mos 4-12 wks Pct** - (1-2 mos 4-12 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) between 6 and 8 months of age during the date range.

**3-5 mos 13-25 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 13

and  $C\_I\_C\_HEALTHS.BF\_DURATION \leq 25$   
for the Contact Method for infant participants between 6 and 8 months of age during the date range.

**3-5 mos 13-25 wks Pct** -  $(3-5 \text{ mos } 13-25 \text{ wks Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
between 6 and 8 months of age during the date range.

**BF  $\geq$  6 mo Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null  
and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 24$   
for the Contact Method for infant participants between 6 and 8 months of age during the date range.

**BF  $\geq$  6 mo Pct** -  $(BF \geq 6 \text{ mo Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
between 6 and 8 months of age during the date range.

**6-11 mos 26-51 wks Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null  
and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 26$   
and  $C\_I\_C\_HEALTHS.BF\_DURATION \leq 51$   
for the Contact Method for participants between 12 and 15 months of age during the date range.

**6-11 mos 26-51 wks Pct** -  $(6-11 \text{ mos } 26-51 \text{ wks Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
between 12 and 15 months of age during the date range.

**12 mo 52 wks Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null  
and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 52$   
and  $C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG = 'N'$   
for the Contact Method for participants between 12 and 15 months of age during the date range.

**12 mo 52 wks Pct** -  $(12 \text{ mo } 52 \text{ wks Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
between 12 and 15 months of age during the date range.

**BF  $\geq$  12 mo Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null  
and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 52$   
and  $C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG = 'Y'$   
for the Contact Method for participants between 12 and 15 months of age during the date range.

**BF  $\geq$  12 mo Pct** -  $(BF \geq 12 \text{ mo Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$   
between 12 and 15 months of age during the date range.

**Prevalent Contact Method** -  $S\_CONTACT\_METHODS.DESCRPTION$

**Clinic Totals** -  $\text{COUNT}(C\_CONTACTS.SEQ\_NO)$  for the criteria defined by the column heading for the Clinic during the date range.

**Clinic Totals Pct** -  $(\text{Clinic Totals} * 100) / \text{COUNT}(C\_CONTACTS.SEQ\_NO)$  during the date range.

**Local Agency Totals** -  $\text{COUNT}(C\_CONTACTS.SEQ\_NO)$  for the criteria defined by the column heading for the Local Agency during the date range.

**Local Agency Pct** -  $(\text{Local Agency Totals} * 100) / \text{COUNT}(C\_CONTACTS.SEQ\_NO)$  during the date range.

**State Totals** -  $\text{COUNT}(C\_CONTACTS.SEQ\_NO)$  for the criteria defined by the column heading for the State Agency during the date range.

**State Totals Pct** -  $(\text{State Totals} * 100) / \text{COUNT}(C\_CONTACTS.SEQ\_NO)$  during the date range.

**Promotional Items** -  $I\_BF\_PROMO\_ITEMS.DESCRPTION$

**Clinic Totals** -  $\text{COUNT}(C\_BF\_PROMO\_ISSUANCES.IBPI\_BF\_ITEM\_CODE)$  for the criteria defined by the column heading for the Clinic during the date range.

**Clinic Totals Pct** - (Clinic Totals \* 100) /

COUNT(C\_BF\_PROMO\_ISSUANCES.IBPI\_BF\_ITEM\_CODE) during the date range.

**Local Agency Totals** - COUNT(C\_BF\_PROMO\_ISSUANCES.IBPI\_BF\_ITEM\_CODE) for the criteria defined by the column heading for the Local Agency during the date range.

**Local Agency Pct** - (Local Agency Totals \* 100) /

COUNT(C\_BF\_PROMO\_ISSUANCES.IBPI\_BF\_ITEM\_CODE) during the date range.

**State Totals** - COUNT(C\_CLIENTS.IBPI\_BF\_ITEM\_CODE) for the criteria defined by the column heading for the State Agency during the date range.

**StateTotals Pct** - (State Totals \* 100) / COUNT(C\_BF\_PROMO\_ISSUANCES.IBPI\_BF\_ITEM\_CODE) during the date range.

*Sort Criteria*

**Local Agency**

**Clinic**

**Prevalent Contact Method**

**Promotional Items**

*Background Process(es)*

Note: Breastfeeding statistics are taken from the most recent C\_CERTIFICATIONS record with a CERT\_START\_DATE during the date range; i.e.,

MAX(C\_CERTIFICATIONS.CERT\_START\_DATE)

where C\_CERTIFICATIONS.CERT\_START\_DATE ≥ :DATE\_RANGE\_FROM

and C\_CERTIFICATIONS.CERT\_START\_DATE ≤ :DATE\_RANGE\_THRU

Participants' ages are calculated as follows:

MONTHS\_BETWEEN( C\_CERTIFICATIONS.CERT\_START\_DATE, C\_CLIENTS.BIRTH\_DATE)

This report has the same layout for each report level selected. The clinic total line is not displayed when Local Agency or State are selected as the report level. The Local Agency total line is not displayed when State is selected as the report level.

Note: There may be participants that are still breastfeeding that are counted in the BF≥ 6 mo and also counted in the BF≥ 12 mo and Still BF columns. There may also be participants that quit breastfeeding that are counted in the BF≥ 6mo and BF≥ 12 mo and also counted in the 26 - 51 wks and 52 wks columns.

## Enrollment and Certification

### Section 2 - 6.5 : Number of Breastfeeding Contacts by Contact Method

#### Section 2 - 6.5.1 : Number of Breastfeeding Contacts by Contact Method Criteria

Report: cr\_bf\_incidence\_mthd

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

This list is domain driven.

Lov: static (Local Agency/Clinic, Local Agency, State)

This field is mandatory.

**Date Range From/Thru** - Queries C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

These fields are mandatory.

#### Section 2 - 6.5.2 : Number of Breastfeeding Contacts by Contact Method Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Contact Method** - S\_CONTACT\_METHODS.DESCRPTION

**1-2** - COUNT(C\_CONTACTS.SEQ\_NO) for the Contact Method

where  $1 \leq \text{COUNT}(\text{C\_CONTACTS.SEQ\_NO}) \leq 2$  during the date range.

**3-5** - COUNT(C\_CONTACTS.SEQ\_NO) for the Contact Method

where  $3 \leq \text{COUNT}(\text{C\_CONTACTS.SEQ\_NO}) \leq 5$  during the date range.

**6-10** - COUNT(C\_CONTACTS.SEQ\_NO) for the Contact Method

where  $6 \leq \text{COUNT}(\text{C\_CONTACTS.SEQ\_NO}) \leq 10$  during the date range.

**11-15** - COUNT(C\_CONTACTS.SEQ\_NO) for the Contact Method

where  $11 \leq \text{COUNT}(\text{C\_CONTACTS.SEQ\_NO}) \leq 15$  during the date range.

**16+** - COUNT(C\_CONTACTS.SEQ\_NO) for the Contact Method

where  $\text{COUNT}(\text{C\_CONTACTS.SEQ\_NO}) \geq 16$  during the date range.

**Clinic Total** - COUNT(C\_CONTACTS.SEQ\_NO) for the criteria defined by the column heading for the Clinic during the date range.

**Local Agency Totals** - COUNT(C\_CONTACTS.SEQ\_NO) for the criteria defined by the column heading for the Local Agency during the date range.

**State Totals** - COUNT(C\_CONTACTS.SEQ\_NO) for the criteria defined by the column heading for the State Agency during the date range.

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Contact Method**

*Background Process(es)*

This report has the same layout for each report level selected. The clinic total line is not displayed when Local Agency or State are selected as the report level. The Local Agency total line is not displayed when State is selected as the report level.

This report only queries records where C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG = 'Y' and C\_I\_C\_HEALTHS.HEALTH\_HISTORY\_DATE is in the date range.



## Enrollment and Certification

### Section 2 - 6.6 : Duration of Breastfeeding

#### Section 2 - 6.6.1 : Duration of Breastfeeding Criteria

Report: cr\_bf\_duration

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

This list is domain driven.

Lov: static (Local Agency/Clinic, Local Agency, State).

This field is mandatory.

**Date Range From/Thru** - Queries C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

These fields are mandatory.

#### Section 2 - 6.6.2 : Duration of Breastfeeding Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Number of Times Breastfed Daily** - Calculated against

C\_I\_C\_HEALTHS.BF\_TIMES\_PER\_DAY\_CODE: 5 or less, 6-7, 8 or More.

**Ever BF Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) where

C\_I\_C\_HEALTHS.EVER\_BREASTFED\_FLAG = 'Y' for the Breastfeeding Pattern for infant participants under the age of 15 months during the date range.

**Ever BF Pct** - (Ever BF Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) under the age of 15 months during the date range.

**1-3 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 1

and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 3

for the Breastfeeding Pattern for infant participants between 6 and 8 months of age during the date range.

**1-3 wks Pct** - (1-3 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) between 6 and 8 months of age during the date range.

**1-2 mos 4-12 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 4

and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 12

for the Breastfeeding Pattern for infant participants between 6 and 8 months of age during the date range.

**1-2 mos 4-12 wks Pct** -  $(1\text{-}2\text{ mos } 4\text{-}12\text{ wks Qty} * 100) / \text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
between 6 and 8 months of age during the date range.

**3-5 mos 13-25 wks Qty** -  $\text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
where  $\text{C\_I\_C\_HEALTHS.BF\_DURATION}$  is not null  
and  $\text{C\_I\_C\_HEALTHS.BF\_DURATION} \geq 13$   
and  $\text{C\_I\_C\_HEALTHS.BF\_DURATION} \leq 25$   
for the Breastfeeding Pattern for infant participants between 6 and 8 months of age during the date range.

**3-5 mos 13-25 wks Pct** -  $(3\text{-}5\text{ mos } 13\text{-}25\text{ wks Qty} * 100) / \text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
between 6 and 8 months of age during the date range.

**BF  $\geq$  6 mo Qty** -  $\text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
where  $\text{C\_I\_C\_HEALTHS.BF\_DURATION}$  is not null  
and  $\text{C\_I\_C\_HEALTHS.BF\_DURATION} \geq 24$   
for the Breastfeeding Pattern for infant participants between 6 and 8 months of age during the date range.

**BF  $\geq$  6 mo Pct** -  $(\text{BF} \geq 6\text{ mo Qty} * 100) / \text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
between 6 and 8 months of age during the date range.

**6-11 mos 26-51 wks Qty** -  $\text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
where  $\text{C\_I\_C\_HEALTHS.BF\_DURATION}$  is not null  
and  $\text{C\_I\_C\_HEALTHS.BF\_DURATION} \geq 26$   
and  $\text{C\_I\_C\_HEALTHS.BF\_DURATION} \leq 51$   
and  $\text{C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG} = 'N'$   
for the Breastfeeding Pattern for participants between 12 and 15 months of age during the date range.

**6-11 mos 26-51 wks Pct** -  $(6\text{-}11\text{ mos } 26\text{-}51\text{ wks Qty} * 100) / \text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
between 12 and 15 months of age during the date range.

**12 mo 52 wks Qty** -  $\text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
where  $\text{C\_I\_C\_HEALTHS.BF\_DURATION}$  is not null  
and  $\text{C\_I\_C\_HEALTHS.BF\_DURATION} \geq 52$   
and  $\text{C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG} = 'N'$   
for the Breastfeeding Pattern for participants between 12 and 15 months of age during the date range.

**12 mo 52 wks Pct** -  $(12\text{ mo } 52\text{ wks Qty} * 100) / \text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
between 12 and 15 months of age during the date range.

**BF  $\geq$  12 mo Qty** -  $\text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
where  $\text{C\_I\_C\_HEALTHS.BF\_DURATION}$  is not null  
and  $\text{C\_I\_C\_HEALTHS.BF\_DURATION} \geq 52$   
for the Breastfeeding Pattern for participants between 12 and 15 months of age during the date range.

**BF  $\geq$  12 mo Pct** -  $(\text{BF} \geq 12\text{ mo Qty} * 100) / \text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$   
between 12 and 15 months of age during the date range.

**Clinic Totals** -  $\text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$  for the criteria defined by the column heading for the Clinic during the date range.

**Clinic Pct** -  $(\text{Clinic Totals} * 100) / \text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$  for active participants under the age of 15 months during the date range.

**Local Agency Totals** -  $\text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$  for the criteria defined by the column heading for the Local Agency during the date range.

**Local Agency Pct** -  $(\text{Local Agency Totals} * 100) / \text{COUNT}(\text{C\_CLIENTS.CLIENT\_ID})$  for active participants under the age of 15 months during the date range.

**State Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the criteria defined by the column heading for the State Agency during the date range.

**State Pct** - (State Totals \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) for active participants under the age of 15 months during the date range.

*Sort Criteria*

**Local Agency  
Clinic**

*Background Process(es)*

Note: Breastfeeding statistics are taken from the most recent C\_CERTIFICATIONS record with a CERT\_START\_DATE during the date range; i.e.,

MAX(C\_CERTIFICATIONS.CERT\_START\_DATE)

where C\_CERTIFICATIONS.CERT\_START\_DATE ≥ :DATE\_RANGE\_FROM

and C\_CERTIFICATIONS.CERT\_START\_DATE ≤ :DATE\_RANGE\_THRU

Participants' ages are calculated as follows:

MONTHS\_BETWEEN(C\_CERTIFICATIONS.CERT\_START\_DATE, C\_CLIENTS.BIRTH\_DATE)

The C\_I\_C\_HEALTHS.BF\_TIMES\_PER\_DAY column is used to determine which breastfeeding pattern the participant should be accumulated into.

This report has the same layout for each report level selected. The clinic total line is not displayed when Local Agency or State are selected as the report level. The Local Agency total line is not displayed when State is selected as the report level.

Note: There may be participants that are still breastfeeding that are counted in the BF ≥ 6 mo and also counted in the BF ≥ 12 mo and Still BF columns. There may also be participants that quit breastfeeding that are counted in the BF ≥ 6mo and BF ≥ 12 mo and also counted in the 26 - 51 wks and 52 wks columns.

## Enrollment and Certification

### Section 2 - 6.7 : Reasons Stopped Breastfeeding

#### Section 2 - 6.7.1 : Reasons Stopped Breastfeeding Criteria

Report: cr\_reason\_bf\_stopped

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

This list is domain driven.

Lov: static (Local Agency/Clinic, Local Agency, State).

This field is mandatory.

**Date Range From/Thru** - Queries C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

These fields are mandatory.

#### Section 2 - 6.7.2 : Reasons Stopped Breastfeeding Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Reasons Stopped** - C\_REASONS\_BF\_ENDED.DESCRPTION

**Ever BF Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) where

C\_I\_C\_HEALTHS.EVER\_BREASTFED\_FLAG = 'Y' for the Reason Stopped Breastfeeding for infant participants under the age of 15 months during the date range.

**Ever BF Pct** - (Ever BF Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) under the age of 15 months during the date range.

**1-3 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 1

and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 3

for the Reason Stopped Breastfeeding for infant participants between 6 and 8 months of age during the date range.

**1-3 wks Pct** - (1-3 wks Qty \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) between 6 and 8 months of age during the date range.

**1-2 mos 4-12 wks Qty** - COUNT(C\_CLIENTS.CLIENT\_ID)

where C\_I\_C\_HEALTHS.BF\_DURATION is not null

and C\_I\_C\_HEALTHS.BF\_DURATION ≥ 4

and C\_I\_C\_HEALTHS.BF\_DURATION ≤ 12

for the Reason Stopped Breastfeeding for infant participants between 6 and 8 months of age during the date range.

**1-2 mos 4-12 wks Pct** -  $(1-2 \text{ mos } 4-12 \text{ wks Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  between 6 and 8 months of age during the date range.

**3-5 mos 13-25 wks Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$

where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null

and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 13$

and  $C\_I\_C\_HEALTHS.BF\_DURATION \leq 25$

for the Reason Stopped Breastfeeding for infant participants between 6 and 8 months of age during the date range.

**3-5 mos 13-25 wks Pct** -  $(3-5 \text{ mos } 13-25 \text{ wks Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  between 6 and 8 months of age during the date range.

**BF  $\geq$  6 mo Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$

where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null

and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 24$

for the Reason Stopped Breastfeeding for infant participants between 6 and 8 months of age during the date range.

**BF  $\geq$  6 mo Pct** -  $(BF \geq 6 \text{ mo Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  between 6 and 8 months of age during the date range.

**6-11 mos 26-51 wks Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$

where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null

and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 26$

and  $C\_I\_C\_HEALTHS.BF\_DURATION \leq 51$

for the Reason Stopped Breastfeeding for participants between 12 and 15 months of age during the date range.

**6-11 mos 26-51 wks Pct** -  $(6-11 \text{ mos } 26-51 \text{ wks Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  between 12 and 15 months of age during the date range.

**12 mo 52 wks Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$

where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null

and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 52$

and  $C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG = 'N'$

for the Reason Stopped Breastfeeding for participants between 12 and 15 months of age during the date range.

**12 mo 52 wks Pct** -  $(12 \text{ mo } 52 \text{ wks Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  between 12 and 15 months of age during the date range.

**BF  $\geq$  12 mo Qty** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$

where  $C\_I\_C\_HEALTHS.BF\_DURATION$  is not null

and  $C\_I\_C\_HEALTHS.BF\_DURATION \geq 52$

and  $C\_I\_C\_HEALTHS.BREAST\_FEEDING\_CURRENTLY\_FLAG = 'Y'$

for the Reason Stopped Breastfeeding for participants between 12 and 15 months of age during the date range.

**BF  $\geq$  12 mo Pct** -  $(BF \geq 12 \text{ mo Qty} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  between 12 and 15 months of age during the date range.

**Clinic Totals** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  for the criteria defined by the column heading for the Clinic during the date range.

**Clinic Pct** -  $(\text{Clinic Totals} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  for active participants under the age of 15 months during the date range.

**Local Agency Totals** -  $\text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  for the criteria defined by the column heading for the Local Agency during the date range.

**Local Agency Pct** -  $(\text{Local Agency Totals} * 100) / \text{COUNT}(C\_CLIENTS.CLIENT\_ID)$  for active participants under the age of 15 months during the date range.

**State Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the criteria defined by the column heading for the State Agency during the date range.

**State Pct** - (State Totals \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) for active participants under the age of 15 months during the date range.

*Sort Criteria*

**Local Agency**

**Clinic**

**Reason Breastfeeding Stopped**

*Background Process(es)*

Note: Breastfeeding statistics are taken from the most recent C\_CERTIFICATIONS record with a CERT\_START\_DATE during the date range; i.e.,

MAX(C\_CERTIFICATIONS.CERT\_START\_DATE)

where C\_CERTIFICATIONS.CERT\_START\_DATE ≥ :DATE\_RANGE\_FROM

and C\_CERTIFICATIONS.CERT\_START\_DATE ≤ :DATE\_RANGE\_THRU

Participants' ages are calculated as follows:

MONTHS\_BETWEEN( C\_CERTIFICATIONS.CERT\_START\_DATE, C\_CLIENTS.BIRTH\_DATE)

This report has the same layout for each report level selected. The clinic total line is not displayed when Local Agency or State are selected as the report level. The Local Agency total line is not displayed when State is selected as the report level.

## Enrollment and Certification

### Section 2 - 6.8 : Nutrition Education Monitoring

#### Section 2 - 6.8.1 : Nutrition Education Monitoring Criteria

Report: cr\_nutr\_ed\_provided

##### *Fields*

**Dates From/Thru** - Queries against C\_CLIENT\_SERVICES.SERVICE\_DATE

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

**Report Style** - Enables the user to select the level of detail for the report: Summary & Detail, Detail Only.

Lov: Static (Summary & Detail, Detail Only).

#### Section 2 - 6.8.2 : Nutrition Education Monitoring Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Appointment Date** - C\_CLIENT\_SERVICES.SERVICE\_DATE for the Local Agency.

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Nutrition Education Topic** - C\_NUTR\_ED\_TOPICS.DESCRPTION for the Clinic where  
C\_CLIENT\_NE\_TOPIC.CCS\_ID is for the Appointment Date's Client Service.

**Total Attendees** - COUNT(C\_CLIENT\_SERVICES.ID) where  
C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE = 'A' for the Nutrition Education Topic,  
Clinic, and Appointment Date.

**Total Missed** -COUNT(C\_CLIENT\_SERVICES.ID) where C\_CLIENT\_SERVICES.  
ATS\_ATTEND\_STATUS\_CODE = 'M' for the Nutrition Education Topic, Clinic, and Appointment  
Date.

**Client ID** - C\_CLIENT\_SERVICES.CC\_CLIENT\_ID for the Clinic an Appointment Date.

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME for the Client.

**Attendance Status** - A\_ATTEND\_STATUSES.DESCRPTION derived from  
C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE for the Nutrition Education Topic,  
Clinic, and Appointment Date.

#### Section 2 - 6.8.3 : Nutrition Education Monitoring Summary Report

##### *Fields*

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Appointment Date** - C\_CLIENT\_SERVICES.SERVICE\_DATE.

**Nutrition Education Topic** - C\_NUTR\_ED\_TOPICS.DESCRPTION where  
C\_CLIENT\_NE\_TOPIC.CCS\_ID is for the Appointment Date's Client Service.

**Total Attendees** - COUNT(C\_CLIENT\_SERVICES.ID) where  
C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE = 'A' for the Nutrition Education Topic,  
and Appointment Date.

**Total Missed** -COUNT(C\_CLIENT\_SERVICES.ID) where C\_CLIENT\_SERVICES.  
ATS\_ATTEND\_STATUS\_CODE = 'M' for the Nutrition Education Topic, and Appointment Date.

**Totals (Total Attendees)** - Column total

**Totals (Total Missed)** - Column total

*Sort Criteria*

**Local Agency**

**Clinic**

**Appointment Date**

**Nutrition Education Topic**

**Participant ID (Detail only)**

*Background Process(es)*

None



## Enrollment and Certification

### Section 2 - 6.9 : Second Nutrition Education Contact

#### Section 2 - 6.9.1 : Second Nutrition Education Contact Criteria

Report: cr\_scndry\_ntr\_ed

##### *Fields*

**From Date/Thru** - Queries against C\_CLIENT\_SERVICES.SERVICE\_DATE

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

    Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.9.2 : Second Nutrition Education Contact Report

#### Section 2 - 6.9.3 : Second Nutrition Education Contact Summary Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.CATEGORY\_CODE, C\_CATEGORIES.DESCRPTION

**Client ID** - C\_CLIENT\_SERVICES.CC\_CLIENT\_ID for the Category and Clinic.

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME for the Client.

**Service** - A\_SERVICES.DESCRPTION derived from C\_CLIENT\_SERVICES.SRV\_SERVICE\_CODE for the Client Service.

**Topic** - C\_NUTR\_ED\_TOPICS.DESCRPTION derived from C\_CLIENT\_NE\_TOPICS.NET\_NUTR\_ED\_TOPIC\_CODE for the Client Service.

**Attendance Status** - A\_ATTEND\_STATUSES.DESCRPTION derived from C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE.

**Category** - C\_CATEGORIES.CATEGORY\_CODE

**Certifications** - COUNT(C\_CERTIFICATIONS.CERT\_START\_DATE) for the Clinic and Category.

**Second NE Contacts** - COUNT(C\_CLIENT\_SERVICES.ID) for the Clinic and Category.

**Ratio** - Second NE Contacts / Certifications

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Category**

**Participant ID (Detail only)**

*Background Process(es)*

Only Client Services that are the second Nutrition Education contact will be queried by this report. These are the records where MAX(C\_CLIENT\_SERVICES.SERVICE\_DATE) for the Client where COUNT(C\_CLIENT\_SERVICES.SERVICE\_DATE) > 1 and the A\_SERVICES.NUTR\_ED\_FLAG = 'Y' for the C\_CLIENT\_SERVICES.SRV\_SERVICE\_CODE.

## Enrollment and Certification

### Section 2 - 6.10: Income Documentation

#### Section 2 - 6.10.1 : Income Documentation Criteria

Report: cr\_income\_verifctn

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 0.11.5.1: Income Documentation Report Section 2 - 0.11.5.2: Income Documentation Summary Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Income Documentation Type** - C\_INCOME\_VERIFICATIONS.DESCRPTION

**Family Size** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Income Documentation Type and Clinic where C\_CLIENTS.FAMILY\_SIZE is equal to the column heading.

**Total** - SUM(Family Size) for the Income Documentation Type and Clinic.

**Avg. Amount** - AVG(C\_INCOMES.INCOME\_AMOUNT) for the Income Documentation Type and Clinic.

**Avg. Monthly Income** - (AVG(C\_INCOMES.INCOME\_AMOUNT) / 12) for the Income Documentation Type and Clinic.

**Income Documentation Type Total** - SUM(Income Documentation Type) for the Family Size and Clinic, AVG(C\_INCOMES.INCOME\_AMOUNT) for the Clinic, (AVG(C\_INCOMES.INCOME\_AMOUNT) / 12) for the Clinic.

**Adjunctive Eligibility Total** - SUM(Income Documentation Type) for the Family Size and Clinic where C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG = 'Y', AVG(C\_INCOMES.INCOME\_AMOUNT) for the Clinic where C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG = 'Y', (AVG(C\_INCOMES.INCOME\_AMOUNT) / 12) for the Clinic where C\_CLIENTS.ADJ\_ELIGIBLE\_FLAG = 'Y'.

**Clinic Total** - SUM(Income Documentation Type Total) for the Clinic.

**Local Agency** - SUM(Income Documentation Type Total) for the Local Agency.

##### *Sort Criteria*

**Local Agency**

**Clinic (Detail Only)**

**Income Documentation Type**

##### *Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.11: Food Packages by Category

#### Section 2 - 6.11.1 : Food Packages by Category Criteria

Report: cr\_food\_pattern\_cat

##### *Fields*

**Food Package Prescription Effective Dates From/Thru** - Queries against  
C\_FOOD\_PACKAGE\_PRESCRIPTIONS.EFFECTIVE\_DATE and  
C\_FOOD\_PACKAGE\_PRESCRIPTIONS.END\_DATE

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.11.2 : Food Packages by Category Report

#### Section 2 - 6.11.3 : Food Packages by Category Summary Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Package ID** - I\_FOOD\_PACKAGES.FOOD\_PACKAGE\_ID

**Std/Custom** - I\_FOOD\_PACKAGES.IFP\_TYPE

**Pregnant <18** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is pregnant and < 18 years old for the Food Package.

**Pregnant >18** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is pregnant and > 18 years old for the Food Package.

**Breastfeeding** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is exclusively breastfeeding for the Food Package.

**Breastfeeding Partial Formula** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is partially breastfeeding for the Food Package.

**Postpartum** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is postpartum for the Food Package.

**Infant Formula Fed** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is exclusively formula-fed for the Food Package.

**Partial Nursing** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is partially formula-fed for the Food Package.

**Infant Breastfed** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is exclusively breastfed for the Food Package.

**Children Age 1** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is a 1 year old for the Food Package.

**Children Age 2** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is a 2 year old for the Food Package.

**Children Age 3** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is a 3 year old for the Food Package.

**Children Age 4** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant is a 4 year old for the Food Package.

**Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Food Package.

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, Column total for the Category and Local Agency.

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, Column total for the Category and State Agency.

*Sort Criteria*

**Local Agency (Detail only)  
Package ID**

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.12: Formula Usage

#### Section 2 - 6.12.1 : Formula Usage Criteria

Report: cr\_formula\_usage

##### *Fields*

**Issue Month** - Queries against I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_USE

**Year** - Queries against I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_USE

#### Section 2 - 6.12.2 : Formula Usage Report

##### *Fields*

**Category** - C\_CATEGORIES.DESCRPTION

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Formula Type** - Selects Special Formula foods when I\_FOODS.SPECIAL\_FORMULA is 'Y', selects Low Iron Formula foods when I\_FOODS.LOW\_IRON\_FORMULA is 'Y', and selects Non-Rebate Formula foods when F\_REB\_CONTRACTS.IF\_FOOD\_ID does not exist for the formula.

**Formula ID** - I\_FOODS.FOOD\_ID

**Description** - I\_FOODS.DESCRPTION1

**Food Package** - I\_FOOD\_PACKAGES\_FOODS.IFP\_FOOD\_PACKAGE\_ID

**Participants** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Formula and Food Package.

**Formula Type** - Selects Special Formula foods when I\_FOODS.SPECIAL\_FORMULA is 'Y', selects Low Iron Formula foods when I\_FOODS.LOW\_IRON\_FORMULA is 'Y', and selects Non-Rebate Formula foods when F\_REB\_CONTRACTS.IF\_FOOD\_ID does not exist for the formula.

**Formula ID** - I\_FOODS.FOOD\_ID

**Name (First, Last)** - C\_CLIENTS.FIRST\_NAME, C\_CLIENTS.LAST\_NAME for C\_FOOD\_PACKAGE\_PRESCRIPTIONS.CC\_CLIENT\_ID where C\_FOOD\_PACKAGE\_PRESCRIPTIONS.IFP\_FOOD\_PACKAGE\_ID contains Food for the Formula Type.

**Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,  
S\_GEO\_LOCATIONS.SC\_DESCRIPTION, S\_GEO\_LOCATIONS.SS\_STATE\_ID,  
S\_GEO\_LOCATIONS.SZ\_ZIP5 for C\_CLIENTS.CFEU\_FAMILY\_ID and  
C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL.

**Phone** - C\_FAMILY\_PHONES.PHONE\_NUMBER for the Participant's Family.

##### *Sort Criteria*

**Category**

**Local Agency**

**Clinic**  
**Formula Type**  
**Formula ID**  
**Name (First, Last)**

*Background Process(es)*

None



## Enrollment and Certification

### Section 2 - 6.13: Alcohol and Drug Prevalence

#### Section 2 - 6.13.1 : Alcohol and Drug Prevalence Criteria

Report: cr\_alcohol\_drug\_prev

##### *Fields*

**Dates From/Thru** - Queries against C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.13.2 : Alcohol and Drug Prevalence Report

#### Section 2 - 6.13.3 : Alcohol and Drug Prevalence Summary Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.DESCRPTION

**Alcohol (Drinks/wk) at Enrollment 1-2** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR \* C\_W\_HEALTHS.DRKS\_PER\_DAY\_CUR is 1-2 for the Category for new certifications.

**Alcohol (Drinks/wk) at Enrollment 1-2 %** - (Alcohol (Drinks/wk) at Enrollment 1-2) \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Category for new certifications.

**Alcohol (Drinks/wk) at Enrollment 3-6** -COUNT(C\_CLIENTS.CLIENT\_ID) where C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR \* C\_W\_HEALTHS.DRKS\_PER\_DAY\_CUR is 3-6 for the Category for new certifications.

**Alcohol (Drinks/wk) at Enrollment 3-6 %** - (Alcohol (Drinks/wk) at Enrollment 3-6) \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Category for new certifications.

**Alcohol (Drinks/wk) at Enrollment 7+** -COUNT(C\_CLIENTS.CLIENT\_ID) where C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR \* C\_W\_HEALTHS.DRKS\_PER\_DAY\_CUR is 7+ for the Category for new certifications.

**Alcohol (Drinks/wk) at Enrollment 7+ %** - (Alcohol (Drinks/wk) at Enrollment 7+) \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Category for new certifications.

**Drug Use Y** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_W\_HEALTHS.DRUG\_USE\_FLAG is 'Y' for the Category for new certifications.

**Drug Use %** - (Drug Use Y) \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Category for new certifications.

**Totals** - Sum of the Alcohol(Drinks/Wk) at Enrollment and Drug Use columns.

**Alcohol (Drinks/wk) at Recert 1-2** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR \* C\_W\_HEALTHS.DRKS\_PER\_DAY\_CUR is 1-2 for the Category for re-certifications.

**Alcohol (Drinks/wk) at Recert 1-2 %** - (Alcohol (Drinks/wk) at Recert 1-2) \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Category for re-certifications.

**Alcohol (Drinks/wk) at Recert 3-6** -COUNT(C\_CLIENTS.CLIENT\_ID) where C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR \* C\_W\_HEALTHS.DRKS\_PER\_DAY\_CUR is 3-6 for the for the Category for re-certifications.

**Alcohol (Drinks/wk) at Recert 3-6 %** - (Alcohol (Drinks/wk) at Recert 3-6) \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Category for re-certifications.

**Alcohol (Drinks/wk) at Recert 7+** -COUNT(C\_CLIENTS.CLIENT\_ID) where C\_W\_HEALTHS.DAYS\_PER\_WK\_DRINK\_CUR \* C\_W\_HEALTHS.DRKS\_PER\_DAY\_CUR is 7+ for the Category for re-certifications.

**Alcohol (Drinks/wk) at Recert 7+ %** - (Alcohol (Drinks/wk) at Recert 7+) \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Category for re-certifications.

**Drug Use Y** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_W\_HEALTHS.DRUG\_USE\_FLAG is 'Y' for the Category for re-certifications.

**Drug Use %** - (Drug Use Y) \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Category for re-certifications.

**Totals** - Sum of the Alcohol(Drinks/Wk) at Enrollment and Drug Use columns.

**Totals for Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

#### *Sort Criteria*

**Local Agency (Detail Only)**

**Clinic (Detail Only)**

**Category**

#### *Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.14: Nutritional Risks by Category

#### Section 2 - 6.14.1 : Nutritional Risk by Category Criteria

Report: cr\_nutr\_risk\_by\_cat

##### *Fields*

**Issue Dates From/Thru** - Queries against I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_USE

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

    Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 0.11.5.3: Nutritional Risk by Category Report

#### Section 2 - 0.11.5.4: Nutritional Risk by Category Summary Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Nutrition Risk Type** - C\_RISK\_FACTOR\_TYPES.DESCRPTION

**Pregnant** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Pregnant %** - Pregnant \* 100 / Total

**Excl. Breastfeeding** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Excl. Breastfeeding %** - Excl. Breastfeeding \* 100 / Total

**Partial Breastfeeding** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Partial Breastfeeding %** - Partial Breastfeeding \* 100 / Total

**Postpartum** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Postpartum %** - Postpartum \* 100 / Total

**Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category Group and Nutritional Risk Type.

**Nutritional Risk Factor** - C\_RISK\_FACTORS.DESCRPTION

**Number** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Factor.

**%** - Number \* 100 / Total

**Nutrition Risk Type** - C\_RISK\_FACTOR\_TYPES.DESCRPTION

**Infant, Formula Fed** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Infant, Formula Fed %** - Infant, Formula Fed \* 100 / Total

**Infant, Partial Breastfeeding** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Infant, Partial Breastfeeding %** - Infant, Partial Breastfeeding \* 100 / Total

**Infant, Excl. Breastfeeding** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Infant, Excl. Breastfeeding %** - Infant, Excl. Breastfeeding \* 100 / Total

**Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category Group and Nutritional Risk Type.

**Nutritional Risk Factor** - C\_RISK\_FACTORS.DESCRPTION

**Number** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Factor.

**%** - Number \* 100 / Total

**Nutrition Risk Type - C\_RISK\_FACTOR\_TYPES.DESCRPTION**

**Age 1** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Age 1 %** - Age 1 \* 100 / Total

**Age 2** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Age 2 %** - Age 2 \* 100 / Total

**Age 3** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Age 3 %** - Age 3 \* 100 / Total

**Age 4** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Type.

**Age 4 %** - Age 4 \* 100 / Total

**Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category Group and Nutritional Risk Type.

**Nutritional Risk Factor - C\_RISK\_FACTORS.DESCRPTION**

**Number** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Factor.

**%** - Number \* 100 / Total

**Nutrition Risk Type - C\_RISK\_FACTOR\_TYPES.DESCRPTION**

**Women** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category Group and Nutritional Risk Type.

**Women %** - Women \* 100 / Total

**Infants** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category Group and Nutritional Risk Type.

**Infants %** - Infants \* 100 / Total

**Children** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category Group and Nutritional Risk Type.

**Children %** - Children \* 100 / Total

**Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Nutritional Risk Type.

**Nutritional Risk Factor - C\_RISK\_FACTORS.DESCRPTION**

**Number** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category and Nutritional Risk Factor.

**%** - Number \* 100 / Total

*Sort Criteria*

**Local Agency (Detail Only)**

**Clinic (Detail Only)**

**Nutrition Risk Type**

**Nutritional Risk Factor**

*Background Process(es)*

The participants selected for this report are those where C\_CLIENTS.CLIENT\_ID = I\_FOOD\_INSTRUMENTS.CC\_CLIENT\_ID and I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_USE is between the Issue Dates From/Thru dates entered on the parameter screen.

## Enrollment and Certification

### Section 2 - 6.15: Entry into WIC by Women

#### Section 2 - 6.15.1 : Entry into WIC by Women Criteria

Report: cr\_trimester\_entry

#### Fields

**Issue Dates From/Thru** - Queries against I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_USE

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 0.11.5.5: Entry into WIC by Women Report

#### Section 2 - 0.11.5.6: Entry into WIC by Women Summary Report

#### Fields

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Source of Health Care** - C\_SOURCES\_HEALTH\_CARE.DESCRPTION

**1st (0-13 Weeks)** - COUNT(C\_CLIENTS.CLIENT\_ID) where weeks between

C\_CERTIFICATIONS.CERT\_START\_DATE and

C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE  $\geq 27$  for the Source of Health Care, (1st (0-13 Weeks)) \* 100 / (Clinic (or Agency for summary) Totals)

**2nd (14-26 Weeks)** - COUNT(C\_CLIENTS.CLIENT\_ID) where weeks between

C\_CERTIFICATIONS.CERT\_START\_DATE and

C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE between 14 and 26 for the Source of Health Care, (2nd (14-26 Weeks)) \* 100 / (Clinic (or Agency for summary) Totals)

**3rd (27 + Weeks)** - COUNT(C\_CLIENTS.CLIENT\_ID) where weeks between

C\_CERTIFICATIONS.CERT\_START\_DATE and

C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE  $< 14$  for the Source of Health Care, (3rd (27+ Weeks)) \* 100 / (Clinic (or Agency for summary) Totals)

**Total Pregnant** - COUNT(C\_CLIENTS.CLIENT\_ID) where Participant was Pregnant for the Source of Health Care, Total Pregnant \* 100 / (Clinic (or Agency for summary) Totals)

**Postpartum** - COUNT(C\_CLIENTS.CLIENT\_ID) where Participant was Postpartum for the Source of Health Care, Total Postpartum \* 100 / (Clinic (or Agency for summary) Totals)

**Total Women** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Source of Health Care, Total Women \* 100 / (Clinic (or Agency for summary) Totals)

**Clinic Totals** - SUM(Source of Health Care) for the Clinic, (SUM(Source of Health Care) \* 100 / Clinic Totals).

**Local Agency Totals** - SUM(Source of Health Care) for the Local Agency , (SUM(Source of Health Care) \* 100 / Local Agency Totals).

**State Totals** - SUM(Source of Health Care) for all Local Agencies , (SUM(Source of Health Care) \* 100 / State Totals).

#### Sort Criteria

**Local Agency  
Clinic (Detail Only)  
Source of Health Care**

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.16: Client Transfers

#### Section 2 - 6.16.1 : Client Transfers Criteria

Report: cr\_client\_tranfers

##### *Fields*

**Transfer Dates From/Thru** - Queries against C\_TRANSFER\_HISTORIES.TRANSFER\_DATE

Section 2 - 0.11.5.7: Client Transfers Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Client ID** - C\_TRANSFER\_HISTORIES.CC\_CLIENT\_ID for the new Clinic.

C\_TRANSFER\_HISTORIES.OU\_SEQ\_ID\_TO.

**Name** - C\_CLIENTS.FIRST\_NAME, C\_CLIENTS.LAST\_NAME

**Priority** - C\_CLIENTS.CP2\_ID

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

**Originating LA/CL** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE derived from  
C\_TRANSFER\_HISTORIES.OU\_SEQ\_ID\_FROM.

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Participant ID** - C\_TRANSFER\_HISTORIES.CC\_CLIENT\_ID for the new Clinic.

C\_TRANSFER\_HISTORIES.OU\_SEQ\_ID\_FROM.

**Name** - C\_CLIENTS.FIRST\_NAME, C\_CLIENTS.LAST\_NAME

**Priority** - C\_CLIENTS.CP2\_ID

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

**Destination LA/CL** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE derived from  
C\_TRANSFER\_HISTORIES.OU\_SEQ\_ID\_TO.

*Sort Criteria*

**Local Agency**  
**Clinic**  
**Participant ID**

*Background Process(es)*

This report is generated through the end of day script EC4\_STATE\_A\_CTL.SQL at both the gaining and losing agency.



## Enrollment and Certification

### Section 2 - 6.17: Dual Enrollment / Participation

#### Section 2 - 6.17.1 : Dual Enrollment / Participation Criteria

Report: cr\_dual\_enrollment

##### *Fields*

**Report** - Enables the user to select AZ WIC vs. AZ CSFP, Inter Agency/Navajo, Inter Agency/ITCA.  
Lov: Static (AZ WIC vs. AZ CSFP, Inter-Agency).

**Section 2 - 0.11.5.8:** Dual Enrollment / Participation AZ WIC vs. AZ CSFP Report  
**Section 2 - 0.11.5.9:** Dual Enrollment / Participation Interagency Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME  
**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME  
**L/A** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE  
**CLN** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE  
**Issue Site** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE  
**Part ID** - C\_CLIENTS.CLIENT\_ID  
**Participant Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME  
**Birth Date** - C\_CLIENTS.BIRTH\_DATE  
**Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,  
C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2, S\_GEO\_LOCATIONS.SC\_DESCRIPTION,  
G\_GEO\_LOCATIONS.SS\_STATE\_ID, S\_GEO\_LOCATIONS.SZ\_ZIP5 for  
C\_CLIENTS.CFEU\_FAMILY\_ID and  
C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL.  
**WIC Type** - C\_CATEGORIES.CAT\_CATEGORY\_CODE  
**Prog. Code** - Derived from C\_CERTIFICATIONS.PROGRAM: WC, CP, IT, NN  
**Cert Date** - C\_CERTIFICATIONS.CERT\_START\_DATE  
**Last Cashed** - I\_FOOD\_INSTRUMENTS.PROCESS\_DATE  
**Last Issuance** - I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_USE  
**Comments** - User-entered column.

##### *Sort Criteria*

**Local Agency**  
**Clinic Client ID**

##### *Background Process(es)*

The WIC Type column contains the Category of the participant. The Prog. Code column contains one of the following codes, State WIC - WC, CSFP - CP, ITCA WIC - IT, Navaho Nations WIC - NN. The issue site applies to CSFP, for WIC participants this column will be the same as the CLN column.

The criteria used to determine dual enrollment/participant candidates are:

- 1<sup>st</sup> Four Characters of Last Name
- 1<sup>st</sup> Six Characters of First Name
- Birth Month and Year
- Gender

## Enrollment and Certification

### Section 2 - 6.18: WIC Ethnic Group Participation

#### Section 2 - 6.18.1 : WIC Ethnic Group Participation Criteria

Report: cr\_ethnic\_grp\_part

##### *Fields*

**Issue Dates From/Thru** - Queries against F\_CASELOADS.FBU\_FFF\_FFY and F\_CASELOADS.FBU\_FFY\_MONTH.

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.18.2 : WIC Ethnic Group Participation Report

It has been grayed out.

#### Section 2 - 6.18.3 : WIC Ethnic Group Participation Summary Report

It has been grayed out.

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Race** - C\_RACES.DESCRPTION

**Ethnic Group** - C\_ETHNIC\_GROUPS.DESCRPTION

**Pregnant** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Pregnant \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Pregnant \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) that are Pregnant

**Postpartum** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Postpartum \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Postpartum \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) that are postpartum.

**Breastfeeding** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Breastfeeding \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Breastfeeding \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) that are Breastfeeding.

**Total** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group and Women Categories.

**Row %** - 100%

**Column %** - SUM(F\_CASELOADS.CLIENT\_COUNT) of Women in the Ethnic Group \* 100) /  
SUM(F\_CASELOADS.CLIENT\_COUNT) for all WIC participants

**Children Age 1** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Children Age 1 \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Children Age 1 \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) that are Children of Age 1.

**Total** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group and Category.

**Row %** - 100%

**Column %** - SUM(F\_CASELOADS.CLIENT\_COUNT) Children of Age 1 in the Ethnic Group \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) for all WIC participants

**Children Age 2** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Children Age 2 \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Children Age 2 \* 100) / COUNT(C\_CLIENTS.CLIENT\_ID) that are Children of Age 2.

**Total** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group and Category.

**Row %** - 100%

**Column %** - SUM(F\_CASELOADS.CLIENT\_COUNT) Children of Age 2 in the Ethnic Group \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for all WIC participants

**Children Age 3** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Children Age 3 \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Children Age 3 \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) that are Children of Age 3.

**Total** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group and Category.

**Row %** - 100%

**Column %** - SUM(F\_CASELOADS.CLIENT\_COUNT) Children of Age 3 in the Ethnic Group \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for all WIC participants

**Children Age 4** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Children Age 4 \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Children Age 4 \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) that are Children of Age 4.

**Total** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group and Category.

**Row %** - 100%

**Column %** - SUM(F\_CASELOADS.CLIENT\_COUNT) Children of Age 4 in the Ethnic Group \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for all WIC participants

**Infants Exclusively Breastfeeding (Nursing)** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Infants Exclusively Breastfeeding (Nursing) \* 100) /

SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Infants Exclusively Breastfeeding (Nursing) \* 100) /

SUM(F\_CASELOADS.CLIENT\_COUNT) that are Infants and Exclusively Breastfeeding.

**Total** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group and Category.

**Row %** - 100%

**Column %** - SUM(F\_CASELOADS.CLIENT\_COUNT) Infants and Exclusively Breastfeeding in the Ethnic Group \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for all WIC participants

**Infants Formula Fed** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Infants Formula Fed \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Infants Formula Fed \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) that are Infants and are Formula Fed.

**Total** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group and Category.

**Row %** - 100%

**Column %** - SUM(F\_CASELOADS.CLIENT\_COUNT) Infants that are Formula Fed in the Ethnic Group \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for all WIC participants

**Infants Partially Formula Fed** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group, Category, and Priority.

**Row %** - (Infants Partially Formula Fed \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group.

**Column %** - (Infants Partially Formula Fed \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) that are Infants and are Formula Fed.

**Total** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Ethnic Group and Category.

**Row %** - 100%

**Column %** - SUM(F\_CASELOADS.CLIENT\_COUNT) Infants that are Partially Formula Fed in the Ethnic Group \* 100) / SUM(F\_CASELOADS.CLIENT\_COUNT) for all WIC participants

### *Sort Criteria*

**Issue Month**

**Local Agency (Detail Only)**

**Race**

**Ethnic Group**

### *Background Process(es)*

All Caseload Participant counts on this report will be restricted to those F\_CASELOADS records where F\_CASELOAD\_TYPES.DESCRPTION = 'PARTICIPANT'.

## **Enrollment and Certification**

### **Section 2 - 6.19: High Risk Participants**

#### **Section 2 - 6.19.1 : High Risk Participants Criteria**

Report: cr\_high\_risk\_part

### *Fields*

**Issue Month & Year From/Thru** - Queries against I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_USE

#### **Section 2 - 6.19.2 : High Risk Participants Report**

### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Participant ID** - C\_CLIENTS.CLIENT\_ID for the Clinic where  
C\_CERTIFICATIONS.HIGH\_RISK\_FLAG = 'Y' and I\_FOOD\_INSTRUMENTS.CC\_CLIENT\_ID  
exists within the date parameters.

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

**Pickup Day** - C\_CLIENTS.SCHED\_SCHEDULE\_DAY\_CODE

**Pickup Interval** - C\_CLIENTS.PUI\_PICKUP\_INTERVAL\_CODE

**Cert. End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

**Priority** - C\_CLIENTS.CP2\_ID

**Total** - COUNT(Participants ID)

*Sort Criteria*

**Priority**

**Last Name**

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.20: Pregnant Participants

#### Section 2 - 6.20.1 : Pregnant Participants Criteria

Report: cr\_pregnant\_part

##### *Fields*

**Expected Delivery Date From/Thru** - Queries against  
C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE

**Report Level** - Enables the user to select the level and detail of the report.

    Lov: Static (Local Agency/Clinic, Local Agency, State, State/Local Agency).

#### Section 2 - 6.20.2 : Pregnant Participants Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME where  
C\_CLIENTS.CAT\_CATEGORY\_CODE is Pregnant.

**Participant ID** - C\_CLIENTS.CLIENT\_ID

**Address/Phone** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,  
C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2, S\_GEO\_LOCATIONS.SC\_DESCRIPTION,  
S\_GEO\_LOCATIONS.SS\_STATE\_ID, S\_GEO\_LOCATIONS.SZ\_ZIP5 for  
C\_CLIENTS.CFEU\_FAMILY\_ID and  
C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL.

**No Calls** - DECODE(C\_FAMILY\_ECONOMIC\_UNITS.PHONE\_CONFIDENTIAL\_FLAG, 'Y', 'N', 'Y')

**No Mailing** - DECODE(C\_FAMILY\_ECONOMIC\_UNITS.MAIL\_CONFIDENTIAL\_FLAG, 'Y', 'N',  
'Y')

**Expected Delivery Date** - C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE

**Phone Number** - C\_FAMILY\_PHONES.PHONE\_NUMBER for the  
C\_FAMILY\_PHONES.CFEU\_FAMILY\_ID.

**Phone Type** - S\_PHONE\_TYPES.DESCRPTION for the  
C\_FAMILY\_PHONES.SPT\_PHONE\_TYPE\_CODE.

**Clinic Totals** - COUNT(Participant ID) for the Clinic.

**Local Agency Totals** - COUNT(Participant ID) for the Local Agency.

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Name**

**Participant ID**

**Section 2 - 6.20.3 : Pregnant Participants Summary Report***Fields*

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**State Total** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_CLIENTS.CAT\_CATEGORY\_CODE is Pregnant.

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Local Agency Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Local Agency where  
C\_CLIENTS.CAT\_CATEGORY\_CODE is Pregnant.

*Sort Criteria***Local Agency***Background Process(es)*

None



## Enrollment and Certification

**Section 2 - 0.11.6:** Priority 1, 2, 3

**Section 2 - 6.20.4 :** Priority 1, 2, 3 Criteria

Report: cr\_priority\_123

### *Fields*

**Report Level** - Enables the user to select the level and detail of the report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

**Issue Month** - Queries against F\_CASELOADS.FBU\_FFY\_MONTH

Lov: Static (Jan - Dec)

**Year** - Queries against F\_CASELOADS.FBU\_FFF\_FFY

**Section 2 - 0.11.6.1:** Priority 1, 2, 3 Report

**Section 2 - 0.11.6.2:** Priority 1,2, 3 Summary Report

### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.DESCRPTION

**Priority** - C\_PRIORITIES.ID

**Number Served** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Category, Priority, and Clinic.

**% Change Prev. Month** - Calculated from SUM(F\_CASELOADS.CLIENT\_COUNT) for the queried month and the previous month.

**% Change Prev. Year** - Calculated from SUM(F\_CASELOADS.CLIENT\_COUNT) for the queried month and the previous year.

**Clinic Total** - SUM(Number Served) for all Categories.

**State Total** - SUM(Number Served) for all Categories.

*Sort Criteria***Local Agency (Detail Only)****Clinic (Detail Only)****Category****Priority***Background Process(es)*

All Caseload Participant counts on this report will be restricted to those F\_CASELOADS records where F\_CASELOAD\_TYPES.DESCRPTION = 'PARTICIPANT'. See the Finance module for a description of how the F\_CASELOAD and F\_CASELOAD\_TYPES tables are populated.

## Enrollment and Certification

### Section 2 - 6.21 : Terminations

#### Section 2 - 6.21.1 : Terminations Criteria

Report: cr\_terminations

##### *Fields*

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local/Clinic, Local Agency, State, State/Local).

**Report Style** - Enables the user to select the style of the report.

Lov: Static (Summary/Detail, Summary Only).

**Termination Date From/Thru** - Queries against C\_CLIENTS.TERMINATION\_DATE

#### Section 2 - 6.21.2 : Terminations Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Client ID** - C\_CLIENTS.CLIENT\_ID where C\_CLIENTS.TERMINATION\_DATE exists.

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Cert Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

**Priority** - C\_CLIENTS.CP2\_ID

**Termination Date** - C\_CLIENTS.TERMINATION\_DATE

**Termination Reasons** - C\_TERM\_REASONS.DESCRPTION

**Termination Reason** - C\_TERM\_REASONS.DESCRPTION

**Count** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Termination Reason.

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Participant ID**

**Termination Reason**

#### Section 2 - 6.21.3 : Terminations Summary Report

##### *Fields*

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Termination Reason** - C\_TERM\_REASONS.DESCRPTION

**Count** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Termination Reason.

*Sort Criteria*

**Termination Reason**

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.22: Transactions

#### Section 2 - 6.22.1 : Transactions Criteria

Report: cr\_transactions\_rpt

##### *Fields*

**Certification Start Dates From/Thru** - Queries against C\_CERTIFICATIONS.CERT\_START\_DATE

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local/Clinic, Local Agency, State, State/Local).

**Report Style** - Enables the user to select the style of the report.

Lov: Static (Summary/Detail, Summary Only).

#### Section 2 - 6.22.2 : Transactions Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Part ID** - C\_CLIENTS.CLIENT\_ID

**Transaction Type** - Calculated from the C\_CERTIFICATIONS.CERT\_END\_DATE of the Participant's previous certification period: Certification, Re-Certification, Re-Enrollment.

**Cert Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

**Cert Term Date** - C\_CERTIFICATIONS.TERMINATION\_DATE

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Transaction Type** - Calculated from the C\_CERTIFICATIONS.CERT\_END\_DATE of the Participant's previous certification period: Certification, Re-Certification, Re-Enrollment.

**Count** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Program, Clinic, and Transaction Type.

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Transaction Type** - Calculated from the C\_CERTIFICATIONS.CERT\_END\_DATE of the Participant's previous certification period: Certification, Re-Certification, Re-Enrollment.

**Count** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Program, Local Agency, and Transaction Type.

##### *Sort Criteria*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

**Program** - C\_CERTIFICATIONS.PROGRAM

**Last Name** - C\_CLIENTS.LAST\_NAME

**First Name** - C\_CLIENT.FIRST\_NAME

**Transaction Type** - Initial Certification / Re-Certification / Re-Enrollment

**Section 2 - 6.22.3 : Transactions Summary Report***Fields*

**Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Transaction Type** - Calculated from the C\_CERTIFICATIONS.CERT\_END\_DATE of the Participant's previous certification period: Certification, Re-Certification, Re-Enrollment.

**Count** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Program, Agency, and Transaction Type.

*Sort Criteria*

**Program** - C\_CERTIFICATIONS.PROGRAM

**Transaction Type** - Initial Certification / Re-Certification / Re-Enrollment

*Background Process(es)*

The three transaction types are Certification, Re-Certification, and Re-Enrollment.

Certification is defined where COUNT(C\_CERTIFICATIONS.CERT\_START\_DATE) = 1 for the Participant.

Re-Certified is defined where COUNT(C\_CERTIFICATIONS.CERT\_START\_DATE) > 1 for the Participant and (C\_CERTIFICATIONS.CERT\_START\_DATE for the current Certification period) - (C\_CERTIFICATIONS.CERT\_END\_DATE for the previous Certification period) is less than 1 year.

Re-Enrollment is defined where COUNT(C\_CERTIFICATIONS.CERT\_START\_DATE) > 1 for the Participant and (C\_CERTIFICATIONS.CERT\_START\_DATE for the current Certification period) - (C\_CERTIFICATIONS.CERT\_END\_DATE for the previous Certification period) is more than 1 year.

## **Enrollment and Certification**

**Section 2 - 6.23: Services Due****Section 2 - 6.23.1 : Services Due Criteria**

Report: cr\_cert\_events\_due

*Fields*

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local/Clinic, Local Agency, State, State/Local).

**End Cert Date From/Thru** - Queries Against C\_CERTIFICATIONS.CERT\_END\_DATE

**Service Type** - Queries against C\_CLIENT\_SERVICES.SRV\_SERVICE\_CODE

Lov: Static (Certifications Due, High Risk Due, Mid-Certifications Due, Secondary Nutrition Education Due, All).

**Section 2 - 6.23.2 : Services Due Report***Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME where the Participant has Services Due. **Client ID** - C\_CLIENTS.CLIENT\_ID

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

**High Risk** - C\_CERTIFICATIONS.HIGH\_RISK\_FLAG

**Priority** - C\_CERTIFICATIONS.CP2\_ID

**Category** - C\_CATEGORIES.DESCRPTION

**Service** - A\_SERVICES.DESCRPTION

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Client Service where the Participant has that Service Due.

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Local Agency where the Participant has Client Services Due.

*Sort Criteria*

**Local Agency**

**Clinic**

**Name Client ID**

**Service**

**Section 2 - 6.23.3 : Services Due Summary Report***Fields*



**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Service** - A\_SERVICES.DESCRPTION

**Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Client Service where the Participant has that Service Due.

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the State where the Participant has Client Services Due.

#### *Sort Criteria*

#### **Service**

#### *Background Process(es)*

The criteria used for the services are:

Certification Due - Participants with C\_CERTIFICATIONS.CERT\_END\_DATE within the date range and are still categorically eligible (see section 2-2.5 Update Certification Information).

High Risk Due - Participants with C\_CERTIFICATIONS.HIGH\_RISK\_FLAG = 'Y' and no Client Services exist where C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE in ('K', 'P') where A\_SERVICES.NUTR\_ED\_FLAG = 'Y' for the current certification period.

Mid-Certification Due - Infants without medical update date between

C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE >

ADD\_MONTHS(C\_INFANT\_DATA.BIRTH\_DATE, 6) and

C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE <

ADD\_MONTHS(C\_INFANT\_DATA.BIRTH\_DATE, 8) and no C\_CLIENT\_SERVICES records exist where C\_CLIENT\_SERVICES.SERVICE\_DATE is > SYSDATE and <

C\_CERTIFICATIONS.CERT\_END\_DATE.

Secondary Nutrition Education Due - Participants where MONTHS\_BETWEEN(SYSDATE, C\_CERTIFICATIONS.CERT\_START\_DATE) is greater than 4 and no second Client Services exist where C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE in ('K', 'P') where A\_SERVICES.NUTR\_ED\_FLAG = 'Y' for the current certification period.

## Enrollment and Certification

### Section 2 - 6.24: Conditional Certifications

#### Section 2 - 6.24.1 : Conditional Certifications Criteria

Report: cr\_cond\_certs\_due

##### *Fields*

**Due Date From\Thru** - Queries against (C\_CERTIFICATIONS.CERT\_START\_DATE + Conditional Period)

**Report Level** - Enables the user to select the level of the report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.24.2 : Conditional Certifications Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Reason** - The Conditional Certification Due reasons: Blood Work Pending, Risk Factor Approval, Income Doc Pending.

**Participant ID** - C\_CLIENTS.CLIENT\_ID

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Cert Start Date** - C\_CERTIFICATIONS.CERT\_START\_DATE

**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

**Priority** - C\_CERTIFICATIONS.CP2\_ID

**Doc. Due Date** - C\_CERTIFICATIONS.CERT\_START\_DATE + Conditional Period

**Clinic Totals** - COUNT(C\_CLIENTS.CLIENT\_ID)

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Reason**

**Participant ID**

##### *Background Process(es)*

For Income Doc Pending, the Conditional Period is considered to be 30 days. For Blood Work Pending and Risk Factor Approval, the Conditional Period is 60 days.

Income Doc Pending is when C\_INCOMES.IV\_INC\_VERIF\_CODE is Self-Declared for the Client.

Blood Work Pending is when C\_BLOODWORK\_DATA.HEMOGLOBIN = 99.5 or  
C\_BLOODWORK\_DATA.HEMATOCRIT = 99.5 for the Client.

Risk Factor Approval is necessary when  
C\_HEALTH\_RISK\_FACTORS.DOC\_RECEIVED\_FLAG = 'N' and  
C\_RISK\_FACTORS.NUTR\_APPROVAL\_FLAG = 'Y' or  
C\_RISK\_FACTORS.PHYS\_APPROVAL\_FLAG = 'Y'.

## Enrollment and Certification

### Section 2 - 6.25: Services Scheduled / Kept by Category

#### Section 2 - 6.25.1 : Services Scheduled / Kept by Category Criteria

Report: cr\_events\_by\_ctgy

##### *Fields*

**Appointment Dates From/Thru** - Queries against C\_CLIENT\_SERVICES.SERVICE\_DATE

#### Section 2 - 6.25.2 : Services Scheduled / Kept by Category Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.CATEGORY\_CODE, C\_CATEGORIES.DESCRPTION

**Service** - A\_SERVICES.DESCRPTION

**Appointments Kept** - COUNT(C\_CLIENT\_SERVICES.ID) where  
C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE = 'K' for the Service and Clinic.

**Appointments Missed** - COUNT(C\_CLIENT\_SERVICES.ID) where  
C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE = 'M' for the Service and Clinic.

**No Show Rate** - (Appointments Missed \* 100) / (Appointments Kept + Appointments Missed)

**Category** - C\_CATEGORIES.CATEGORY\_CODE

**Totals** - SUM(Service)

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Category**

**Service**

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.26: High Risk Appointments Scheduled

#### Section 2 - 6.26.1 : High Risk Appointments Scheduled Criteria

Report: cr\_hi\_risk\_apps\_due

##### *Fields*

**Appointment Dates From/Thru** - Queries against C\_CLIENT\_SERVICES.SERVICE\_DATE

**Report Level** - Enables the user to select the level of the report

Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.26.2 : High Risk Appointments Scheduled Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Participant ID** - C\_CLIENTS.CLIENT\_ID where C\_CERTIFICATIONS.HIGH\_RISK\_FLAG = 'Y'.

**Name** - C\_CLIENTS.LAST\_NAME. C\_CLIENTS.FIRST\_NAME

**Priority** - C\_CERTIFICATIONS.CP2\_ID

**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

**Appointment Date** - C\_CLIENT\_SERVICES.SERVICE\_DATE

**Time** - C\_CLIENT\_SERVICES.START\_TIME

**Service** - A\_SERVICES.DESCRPTION

**Topic** - C\_NUTR\_ED\_TOPICS.DESCRPTION

**Materials** - C\_NUTR\_ED\_MATERIALS.DESCRPTION

**Totals** - COUNT(C\_CLIENT\_SERVICES.ID) for the Clinic.

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Participant ID**

**Appointment Date**

**Topic**

**Materials**

#### Section 2 - 6.26.3 : High Risk Appointments Scheduled Summary Report

##### *Fields*

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Service** - A\_SERVICES.DESCRPTION

**Total** - COUNT(C\_CLIENT\_SERVICES.ID) for the Service.

**Total** - COUNT(C\_CLIENT\_SERVICES.ID) for the State.

*Sort Criteria*

**Services**

*Background Processes*

None

## Enrollment and Certification

### Section 2 - 6.27: Monitoring Visits Scheduled

#### Section 2 - 6.27.1 : Monitoring Visits Scheduled Criteria

Report: cr\_mid\_cert\_health

##### *Fields*

**Appointment Date From/Thru** - Queries against C\_CLIENT\_SERVICES.SERVICE\_DATE

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, State/Local Agency).

#### Section 2 - 6.27.2 : Monitoring Visits Scheduled Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Client ID** - C\_CLIENTS.CLIENT\_ID where the Client has one or more Client Services where C\_CLIENT\_SERVICES.SRV\_SERVICE\_CODE = Monitoring Visit.

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

**Priority** - C\_CLIENTS.CP2\_ID

**Appointment Date** - C\_CLIENT\_SERVICES.SERVICE\_DATE

**Appointment Time** - C\_CLIENT\_SERVICES.START\_TIME

**Topic** - C\_NUTR\_ED\_TOPICS.DESCRPTION for the Client Service.

**Materials** - C\_NUTR\_ED\_MATERIALS.DESCRPTION for the Nutrition Education Topic and Client Service.

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic.

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Participant ID**

**Appointment Date**

**Appointment Time**

**Topic**

**Materials**

#### Section 2 - 6.27.3 : Monitoring Visits Scheduled Summary Report

##### *Fields*



**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.CATEGORY\_CODE

**Priority** - C\_PRIORITIES.ID

**Number of Visits** - COUNT(C\_CLIENT\_SERVICES.ID) for the Category and Priority where  
C\_CLIENT\_SERVICES.SRV\_SERVICE\_CODE is a Monitoring Visit.

**Totals** - SUM(Number of Visits)

*Sort Criteria*

**Category**

**Priority**

*Background Processes*

The Services that will be considered Monitoring Visits will be determined by Arizona.

## Enrollment and Certification

### Section 2 - 6.28 : List of Missed Appointments

#### Section 2 - 6.28.1 : List of Missed Appointments Criteria

Report: cr\_missed\_appt\_list

##### *Fields*

**Appointment Dates From/Thru** - Queries against C\_CLIENT\_SERVICES.SERVICE\_DATE

**Report Type** - Enables the user to select the detail type of report.

Lov: Static (Summary/Detail, Summary).

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, State/Local Agency).

#### Section 2 - 6.28.2 : List of Missed Appointments Report

#### Section 2 - 6.28.3 : List of Missed Appointments Summary Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Client ID** - C\_CLIENTS.CLIENT\_ID

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Service** - A\_SERVICES.DESCRPTION where

C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE = 'M' for the Client.

**Appointment Date** - C\_CLIENT\_SERVICES.SERVICE\_DATE

**Appointment Time** - C\_CLIENT\_SERVICES.SERVICE\_TIME

**Category** - C\_CLIENTS.CAT\_CATEGORY\_CODE

**Priority** - C\_CLIENTS.CP2\_ID

**Clinic Totals** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Service** - A\_SERVICES.DESCRPTION

**Count** - COUNT(C\_CLIENT\_SERVICES.ID) for the Service and Clinic where  
C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE = 'M'.

**Local Agency Totals** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Service** - A\_SERVICES.DESCRPTION

**Count** - COUNT(C\_CLIENT\_SERVICES.ID) for the Service and Local Agency where  
C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE = 'M'.

**Totals** - COUNT(C\_CLIENT\_SERVICES.ID) for the Service statewide where  
C\_CLIENT\_SERVICES.ATS\_ATTEND\_STATUS\_CODE = 'M'.

*Sort Criteria***Local Agency****Clinic (Detail Only)****Participant ID (Detail Only)****Service****Appointment Date (Detail Only)****Appointment Time (Detail Only)***Background Processes*

None

## Enrollment and Certification

### Section 2 - 6.29: Ineligibility Listing

#### Section 2 - 6.29.1 : Ineligibility Listing Criteria

Report: cr\_denied\_app\_list

##### *Fields*

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, State/Local Agency).

**Appointment Dates From/Thru** - Queries against C\_CLIENT\_SERVICES.SERVICE\_DATE

#### Section 2 - 6.29.2 : Ineligibility Listing Report

#### Section 2 - 6.29.3 : Ineligibility Listing Summary Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Client ID** - C\_CLIENTS.CLIENT\_ID where C\_CLIENTS.TR\_TERMINATION\_CODE exists  
and C\_TERMINATION\_REASONS.INELIG\_FLAG = 'Y'.

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Denial Date** - C\_CLIENTS.TERMINATION\_DATE

**Denial Reason** - C\_TERM\_REASONS.DESCRPTION

**Denial Reasons** - C\_TERM\_REASONS.DESCRPTION where  
C\_TERMINATION\_REASONS.INELIG\_FLAG = 'Y'.

**Count** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Denial Reason.

**Total** - SUM(Count)

##### *Sort Criteria*

**Local Agency (Detail Only)**

**Clinic (Detail Only)**

**Program**

**Participant ID (Detail Only)**

**Denial Reasons**

##### *Background Process(es)*

The denial reasons listed in this report are driven from the C\_TERM\_REASONS table.

Participants with termination reasons where C\_TERM\_REASONS.INELIG\_FLAG is checked will be displayed.

## Enrollment and Certification

### Section 2 - 6.30: Income Eligibility

#### Section 2 - 6.30.1 : Income Eligibility Criteria

Report: cr\_income\_eligblty

##### *Fields*

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, State/Local Agency).

**Appointment Dates From/Thru** - Queries against C\_CLIENT\_SERVICES.SERVICE\_DATE

#### Section 2 - 6.30.2 : Income Eligibility Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Family Size** - C\_INCOME\_LEVELS.NUMBER\_IN\_ECONOMIC\_UNIT

**Monthly Income** - C\_INCOME\_LEVELS.INCOME\_HIGH

**0-50%** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_INCOME\_HISTORIES.INCOME\_AMOUNT is 0-50% of the Monthly Income.

**51-100%** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_INCOME\_HISTORIES.INCOME\_AMOUNT is 51-100% of the Monthly Income.

**101-120%** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_INCOME\_HISTORIES.INCOME\_AMOUNT is 101-120% of the Monthly Income.

**121-130%** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_INCOME\_HISTORIES.INCOME\_AMOUNT is 121-130% of the Monthly Income.

**131-150%** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_INCOME\_HISTORIES.INCOME\_AMOUNT is 131-150% of the Monthly Income.

**151-170%** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_INCOME\_HISTORIES.INCOME\_AMOUNT is 151-170% of the Monthly Income.

**171-180%** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_INCOME\_HISTORIES.INCOME\_AMOUNT is 171-180% of the Monthly Income.

**181-185%** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_INCOME\_HISTORIES.INCOME\_AMOUNT is 181-185% of the Monthly Income.

**Total Income** - SUM(C\_INCOME\_HISTORIES.INCOME\_AMOUNT) for the Family Size and Program.

**Adj. Eligible** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Family Size and Program where C\_FAMILY\_ECONOMIC\_UNITS.ADJ\_ELIGIBLE\_FLAG is 'Y'.

##### *Sort Criteria*

#### **Local Agency**

**Clinic**  
**Program**  
**Family Size**

*Background Process(es)*

This report will not be accessible, and the related menu item will be greyed out.

## Enrollment and Certification

### Section 2 - 6.31: Incomplete/Precertification Listing

#### Section 2 - 6.31.1 : Incomplete / Precertification Listing Criteria

Report: cr\_precert\_listing

##### *Fields*

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, State/Local Agency).

#### Section 2 - 6.31.2 : Incomplete / Precertification Listing Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.CATEGORY\_CODE, C\_CATEGORIES.DESCRPTION

**Client ID** - C\_CLIENTS.CLIENT\_ID where C\_CLIENTS.REC\_STATUS = 'P'.

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Contact Date** - C\_CLIENTS.APPLICATION\_DATE

**Category** - C\_CATEGORIES.CATEGORY\_CODE, C\_CATEGORIES.DESCRPTION

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic and Category where

C\_CLIENTS.REC\_STATUS = 'P'.

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic where C\_CLIENTS.REC\_STATUS = 'P'.

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Category**

**Contact Date**

**Participant ID**

#### Section 2 - 6.31.3 : Incomplete / Precertification Listing Summary

##### *Fields*

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME



**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.CATEGORY\_CODE, C\_CATEGORIES.DESRIPTION

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Local Agency and Category where  
C\_CLIENTS.REC\_STATUS = 'P'.

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Local Agency where  
C\_CLIENTS.REC\_STATUS = 'P'.

*Sort Criteria*

**Local Agency**  
**Category**

*Background Processes*

None

## Enrollment and Certification

### Section 2 - 6.32: Referrals To Listing

#### Section 2 - 6.32.1 : Referrals To Listing Criteria

Report: cr\_referral\_to\_list

##### *Fields*

**Referral Dates From/Thru** - Queries against C\_CLIENT\_REFERRALS.REFERRAL\_DATE

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, State/Local Agency, State only).

**Report Style** - Enables the user to select the report detail level.

Lov: Static (Summary/Detail, Summary).

#### Section 2 - 6.32.2 : Referrals To Listing Report

#### Section 2 - 6.32.3 : Referrals To Listing Summary Report

##### *Fields*

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Outreach Organization** - O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID,  
O\_OUTREACH\_ORGANIZATIONS.NAME

**Program** - O\_PROGRAMS.PROGRAM\_ID, O\_PROGRAMS.DESCRPTION

**Client ID** - C\_CLIENTS.CLIENT\_ID

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Referral Date** - C\_CLIENT\_REFERRALS.REFERRAL\_DATE

**Program** - O\_PROGRAMS.PROGRAM\_ID, O\_PROGRAMS.DESCRPTION

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Program.

**Outreach Organization** - O\_OUTREACH\_ORGANIZATIONS.OUTREACH\_ORG\_ID,  
O\_OUTREACH\_ORGANIZATIONS.NAME

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for all Programs within the Outreach Organization.

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for all Programs within the Outreach Organizations  
in the Clinic.

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for all Programs for all Outreach Organizations for  
all Clinics in the Local Agency.

**State Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for all Programs for all Outreach Organizations for all Local Agencies.

*Sort Criteria*

**Local Agency (Detail Only)**

**Clinic (Detail Only)**

**Outreach Organization**

**Program**

**Referral Date (Detail Only)**

**Participant ID (Detail Only)**

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.33: Local Agency Wait Listed Applicants

#### Section 2 - 6.33.1 : Local Agency Wait Listed Applicants Criteria

Report: cr\_wait\_list

##### *Fields*

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, State/Local Agency).

**Program** - Queries against C\_CERTIFICATIONS.PROGRAM

#### Section 2 - 6.33.2 : Local Agency Wait Listed Applicants Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Priority** - C\_PRIORITIES.ID

**Date Placed on Wait List** - F\_WAIT\_LISTS.DATE\_ON\_WAIT\_LIST

**Client ID** - F\_WAIT\_LISTS.CC1\_CC\_CLIENT\_ID

**Name (Last, First)** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Address** - C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS1,

C\_FAMILY\_ECONOMIC\_UNITS.MAILING\_ADDRESS2,

S\_GEO\_LOCATIONS.SC\_DESCRIPTION, S\_GEO\_LOCATIONS.SS\_STATE\_ID,

S\_GEO\_LOCATIONS.SZ\_ZIP5 for C\_CLIENTS.CFEU\_FAMILY\_ID and

C\_FAMILY\_ECONOMIC\_UNITS.SGEO\_GEO\_LOCATION\_ID\_MAIL

**Phone Type** - S\_PHONE\_TYPES.DESCRPTION for

C\_FAMILY\_PHONES.SPT\_PHONE\_TYPE\_CODE

**Phone Number** - C\_FAMILY\_PHONES.PHONE\_NUMBER for the Family.

**Notification Method Mail** -

DECODE(C\_FAMILY\_ECONOMIC\_UNITS.MAIL\_CONFIDENTIAL\_FLAG, 'Y', 'N', 'Y')

**Notification Method Phone** -

DECODE(C\_FAMILY\_ECONOMIC\_UNITS.PHONE\_CONFIDENTIAL\_FLAG, 'Y', 'N', 'Y')

**Expected Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

**Need Diet Assessment** -

DECODE(C\_DIETARY\_ASSESSMENT.DATA\_COLLECTION\_DATE, NULL, 'Y', 'N')

**Contact Date** - F\_WAIT\_LIST\_CONTACTS.CONTACT\_DATE

##### *Sort Criteria*

**Local Agency**

**Priority**

**Participant ID**

**Contact Date****Section 2 - 6.33.3 : Local Agency Wait Listed Applicants Summary Report***Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Priority** - C\_PRIORITIES.ID

**Expected Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

**Number Wait Listed** - COUNT(F\_WAIT\_LISTS.DATE\_ON\_WAIT\_LIST) for the Local Agency, Priority, and Category.

**Need Diet Assessment** -  
COUNT(DECODE(C\_DIETARY\_ASSESSMENT.DATA\_COLLECTION\_DATE NULL, 1, 0  
) for the Local Agency, Priority, and Category.

**Totals** - SUM(Number Wait Listed), SUM(Need Diet Assessment)

*Sort Criteria*

**Local Agency**

**Priority**

**Expected Category**

*Background Processes*

The title of the report changes to include the name of the program selected in the 'Program' parameter on the criteria screen.

## Enrollment and Certification

### Section 2 - 6.34: Improvement Rate at Re-Certification Visit by Risk

#### Section 2 - 6.34.1 : Improvement Rate at Re-Certification Visit by Risk Criteria

Report: cr\_improve\_at\_recert

##### *Fields*

**Visit Date From/Thru** - Queries against C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

**Report** - Enables the user to select the category group of the report.

Lov: Static (Women, Infants/Children).

#### Section 2 - 6.34.2 : Improvement Rate at Re-Certification Visit by Risk Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Number of Records Pulled** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant has been re-certified.

**Risk** - Calculated from C\_RISK\_FACTORS.DESCRPTION: The Anemia, Overweight, Short Stature, Underweight and Other Risks labels are hard coded into the report.

**Initially at Risk** - COUNT(C\_CLIENTS.CLIENTS\_ID) for the Risk where the Participant's status at Re-Certification was Initially at Risk at their first health assessment, (Initially at Risk \* 100) / Number of Records Pulled.

**No Improvement** - COUNT(C\_CLIENTS.CLIENTS\_ID) for the Risk where the Participant's status at Re-Certification was No Improvement, (No Improvement \* 100) / Initially at Risk

**Some Improvement Still at Risk** - COUNT(C\_CLIENTS.CLIENTS\_ID) for the Risk where the Participant's status at Re-Certification was Some Improvement Still at Risk, (Some Improvement Still at Risk \* 100) / Number of Records Pulled.

**Improved No Longer at Risk** - COUNT(C\_CLIENTS.CLIENTS\_ID) for the Risk where the Participant's status at Re-Certification was Improved No Longer at Risk, (Improved No Longer at Risk \* 100) / Number of Records Pulled.

**Newly at Risk Acquired Risk** -COUNT(C\_CLIENTS.CLIENTS\_ID) for the Risk where the Participant's status at Re-Certification was Newly at Risk Acquired Risk, (Newly at Risk Acquired Risk \* 100) / Number of Records Pulled.

**Total Number of Risks** - SUM(Status at Recertification), (SUM(Status at Recertification) \* 100) / Number of Records Pulled.

##### *Sort Criteria*

**Local Agency  
Clinic  
Risk***Background Process(es)*

Only participants that have at least 2 certification periods with their second certification visit during the date range entered are included in this report. For all risks except anemia, the medical data entered at their first visit is compared to that entered at their last visit. For anemia the last two visits are compared.

The Number of Records Pulled does not include Participant's where the C\_INFANT\_CHILD\_MEDICALS/C\_WOMAN\_MEDICALS record has 999 as the value for HEIGHT or WEIGHT or Participant's where the C\_BLOODWORK\_DATA record has 99.5, 99.6, 99.7, or 99.8 as the value for HEMATOCRIT or HEMOGLOBIN.

The risk numbers used to determine the count and percentage columns for each of the risks are as follows:

<u>Risk</u>	<u>Risk Number</u>
Anemia	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = 201
Overweight	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = 113
Underweight	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = 103
Short Stature	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = 121
Other Risks	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = Any other risk number

The criteria for determining the participant's status (Improvement Rates) in Participants will be determined by Arizona.

## Enrollment and Certification

### Section 2 - 6.35: CSFP Distribution Master Listing

#### Section 2 - 6.35.1 : CSFP Distribution Master Listing Criteria

Report: cr\_csf\_distrib\_list

##### *Fields*

**Month** - Queries against C\_CERTIFICATIONS.CERT\_END\_DATE, format MM/YYYY

**Issue Site** - Queries against O\_ORGANIZATIONAL\_UNITS.SEQ\_ID

#### Section 2 - 6.35.2 : CSFP Distribution Master Listing Report

##### *Fields*

**Issue Site** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.CATEGORY\_CODE, C\_CATEGORIES.DESCRPTION

**Last Name** - C\_CLIENTS.LAST\_NAME

**First Name** - C\_CLIENTS.FIRST\_NAME

**DOB** - C\_CLIENTS.BIRTH\_DATE

**Participant ID** - C\_CLIENTS.CLIENT\_ID

**Race** - C\_ETHNIC\_GROUPS.RACE\_RACE\_CODE from

C\_CLIENTS.CEG\_ETHNIC\_GROUP\_CODE

**Phone No.** - C\_FAMILY\_PHONES.PHONE\_NUMBER for

C\_FAMILY\_PHONES.CFEU\_FAMILY\_ID

**Cert End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

**Signature/Date** - See Background processing for a description of the text to be printed below the signature line.

##### *Sort Criteria*

**Issue Site**

**Category**

**Last Name**

**First Name**

**ID#**

:



## Enrollment and Certification

### Section 2 - 6.36: Follow-Up Assessment

#### Section 2 - 6.36.1 : Follow-up Assessment Criteria

Report: cr\_follow\_up\_assessment

##### *Fields*

**Report** - Enables the user to select the Risk Factor that the report will measure the follow-up assessment for.

Lov: Static (Short Stature, Hemoglobin, Overweight, Underweight).

**Visit Date From/Thru** - Queries against C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE

**Report Level** - Enables the user to select the level of the report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.36.2 : Follow-Up Assessment - Short Stature Report

#### Section 2 - 6.36.3 : Follow-Up Assessment - Hemoglobin Report

#### Section 2 - 6.36.4 : Follow-Up Assessment - Overweight Report

#### Section 2 - 6.36.5 : Follow-Up Assessment - Underweight Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Age of Participant** - Calculated from the intersection of C\_RACES.RACE\_CODE (, Black Not Hispanic, Native Hawaiian Or Other Pacific Islander, Hispanic, Asian, American Indian Or Alaskan Native, and Total) and C\_CLIENTS.BIRTH\_DATE (0-5 Months, 6-11 Months, 12-23 Months, 24-60 Months, Total)

**Numb Eval** - COUNT(C\_CLIENTS.CLIENT\_ID) of Re-Certified Participants for the Race and Age.

**Previous Prevalence** - COUNT(C\_CLIENTS.CLIENT\_ID) of Re-Certified Participants for the Race and Age who possessed the Risk Factor last Certification Period, (Previous Prevalence \* 100) / Numb Eval.

**Current Risk** - COUNT(C\_CLIENTS.CLIENT\_ID) of Re-Certified Participants for the Race and Age who possessed the Risk Factor this Certification Period, (Current Risk \* 100) / Numb Eval.

**% at Prev Risk Who Improved** - (COUNT(C\_CLIENTS.CLIENT\_ID) of Re-Certified Participants for the Race and Age who possessed the Risk Factor last Certification Period and not this Certification Period \* 100) / Previous Prevalence.

**Total**

**Numb Eval** - COUNT(C\_CLIENTS.CLIENT\_ID) of Re-Certified Participants for the Age.

**Previous Prevalence** - COUNT(C\_CLIENTS.CLIENT\_ID) of Re-Certified Participants for the Age who possessed the Risk Factor last Certification Period, (Previous Prevalence \* 100) / Numb Eval.

**Current Risk** - COUNT(C\_CLIENTS.CLIENT\_ID) of Re-Certified Participants for the Age who possessed the Risk Factor this Certification Period, (Current Risk \* 100) / Numb Eval.

**% at Prev Risk Who Improved** - (COUNT(C\_CLIENTS.CLIENT\_ID) of Re-Certified Participants for the Age who possessed the Risk Factor last Certification Period and not this Certification Period \* 100) / Previous Prevalence.

*Sort Criteria*

**Local Agency  
Clinic**

*Background Process(es)*

Only infant and children participants that have at least 2 certification periods with their second certification visit during the date range entered are included in this report. For all risks except hemoglobin, the medical data entered at their first visit is compared to that entered at their re-certification visit. For hemoglobin the last two visits are compared.

## Enrollment and Certification

### Section 2 - 6.37: CSFP Certifications Due

#### Section 2 - 6.37.1 : CSFP Certifications Due Criteria

Report: cr\_csf\_recerts\_due

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

**End Cert Date From/Thru** - The report retrieves records having C\_CERTIFICATIONS.CERT\_END\_DATE between these two user-defined values.

#### Section 2 - 6.37.2 : CSFP Certifications Due Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Participant ID** - C\_CLIENTS.CLIENT\_ID

**Certification End Date** - C\_CERTIFICATIONS.CERT\_END\_DATE

**Category** - C\_CATEGORIES.DESCRPTION

**Totals** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic.

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Name**

**Participant ID**

*Background Process(es)*

This report is produced by the end of day process six weeks prior to the end of each month and lists all CSFP participants that are due for re-certification. This processing occurs in the CS\_LETTER\_OF\_TERM.FMX end of day script.

## Enrollment and Certification

### Section 2 - 6.38: Low Birth Weight

#### Section 2 - 6.38.1 : Low Birth Weight Criteria

Reports: cr\_low\_birth\_wt

##### Fields

**Dates From/Thru** - The report retrieves records having C\_CLIENTS.BIRTH\_DATE between these two user-defined dates.

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.38.2 : Low Birth Weight Report

##### Fields

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Birth Weight Category** - Calculated against C\_INFANT\_DATA.BIRTH\_WEIGHT: Low Birth Weight (LBW)  $\leq 2500$  gm or  $\leq 5$  lb 8 Oz, Very Low Birth Weight (VLBW)  $\leq 1500$  gm or  $\leq 3$  lb 5 Oz, Normal Birth Weight  $> 5$  lb 8 oz, Total

**Women At 0-28 Weeks Gestation # Born** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Birth Weight Category where the Mother was enrolled in WIC between 0 and 28 weeks gestation.

**Women At 0-28 Weeks Gestation % (Column)** - (Women At 0-28 Weeks Gestation # Born \* 100) / (Women At 0-28 Weeks Gestation # Born Column Total)

**Women At 0-28 Weeks Gestation % (Row)** - (Women At 0-28 Weeks Gestation # Born \* 100) / (COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic and Birth Weight Category.)

**Women At >28 Weeks Gestation # Born** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Birth Weight Category where the Mother was enrolled in WIC after 28 weeks gestation.

**Women At >28 Weeks Gestation % (Column)** - (Women At >28 Weeks Gestation # Born \* 100) / (Women At >28 Weeks Gestation # Born Column Total)

**Women At >28 Weeks Gestation % (Row)** - (Women At >28 Weeks Gestation # Born \* 100) / (COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic and Birth Weight Category.)

**Women At Unknown WKS Gestation # Born** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Birth Weight Category where the Mother was enrolled in WIC at an unknown number of weeks gestation or any infants where the mother was not on WIC during the pregnancy, (orphaned, foster care infants, or given up for adoption).

**Women At Unknown WKS Gestation % (Column)** - (Women At Unknown WKS Gestation # Born \* 100) / (Women At Unknown WKS Gestation # Born Column Total)

**Women At Unknown WKS Gestation % (Row)** - (Women At Unknown WKS Gestation # Born \* 100) / (COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic and Birth Weight Category.)

**Women All Live Births % (Column)** - (COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic and All Birth Weight Categories \* 100) / (Column Total)

**Women All Live Births % (Row) - “100.00%”**

**Total #** - Column total.

**Total %(Column)** - # Born Column total \* 100 / COUNT(C\_CLIENTS.CLIENT\_ID) for the Clinic and all Birth Weight Categories.

**Total %(Row)** - Total %(Column)

*Sort Criteria*

**Local Agency  
Clinic**

*Background Process(es)*

The relevant information is being pulled from the mother's record, not the infant's.

## Enrollment and Certification

### Section 2 - 6.39: Nutritional Risk Summary

#### Section 2 - 6.39.1 : Nutritional Risk Summary Criteria

Reports: cr\_nutr\_risk\_summary

##### *Fields*

**Visit Date From/Thru** - The report retrieves records having C\_WOMAN\_MEDICALS.MEDICAL\_DATA\_DATE or C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE between these two user-defined values.

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

**Report** - Enables the user to select the category groups Women, Infants/Children, or All.  
Lov: Static (Women, Infants/Children, All).

#### Section 2 - 6.39.2 : Nutritional Risk Summary Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Screen Anemia #** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant has been screened for Anemia Risk.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) with Anemia Risk \* 100) / (Screen Anemia #)

**Screen Under Weight #** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant has been screened for an Underweight Risk Factor.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) with Under Weight Risk \* 100) / (Screen Under Weight #)

**Screen Short Stature #** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant has been screened for a Short Stature risk factor.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) with Short Stature Risk \* 100) / (Screen Short Stature #)

**Screen Overweight > 17 YRS #** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant has been screened for an overweight risk factor and >17 years old.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) with Overweight Risk and over 17 years of age \* 100) / (Screen Overweight > 17 YRS #)

**Screen Overweight <= 17 YRS #** - COUNT(C\_CLIENTS.CLIENT\_ID) where the Participant has been screened for an overweight risk factor and <=17 years old.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) with Overweight Risk and 17 or younger \* 100) / (Screen Overweight <= 17 YRS #)

**Total (Screen Anemia #)**- Sum(Screen Anemia # column)

**Total (Anemia % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) with Anemia risk factor \* 100) / Total (Screen Anemia #))

**Total (Screen Underweight #)**- Sum(Screen Underweight # column)

**Total (Underweight % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) with an Underweight risk factor \* 100) / Total (Screen Underweight #))

**Total (Screen Short Stature #)**- Sum(Screen Short Stature # column)

**Total (Short Stature % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) with a short stature risk factor \* 100) / Total (Screen Short Stature #))

**Total (Screen Overweight > 17 #)**- Sum(Screen Overweight > 17 YRS # column)

**Total (Overweight > 17 % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) over 17 found with an overweight risk factor \* 100) / Total (Screen Overweight > 17 #))

**Total (Screen Overweight <= 17 #)**- Sum(Screen Overweight <= 17 YRS # column)

**Total (Overweight <= 17 % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) 17 or younger with an overweight risk factor \* 100) / Total (Screen Overweight <= 17 #))

### *Sort Criteria*

### **Local Agency Clinic**

### *Background Process(es)*

Participants' age in years are calculated as follows:

MONTHS\_BETWEEN( C\_WOMAN\_MEDICALS.MEDICAL\_DATA\_DATE,  
C\_CLIENTS.BIRTH\_DATE) / 12

The risk numbers used to determine the count and percentage columns for each of the risks are as follows:

<u>Risk</u>	<u>Risk Number</u>
Anemia	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = 201
Overweight	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = 113
Underweight	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = 103
Short Stature	C_HEALTH_RISK_FACTORS.CRF_RISK_FACTOR_ID = 121

To determine if a participant was screened for Underweight, Short Stature, and Overweight the system searches for a record in C\_INFANT\_CHILD\_MEDICALS and C\_WOMAN\_MEDICALS where MEDICAL\_DATA\_DATE is in the date range entered on the parameter screen.

To determine if a participant was screened for Anemia the system searches for a record in the C\_BLOODWORK\_DATA table where BLOODWORK\_DATA\_DATE is in the date range entered on the parameter screen.

The Number Screened in the above descriptions does not include Participant's where the C\_INFANT\_CHILD\_MEDICALS/C\_WOMAN\_MEDICALS record has 999 as the value for HEIGHT or WEIGHT or Participant's where the C\_BLOODWORK\_DATA record has 99.5, 99.6, 99.7, or 99.8 as the value for HEMATOCRIT or HEMOGLOBIN.



## Enrollment and Certification

### Section 2 - 6.40: Nutritional Risk By Race

#### Section 2 - 6.40.1 : Nutritional Risk By Race Criteria

Report: cr\_nutr\_risk\_by\_race

##### *Fields*

**Visit Date From/Thru** - The report retrieves records having C\_WOMAN\_MEDICALS.MEDICAL\_DATA\_DATE or C\_INFANT\_CHILD\_MEDICALS.MEDICAL\_DATA\_DATE between these two user-defined values.

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

**Report** - Enables the user to select the category groups Women, Infants/Children, or All.  
Lov: Static (Women, Infants.Children, All).

#### Section 2 - 6.40.2 : Nutritional Risk By Race Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Race** - C\_RACES.DESCRPTION

**Screen Anemia #** - COUNT(C\_CLIENTS.CLIENT\_ID) for the race and clinic where the Participant has been screened for an Anemia Risk..

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) for the race with Anemia Risk \* 100) / (Screen Anemia #)

**Screen Under Weight #** - COUNT(C\_CLIENTS.CLIENT\_ID) for the race and clinic where the Participant has been screened for an Underweight risk.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) for the race with Under Weight Risk \* 100) / (Screen Under Weight #)

**Screen Short Stature #** - COUNT(C\_CLIENTS.CLIENT\_ID) for the race and clinic where the Participant has been screened for a Short Stature risk.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) for the race with Short Stature Risk \* 100) / (Screen Short Stature #)

**Screen Overweight > 17 YRS #** - COUNT(C\_CLIENTS.CLIENT\_ID) for the race and clinic where the Participant has been screened for an Overweight risk factor and >17 years old.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) for the race with Overweight Risk and over 17 \* 100) / (Screen Overweight > 17 YRS #)

**Screen Overweight <= 17 YRS #** - COUNT(C\_CLIENTS.CLIENT\_ID) for the race and clinic where the Participant has been screened for an Overweight risk factor and <=17 years old.

**% at Risk** - (COUNT(C\_CLIENTS.CLIENT\_ID) for the race with Overweight Risk and 17 or younger \* 100) / (Screen Overweight <= 17 YRS #)

**Total (Screen Anemia #)**- Sum(Screen Anemia # column)

**Total (Anemia % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) with Anemia risk factor \* 100) / Total (Screen Anemia #))

**Total (Screen Underweight #)**- Sum(Screen Underweight # column)

**Total (Underweight % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) with an Underweight risk factor \* 100) / Total (Screen Underweight #))

**Total (Screen Short Stature #)**- Sum(Screen Short Stature # column)

**Total (Short Stature % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) with a short stature risk factor \* 100) / Total (Screen Short Stature #))

**Total (Screen Overweight > 17 #)**- Sum(Screen Overweight > 17 YRS # column)

**Total (Overweight > 17 % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) over 17 found with an overweight risk factor \* 100) / Total (Screen Overweight > 17 #))

**Total (Screen Overweight <= 17 #)**- Sum(Screen Overweight <= 17 YRS # column)

**Total (Overweight <= 17 % at Risk %)** - ((COUNT(C\_CLIENTS.CLIENT\_ID) 17 or younger with an overweight risk factor \* 100) / Total (Screen Overweight <= 17 #))

#### *Sort Criteria*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

**Race** - C\_RACES.DESCRPTION

#### *Background Process(es)*

Reports on the last visit with anthropometric measures taken within the date range. When running the Women report short stature is reported as 0. When running the combined, short stature only includes infants and children data.

## Enrollment and Certification

### Section 2 - 6.41: Initial Assessment by Race and Age

#### Section 2 - 6.41.1 : Initial Assessment by Race and Age Criteria

Report: cr\_init\_sh\_stature  
cr\_init\_sh\_overwt  
cr\_init\_sh\_underwt  
cr\_init\_sh\_hemo

##### *Fields*

**Visit Date From/Thru** - The report retrieves records having C\_WOMAN\_MEDICAL.MEDICAL\_DATA\_DATE or C\_INFANTS\_CHILD\_MEDICAL.MEDICAL\_DATA\_DATE between these two user-defined values.

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
Lov: Static (Local Agency/Clinic, Local Agency, State).

**Report** - Enables the user to select the Nutritional Risk for which the report will be run for: Short Stature, Overweight, Underweight, or Hemoglobin.  
Lov: Static (Short Stature, Overweight, Underweight, Hemoglobin).  
If "Short Stature", uses report cr\_init\_sh\_stature.  
If "Overweight", uses report cr\_init\_sh\_overwt.  
If "Underweight", uses report cr\_init\_sh\_underwt.  
If "Hemoglobin", uses report cr\_init\_sh\_hemo.

#### Section 2 - 6.41.2 : Initial Assessment by Race and Age - Short Stature Report

#### Section 2 - 6.41.3 : Initial Assessment by Race and Age - Overweight Report

#### Section 2 - 6.41.4 : Initial Assessment by Race and Age - Underweight Report

#### Section 2 - 6.41.5 : Initial Assessment by Race and Age - Hemoglobin Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Age of Participant** - Calculated from the intersection of C\_RACES.RACE\_CODE (Black Not Hispanic, Native Hawaiian Or Other Pacific Islander, Hispanic, Asian, American Indian Or Alaskan Native, and Total) and C\_CLIENTS.BIRTH\_DATE (0-5 Months, 6-11 Months, 12-23 Months, 24-60 Months, Total)

**Numb Screen** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Race, Age, and Clinic.

**At Risk No.** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Race, Age, and Clinic where the Participant has the Nutritional Risk selected.

**At Risk Pct.** - (At Risk No. \* 100) / Numb Screen

**Total**

**Numb Eval** - COUNT(C\_CLIENTS.CLIENT\_ID) of Participants screened for the risk for the Age.

**At Risk No.** - COUNT(C\_CLIENTS.CLIENT\_ID) of Participants for the Age who possessed the Risk Factor.

**At Risk Pct.** -(At Risk No. \* 100) / Numb Eval.

*Sort Criteria*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

**Race** - C\_RACES.DESCRPTION

**Age** - 0-5, 6-11, 12-23, 24-60

*Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.42: Participation By Category

#### Section 2 - 6.42.1 : Participation By Category Criteria

Report: cr\_part\_by\_cat

##### *Fields*

**Fiscal Year** - Queries against F\_ANNUAL\_FACTORS.FFY

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

    Lov: Static (Local Agency/Clinic, Local Agency, State).

**Program** - Enables the user to select the Program WIC or CSF.

    Lov: Static (WIC, CSF).

#### Section 2 - 6.42.2 : Participation By Category Report

##### *Fields*

**Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Month** - F\_BUDGETS.FFY\_MONTH

**Total Qty (Column on the far right)** - Total number of (category) participating at some point during the year.

**Total % (Column on the far right)** - Total Qty / Total number participating at some point during the year) \* 100.

**Caseload** - SUM(F\_CASELOADS.CLIENT\_COUNT) for the Clinic and Fiscal Month.

**(Cat)** - C\_CATEGORIES.CATEGORY\_CODE.

**Qty** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Category, Clinic, and Fiscal Month.

**%** - (Qty / Total number participating for the category group (Women, Infants, or Children), clinic and Fiscal Month) \* 100

**Total Qty** - Total number participating for the category group.

**Total %** - (((Total for the category group) \* 100) / Total for all category groups).

**Total Enrolled Qty** - (Total Participating + Total Non-Participating)

**Total Enrolled %** - (Total Enrolled for the month \* 100) / (Total Enrolled for the entire year)

**Total Participating Qty** - SUM(Total Qty columns for all Category Groups (Women, Infants, Children, Unknown))

**Total Participating %** - (Total Participating Qty \* 100) / (Total Enrolled Qty)

**Total Non-Participation Qty** - Count(C\_CLIENTS.CLIENT\_ID) of non-participants.

**Total Non-Participation %** - (Total Non-Participation Qty \* 100) / (Total Enrolled Qty)

**Total Migrant Participating Qty** - Count(C\_CLIENTS.CLIENT\_ID) of participating individuals for the month where C\_FAMILY\_ECONOMIC\_UNITS.MIGRANT\_FLAG = 'Y'.

**Total Migrant Participating %** - (Total Migrant Participating Qty \* 100) / (Total Enrolled Qty)

##### *Sort Criteria*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE  
**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE  
**Month** - Calendar Months starting with first Fiscal Month, October.  
**Category Group** - Women, Infants, Children  
**Category** - C\_CERTIFICATIONS.CAT\_CATEGORY\_CODE

*Background Process(es)*

When close-out for a month has been achieved, three asterisks (\*\*\*) will print above the month name. Once a month has reached close-out, the counts will not change for that month or any months listed before the close-out month.

See the Introduction to the DTSD for a description of Participation and Non-Participation.

Note: The unknown column should no longer have any values.

## Enrollment and Certification

### Section 2 - 6.43: Participation By Food Package

#### Section 2 - 6.43.1 : Participation By Food Package Criteria

Report: cr\_part\_by\_food\_pack

##### *Fields*

**Month** - Queries against C\_FOOD\_PACKAGE\_PRESCRIPTIONS.END\_DATE

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.43.2 : Participation By Food Package Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Food Package** - I\_FOOD\_PACKAGES.FOOD\_PACKAGE\_ID

**PG1/PG2** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants with a Category of "PG1" or "PG2" who received the Food Package.

**P** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants with a Category of "P" who received the Food Package.

**EN/PN** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants with a Category of "EN" or "PN" who received the Food Package.

**Women Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for Women Participants who received the Food Package.

**Women %** - (Women Total \* 100) / (COUNT(C\_CLIENTS.CLIENT\_ID) of Participants in all categories who received the Food Package).

**IEN/IPN** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants with a Category of "IEN" or "IPN" who received the Food Package.

**IFF** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants with a Category of "IFF" who received the Food Package.

**Infants Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for Infant Participants who received the Food Package.

**Infants %** - (Infants Total \* 100) / (COUNT(C\_CLIENTS.CLIENT\_ID) of Participants in all categories who received the Food Package).

**C1** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants with a Category of "C1" who received the Food Package.

**C2** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants with a Category of "C2" who received the Food Package.

**C3/C4** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants with a Category of "C3" or "C4" who received the Food Package.

**Children Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for Child Participants who received the Food Package.

**Children %** - (Children Total \* 100) / (COUNT(C\_CLIENTS.CLIENT\_ID) of Participants in all categories who received the Food Package).

**Total (Column)** - COUNT(C\_CLIENTS.CLIENT\_ID) for all Participants who received the Food Package.

**%** - (Total \* 100) / (COUNT(C\_CLIENTS.CLIENT\_ID) of Participants receiving any Food Package).

**Total** - Column Total

**State** - SUM(Total column)

*Sort Criteria*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE

**Food Package** - I\_FOOD\_PACKAGES.FOOD\_PACKAGE\_ID

*Background Process(es)*

None



## Enrollment and Certification

### Section 2 - 6.44: Pending Food Package Approval

#### Section 2 - 6.44.1 : Pending Food Package Approval Criteria

Report: cr\_pend\_fp\_appr

##### *Fields*

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

**Clinic** - Queries against O\_ORGANIZATIONAL\_UNITS.SEQ\_ID or All Clinics.

#### Section 2 - 6.44.2 : Pending Food Package Approval Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Participant ID** - C\_CLIENTS.CLIENT\_ID where

C\_FOOD\_PACKAGE\_PRESCRIPTION.REQUIRES\_APPROVAL = 'Y' and

C\_FOOD\_PACKAGE\_PRESCRIPTION.NUTRITIONIST\_FLAG and PHYSICIAN\_FLAG = 'N' and C\_CERTIFICATIONS.TERMINATION\_DATE is not null.

**Name** - C\_CLIENTS.LAST\_NAME, C\_CLIENTS.FIRST\_NAME

**Date of Birth** - C\_CLIENTS.BIRTH\_DATE

**Approval Req'd by Date** -

C\_FOOD\_PACKAGE\_PRESCRIPTIONS.APPROVAL\_END\_DATE

##### *Sort Criteria*

**Local Agency**

**Clinic**

**Approval Req'd by Date (Desc)**

**Participant ID**

##### *Background Process(es)*

None

## Enrollment and Certification

### Section 2 - 6.45: Racial/Ethnic Participation

#### Section 2 - 6.45.1 : Racial/Ethnic Participation Criteria

Report: cr\_racial\_ethnic\_part

##### *Fields*

**Month** - Queries against I\_FOOD\_INSTRUMENTS.FIRST\_DATE\_TO\_USE.

**FFY** - Enables the user to choose the fiscal year upon which to run the report. Joined to F\_CASELOADS.FBU\_FFF\_FFY.

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.45.2 : Racial/Ethnic Participation Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,

O\_ORGANIZATIONAL\_UNITS.NAME

**Category** - C\_CATEGORIES.CATEGORY\_CODE

**Race** - C\_RACES.DESCRPTION

**Enrolled** - COUNT(C\_CLIENTS) for enrollees within Category, Race and Clinic.

**Participating** - COUNT(C\_CLIENTS) for participants within Category, Race and Clinic.

**Non-Participating** - COUNT(C\_CLIENTS) for non-participants within Category, Race and Clinic.

**Totals** - Enrolled, participating and Non-Participating totals by Race and Category Group.

**(Summary) Enrolled** - COUNT(C\_CLIENTS) for enrollees by category group.

**(Summary) Participating** - COUNT(C\_CLIENTS) for participants by category group.

**(Summary) Non-Participating** - COUNT(C\_CLIENTS) for non-participants by category group.

**(Summary) Total** - Row total.

##### *Background Process(es)*

A participant is counted as participating if she has at least one issued draft in the report month, that has not been voided. Participants included on the State Funded Participation Report will not be included in the counts for this report.

If the participant has only voided drafts, is not terminated, and is in a valid certification period in the report month, the participant is counted as non-participating. If the participant has a terminated status or is not in a valid certification period for the report month, the participant is not counted on the report.

The totally breastfed infant with no food package *is a participant only if they are in a valid certification period, have not been terminated and the mother is a participant. If the mother of a*

*totally breastfed infant is a no-show, the infant should not count as a participant.* The counts are accumulated under the appropriate race and category for the infant.

## Enrollment and Certification

### Section 2 - 6.46: Unduplicated Count of Participants By Program

#### Section 2 - 6.46.1 : Unduplicated Count of Participants By Program Criteria

Report: cr\_undup\_count\_part

##### *Fields*

**Visit Date From/Thru** - Enables the user to specify a range of dates between which the client must have been certified. References C\_CERTIFICATIONS.CERT\_START\_DATE and C\_CERTIFICATIONS.CERT\_END\_DATE.

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.46.2 : Unduplicated Count of Participants By Program Report

##### *Fields*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE,  
O\_ORGANIZATIONAL\_UNITS.NAME

**Race** - C\_RACES.DESCRPTION (Black Not Hispanic, Native Hawaiian Or Other Pacific Islander, Hispanic, Asian, American Indian Or Alaskan Native, and Total).

**Age of Participant** - C\_CLIENTS.BIRTH\_DATE (0-5 Months, 6-11 Months, 12-23 Months, 24-60 Months, 61-72 Months, 10-14 Years, 15-17 Years, 18-34 Years, 35-59 Years, 60+ Years, Total)

**WIC PGM** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants on WIC for the Race and Age of Participant.

**CSF PGM** - COUNT(C\_CLIENTS.CLIENT\_ID) for Participants on CSF for the Race and Age of Participant.

**WIC Not Elig** - COUNT(C\_CLIENTS.CLIENT\_ID) where ineligible for WIC for the Race and Age of Participant.

**CSF Not Elig** - COUNT(C\_CLIENTS.CLIENT\_ID) where ineligible for CSF for the Race and Age of Participant.

**Totals** - SUM( counts by Age of Participant) for WIC PGM, CSF PGM, WIC Not Elig, & CSF Not Elig.

*Sort Criteria*

**Local Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE  
**Clinic** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE  
**Race** - C\_RACES.DESCRPTION  
**Age** - 0-5, 6-11, 12-23, 24-60, 61-72, 10-14, 15-17, 18-34, 35-59, 60+

*Background Process(es)*

To determine if the client is a participant the system finds all clients in the F\_CASELOAD\_TYPE\_DETAILS table where PARTICIPANT\_FLAG = 'Y' and CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID and OU\_SEQ\_ID = C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID and PROGRAM = WIC/CSF (Depending on the column heading) and FBU\_FFY\_MONTH and FBU\_FFF\_FFY = the Federal Fiscal Month selected on the parameter screen.

To determine if the client is ineligible the system finds all clients in the F\_CASELOAD\_TYPE\_DETAILS table where CC\_CLIENT\_ID = C\_CLIENTS.CLIENT\_ID and OU\_SEQ\_ID = C\_FAMILY\_ECONOMIC\_UNITS.OU\_SEQ\_ID and PROGRAM = WIC/CSF (Depending on the column heading) and FBU\_FFY\_MONTH and FBU\_FFF\_FFY = the Federal Fiscal Month selected on the parameter screen and LAST\_DAY(C\_CERTIFICATIONS.TERMINATION\_DATE) = LAST\_DAY(the Federal Fiscal Month selected on the parameter screen).

Reports on the last program certification period within the date range entered.  
If AIM reports only on the last program certification period within the date range entered, someone on WIC from Jan-June and CSF July-Dec would count only as CSF in a CY report. That person should count once in WIC and once in CSF.

## Enrollment and Certification

[CO 5]

### Section 2 - 6.47: Smoking Status at 6 Months Postpartum by Age and Race

#### Section 2 - 6.47.1 : Smoking Status at 6 Months Postpartum by Age and Race Criteria

Report: *cr\_smk\_age\_race.rdf*

Fields

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
 Lov: Static (Local Agency/Clinic, Local Agency, State).

#### Section 2 - 6.47.2 : Smoking Status at 6 Months Postpartum by Age and Race

Field(s)

**Agency** - *O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME*  
**Age & Race** - *C\_RACES.DESCRPTION*, Calculated against (Mother's age at 6 mos Postpartum)

- *C\_CLIENTS.BIRTH\_DATE* ≤19 yrs, 20-35 yrs, >35 yrs.

**No Change No.** - *COUNT(C\_CLIENTS.CLIENT\_ID)* where *C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG* from the first Smoking History within the 'Pregnant' Certification period and *C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE* = 'Y' is equal to *C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT* from the Smoking History dated 25-34 weeks after *C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE*.

**No Change %** - (No Change No. / *COUNT(C\_CLIENTS.CLIENT\_ID)* from the first Smoking History within the 'Pregnant' Certification period where *C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG* = 'Y') x 100

**Increased No.** - *COUNT(C\_CLIENTS.CLIENT\_ID)* where *C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG* from the first Smoking History within the 'Pregnant' Certification period and *C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE* = 'Y' is less than *C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT* from the Smoking History dated 25-34 weeks after *C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE*.

**Increased %** - (Increased No. / *COUNT(C\_CLIENTS.CLIENT\_ID)* from the first Smoking History within the 'Pregnant' Certification period where *C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG* = 'Y') x 100.

**Quit No.** - *COUNT(C\_CLIENTS.CLIENT\_ID)* where *C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE* = 'Y' in the first Smoking History within the 'Pregnant' Certification period and *C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE* = 'N' in the Smoking History dated 25-34 weeks after *C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE*.

**Quit %** - (Quit No. / *COUNT(C\_CLIENTS.CLIENT\_ID)* from the first Smoking History within the 'Pregnant' Certification period where *C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG* = 'Y') x 100.

**Decreased No.** - *COUNT(C\_CLIENTS.CLIENT\_ID)* where *C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG* from the first Smoking History within the 'Pregnant' Certification period and *C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT* from the Smoking History dated 25-34 weeks after *C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE*.

*CURRENTLY\_SMOKE = 'Y' is greater than C\_SMOKING\_HISTORIES.*

*CIG\_PER\_DAY\_CURRENT from the Smoking History dated 25-34 weeks after*

*C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.*

**Decreased %** - (Decreased No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Total Impact No.** - Quit No. + Decreased No.

**Total Impact %** - (Total Impact No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Total** - % no change + % increased + %quit + % decreased.

**Started No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'N' in the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES. CURRENTLY\_SMOKE = 'Y' in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Started %** - (Started No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

**With HH Smokers No.** - COUNT(C\_CLIENTS.CLIENT\_ID) of Smokers where

C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N' in the first Smoking History within the 'Pregnant' Certification period and

C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE = 'Y' in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**With HH Smokers %** - (With HH Smokers No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where

C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

**Without HH Smokers No.** - COUNT(C\_CLIENTS.CLIENT\_ID) of Smokers where

C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N' in the first Smoking History within the 'Pregnant' Certification period and

C\_SMOKING\_HISTORIES.HOUSEHOLD\_SMOKE = 'Y' in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Without HH Smokers %** - (Without HH Smokers No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

#### **Note:**

*It is important to realize that the Smoking reports that compare the results of two Smoking Histories can only reflect those clients with at least two Smoking Histories dated within time ranges. (i.e.; 24 -36 weeks after actual delivery date). Clients whose histories were not taken, or were taken outside of the expected time frame, do not appear on the report.*

*Additionally, this report only applies to those Local Agencies chosen to pilot it. If the Outreach Organization referenced in the Smoking History is "Not a Pilot" then it does not appear on this report.*

#### **Sort Criteria**

*Local Agency - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE*

*Clinic* - *O\_ORGANIZATIONAL\_UNITS.ORG\_CODE*  
*Race* - *C\_RACES.DESCRPTION*  
*Age* - *≤19, 20-35, >35*

*Background Process(es)*

*None*



**Enrollment and Certification**

**\*\*\* THIS REPORT WAS ORIGINALLY SCHEDULED FOR IMPLEMENTATION INTO AIM AS PART OF CHANGE ORDER 5. HOWEVER, IT WAS LATER REMOVED FROM THE CHANGE ORDER AND WAS NOT IMPLEMENTED IN AIM.**

**Section 2 - 6.47.3** : Smoking Status at 6 months Postpartum by How Many Cigarettes Smoked Before Pregnancy

**Section 2 - 6.47.4** : Smoking Status at 6 Months Postpartum by How Many Cigarettes Smoked Before Pregnancy Criteria

Report: *cr\_smk\_bef\_preg.rdf*

**Fields**

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

Lov: Static (Local Agency/Clinic, Local Agency, State).

**Section 2 - 6.47.5** : Smoking Status at 6 Months Postpartum by How Many Cigarettes Smoked Before Pregnancy

**Field(s)**

**Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Number of Cigs 3 mo Prior to Pregnancy** - Calculated against C\_SMOKING\_HISTORIES.

CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y'.

**No Change No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG from the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' is equal to C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT from the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**No Change %** - (No Change No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Increased No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG from the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' is less than C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT from the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Increased %** - (Increased No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the current 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Quit No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y' in the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'N' in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Quit %** - (Quit No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Decreased No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG from the first Smoking History within the current 'Pregnant'

Certification period and C\_SMOKING\_HISTORIES. CURRENTLY\_SMOKE = 'Y' is greater than C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT from the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Decreased %** - (Decreased No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the current 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Total Impact No.** - Quit No. + Decreased No.

**Total Impact %** - (Total Impact No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the current 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Total** - % no change + % increased + %quit + % decreased.

**Started No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'N' in the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES. CURRENTLY\_SMOKE = 'Y' in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Started %** - (Started No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

**With HH Smokers No.** - COUNT(C\_CLIENTS.CLIENT\_ID) of Smokers where

C\_SMOKING\_HISTORIES. SMOKE\_3MOS\_BEFORE\_PREG = 'N' in the first Smoking History within the 'Pregnant' Certification period and in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE C\_SMOKING\_HISTORIES. HOUSEHOLD\_SMOKE = 'Y'.

**With HH Smokers %** - (With HH Smokers No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where

C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

**Without HH Smokers No.** - COUNT(C\_CLIENTS.CLIENT\_ID) of Smokers where

C\_SMOKING\_HISTORIES. SMOKE\_3MOS\_BEFORE\_PREG = 'N' in the first Smoking History within the 'Pregnant' Certification period and in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE C\_SMOKING\_HISTORIES. HOUSEHOLD\_SMOKE = 'N'.

**Without HH Smokers %** - (Without HH Smokers No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the current 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

Sort Criteria

Agency

Background Process(es)

Note

None

## ***Enrollment and Certification***

### **Section 2 - 6.48:** Smoking Status at 6 months Postpartum by Type of Intervention

#### **Section 2 - 6.48.1 :** Smoking Status at 6 months Postpartum by Type of Intervention Criteria

*Report: cr\_smk\_type\_interv.rdf*

#### ***Fields***

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

**Lov:** Static (Local Agency/Clinic, Local Agency, State).

#### **Section 2 - 6.48.2 :** Smoking Status at 6 months Postpartum by Type of Intervention

##### ***Field(s)***

**Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Intervention Type** - O\_OUTREACH\_ORGANIZATIONS.NAME derived from C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID.

**No Change No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG from the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' is equal to C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT from the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**No Change %** - (No Change No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100

**Increased No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG from the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' is less than C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT from the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Increased %** - (Increased No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Quit No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' in the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'N' in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Quit %** - (Quit No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Decreased No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_3MOS\_BEFORE\_PREG from the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' is greater than C\_SMOKING\_HISTORIES.CIG\_PER\_DAY\_CURRENT from the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Decreased %** - (Decreased No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Total Impact No.** - Quit No. + Decreased No.

**Total Impact %** - (Total Impact No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y') x 100.

**Total** - COUNT(C\_CLIENTS.CLIENT\_ID) of Smokers that smoked 3 months prior to pregnancy for the type of intervention from the first Smoking History within the 'Pregnant' Certification period.

**Started No.** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'N' in the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE.

**Started %** - (Started No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

**With HH Smokers No.** - COUNT(C\_CLIENTS.CLIENT\_ID) of non-Smokers for the type of intervention where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N' in the first Smoking History within the 'Pregnant' Certification period and in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE C\_SMOKING\_HISTORIES.

HOUSEHOLD\_SMOKE\_INSIDE = 'Y'.

**With HH Smokers %** - (With HH Smokers No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

**Without HH Smokers No.** - COUNT(C\_CLIENTS.CLIENT\_ID) of Smokers where C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'N' in the first Smoking History within the 'Pregnant' Certification period and in the Smoking History dated 25-34 weeks after C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE C\_SMOKING\_HISTORIES.

HOUSEHOLD\_SMOKE\_INSIDE = 'N'.

**Without HH Smokers %** - (Without HH Smokers No. / COUNT(C\_CLIENTS.CLIENT\_ID) from the first Smoking History within the 'Pregnant' Certification period where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N') x 100.

*Sort Criteria*

*Agency*

*Background Process(es)*

*The system accesses C\_SMOKING\_HISTORIES.OO\_OUTREACH\_ORG\_ID to determine the Intervention.*

***Note***

*None*

***Enrollment and Certification*****Section 2 - 6.49:** Among Smokers, Change in Stage of Readiness to Change**Section 2 - 6.49.1** : Among Smokers, Change in Stage of Readiness to Change Criteria**Report:** *cr\_smk\_chg\_in\_stg.rdf****Fields***

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.  
*Lov: Static (Local Agency/Clinic, Local Agency, State).*

**Section 2 - 0.11.6.3:** Among Smokers, Change in Stage of Readiness to Change***Fields***

**Agency** - *O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME*  
**Stage at pg screen** - Retrieved from *C\_SMOKING\_STAGES.DESCRPTION* for the first pregnancy screening.

**Change in Stage at 6 wk pp visit** - Calculated against *C\_SMOKING\_STAGES.DESCRPTION* for the last screening between the delivery date and 6 weeks after the delivery date.

**Qty** - *COUNT(C\_CLIENTS.CLIENT\_ID)* for the change in Stage during Pregnancy and 6 week Postpartum visit.

**Change in Stage at 6 mo pp visit** - Calculated against *C\_SMOKING\_STAGES.DESCRPTION* for the first screening between 25 and 34 weeks after the delivery date.

**Qty** - *COUNT(C\_CLIENTS.CLIENT\_ID)* for the change in Stage during Pregnancy and the first screening between 25 and 34 weeks after the delivery date.

**%** -  $(\# / \text{Row Total}) \times 100$

**Total # (Column)** - Row Total

**Total % (Column)** - 100% (Row %)

**Total # (Row)** - Column Total

**Total % (Row)** -  $(\text{Total \# (Row)} / \text{Total \# (Column)}) \times 100$

*Sort Criteria*

*Agency*

***Background Process(es)***

*None*

***Note***

*None*

## ***Enrollment and Certification***

### **Section 2 - 6.50:** Birth Weight By Mother's Smoking Status, Age, and Baby's Gestational Age

#### **Section 2 - 6.50.1 :** Birth Weight By Mother's Smoking Status, Age, and Baby's Gestational Age Criteria

**Report:** *cr\_smk\_birth\_wt.rdf*

#### **Fields**

**Report Level** - *Enables the user to select Local Agency/Clinic, Local Agency or State report.*

*Lov: Static (Local Agency/Clinic, Local Agency, State).*

#### **Section 2 - 6.50.2 :** Birth Weight By Mother's Smoking Status, Age, and Baby's Gestational Age

#### **Fields**

**Agency** - *O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME*

**Mother's Age** - *Calculated against trunc(C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE - C\_CLIENTS.BIRTH\_DATE)/365). Mother's Age is classified as <= 17 years; 18-35 years and > 35 years.*

**Baby's Gestational Age** - *Round(40 - ((C\_CERTIFICATIONS.EXPECTED\_DELIVERY\_DATE - C\_CERTIFICATIONS.ACTUAL\_DELIVERY\_DATE) / 7)). Pre-term is defined as 37 weeks or less; Term as greater than 37.*

**Total** - *Total of Term And Preterm babies.*

**Mothers Who Smoked Anytime During Pregnancy VLBW** - *COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT < 1500 grams and C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG = 'Y'*

**Mothers Who Smoked Anytime During Pregnancy LBW** - *COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT < 2500 grams and C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG = 'Y'*

**Mothers Who Smoked Anytime During Pregnancy NBW** - *COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT ≥ 2500 grams and C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG = 'Y'*

**Mothers Who Smoked Anytime During Pregnancy Total** - *COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_SMOKING\_HISTORIES.SMOKE\_DURING\_PREG = 'Y'. Includes LBW and NBW values (VLBW is a subset of LBW).*

**Mothers Who Smoked In Last Trimester VLBW** - *COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT < 1500 grams and C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_DEL = 'Y'*

**Mothers Who Smoked In Last Trimester LBW** - *COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT < 2500 grams and C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_DEL = 'Y'*

**Mothers Who Smoked In Last Trimester NBW** - *COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT ≥ 2500 grams and C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_DEL = 'Y'*

**Mothers Who Smoked In Last Trimester Total** - *COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age and C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_DEL = 'Y'. Includes LBW and NBW values (VLBW is a subset of LBW).*



**Non-Smoking Moms VLBW** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT < 1500 grams and C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N'.

**Non-Smoking Moms LBW** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT < 2500 grams and C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N'.

**Non-Smoking Moms NBW** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_INFANT\_DATA.BIRTH\_WEIGHT ≥ 2500 grams and C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N'.

**Non-Smoking Moms Total** - COUNT(C\_CLIENTS.CLIENT\_ID) for the Mother's Age and Baby's Gestational Age where C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'N'. Includes LBW and NBW values (VLBW is a subset of LBW).

#### Sort Criteria

Agency

Background Process(es)

None

Note

None

## ***Enrollment and Certification***

**Section 2 - 6.51:** 2 x 2 Tables to Show Relapse at Different Points in Time

**Section 2 - 6.51.1** : 2 x 2 Tables to Show Relapse at Different Points in Time Criteria

*Report: cr\_smk\_relapse\_tab.rdf*

### ***Fields***

**Report Level** - Enables the user to select Local Agency/Clinic, Local Agency or State report.

*Lov: Static (Local Agency/Clinic, Local Agency, State).*

**Section 2 - 6.51.2** : 2 x 2 Tables to Show Relapse at Different Points in Time

### ***Fields***

**Agency** - O\_ORGANIZATIONAL\_UNITS.ORG\_CODE, O\_ORGANIZATIONAL\_UNITS.NAME

**Among Women who smoked 3 months prior to Pregnancy** - C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y' from the first Smoking History within the 'Pregnant' Certification period

**Among Women who smoked 3 months prior to Pregnancy and during the last trimester** -

C\_SMOKING\_HISTORIES. SMOKE\_3MOS\_BEFORE\_PREG from the first Smoking History within the 'Pregnant' Certification period and C\_SMOKING\_HISTORIES. SMOKE\_3MOS\_BEFORE\_DEL for the 6 Week Postpartum visit

**Smoked last 3 months of pg** - C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_DEL = 'Y'.

**Did not smoke last 3 months of pg** - C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_DEL = 'N'.

**Smoked at 6 wk pp** - C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' for the 6 Week Postpartum visit.

**Did not smoke at 6 wk pp** - C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'N' for the 6 Week Postpartum visit.

*The following notation is used for the calculations and background processing.*

**A1** = The data found at the 'Smoked at 6 wk pp' row and the 'Smoked last 3 months of pg' column in the upper left of the top(A) half of the report.

**A2** = The data found at the 'Smoked at 6 wk pp' row and the 'Did not Smoke last 3 months of pg' column in the upper right of the top(A) half of the report.

**A3** = The data found at the 'Did not Smoke at 6 wk pp' row and the 'Smoked last 3 months of pg' column in the lower left of the top(A) half of the report.

**A4** = The data found at the 'Did not Smoke at 6 wk pp' row and the 'Did not Smoke last 3 months of pg' column in the lower right of the top(A) half of the report.

**B1** = The data found at the 'Smoked at 6 mo pp' row and the 'Smoked at 6 wk pp' column in the upper left of the bottom(B) half of the report.

**B2** = The data found at the 'Smoked at 6 mo pp' row and the 'Did not Smoke at 6 wk pp' column in the upper right of the bottom(B) half of the report.

**B3** = The data found at the 'Did not Smoke at 6 mo pp' row and the 'Smoked at 6 wk pp' column in the lower left of the bottom(B) half of the report.

**B4** = The data found at the 'Did not Smoke at 6 mo pp' row and the 'Did not Smoke at 6 wk pp' column in the lower right of the bottom(B) half of the report.

**A1 Count** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_DEL = 'Y' and C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y' and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' for the 6 wk postpartum visit.

**A1 Row%** - (A1 Count / (A1 Count + A2 Count)) x 100

**A1 Column%** - (A1 Count / (A1 Count + A3 Count)) x 100

**A2 Count** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_DEL = 'N' AND C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y' and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' for the 6 wk postpartum visit and C\_SMOKING\_HISTORIES.EVER\_SMOKED\_FLAG = 'Y' for the 6 wk postpartum visit.

**A2 Row%** - (A2 Count / (A1 Count + A2 Count)) x 100

**Total** - A1 Count + A2 Count.

**A2 Column%** - (A2 Count / (A2 Count + A4 Count)) x 100

**A3 Count** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_DEL = 'Y' and C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y' and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'N' for the 6 wk postpartum visit.

**A3 Row%** - (A3 Count / (A3 Count + A4 Count)) x 100

**A3 Column%** - (A3 Count / (A1 Count + A3 Count)) x 100

**A4 Count** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_DEL = 'N' AND C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y' and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'N' for the 6 wk postpartum visit and C\_SMOKING\_HISTORIES.EVER\_SMOKED\_FLAG = 'Y' for the 6 wk postpartum visit.

**A4 Row%** - (A4 Count / (A4 Count + A3 Count)) x 100

**A4 Column%** - (A4 Count / (A2 Count + A4 Count)) x 100

**Total** - A3 Count + A4 Count.

**B1 Count** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_DEL = 'Y' and C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y' and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' for the 6 wk postpartum visit and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' for the 6 month postpartum visit.

**B1 Row%** - (B1 Count / (B1 Count + B2 Count)) x 100

**B1 Column%** - (B1 Count / (B1 Count + B3 Count)) x 100

**B2 Count** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_DEL = 'y' AND C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_PREG = 'Y' and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'n' for the 6 wk postpartum visit and C\_SMOKING\_HISTORIES.EVER\_SMOKED\_FLAG = 'Y' for the 6 week postpartum visit and C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'Y' for the 6 month postpartum visit.

**B2 Row%** - (B2 Count / (B1 Count + B2 Count)) x 100

**B2 Column%** - (B2 Count / (B2 Count + B4 Count)) x 100

**Total** - B1 Count + B2 Count.

**B3 Count** - COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.

SMOKE\_3MOS\_BEFORE\_DEL = 'Y' and

C\_SMOKING\_HISTORIES.SMOKE\_3MOS\_BEFORE\_PREG = 'Y' and

C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'y' for the 6 wk postpartum visit and

C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'n' for the 6 month postpartum visit.

**B3 Row%** - (B3 Count / (B3 Count + B4 Count)) x 100

**B3 Column%** - (B3 Count / (B1 Count + B3 Count)) x 100

**B4 Count** - *COUNT(C\_CLIENTS.CLIENT\_ID) where C\_SMOKING\_HISTORIES.*

*SMOKE\_3MOS\_BEFORE\_DEL = 'y' AND C\_SMOKING\_HISTORIES.*

*SMOKE\_3MOS\_BEFORE\_PREG = 'Y' and C\_SMOKING\_HISTORIES.EVER\_SMOKED\_FLAG = 'Y'*  
for the 6 week postpartum visit and *C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'n'* for the 6  
wk postpartum visit and *C\_SMOKING\_HISTORIES.CURRENTLY\_SMOKE = 'n'* for the 6 month  
postpartum visit.

**B4 Row%** - *(B4 Count / (B4 Count + B3 Count)) x 100*

**B4 Column%** - *(B4 Count / (B2 Count + B4 Count)) x 100*

**Total** - *B3 Count + B4 Count.*

*Sort Criteria*

*Agency*

*Background Process(es)*

*Note*

*From Rissa: "It would be great if we could have a row called Totals in each of these sections, which would give the column totals (A1 + A3) and (A2 + A4) in section A and (B1 + B3) and (B2 + B4) in section B. These don't appear on the figure, but were an oversight."*

***[END CO 5]***